

PRESENT: Harry Milligan, Supervisor
Mary Riddoch, Councilwoman
Ralph Witt, Councilman

OTHERS PRESENT: Jennifer Strong, Town Attorney
Debra Crist, Town Clerk
Michael Metzger, Town Engineer
Chris Snyder, Building Inspector
William Sivecz, Assessor
Gary Wagner, Highway Supt.
Andy Sojka, Parks Supt.
Len Weglarski, Dog Control Officer

RECORDING SECRETARY: Barbara Ertel

1. NEW H.O.P. FOR ELLEN HINSKEN:

Ellen Hinsken was in attendance to answer any questions regarding her Home Occupation Permit Application. Her intention is to make and sell crafts (no farm products) from her residence on Broadway. Attorney Strong will prepare motion for Tuesday's Board Meeting to refer this matter to the Planning Board.

2. H.O.P. RENEWAL FOR DAN PAUTLER:

C.E.O. Snyder reported that he has conducted his inspection and nothing has changed from the original approved Home Occupation Permit. The Board had no objections and directed Attorney Strong to prepare a motion to approve for next Board Meeting.

3. FALSE ALARM CALLS:

C.E.O. Snyder had supplied the Board with a copy of an e-mail received from the Sheriff's office regarding a problem with false alarms being set off by some area businesses (specifically, Federal Labs on Commerce Drive). Board was also supplied with a copy of the code adopted by the Town of Clarence with regard to this matter. Both Supervisor Milligan and CEO Snyder have spoken with Federal Labs regarding this matter. The Board was in agreement to wait and see if the situation improves before making a decision to send this matter to the Planning Board.

4. BUILDING DEPT./ASSESSOR CLERK TRAINING:

Discussion was held regarding the timely hiring and training of a new clerk for the building and assessment offices upon the retirement of the present clerk. It was determined that a letter of intent was needed, as well as a job description of this civil service position.

- Assessor Sivecz was questioned on the status of the re-val project. Data should be available for on-line inspection by residents in the beginning of September.

5. POSTAGE MACHINE:

Town Clerk Debbie Crist presented information she obtained regarding updating our postage machine, obtaining a meter that has the ability to track postage by department and for a better monthly rate. The Board was appreciative of her research and in agreement to proceed.

6. ACS REQUEST FOR USE OF TOWN PARK/TRAIL:

Councilwoman Riddoch received a request from Alden Central School District for use of the Town Park paved loop and the Panza Trail during the Varsity and Modified Cross Country season for practices and meets. Specific dates for meets were included. Parks Supervisor and Board members had no objections. Motion will be prepared for next Board meeting.
