



Supervisor Smith received: The Village of Alden's Fire Company's October 2011 Fire and EMS monthly report, the Village of Alden's approved board minutes from the October 27<sup>th</sup> meeting and the Chamber of Commerce minutes from their October 20<sup>th</sup> meeting.

#### NEW BUSINESS

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT;

WHEREAS, the Town of Alden Parks Supervisor has advised the Town Board that the Town of Alden Senior / Community Center, needs a new countertop and new cabinets for use by various community clubs and groups, the estimated cost of which is more than \$2,000.00 but less than \$20,000.00;

WHEREAS, the Procurement Policy & Procedure Guidelines of the Town of Alden states that the Town must obtain written quotes from at least three (3) vendors;

WHEREAS, said Procurement Policy & Procedure Guidelines have been followed and quotes (for the purchase of eight (8) solid wood 36'' wide x 18'' deep x 36'' high cabinets and the purchase and installation of a 288'' x 19'' polystone or certified non-radioactive granite countertop) have been properly received as follows:  
The highest quote is from Kitchen Advantage at \$7,497.71;  
The second highest quote is from New York Kitchen & Bath, Inc. at \$7,430.00; and  
The lowest quote is from Kitchen & Bath Unlimited at \$5,595.00;

WHEREAS, Kitchen & Bath Unlimited is the lowest responsible bidder; and

WHEREAS, The Town Board after full and careful review and consideration of the need finds that it is in the public interest to authorize the purchase.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of eight (8) solid wood 36'' wide x 18'' deep x 36'' high cabinets and the purchase and installation of a 288'' x 19'' certified non-radioactive granite countertop from Kitchen & Bath Unlimited for a total cost of \$5,595.00;
2. That the Parks Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this purchase and installation; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on November 21, 2011, and was unanimously adopted.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

WHEREAS, the Town Board of the Town of Alden is considering an application, by David and Marcelene Krol for the subdivision of one (1) lot (approximately 3.49 acres) from an 24.211 acre lot located at 3700 North Millgrove Road, in the Town of Alden, further identified by SBL # 85.00-3-24.211 (The "Proposed Action");

WHEREAS, the Town Board of the Town of Alden has determined that the Proposed Action is an Unlisted Action under SEQRA but has determined that it is in the public interest to conduct a coordinated review;

WHEREAS, the Town of Board of the Town of Alden believes that the Town of Alden is: the agency primarily responsible for undertaking decisions as to a minor subdivision; is the agency with the broadest governmental powers for investigating the impact of the Proposed Action; and has the greatest capacity for providing the most thorough environmental assessment of the Proposed Action; and is the most local agent with permitting authority; and

WHEREAS, the Town Building Inspector has provided notice to the Erie County Division of Planning, for this proposed minor subdivision, as required under Section 239-m of the General Municipal Law.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board has determined that the proposed minor subdivision is an Unlisted Action under SEQRA;
2. The Town Board has determined that it should be the Lead Agency for all environmental review of the minor subdivision application; and
3. This resolution shall take effect immediately.

The above resolution was duly put to a roll call vote at a regular meeting of the Town Board of the Town of Alden on November 21, 2011, and was unanimously adopted.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SNYDER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT;

WHEREAS, the Alden Town Zoning Board of Appeals has advised the Alden Town Board that its Secretary has resigned and that there is now a vacancy in this position;

WHEREAS, the Town has accepted the resignation of Carol A. Marchewka and sincerely thanks her for her many years of dedicated service to the Town of Alden;

WHEREAS, the Town has advertised the vacancy in the Alden Advertiser and has received two applications; said applications having been carefully reviewed by the Zoning Board of Appeals who has made a recommendation to the Town Board; and

WHEREAS, after due deliberation the Zoning Board of Appeals has recommended to the Town Board that Lisa A. Lista be appointed as Secretary to the Zoning Board of Appeals.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That the Town Board hereby appoints Lisa A. Lista, as Secretary to the Town of Alden Zoning Board of Appeals, her appointment to expire on December 31, 2011 and to be paid pursuant to the Town's schedule of salaries; and
2. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on November 21, 2011, and was unanimously adopted.

Councilwoman Riddoch moved and Councilman Weber seconded the Motion to approve the renewal of a Home Occupation Permit for Joseph Bove/11607 Genesee St./Furniture Upholstery. Unanimously Carried.

Councilman Weber moved and Councilwoman Riddoch seconded the Motion to approve the renewal of a Home Occupation Permit for James Jozwiak/11090 John Court/Accounting and Tax Service. Unanimously Carried.

Councilman Snyder moved and Councilman Weber seconded the Motion to approve the renewal

of a Home Occupation Permit for Marie Paone/916 Three Rod Rd./Beauty Shop. Unanimously Carried.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT;

WHEREAS, the Town of Alden Highway Superintendent has advised the Town Board that the Highway Department is in need of a new hydraulic excavator to dig and cleanout ditches in the Town of Alden;

WHEREAS, the Procurement Policy & Procedure Guidelines of the Town of Alden require that all estimated purchases over \$20,000.00 shall be formally bid pursuant to General Municipal Law section 103;

WHEREAS, said Policy and Law have been followed and bids have been properly received; and

WHEREAS, sealed bids were authorized by the Alden Town Board on October 17, 2011 and bid solicitations with specifications were published on October 20, 2011;

WHEREAS, four (4) sealed bids were received by the Town of Alden and opened by the Town Clerk on October 28, 2011, as follows:

the highest bidder is Five Star Equipment, Inc. at \$98,850.00;  
the second highest bidder is George & Swede Sales and Service (bid 1) at \$87,599.00;  
the third highest bid is George & Swede Sales and Service (bid 2) at \$84,999.00  
and  
the lowest bidder is Monroe Tractor at \$80,881.00;

WHEREAS, the following bids are rejected for failure to meet the required specifications: George & Swede (bid 1) failed to meet six of the required specifications and failed to sign the non-collusive bidding certification; George and Swede (bid 2) failed to meet 8 of the required specifications and failed to sign the non-collusive bidding certificate; and Monroe Tractor failed to meet ten of the required specifications;

WHEREAS, Five Star Equipment is deemed the lowest responsible bidder;

WHEREAS, The Town Board after full and careful review and consideration of the request finds that it is in the public interest to authorize the purchase of the hydraulic excavator for the Highway Department; and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of a new hydraulic excavator, as per the published specifications, from Five Star Equipment, Inc. for a total price of \$98,850.00 as being consistent with its policies and in the interests of the residents of the Town of Alden;
2. That the Highway Superintendent of the Town of Alden is authorized to sign any and all necessary documents to effectuate this purchase; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on November 21, 2011, and was unanimously adopted.

**SUPERVISOR SMITH POLLED THE BOARD AND WITH NO OBJECTION THE FOLLOWING WAS ADDED:**

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR SMITH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SNYDER TO WIT;

WHEREAS, the Town of Alden Parks Supervisor has advised the Town Board that the door at the Town of Alden Senior / Community Center, needs to be replaced, the estimated cost of the replacement is less than \$2,000.00 but more than \$500.00;

WHEREAS, the Town of Alden Parks Supervisor had determined that a steel door (and not an aluminum door) is the best option for the Senior / Community Center;

WHEREAS, the Procurement Policy & Procedure Guidelines of the Town of Alden states that the Town must obtain quotes from at least two (2) vendors;

WHEREAS, said Procurement Policy & Procedure Guidelines have been followed and quotes (for the removal of the old door and the purchase and installation of a new steel door) have been properly received as follows:  
The highest quote is from Kelly Brothers at \$1,904.44; and  
The lowest quote is from B & B Door and Maintenance Services, Inc. at \$1,694.00;

WHEREAS, B & B Door and Maintenance Services, Inc. is the lowest responsible bidder; and

WHEREAS, The Town Board after full and careful review and consideration of the need finds that it is in the public interest to authorize the purchase.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the removal of the old door and the purchase and installation of a new steel door at the Town of Alden Senior / Community Center by B & B Door and Maintenance Services, Inc. at a total cost of \$1,694.00;
2. That the Parks Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this purchase and installation; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on November 21, 2011, and was unanimously adopted.

THERE WAS NO UNFINISHED & TABLED BUSINESS

REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL

Councilwoman Riddoch received the service award membership census from Crittenden and Millgrove Fire Companies; she faxed them over to Gene Heeter this morning.

Attorney Strong would like the Krol Subdivision put on the Work Session.

CEO Chris Snyder said they have almost completed the work on the Boiler System. He is getting prices on compressors. Kraus should begin work this week on the Town Clerk's office.

Supervisor Smith said the Master Plan Implementation meeting is scheduled for Dec. 1<sup>st</sup>, he would like to postpone this.

Supervisor Smith wished all a "Happy Thanksgiving".

**NEXT WORK SESSION:                    Monday, Nov. 28, 2011 @ 7:00 P.M.**  
**NEXT TOWN BOARD MTG.:           Monday, Dec. 5, 2011 @ 7:00 P.M.**

Supervisor Smith adjourned the Meeting at 7: 16 .P.M. with a Minute of Silence in Memory of Kenneth Bontrager and Elaine Kumpf.

Debra A. Crist  
First Deputy Town Clerk