

The Regular Meeting of the Alden Town Board was held in the Town Hall at 3311 Wende Road on Monday, April 15, 2013 at 7:00 P.M. Supervisor Milligan called the Meeting to Order and led in the Pledge of Allegiance. The Roll Call was taken by the Town Clerk.

PRESENT: Harry Milligan, Supervisor
Mary Riddoch, Councilwoman
William Weber, Councilman
RECORDING SECRETARY: Ralph Witt, Town Clerk
OTHERS PRESENT: Jennifer Strong, Town Attorney
Chris Snyder, CEO
Mike Fleming, Planning Board
Len Weglarski, DCO
ABSENT: Carl Fix, Hwy. Supt.

Supervisor Milligan moved and Councilman Weber seconded the Motion to approve the Minutes and Synopsis of the Regular Meeting of April 1, 2013. Unanimously Carried.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH AND SECONDED BY COUNCILMAN WEBER TO WIT;

<u>ACCOUNT</u>	<u>ABST. #1</u>	<u>ABST. #2</u>	<u>TOTAL</u>
GENERAL FUND "A"	\$16,897.05		\$16,897.05
HGHWY FUND "DA/DB"	14,140.61		14,140.61
PART-TOWN FUND "B"	2,759.56		2,759.56
CAPITAL IMPROV. "HC"			
WD#1 FUND "WA"			
WD#2 FUND "WB"	470.22		470.22
WD#3 FUND "WC"	2,145.22		2,145.22
WD#4 FUND "WD"	1,394.82		1,394.82
SP FIRE PROT. "SF"	2,506.27		2,506.27
SD#2 FUND "SA"	1,853.29		1,853.29
TRUST/AGCY FUND "T"	3,200.10		3,200.10
SP REFUSE FUND "SR"	33,925.14		33,925.14
STREET LIGHTING FUND "SL"	6,316.48		6,316.48
PERIWINKLE LTG. "SL1"	42.82		42.82
GRANTS			
TOTALS	\$85,651.58		\$85,651.58

UPON ROLL CALL VOTE THE FOREGOING WAS UNANIMOUSLY ADOPTED.

BUSINESS FROM THE FLOOR

Matthew Herdzyk, South Woodside Dr. complimented Councilman Weber and Councilwoman Riddoch on the good job that was done during Supervisor Milligan's absence.

COMMUNICATIONS

Attorney Strong:

The Town has received from the State Comptroller a few preliminary additional requirements on both the Exchange St. and Zoeller Rd. water districts. She is working on getting those together, along with Engineer Metzger's help to turn this around quickly.

Councilwoman Riddoch:

A request was received from Alden Youth Baseball to use the concession stand and their agenda for opening day. She would like this on the Work Session. Information was received for Matt Herdzyk, which she would like to turn over to him regarding the speed study on Cary Rd. There

have been three speed studies done in 2001, 2004 & 2007. The State said they were changing it because of the proximity of the road. All subdivisions in that area are 35 mph. A certificate of insurance was received from girls' soccer.

Supervisor Milligan:

A report was received from Rural Metro with a performance of 83% for the month. A letter was received regarding a drainage problem on Bonnie Lake. Supervisor Milligan spoke with the Highway Supt. suggesting that he try to get a hold of the pipeline people and see if they would cover the cost or share the cost of spraying with us.

NEW BUSINESS

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

WHEREAS, the Town Court is in need of a new computer and a new server; which hardware will be purchased pursuant to State Bid and partial grant monies are available from the J-CAP Grant fund;

WHEREAS, the Town of Alden's Procurement Policy & Procedure Guidelines and the General Municipal Law have been followed through purchase from the State Bid Contract;

WHEREAS, The Town Board after full and careful review and consideration of the request finds the request to purchase a new computer and server for the Town Court as being consistent with its policies and in the interest of the residents of the Town of Alden.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of a new computer and a new server from Dell as described on the attached Pricing Summary for \$1,768.03; \$1,295.00 of which will be paid by the J-CAP Grant; making the total cost to the Town \$473.03.
2. The Town Supervisor is authorized to sign any and all necessary documents to effectuate this purchase; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on April 15, 2013, and was unanimously adopted.

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT;

WHEREAS, the Alden Historical Society has advised the Town Board that the Historical Society Building is in need of roof repairs the estimated actual cost of which is more than \$2,000.00 but less than \$20,000.00;

WHEREAS, the Procurement Policy & Procedure Guidelines of the Town of Alden states that the Town must obtain written quotes from at least three (3) vendors;

WHEREAS, said Procurement Policy & Procedure Guidelines have been followed and quotes (as per the attached specifications) have been properly received from four sources as follows:

The highest quote is from Sahlem's Roofing and Siding at \$32,350.00;
The second highest quote is from Besroi Roofing and Siding at \$24,650.00; and
The third highest quote is from Scott Enterprises, Inc. at \$23,535.00; and
The lowest quote is from Big G Roofing & Siding, LLC at \$19,890.00;

WHEREAS, Big G Roofing & Siding, LLC is the lowest responsible bidder; and

WHEREAS, The Town Board after full and careful review and consideration of the need finds that it is in the public interest to authorize the roof repairs.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the hiring of Big G to complete the Historical Society Building roof repairs at a cost not to exceed \$19,890.00;
2. Big G must pay prevailing wages and submit proof thereof to the Town and as required to the State Labor Department and must file proof of insurance with the Town of Alden prior to commencing any work;
3. That the Parks Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this purchase and installation; and
4. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on April 15, 2013, and was unanimously adopted.

Councilwoman Riddoch moved and Councilman Weber seconded the Motion to refer the application for a new Home Occupation Permit for Sharon Parker-Jordan/12722 W. Main St./Herbs & Oils to the Planning Board for review and recommendation. Unanimously Carried.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN WEBER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN RIDDOCH TO WIT;

WHEREAS, the Alden Town Board has received a request from the Parks Supervisor to purchase 75 5-gallon pails of white marking paint for the various sports fields at the Town Parks for the 2013 summer season the estimated cost of which is less than \$10,000.01 but greater than \$2,000.00;

WHEREAS, the Procurement Policy & Procedure Guidelines ("Guidelines") of the Town of Alden state that the Town must prepare a request for proposal and then obtain written quotes from at least three (3) vendors;

WHEREAS, requests for proposals (price per 5-gallon pail of white marking paint) were made to three (3) vendors and quotes were received as follows:

The highest bidder is BSN Sports at \$99.99 per 5-gallon pail (for a total cost of \$7,499.25);

The second highest bidder is Pioneer Athletics at \$44.50 per 5-gallon pail (for a total cost of \$3,337.50); and

The lowest bidder is Sherwin Williams at \$29.65 per 5-gallon pail (for a total cost of \$2,223.75);

WHEREAS, Sherwin Williams is the lowest responsible bidder; and

WHEREAS, The Town Board after full and careful review and consideration of the request finds that it is in the public interest to authorize the purchase of the above described marking paint;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of 75 5-gallon pails of white marking paint at a total cost of \$2,223.75 from Sherwin Williams;
2. The Parks Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this purchase; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on April 15, 2013, and was unanimously adopted.

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT;

WHEREAS, the Town Park electrical service has been damaged by vandals and is in need of immediate repair, as per the attached specifications, the estimated cost of which is less than \$10,000.01 but greater than \$2,000.00;

WHEREAS, the Procurement Policy & Procedure Guidelines (“Guidelines”) of the Town of Alden state that the Town must prepare a request for proposal and then obtain written quotes from at least three (3) vendors;

WHEREAS, three quotes were requested and received as follows:

The highest bidder is Simoncelli Electric Inc at \$4,395.00;
The second highest bidder is CIR Electrical Construction Corp at \$2,812.00; and
The lowest bidder is LJL Electrical, Heating & Cooling at \$2,561.00.

WHEREAS, LJL failed to meet the specifications and their bid is thereby rejected; making CIR the lowest responsible bidder; and

WHEREAS, The Town Board after full and careful review and consideration of the request finds said request to make these electrical repairs as being consistent with its policies and in the interest of the residents of the Town of Alden.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the hiring of CIR for the electrical repairs at the Town Park, at a total cost of \$2,812.00;
2. CIR must pay prevailing wages and submit proof thereof to the Town and as required to the State Labor Department and must file proof of insurance with the Town of Alden prior to commencing any work;
3. The Parks Supervisor is authorized to sign any and all necessary documents to effectuate this installation contract; and
4. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a regular meeting on April 15, 2013, and was unanimously adopted.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN RIDDOCH, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN WEBER TO WIT;

WHEREAS, The Alden Town Board on November 19, 2012 adopted its 2013 Budget.;

WHEREAS, The New York State Department of Transportation has increased the CHIPS payment to the Town of Alden by \$13,766.42;

WHEREAS, the Town of Alden Highway Department requests a revenue budget line increase of \$13,766.42 in DB 3501.0000 to allow for the payment from the NYS DOT;

WHEREAS, the Town of Alden Highway Department requests an expenditure line increase of \$13,766.42 in DB 5112.0449 to allow for the increased expenditures in the 2013 Budget;

WHEREAS, increasing the appropriate revenue and expenditure lines will not render the Town of Alden insolvent.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The Alden Town Board hereby increases by \$13,766.42 revenue Line DB 3501.000 of the 2013 Budget;
2. That the Alden Town Board hereby increases by \$13,766.42 expenditure Line DB.5112.0449 of the 2013 Budget; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote on April 15, 2013, and was unanimously adopted.

Councilman Weber moved and Councilwoman Riddoch seconded the Motion to approve Carl Fix, Hwy. Supt. request to attend Highway School in Ithaca, N.Y. on 6/3, 6/4 & 6/5/13 & lodging at reasonable Town expense. Unanimously Carried.

Supervisor Milligan moved and Councilwoman Riddoch seconded the Motion to approve Teri Chapman of Women's softball request to place a memorial bench at the R.O. Smith Park. Unanimously Carried.

Councilwoman Riddoch moved and Councilman Weber seconded the Motion to approve Alden Central School's request to use the R.O. Smith Park during their modified baseball season, April 23-May 23, 2013. Unanimously Carried.

Councilman Weber moved and Councilwoman Riddoch seconded the motion to refer the ongoing Metz Site Plan approval to the Planning Board for continued review and recommendation. Unanimously Carried.

SUPERVISOR MILLIGAN POLLED THE BOARD AND WITH NO OBJECTION THE FOLLOWING WAS ADDED:

Supervisor Milligan moved and Councilman Weber seconded the Motion to reappoint Doug Bartlebaugh to the Erie County Environmental Management Control Board, term to expire May 31, 2015. Unanimously Carried.

THERE WAS NO UNFINISHED OR TABLED BUSINESS

REPORTS OF COMMITTEES, OFFICIALS AND PERSONNEL

Councilwoman Riddoch:

Spoke with the Seniors regarding Bingo. They will be having Bingo once a month, the second Tuesday of the month, the Town will provide \$100.00 in TOPS gift cards. Instead of \$2.00 cards they will get four prizes of \$10.00 and the other prizes will \$5.00. They will be all \$5.00 gift cards. A motor was ordered from Graingers for the Bingo machine.

Dan Moultrup is working on background screening checks. He would like to go over this with the Town Board. She would like this on the Work Session.

CEO Snyder:

Chris has been in contact with the company that did the Town Hall window installation as some of the windows are leaking.

Supervisor Milligan:

Thanked CEO Snyder for the job that he did in the council room.

Engineer Metzger:

As Attorney Strong mentioned, they have pulled together information that was requested by the State Comptroller's office. The Metz subdivision is picking up again, Mike checked out where it had been left off. There are some things that the applicant needs to get done. Eng. Metzger questioned numbers received about the E.C.H. & Infirmary. He will contact grantwriter Sue Barnes to get the information. Engineer Metzger will put together an informational packet on the recent information for the stormwater coalition and give it to the Board.

DCO Len Weglarski:

The Senior bus compressor is repaired and would like to get it installed.

NOTICE OF MEETINGS:

NEXT WORK SESSION: Monday, April 22, 2013 @ 7:00 P.M.
NEXT TOWN BOARD MTG.: Monday, May 6, 2013 @ 7:00 P.M.

AT 7:25 P.M. SUPERVISOR MILLIGAN MOVED TO ADJOURN FROM THE REGULAR MEETING AND ENTER INTO AN EXECUTIVE SESSION WITH THE TOWN BOARD & THE TOWN ATTORNEY TO DISCUSS A MATTER REGARDING THE HIGHWAY, COUNCILMAN WEBER SECONDED THE MOTION. UNANIMOUSLY CARRIED

AT 7:40 P.M. SUPERVISOR MILLIGAN MOVED TO ADJOURN FROM THE EXECUTIVE SESSION AND ENTER BACK INTO THE REGULAR MEETING, WITH NO ACTION BEING TAKEN. COUNCILWOMAN RIDDOCH SECONDED THE MOTION. UNANIMOUSLY CARRIED.

MEMORIAL ADJOURNMENT

Supervisor Milligan adjourned the meeting at 7:41 P.M. with a moment of silence in memory of Eugene Osucha and James Winney.

Ralph P. Witt
Town Clerk