

**SPECIAL MEETING NO. 4 TOWN BOARD MEETING SEPTEMBER 24, 2012**  
**6:45 P.M.**

The Special Meeting of the Alden Town Board was held in the Town Hall at 3311 Wende Road on Monday, September 24, 2012 at 6:45 P.M. Supervisor Milligan called the Meeting to Order and led in the Pledge of Allegiance. Roll Call was taken by the Deputy Town Clerk.

PRESENT: Harry Milligan, Supervisor  
Mary Riddoch, Councilwoman  
William Weber, Councilman

RECORDING SECRETARY: Debra A. Crist, Deputy Town Clerk

OTHERS PRESENT: Jennifer Strong, Town Attorney  
Colleen Rogers, Supervisor's Assistant/Budget Officer  
Len Weglarski, Dog Control Officer

**NEW BUSINESS**

**THE FOLLOWING RESOLUTION WAS OFFERED BY  
SUPERVISOR MILLIGAN, WHO MOVED ITS ADOPTION, SECONDED BY  
COUNCILMAN WEBER TO WIT;**

WHEREAS, The Town of Alden seeks grant monies from NYSERDA to purchase new appliances for use at the Senior / Community Center and at the Town Hall

**NOW, THEREFORE BE IT RESOLVED AS FOLLOWS THAT:**

1. Supervisor Milligan is hereby authorized and directed to complete the necessary application, forms, etc. to be submitted to NYSERDA on behalf of the Town of Alden for the purpose of securing this grant;
2. The Supervisor be and is hereby authorized and directed to execute all documents pertaining to the application and acquisition of said funding; and
3. This Resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a special meeting on September 24, 2012, and was unanimously adopted.

**THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN  
RIDDOCH WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN  
WEBER TO WIT;**

WHEREAS, the Alden Town Board has received a request from the Supervisor for a refrigerator for Town Hall the cost of which is less than \$2,000.0 but greater than \$500.00;

WHEREAS, the Procurement Policy & Procedure Guidelines ("Guidelines") of the Town of Alden state that the Town must prepare a request for proposal and then obtain written quotes from at least two (2) vendors;

WHEREAS, requests for proposals was made to two (2) vendors and received as follows:

the highest bidder is Edwards at \$845.00 and  
the lowest bidder is Sitzman's at \$819.99; and

WHEREAS, The Town Board after full and careful review and consideration of the request finds that it is in the public interest to authorize the purchase.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:**

1. The Town Board approves the purchase of one refrigerator from Sitzman's for \$819.99 contingent upon the Town being awarded the NYSERDA grant;
2. The Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this purchase; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a special meeting on September 24, 2012, and was unanimously adopted.

THE FOLLOWING RESOLUTION WAS OFFERED BY  
COUNCILMAN WEBER WHO MOVED ITS ADOPTION, SECONDED BY  
COUNCILWOMAN RIDDOCH TO WIT;

WHEREAS, the Alden Town Board has received a request from the Recreation Department for a refrigerator with bottom freezer for the Senior / Community Center the cost of which is less than \$2,000.0 but greater than \$500.00;

WHEREAS, the Procurement Policy & Procedure Guidelines ("Guidelines") of the Town of Alden state that the Town must prepare a request for proposal and then obtain written quotes from at least two (2) vendors;

WHEREAS, requests for proposals was made to two (2) vendors and received as follows:

the highest bidder is Edwards at \$1,295.00, plus delivery ; and  
the lowest bidder is Sitzmans at \$1,295.99 with free delivery and

WHEREAS, The Town Board after full and careful review and consideration of the request finds that it is in the public interest to authorize the purchase.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS, THAT:

1. The Town Board approves the purchase of one refrigerator with bottom freezer from Sitzman's for \$1,295.99 (with free delivery) contingent upon the Town being awarded the NYSERDA grant;
2. The Supervisor of the Town of Alden is authorized to sign any and all necessary documents to effectuate this purchase; and
3. This resolution shall take effect immediately.

The foregoing Resolution was duly put to a roll call vote at a special meeting on September 24, 2012 and was unanimously adopted.

Supervisor Milligan adjourned the meeting at 6:50 P.M.

Debra A. Crist  
Deputy Town Clerk