

PRESENT: Harry Milligan, Supervisor
William Weber, Councilman
Mary Riddoch, Councilwoman

OTHERS PRESENT: Colleen Rogers, Supervisor's Assistant
Chris Snyder, CEO
Michael Metzger, Town Eng.
Jennifer Strong, Town Attorney
Andy Sojka, Park Supt.
Len Weglarski, DCO

1. GARBAGE CONTRACT

The Board discussed the contract for the garbage. The Board will continue to discuss recycling and tipping fees. Colleen will research other Towns and report back to the Town.

2. ROBERT MEYER/AJF CONCESSION

Unable to attend.

3. MINOR SUBDIVISIONS

Discussion about subdivisions that are done illegally. When they do apply for their subdivision permit, they pay their normal fee along with a \$500.00 fine. It would have to go to Court to address the fine. Engineer Metzger suggested it be called a late fee. Attorney Strong read Town Law pertaining to this. The Court would have to enforce the fine. There is a sale of an illegal subdivision that is happening now. Should the people who bought this lot come to the Town for a building permit, they would be denied. Attorney Strong said she had approached Kathy Hochel about the situation, when you file the deed/assessment form, the attorneys do not check the box about whether planning board approval was applied for and obtained, it is left blank. No response. It should be required to be filled out. Attorney Strong will address this with the County Clerk.

4. VILLAGE WATER BILL

When the new line was put in, an old line was hit. There was a water leak. The Village water bill consists of both the water and sewer charge. Councilwoman Riddoch will contact the Village to see if anything can be done with the sewer portion of the bill.

Councilman Weber asked about the letter received from Engineer Metzger regarding water to Zoeller Rd. Supervisor Milligan said he asked Engineer Metzger to act on this. If there is a big interest in water, it may be pursued. A survey will be sent out.

5. HWY. PUSH TO TALK PHONES

Councilman Weber questioned the removal of the push to talk from Highway cell phones. It has not been done as yet. Attorney Strong asked if they still sign the cell phone

agreement before they are given the phone. Colleen Rogers said they all signed the agreement when given their cell phones. Attorney Strong would like copies of these. Supervisor Milligan asked that Supv. Assistant Colleen Rogers put a note in Carl Fix's box and ask him to be at the next Work Session.

6. JOURNAL ENTRY POLICY

Supv. Assistant Colleen Rogers said that the Auditors would like this put in force last year. They would like two people looking at journal entries. Either herself or Supervisor Milligan could sign off if Judy Downhower does the entries. The procedure is done, but there is no policy in place. Attorney Strong will prepare resolution for Tuesday.

7. NEW H.O.P. PERMIT/CONTRINO

CEO Snyder said there is an applicant for a new HOP that needs to be sent to the Planning Board. Mr. Contrino was present for questions. This is for archery repairs/sales in his garage. Motion to refer it to the Planning Board for review and recommendation will be put on Tuesday's meeting.

8. COMPUTER SYSTEM SECURITY BREACH NOTIFICATION POLICY

Attorney Strong said that State law requires that the Town adopt the above policy. She has reviewed the policy with Mr. Sivecz/IT person; he has no problem with it. He assured Attorney Strong that the only confidential information that the Town keeps on the computer is employee records. This policy is to be in place so people could be notified should there be a breach in security. The Attorney will prepare a resolution for Tuesday.

9. ST. JOHN'S REQUEST

The Band shell needs repair. Will be done before requested date. Councilwoman Riddoch will put the Motion to approve on Tuesday's meeting.

10. WEIKLEENGET KENNEL

Public Hearing is scheduled for Tuesday. Attorney Strong said she said needs proof of insurance. CEO Snyder said they are getting that for him. Should there be no problems from the Public Hearing, there will be a resolution to approve at that meeting. If there are problems, the approval can be tabled.

11. COMMUNITY CENTER DONATIONS

Councilwoman Riddoch gave everyone a copy of donations received in memory of Robert Radamacher. The amount is \$270.00. Attorney Strong that it needs to be used for public purpose at the Community Center. A suggestion of photos recreated and memory plaque on them was made.

12. DUMP TRAILER

Park Supt. Andy Sojka said the Park Dept. is requesting the purchase of a small dump trailer to use for maintenance and revamping the Joe Panza trail. He has received quotes. This could also be used for ball diamonds. Councilman Weber questioned whether there would be a pick up truck purchased in the near future? May be feasible to buy a dump

truck instead. Andy said a pick up could not get in the trail. Andy will check out dump inserts and do some research and report back.

13. TOMPOROWSKI

Attorney Strong said at the meeting Tuesday we will have a resolution calling the Public Hearing and on the March 5th meeting hold the Public Hearing and approve.

Councilman Weber asked if there could be an order in which they read the resolutions. Could we always start with the same person? Attorney Strong brought up the fact that she was asked to shorten resolutions, she stated that the whole resolution does not have to be read, as long as copies of resolutions are available for anyone who wants to see them. She would like to know how they would like the sentences that need to be read marked so they know what they need to read? She will highlight on her computer.

Parks Supt. Andy Sojka spoke about the lighting assessment that was done at the Community Center by NYSEG. The light fixtures at the Community Center are obsolete. NYSEG will prepare the report. Supv. Assistant Colleen Rogers has been in contact with them regarding the updates and the report. She is also in contact with Sue Barnes/Grant Writer to see about grant money available. The Town Hall is very efficient. The Highway is in need of updates. Colleen reported that the Solar project is done. It is over budget \$13,000.00. She is in contact with Tracy Hemerling regarding this.

Councilwoman Riddoch asked Len Weglarski to give an update on the Senior Van. Len said the compressor seized up on the Air Conditioning and locked the motor up at the Senior Center. They had to cut the belt and put in a new compressor and belt. It will be ready tomorrow morning. There is more work needed, it may need a dryer for the spring in the air conditioner. Councilwoman Riddoch took it to Gorman Bus last fall and a price for repair was given, but the Board decided to wait until the spring to have the whole system done. The van driver mentioned to Len about the wheelchair lift; that there are no hold-downs on it.

Councilwoman Riddoch talked about ASCAP requirements for the Summer Concert series. The insurance came in for \$320.00. She will take of this. Supv. Assistant Colleen Rogers took in money for the Community Center window that was broken. The parent of the individual paid. There will be a Recreation Advisory Committee meeting this Thursday at 7:30 PM at the Community Center. CEO Snyder will advise Robert Meyer about this meeting.

Attorney Strong will be attending the Chamber meeting on Thursday.

MEETING OVER AT 8:30 PM.

SUPERVISOR MILLIGAN CALLED AN EXECUTIVE SESSION TO DISCUSS A MATTER OF PERSONNEL.

CC: TOWN BOARD