

A Work Session of the Town Board of the Town of Clarence was held on Wednesday, June 1, 2016 at Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor Patrick Casilio called the meeting to order at 8:00 AM. Members of the Town Board present were Councilmember's Peter DiCostanzo, Robert Geiger, Christopher Greene and J. Paul Shear. Other Town Officials present were Town Attorney Lawrence Meckler, Town Engineer Tim Lavocat, Director of Community Development James Callahan and Director of Administration and Finance Pamela Cuvillo.

Motion by Councilman Green, seconded by Councilman Shear to enter into Executive Session pursuant to § 105(1) H the proposed acquisition of real property. Town Attorney Meckler, James Callahan and Tim Lavocat were asked to remain in the Executive Session. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman Green, seconded by Councilman Shear to adjourn the Executive Session at 8:55 AM. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman Green, seconded by Councilman Shear to enter into Executive Session at 8:55 AM to discuss an Attorney-Client matter. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman Green, seconded by Councilman Shear to adjourn the Executive Session at 9:04AM. Upon roll call – Ayes: All; Noes: None. Motion carried

Motion by Supervisor Casilio, seconded by Councilman Shear to cancel the Public Hearing scheduled for June 22, 2016 at 7:15PM to consider the purchase by the Town of Clarence of approximately 66+/- acres of vacant land located on Kraus Road in the Town of Clarence. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman Shear, seconded by Councilman DiCostanzo to set a Public Hearing for June 22, 2016 at 7:20PM to consider an amendment to the Code of the Town of Clarence adopting a Local Law imposing a Temporary Moratorium for a period not to exceed two hundred forty (240) days on Automotive Uses along Main Street from Westwood Road to Davison Road within the Commercial and Traditional Neighborhood District in the Town of Clarence. On the question, this was a request generated by the Planning Board. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Paul Shear to refer the Windmill (Draft) Law as written by the Planning Board but not adopted, back to the Planning Board for review. On the question, this was requested by the Planning Board. Upon roll call – Ayes: All; Noes: None. Motion carried.

Supervisor Patrick Casilio

Previously, the Town of Clarence had a maintenance agreement for the clock in Clarence Center (at the 4-corners). The cost of the agreement has gone up through the years and is now up to \$550. With this maintenance agreement, nothing has been done to the clock and any repairs would be the responsibility of the Town. The lights on the clock are out and Supervisor has asked General Mechanic Paul Meyer to look into it. At this time, the contract has not been renewed, Supervisor Casilio will make the maintenance agreement available for the Board to review and comment.

Councilman Peter DiCostanzo

Motion by Councilman DiCostanzo, seconded by Councilman Geiger to create the following positions for the Parks Department: General Mechanic PT and General Mechanic PT-Seasonal. On the question, this was a budgeted position. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Geiger to appoint Paul Allen to the position of General Mechanic PT-Seasonal for the Parks Department effective May 31, 2016 at the rate of \$25.00/hr. Upon roll call – Ayes: All; Noes: None. Motion carried.

Clarence Center VFC is dedicating their new fire truck on June 18, 2016.

Director of Administration and Finance Pamela CuvIELLO

Labor-Management Healthcare Fund Financial Performance April 2016

Pam CuvIELLO distributed a hand-out reviewing the LMHF Financial Performance Report. For the month of May the Town is running a deficit of \$12,153.90 which means we have incurred more bills than what our maximum is – this is just for the month of April. Year to date (January through April 30th) the deficit is \$31,513.07 this is not a good sign. The Town started with LMHF in July 2015 so we will not have a full picture until we have been through a full year. There are three other entities that are in the red as well. LMHF is not concerned with our deficit because we have not been through a full year cycle, we don't know if this is cyclical. If this is a trend, it does not look good. At this point LMHF is not concerned, we are not in the red. Pam has another spread sheet that she did not copy for the Board but there are three other factors that LMHF will look at before the Town would have to come up with a plan to turn it around. If the town is in the "red" December 31, 2016, the employees will not be receiving a refund check. When she gets the May financials, Pam is hoping that the Town is in the "black."

Pam CuvIELLO further stated that if this is the trend and we do not turn around, we may be back to a 6% - 8% increase which is where we were before with the previous company. Pam is working on a Wellness Seminar with LMHF to bring healthy lifestyle changes to the attention of the employees.

SMEC – budget tracking report July 2015 thru June 2016 – Electric & Gas

We are 21% under budget for electric and 39% under budget for gas (June 2015 – May 31, 2016). The Town opted not to take the hedge (set price) and stayed in the open market, we did significantly better. Because of where the market is, the Town may consider getting into the hedge for our electric and lock in at 30%. Supervisor Casilio stated that since he has been here, the town has never hedged and it seems to always work out. He will sign off on the required paperwork and forward to Pam.

May 31, 2016 Financials

Pam CuvIELLO distributed the Budget vs. Actual Expenditures for May 2016. There are no revenues but the expenses are finalized. In looking at the total overall expenses year to date for month of May we are down \$135,243. in the General Fund which is 32% of the budget which is good to be at this point for this time of year. Under Special Items there is a \$179,000 variance, liability insurance is usually paid in the month of May however the bill arrived late and will be paid in June, the cost is approximately \$190,000. Police and Constables/Crossing Guards expenses year to date \$28,847, budgeted amount \$38,137 for a variance of \$9,290. Pam stated that Amherst has not billed us for crossing guards at Transit Middle School, Town Attorney Meckler stated that a contract was executed between the Town of Clarence and the Town of Amherst.

Councilman Robert Geiger

Councilman Geiger inquired about the vacant property on Boyd Drive. Town Attorney Meckler suggested Director of Community Development James Callahan appraise the property. Supervisor Casilio stated that even though the asking price is reasonable, he does not want to have to pay a town employee to maintain the property. If it is left as a vacant lot, he does not have a problem with it.

Councilman J. Paul Shear

Councilman Shear will be attending a Solar Energy Regulation Seminar tonight at ECC South. The seminar is sponsored by the Department of Environmental Planning.

Councilman Christopher Greene

Councilman Greene attended the Youth Volunteer Award Ceremony sponsored by the Youth Bureau, there was a good turnout and they did a great job.

There being no further business, the Work Session adjourned at 9:45 AM.

Darcy A. Snyder
Deputy Town Clerk