APPLICATION FOR PERMIT TO CONSTRUCT A PRIVATE IMPROVEMENT
IN THE TOWN OF CLARENCE, ERIE COUNTY, NEW YORK

TO THE HONORABLE TOWN BOARD:

Application is hereby made for permission to construct a private improvement, and specifically,

_____Pavement
_____Curb (upright)
_____Curb (gutter)
_____Sanitary Sewer
_____Storm Drainage and Grading
_____Retention Basin
_____Erosion and Sedimentation Control
_____Street Lights
_____Sidewalks
_____Other _____

ESTIMATED COST OF IMPROVEMENT (MATERIAL AND LABOR): $_____

QUANTITY, DESCRIPTION AND LOCATION OF PRIVATE IMPROVEMENT:

_____

_____

_____

CONTRACTOR INFORMATION:

Name:_____ Phone:_____

Address:_____ Fax:_____

Contractor's Insurance Company:_____ Insurance Certificate Received_____

REQUIREMENTS: **See additional requirements attached hereto as Schedule "A"**

- This application must be submitted along with two (2) sets of construction plans that have been highlighted showing the exact work to be performed under this permit.
- Work under this permit must be started within sixty (60) days of issuance. All requests for extensions shall be made in writing to the Town of Clarence Engineering Department.
- In consideration of the granting of this Permit hereby petitioned for, the undersigned hereby agrees that if this Permit is granted he/she comply with the terms of the Permit as well as all applicable laws, ordinances and regulations, and that he/she shall notify the Town of Clarence Engineering Department a minimum of forty-eight (48) hours in advance of commencing any work under this Permit.
- The undersigned also hereby agrees that if this Permit is granted, that all work will be done during normal business hours, 7:00 AM to 3:30 PM, Monday thru Friday. Any deviation from these hours must be approved by the Town Engineer at least twenty-four (24) hours in advance and may result in additional inspection fees.
- The undersigned also hereby agrees that if this Permit is granted, all work will be constructed under the supervision of the Town Engineer or his representative, and such work constructed during hours other than those stated above, or found not to be in conformance with the approved plans and specifications and/or Town of Clarence specifications will be considered unacceptable and subject to removal and replacement.
- The undersigned hereby certifies that all of the information contained on this Permit Application is correct and true.

FEES:

Item	Fee
PERMIT FEE	**$30.00**
INSPECTION FEE 5%	
TOTAL FEE	

Project Sponsor/Owner_____
Print Name

Address_____ Phone:_____

Project Sponsor/Owner Signature:_____
Date

I do certify that I have reviewed this Permit Application and associated drawings and that they conform to the Ordinances of the Town of Clarence.

_____
Town Engineer Date

Receipt is hereby acknowledged of the sum of $_____, being the required fees established by the Town of Clarence.

_____ **Private Improvement Permit No.**_____
Town Clerk

Project approved by Resolution of the Town Board of the Town of Clarence on_____