

Motion by Michael Buettner nominating Mary Powell as Secretary with a second by Chairman Hartzell. There was nothing further on the question.

Vote: Ayes: Buettner, Ertel, Hartzell, Kempton, Powell, Schuster.
Noes: None Absent: Bylewski. Recuse: None Motion carried.

Motion by Clayt Ertel with a second by Chairman Hartzell to enter into Executive Session pursuant to section 105[1] (f) of the Open Meetings Law – matters leading to the appointment and employment of particular persons.

Vote: Ayes: Buettner, Ertel, Hartzell, Kempton, Powell, Schuster
Noes: None Absent: Bylewski. Recuse: None Motion carried.

Entered into Executive Session at 8:05 a.m.

Motion made by Chairman Hartzell with a second by Scott Bylewski to exit Executive Session and resume the regular CIDA meeting at 8:25 a.m.

Vote: Ayes: Buettner, Bylewski, Ertel, Hartzell, Kempton, Powell, Schuster.
Noes: None Absent: None Recuse: None Motion carried.

Appointments.

Motion made by Scott Bylewski to appoint Steven Bengart as CIDA Counsel and Assistant Secretary; Nathan Neill as CIDA as Bond Counsel; Paul Leone as Business Consultant at the budgeted rate of pay; Drescher and Malecki as CIDA CPA; and Paul Leone as CIDA CEO; Pam Smith as CIDA CFO and Cynthia Rosel as secretary at the budgeted rate of pay. There was a second by David Schuster. There was nothing further on the question.

Vote: Ayes: Buettner, Bylewski, Ertel, Hartzell, Kempton, Powell and Schuster.
Noes: None Absent: None Recuse: None Motion carried.

Minutes December 16, 2010 Meeting.

There was a motion made by Clayt Ertel with a second by David Schuster to approve the minutes of the December 16, 2010. There was nothing on the question.

Vote: Ayes: Buettner, Bylewski, Ertel, Hartzell, Kempton, Powell and Schuster.
Noes: None Absent: None Recuse: None Motion carried.

Treasurer's Report.

Mr. Kempton had two statements for review. One closes the balances for the calendar year ending December 31, 2010. Mr. Kempton went over the balance sheet for year ending December 31, 2010. Income was down in 2010 compared to 2009. He also went over the budget for 2010. Except for Insurance and Marketing and Promotion, all the other line items were within the budgeted amounts. He continued with the financials for January 1-January 20,

2011. No revenues received for that period and expenses incurred were about \$1,020. There was a motion made by David Schuster to approve the two reports, year ending December 31, 2010 and the January 1-20, 2011, with a second by Clayt Ertel. There was nothing further on the question.

Mr. Hartzell added that a motion is needed to appoint Bob Geiger for 2011 at the budget rate. Motion was made by Chris Kempton with a second by Michael Buettner to appoint Bob Geiger at the budgeted rate of pay for 2011. There was nothing further on the question.

Vote: Ayes: Buettner, Bylewski, Ertel, Hartzell, Kempton, Powell and Schuster.
Noes: None Absent: None Recuse: None Motion carried.

There were two resolutions on the agenda. Mr. Neill explained that the projects have already been approved.

At the time the Roba project was approved, there was another entity, DJT Intermediary Corp, as the lessee. That entity dissolved and assigned its leasehold interest in the project to John D. Roba. The resolution is to amend the prior resolution to add Roba Family Enterprises, Inc. as an additional sublessee and correct the CIDA records. Chris Kempton made a motion to adopt the amending resolution as presented with a second by Clayt Ertel. There was some discussion on the question regarding the year in the heading of the resolution by Mr. Bylewski and Mr. Bengart. Mr. Neill explained that the language was exactly as it was in the transcript. There was nothing further on the question.

Vote: Ayes: Buettner, Bylewski, Ertel, Hartzell, Kempton, Powell and Schuster.
Noes: None Absent: None Recuse: None Motion carried.

The second resolution was regarding the 2011 - 4015 Casilio Parkway (Seal & Design-Penman Enterprise) Project. Adam Michaels from Seal and Design was in attendance. The resolution was to authorize the execution and delivery of a mortgage and a mortgage consolidation and modification agreement to consolidate the \$500,000 mortgage with two prior mortgages. There is a slight change as they are refinancing as well as adding the addition. This was not authorized in the prior resolution. There was a motion by Scott Bylewski to adopt the resolution as written with a second by Chris Kempton. . There was nothing further on the question.

Vote: Ayes: Buettner, Bylewski, Ertel, Hartzell, Kempton, Powell and Schuster.
Noes: None Absent: None Recuse: None Motion carried.

Mr. Leone had a call from Mike Connors from Clover Management and they would like to meet with someone from the Town regarding a Senior Housing Project on the corner of Roll and Transit Road. The project would consist of 130 units.

Mr. Leone wanted to let the CIDA Board know. He also met with Rob Savirino who spoke to Mr. Leonard Deni regarding Mr. Deni's Roll Road property. They are looking at putting in warehouse/offices.

He also wanted to let everyone know that the DEC is looking at revising the environmental assessment forms.

Mr. Buettner asked if anyone knows if anything came of Mr. Ranzenhofer and the environmental committee for the State. Mr. Bengart said the assignments are out but he does not recall seeing anything on the environmental committee.

Mr. Leone added that the Power Breakfast will be on Thursday, January 27, 2011 at 7:30 a.m. at Salvatore's. Mary Powell will be on the panel. If anyone is interested in attending. He thinks the tickets are about \$25.00.

Mr. Leone also reported that the Lancaster IDA and the Lancaster Chamber has put together an Industrial Directory. It contains all the businesses located in the Town and Village of Lancaster, and the village of Depew listing contact names, addresses, numbers and the scope of the business. Mr. Hartzell announced that he and Paul attended the second forum sponsored by the Lancaster groups and about 60 people in attendance. Lancaster is not interested in doing one with Clarence. The CIDA **may want to do** this with the Clarence Chamber. There was discussion regarding the possibility of the CIDA organizing a forum. Mr. Bylewski would be the speaker at the first forum. Mr. Hartzell made a motion to authorize an amount not to exceed \$4,000 for the first forum to kick off the Clarence Industrial and Commercial Forum at the end of February. Mr. Hartzell said that the Chamber will help with getting this off the ground. There was a second by Clayt Ertel. On the question Mr. Buettner said that if this is conjunction with the Chamber, will they split the cost. Mr. Hartzell said they will provide the man power, not funds. Mr. Buettner addressed the directory issue again. Mr. Hartzell said that will be addressed at another time. It is premature to talk about that now. Mr. Kempton recommended that this expense should be put under the Marketing and Promotion Budget line. Mr. Schuster asked if there was an e-mail address list to send to businesses. Mr. Hartzell answered yes. There was nothing further.

**Vote: Ayes: Buettner, Bylewski, Ertel, Hartzell, Kempton, Powell and Schuster.
Noes: None Absent: None Recuse: None Motion carried.**

Use of Local Contractors and Businesses.

There was discussion regarding applicants using local contractors and businesses for their projects. Mr. Neill, along with Mr. Bengart, has prepared a draft policy. It was suggested that the second paragraph be removed and there be a change made to the last sentence of the first paragraph. The members agreed that this policy would be a suggestion only. Mr. Neill and Mr. Bengart will make the suggested changes to the language of the policy and present to the Board.

Strategic Plan.

Mr. Kempton reminded the members that they were supposed let him know if there were any changes or suggestions to the Strategic Plan as discussed at the December meeting. It was decided that this would be put on the agenda for next month as some members did not get to review same. It would be adopted at the February meeting if all are in agreement.

Mr. Hartzell brought up the dinner meeting. He wanted to know where to have it this year. Mr. Hartzell will make the arrangements and let the Board members know. It will tentatively be on February 4, 2011.

Mr. Ertel mentioned that they should decide how many members will be going to the Power Breakfast. Mr. Ertel, Mr. Buettner, Bob Geiger and Chairman Hartzell will be going. Steve Bengart will try to attend. Clayt will check into the cost and let Pam know.

Coalition for Community Building.

It was decided that this would be discussed at the next meeting. Clayt will get a copy of the contract for review and discussion. There was some concern as to who is represented by the coalition.

Mr. Bengart received the annual audit request from the auditors regarding litigation. Without objection, he will reply.

Intern for CIDA.

Mr. Bylewski reminded the board that there was discussion regarding the CIDA having an intern to work on a particular project. The Town has an intern that is working on a town-wide intern program for the Town. She would be available if the CIDA would like to have her draft something relative to an internship program and job descriptions for the CIDA. Mary also has interns available to work on a project, but does not have time to develop a job description. The project that Ms. Powell would like them to do is already being worked on. There was nothing decided.

There was a friendly motion to adjourn the meeting.

Meeting adjourned at 9:24 a.m.

Respectfully submitted,
Cynthia M. Rosel

Next meeting is on February 17, 2011.