

**TOWN OF CLARENCE, ERIE COUNTY
INDUSTRIAL DEVELOPMENT AGENCY**

MINUTES

December 16, 2010

Present:	David Schuster	Nathan Neill
	Scott Bylewski	Steven Bengart
	Michael Buettner	Robert Geiger
	Chris Kempton	Pam Smith
	Mary Powell	Cynthia Rosel
	Clayt Ertel	
	David Hartzell	

Absent: Paul Leone (excused)

Guest: Carl Calabrese

Chairman Hartzell opened the meeting at 8 am. Present were David Schuster, Scott Bylewski, Michael Buettner, Chris Kempton, Mary Powell, Clayton Ertel and David Hartzell. Also present were Nathan Neill, Steve Bengart, Pam Smith, Bob Geiger and Cindi Rosel. Paul Leone was excused.

Minutes: November 18, 2010

Chairman Hartzell asked if the members have reviewed the minutes of the November meeting. Motion made by Michael Buettner to approve the minutes of November 18, 2010 with a second by David Schuster. There was nothing on the question.

Vote: Ayes: Schuster, Bylewski, Buettner, Kempton, Powell, Ertel, Hartzell. Noes: None.
Recuse: None. Motion carried.

Treasure's Report: Chris Kempton gave the financial report through December 16, 2010. Mr. Kempton went over the profit and loss statement and balance sheet. A check was received on Dec. 8th in the amount of \$18,750 on the Voelkl Closing (Buffalo Pharmacy Project). There are no additional expenses or revenues anticipated through the end of the year. The budget report shows that revenues received were more than expected and expenses were a little over budget.

Motion by Clayt Ertel to approve the treasurer's report as presented, with a second by Michael Buettner. There was nothing on the question.

Vote: (repeat)

Correspondence: Cindi Rosel reported that there were public hearing notices e-mailed to the members from the Lancaster IDA and the Hamburg IDA. A letter was received from Clarence Chamber and Clarence Post No. 838 requesting a donation of funds. There was an article in the Bee on the Industrial forum sponsored by the Lancaster IDA, Lancaster Chamber of Commerce and local businesses. It was attended by Paul Leone and David Hartzell.

Use of local contractors/vendors/etc. There was a discussion regarding the use of local contractors and vendors for CIDA projects. Mr. Neill passed out the policy from Monroe County. They required as part of their process that the applicant use local contractor/vendors to work on the projects. The member discussed if this would be a policy that the CIDA would want to adopt and how this would be implemented and monitored. There was discussion if the CIDA policy would be to suggest to applicants to use local contractors, to the best effort possible, for the project. Mr. Bengart and Mr. Neill were asked to come up with some language for the CIDA to include as a part of its policy and/or application process for the next meeting.

Donation of CIDA funds: There was discussion regarding the donation of funds. Two requests were received and will be discussed at the February meeting

Strategic Plan: Mr. Kempton passed out a revised strategic plan outlining the points discussed at the special meeting on Nov. 21, 2010. The members discussed developing the operational aspects of the best way to implement it. The members decided that each section of the plan will be addressed at future meetings, especially, who would be responsible for caring out those issues. The members were asked to review the revisions to the plan. Adoption of the "2011-2013" strategic plan" will be on the agenda for the January 20, 2011 meeting.

Carl Calabrese was invited to the meeting to give the members an update on the "Coalition for Community Building". Mr. Calabrese passed out copies of the agenda for the groups next meeting. The members of the group are the Amherst IDA, Lancaster IDA, Hamburg IDA, Buffalo Niagara Builders Association and Buffalo Niagara Realtors Association. Mr. Calabrese has also been meeting with other counties in the State that may be interested in being part of the coalition. Mr. Calabrese went over some of the points outlined in the agenda. He also informed the members that this group is in the process of preparing its 2011 agenda and drafting an amendment to ~862, the enabling act for IDA's. Mr. Bengart asked if a copy of the reform amendment would be available. Mr. Calabrese said it would be when it's in its final form. Mr. Calabrese also discussed reform regarding the SEQR process, DEC and environmental regulations in NYS. He also shared a copy of a letter sent to Michael Ranzenhofer regarding these issues. Mr. Hartzell thanked Mr. Calabrese for coming. The members will discuss the possibility of joining the coalition at the next meeting.

Mr. Hartzell reported that he spoke to Paul Leone and he is doing well and will be at January meeting.

Report on LIDA forum: Mr. Hartzell will discuss at the January meeting.

There being no further agenda items Mr. Hartzell made a friendly motion to adjourn the meeting.

Meeting adjourned at 9:23

The next meeting is scheduled for January 20, 2011 which will be the "Organizational Meeting"