A Work Session of the Town Board of the Town of Clarence was held on Wednesday, July 10, 2013, at Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor David Hartzell called the meeting to order at 6:00 P.M. Members of the Town Board present were Councilmember's Bernard Kolber, Patrick Casilio, Peter DiCostanzo and Robert Geiger. Other Town Officials present were Director of Community Development James Callahan, Assistant Planner PT Michael Hutchinson, Junior Planner Jonathan Bleuer, Town Attorney Lawrence Meckler, Town Engineer Timothy Lavocat, Senior Building Inspector David Metzger, Confidential Secretary to the Supervisor Karen Jurek, Planning Board Chairman Robert Sackett, and Director of Administration and Finance Pam Cuviello.

Director of Community Development - James Callahan

Formal Agenda items:

Brookfield Country Club 5120 Shimerville Road

Applicant requests Fireworks Display Permit for September 21, 2013 at existing country club located in the Residential Single Family Zone. Per the State Penal Law, the local legislative body has authority to approve fireworks display permits. Application, site plan, fees, insurance and fire chief approvals are on file.

Clarence Center Volunteer Fire Company 9415 Clarence Center Road

Applicant requests a Fireworks Display Permit for September 1, 2013 at existing Fire Company located in the TND Zone. Application, site plan, fees, insurance and fire chief approvals are on file.

Work Session items for consideration July 24, 2013

William Lorenz 4715 Harris Hill Road

Applicant is seeking a permit to construct an in-law apartment. The proposed site is located on the east side of Harris Hill Road, south of Sheridan Drive at the existing single family residential home in the Residential Single Family Zone. Per the Zoning Law, the Town Board may consider the proposed secondary living unit with a Special Exception Use Permit. A public hearing will be required to consider the request.

Senior Building Inspector – David Metzger

Senior Building Inspector Metzger stated that Chinese lanterns are violations of the fire code because they are considered open burning. A Chinese lantern was launched at Day in the Park just before the fireworks and got lodged in a tree; luckily it blew out before the tree caught fire.

Planning Board Chairman Robert Sackett

Chairman Sackett reminded the Town Board of the joint Town Board/Planning Board meeting scheduled for July 31st, 2013. Councilman Kolber will be out of town for this meeting however he suggested a teleconference so he could be part of the discussion.

Supervisor David Hartzell

- NYS & Local Retirement System Regulation 315.4: establish number of hours for standard work day for retirement purposed for elected and appointed positions.

- NYS & Local Retirement System Regulation RS2418 Standard Work Day Resolution for all town employee titles.

- Create positions of Junior Planner PT and Youth Activities Leader PT Seasonal for Civil Service purposes.

- Grant an unpaid leave of absence to Nancy Meyer from her position as Messenger for the Town of Clarence.

Councilman Bernard Kolber

The town has been awarded a $9,000 matching grant from the NYS Office of Parks, Recreation and History Preservation to survey the town's early barns. Currently Assistant Planner Jon Bleuer is working on an inventory of existing historic barns to determine which have historic value.

Councilman Kolber distributed a draft resolution for going on record and working to get the Williamsville toll barrier moved further east. Currently the plan is to spend $14-million dollars to make upgrades at the current location.

Councilman Kolber will make a motion designating NYS Secretary of State as agent for service of Notice of Claims against the Town of Clarence and designating the Town Clerk to receive Notice of Claims served upon the Secretary of State (GML§53).

Councilman Patrick Casilio

- Approve the annual Labor Day Parade request by Clarence Center VFC
- Appoint two Security Officers PT

Councilman Casilio met with the Day in the Park Committee last night. Committee Chairman Robert Altieri will be submitting a full financial report of money raised and the charities that benefited. Bark in the Park was a huge success as well.

Councilman Peter DiCostanzo

- Senior Building Inspector David Metzger is working on scheduling a banker to speak to the Town Board about foreclosures and abandoned properties.

- Appoint two student members to the Clarence Youth Board. At the last Youth Board meeting, these members were approved however, there are three current student members whose terms expired June 30th and have to be reappointed as well.

Councilman Robert Geiger

Councilman Geiger reported that Hollow Fest was a great success which is good for the Hollow.

Motion by Councilman Casilio, seconded by Councilman Geiger to adjourn the Work Session at 6:30PM. Upon roll call – Ayes: All; Noes: None. Motion carried.

There being no further business, the Work Session adjourned at 6:30 PM.

Darcy A. Snyder
Deputy Town Clerk

Regular meeting of the Town Board of the Town of Clarence was held on Wednesday, July 10, 2013 at the Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor David Hartzell, Jr. called the meeting to order at 7:30 p.m. Pledge to the flag was led by Councilman Patrick Casilio, followed by a prayer given by Pastor Bennett of Eastern Hills Wesleyan Church.

Members of the Town Board present were Council Members Robert Geiger, Peter DiCostanzo, Patrick Casilio, Bernard Kolber and Supervisor Hartzell. Other Town officials present were Director of Community Development James Callahan, Town Attorney Lawrence Meckler, and Town Engineer Timothy Lavocat.

Motion by Supervisor Hartzell, seconded by Councilman Casilio to accept the minutes of the work session and regular meetings held June 26, 2013. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Hartzell, seconded by Councilman Casilio to adopt the following resolution pertaining to the New York State & Local Retirement System Regulation 315.4:

WHEREAS, pursuant to Regulation 315.4, the New York State and Local Retirement System requires that the Town of Clarence establish by Resolution the number of hours which constitute a standard work day for retirement reporting purposes for all elected and appointed positions,

NOW THEREFORE BE IT

RESOLVED, that the Town of Clarence hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body, as per the table listing work days attached hereto and made part of the minutes. (See attached 4 pages RS 2417-A and RS 2417-B)

Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Hartzell, seconded by Councilman Casilio to adopt the following resolution:

BE IT RESOLVED, that the Town of Clarence, location code 30148, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body, as per the attached table listing work days attached hereto and made part of the minutes. (See attached 5 pages RS 2418)

Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Hartzell, seconded by Councilman DiCostanzo to create the following positions for Civil Service purposes:

2 - Junior Planner PT positions and

2 - Youth Activities Leader PT Seasonal positions

Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Hartzell, seconded by Councilman Geiger to grant an unpaid leave of absence to Nancy Meyer from her position as Messenger for a period not to exceed two months commencing on July 15, 2013 to and including September 13, 2013. The Town will not provide and/or pay for Nancy Meyer's health, vision and dental insurance and/or any other employee benefits during this period.

On the question, Supervisor Hartzell said granting of this request is due to extreme, extenuating circumstances for Ms. Meyer and is subject to the provisions of Article 24 – sections 1 through 6 of the Town of Clarence White Collar Unit Contract. Any future requests by Ms. Meyer or other persons in the future will be taken on a case-by-case basis at the discretion of the Town Board. The Town Board is not creating a precedence setting policy by granting this request.

Upon roll call – Ayes: All; Noes: None. Motion carried.

Supervisor Hartzell recognized Judy Sirianni, President of the Clarence Chamber of Commerce who was present. He added the Taste of Clarence sponsored by the Chamber is being held August 5th from 4-9 p.m. This is a great event that has really grown over the years.

Motion by Councilman Kolber, seconded by Councilman Casilio to adopt the following resolution:

WHEREAS General Municipal Law, §53 requires towns to file a certificate with the Secretary of State designating the Secretary of State as an agent for service of a notice of claim; and

WHEREAS, General Municipal Law, §53 requires the certificate to include the applicable time limit for filing the notice of claim and the name, post office address and electronic mail address, if available, of an officer, person, for the transmittal of notices of claim served upon the Secretary as the town's agent; and

WHEREAS, pursuant to General Municipal Law, §50-e(1)(a), the applicable time limit for the filing of a notice of claim upon a town is 90 days after the claim arises, or in the case of a wrongful death action, 90 days from the appointment of a representative of the decedent's estate. Now therefore be it

RESOLVED, that the Town Board of the Town of Clarence, County of Erie designates Nancy C. Metzger, in her capacity as Town Clerk of the Town of Clarence, to receive notices of claims served upon the Secretary of State by mail at Town of Clarence, One Town Place, Clarence, New York 14031 and email at nmetzger@clarence.ny.us; and be it further

RESOLVED, that the Clarence Town Board hereby directs the Town Clerk to file the required certificate with the Secretary of State informing him of the town's designation and applicable time limitation for filing a notice of claim with the town on or before July 14, 2013.

On the question, Supervisor Hartzell said that once we pass this motion, if someone files a Notice of Claim with the State, we would receive part of the fee.

Upon roll call – Ayes: All; Noes: None. Motion carried.

Councilman Kolber announced that the Historic Preservation Commission received a grant from the State Office of Parks, Recreation and Historic Preservation in the amount of $9,000 to do a survey of barns and agricultural structures. This project will help support historic preservation, land preservation and designation of local landmarks. He thanked Jim Callahan and his office for putting the grant together. He also thanked the Historic Preservation Commission. The Town has to contribute to the project, which will be done with in-kind services from staff and volunteers.

James Callahan added that Linda Mosher, chair of the Historic Preservation Commission replied to the State that we would happily accept the grant and that we look forward to proceeding with the inventory indentifying agricultural structures.

Councilman Kolber said he had previously reported that the Thruway Authority changed the plan to relocate the Williamsville Toll Barrier and are instead rebuilding the current toll barrier. It makes it difficult to get on at Transit Road going west with the delays. He is preparing a resolution for the next meeting to go on record that the Clarence Town Board is opposed to rebuilding and wants the toll barrier moved to a location east of Transit Road.

Councilman Casilio said he was a member of the Day in the Park Committee and it turned out to be another very successful event. He will be bringing a final report to the Board in the upcoming weeks.

Motion by Councilman Casilio, seconded by Councilman Kolber to approve the following special event as requested by the Clarence Center Volunteer Fire Company Benevolent Association, Inc.

Annual Labor Day Parade:

Date: September 2, 2013 – Parade will begin at 1:00 p.m. to end at approximately 2:00 p.m. (lineup begins at 12:30 p.m.)

Parade Route: *Lineup will begin at 12:30 p.m. in the Pine Breeze subdivision. The parade starts at 1:00 p.m. sharp from the Pine Breeze subdivision travels south on Goodrich Road, east on High Street, south on Elm, and west on Clarence Center Road to the Clarence Center Volunteer Fire Company.*

On the question, Councilman Casilio said all appropriate authorities will be notified. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman Casilio seconded by Councilman Kolber to appoint the following to the position of Security Officer PT at the budgeted rate of $14.00 per hour effective July 15,

2013: Erick Biddlecom and Evan Biddlecom. Upon roll call – Ayes: All; Noes: None. Motion carried.

Councilman DiCostanzo announced that the Town Board and Planning Board will hold a joint meeting on July 31, 2013 in the Town Hall Auditorium. It is open to the public.

Motion by Councilman DiCostanzo, seconded by Councilman Geiger that upon the recommendation of the Clarence Youth Board, the following be appointed: Christopher Joshi and Alexander Raymond to the Clarence Youth Board as student members effective July 1, 2013 and ending on June 30, 2014; and to reappoint Victoria Cirillo, Adam Singh and Grace Ponterio effective July 1, 2013 thru June 30, 2014. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Kolber to amend the motion of June 12, 2013 appointing Michael Hutchinson to the position of Junior Planner PT and appoint Michael Hutchinson to the position of Junior Planner PT-**Seasonal** in the Planning and Zoning Office at the budgeted hourly rate. Upon roll call – Ayes: All; Noes: None. Motion carried.

Councilman Geiger said the 3-day HollowFest event was a great success. A financial report will follow at a later date.

Councilman Geiger said he has received several calls regarding sewers on Elmcroft Drive in the Hollow area. He talked to the Town Engineer and we are looking into more funding in the next year or two.

Councilman Kolber said he asked the Town Engineer how much of Sewer District No. 9 was completed. He was surprised to learn that 85-90 % of the district is completed. Main Street was done during the reconstruction work which saved us a lot.

Councilman Geiger recognized Daniel Gamin and Carol Conwall, both members of the Historic Preservation Committee who were present.

Motion by Councilman Kolber, seconded by Councilman DiCostanzo to grant a Fireworks Display Permit to Brookfield Country Club located at 5120 Shimerville Road for September 21, 2013. Application, fee, insurance and fire chief signoff have been received. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman Casilio, seconded by Councilman Geiger to grant_a Fireworks Display Permit to the Clarence Center Volunteer Fire Company for September 1, 2013 at 9415 Clarence Center Road for the Annual Labor Day Fair. Application, fee, insurance and fire chief signoff have been received. Upon roll call – Ayes: All; Noes: None. Motion carried.

Daniel Loudenslager said he would like to thank James Callahan, David Metzger, Councilman Casilio and Supervisor Hartzell for responding to him regarding their concern. He presented a petition signed by a majority of the neighbors requesting that the Town initiate an effective noise and distance ordinance relative to dirt bikes and ATVs.

Mr. Loudenslager said they have been bringing their complaint forth for the last four years with no results. The problem is with dirt bikes and ATVs being ridden within 30 ft. of their outdoor living space and less than 5 ft. from their property line creating a noise that reverberates through the entire neighborhood. They fear for the safety of themselves, their grandchildren, as well as friends. The dirt, dust, gas and oil fumes are intolerable. There are times that they cannot even sit out on their back porch.

They favor a noise ordinance that includes a distance and property side restriction to protect the entire community. He presented an ordinance from Stow, Ohio as an example of how towns are handling these problems. He understands that a noise ordinance is difficult to enforce. All he is asking is that they be able to sit out in their yard without noise. It is difficult when there are four dirt bikes and an ATV in a yard that is only 150 ft. wide and about 450 ft. deep.

Mr. Loudenslager said he has recorded the noise and sent it in. He would appreciate it if someone would follow through with this and let him know if anything can be done.

Supervisor Hartzell said they will certainly take a look at it and get back to him. Jim will need a few weeks to review the Stow ordinance.

Mr. Loudenslager also presented some pictures of his house showing the dirt. He had to spend hours last week cleaning the back porch just so they could sit out. The dust is unbelievable. A few Town officials have been over to see it.

Councilman Kolber said it has probably been aggravated purposely.

Mr. Loudenslager said they have tried to work it out with the neighbors and asked if they would keep the dirt bikes to the back of the property and they were told that they were doing nothing illegal and they can ride where they want. He said he does not know what to do anymore. It is not just the neighbors, but their friends also come over to ride.

Councilman Kolber asked if any other towns in New York State have a law. We do not know what we can legally do here. People have property rights, but what happens when it is intolerable to someone else.

Mr. Loudenslager said he understands property rights, but he also has a right to be able to sit out and enjoy the peace and quiet of the area in which they built their home to retire. It is out of hand.

Councilman Casilio said he has been researching this and if they are leaving dirt on his house, it is a police matter. It would be a civil suit action.

Mr. Loudenslager said the State Police were there when the dirt was flying and they said the Town does not have an ordinance that they can enforce. His intent is not to sue anybody. He believes the Town needs an ordinance to protect everyone. He knows other people are facing the same issue. There is also an issue with the dirt bikes riding through Memorial Park. A noise ordinance may be difficult to enforce, but if there is a restriction to riding within so many feet of another person's property, it could work.

Councilman Casilio said he likes the idea of the distance as a better way.

Councilman Kolber said he would like to come out and see this situation. We have another area in a subdivision that has the same issue.

Mr. Loudenslager said they do not have 10 acre parcels; it is a dense neighborhood. He has an ATV that he takes to his other property to ride. They do not have enough room here to ride. They sit between the houses and rev the motors. It is way out of hand.

Councilman Kolber said it sounds like they do it to annoy you. He will see what we can do.

Motion by Councilman Kolber, seconded by Councilman Casilio that after proper audit and review by the Town Board, the following bills of July 3, 2013 are approved for payment: General Fund - $102,561.26; Highway Fund - $34,293.92; Water District - $35,542.97; Capital Fund - $17,785.89; and Trust & Agency 202 - $15,395.20 for a total amount of $205,579.24. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Kolber to approve the following: Clubhouse Applications - A. Rock Oak Homeowners Association – Dec. 6, 2014; Legion Hall Applications - A. Clarence Little League Football – Monthly meetings (3rd Thurs.) for 2014; B. Wendy Johnson – Jan. 12, 2014; C. Steve & Barb Frey – March 22, 2014; Park Pavilion Special Request – A. Clarence Chamber of Commerce – Aug. 5 & 6, 2013; and Nature Center Lodge – A. Clarence Senior Center – Sept. 19, 2013. Upon roll call – Ayes: All; Noes: None. Motion carried.

"For the Good of the Town"

Cheryl Loudenslager said she wanted to reiterate that they have not been able to enjoy their yard for the last four years. They have been here several times. She invites anyone to come to their home to see what they go through.

Lynn Kubiak said she is also a neighbor. She has been saying for years that she is glad she does not live next to this neighbor. It is not just the noise. There is not enough room for these dirt bikes to go at the speed they are going, especially with children playing 30 feet away. There should be some amount of distance from a home or yard where children play that is required.

Lou Pfohl said there is a law in place, Section 229-14 of the Town Code that basically says every use of land shall be operating in such a way to not cause unreasonably loud noises that cause injury, detriment or nuisance to any person of normal sensitivities. The only thing he asks is to give weight to the petition because that speaks to ordinary sensitivities and the nuisance that everyone in the neighborhood is suffering.

Theresa Loudenslager said it is so hard because every time the neighbor sees someone pull into her in-laws driveway, the dirt bikes will start within a half an hour revving in their driveway. Dan and Cheryl have lived, worked and volunteered in this community their entire lives and they need help from the Town Board.

Martin Davis said he is the so called "bad neighbor". It seems to be a lynch mob here before the board. He has literature on scientific studies, like was mentioned, that a lawn mower is louder than his boy's dirt bikes. It is okay for him to mow his lawn at 8:00 am and wake up his family. It is okay to put a fence up and distribute the mud and dirt to flood his driveway. That is where the dirt comes from. He tries to work it out with his neighbor. Every day that his kids wanted to ride their dirt bikes, Cheryl would call and say no. He just gave up and said go ahead and ride your dirt bike. His kids deserve to ride their dirt bikes. They do not ride every day and they do not antagonize the neighbors because he would not allow it. His children are not disrespectful. The neighbor on the other side is fine with it. It is loud, but they are in his back yard having fun.

The one dirt bike is rated at 94 decibels and a lawnmower is 106. One day Cheryl was going nuts trying to coerce his kids onto her property so she could say they were trespassing. The kids have been told not to touch their property. When they moved in they saw a track in Loudenslager's yard for their grandson to ride.

Mr. Loudenslager said it was for a go-cart.

Mr. Martin said he has tried.

Mr. Loudenslager said he has never sat here and heard a man lie like Mr. Martin is. Accusing his wife is upsetting him. She has never coerced the kids or left messages.

Supervisor Hartzell said we understand the positions of both neighbors and will get back to them.

Fran Pfohl said she lives across the street and cannot entertain people in her backyard when those machines are going. They are extremely loud. She has also witnessed them riding every single day and revving the motors right next to the Loudenslager's porch. This is wrong. Comments have been made about how horrible and vindictive it is to the entire neighborhood. They got almost all of the neighbors on Strickler Road to sign the petition. They all must agree that it is too loud. Some of the neighbors who are friends of the Martins would not sign, but they also think it is awful. They had a very nice neighborhood and then five years ago we get these neighbors who are trying to offend them. The point is they are loud and it is ruining the neighborhood.

Motion by Councilman Kolber, seconded by Supervisor Hartzell to adjourn the meeting at 8:20 p.m.

Nancy C. Metzger
Town Clerk

Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution
RS 2417-A

(12/10)

BE IT RESOLVED, that the Town of Clarence / Location code 30148 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Tier 1 (Check only if member is in Tier 1)	Not Submitted (Check box if no record of activities completed or timekeeping system)
Supervisor	David C. Hartzell Jr.	0171	050569342	6	01/01/2012-12/31/2015	N	27.5		
Councilmember	Bernard Kolber	5058	041029018	6	01/01/2012-12/31/2015	N			✓
Councilmember	Patrick Casillo	9089	041778390	6	01/01/2010-12/31/2013	N	23.56		
Councilmember	Peter DiCostanzo	6163	042657817	6	01/01/2010-12/31/2013	N	21.75		
Zoning Board of Appeals	David D'Amato	0724	041167974	6	01/01/2013-12/31/2017	Y			
Zoning Board of Appeals	Daniel Michnik	7342	039608757	6	01/01/2008-12/31/2013	Y			
Zoning Board of Appeals-Alternate	Jonathan Hickey	6161	042534792	6	01/01/2008-12/31/2013	Y			

If additional rows are needed, please use form RS2417-B and attach.

On this 11th day of July, 2013 Nancy C. Metzger (Signature of clerk) Date enacted: July 10, 2013

I, Nancy C. Metzger, clerk of the governing board of the Town of Clarence (Name of Employer), of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 10th day of July, 2013 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto Set my hand and the seal of the Town of Clarence (Name of Employer)

This document consists of 4 page(s) (see additional RS2417-B forms attached).

(seal)

Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution Continuation Form

RS 2417-B

(12/10)

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Tier 1 (Check only if member is in Tier 1)	Not Submitted (Check box if no record of activities completed or timekeeping system)
Elected Officials									
Councilman	Robert Gieger			6	01/01/2012-12/31/2015	N	21.75	☐	☐
Town Clerk	Nancy C.Metzger			7	01/01/2012-12/31/2015	N	22.23	☐	☐
Highway Superintendent	Theodore Donner			8	01/01/2010-12/31/2013	N	22.63	☐	☐
Town Justice	Robert Sillars			6	01/01/2012-12/31/2015	N	21.83	☐	☐
Town Justice	Michael B. Powers			6	01/01/2013-12/31/2016	N	22.88	☐	☐
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								☐	☐
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								☐	☐
								☐	☐
Appointed Officials									
Area Director of Civil Defense	David Bissonette			6	01/01/2013-12/31/2013	N	3.72	☐	☐
Natural Disaster Service Coordinator	David Baumler			6	01/01/2013-12/31/2013	N	2.42	☐	☐
Town Engineer	Timothy Lavocat			7.5	01/01/2012-12/31/2013	Y		☐	☐
Deputy Tn Attorney	Steven B. Bengart			6	01/01/2013-12/31/2013	Y		☐	☐
Assessor	Christine Fusco			7	12/03/2007-09/30/2013	Y		☐	☐
Dir. of Community Development	James Callahan			7.5	01/01/2013-12/31/2013	Y		☐	☐
Deputy Highway Supt.	Jeffrey Hemline			8	01/01/2013-12/31/2013	Y		☑	☐
Deputy Town Clerk	Darcy Snyder			7	01/01/2013-12/31/2013	Y		☐	☐
Deputy Town Clerk	Gayle Brace			7	01/01/2013-12/31/2013	Y		☐	☐
Clerk to Town Justice	Mary Zimmerman			7	01/01/2013-12/31/2013	Y		☐	☐
Clerk to Town Justice	Marilyn Taton			7	01/01/2013-12/31/2013	Y		☐	☐
Dir. of Admin. & Finance	Pamela Cuviello			7	01/01/2013-12/31/2013	Y		☐	☐

Redacted

Redacted

Employer Town of Clarence Location Code 30148 Page 2 of 4 (use with form RS 2417-A)

Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution Continuation Form

RS 2417-B

(12/10)

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Tier 1 (Check only if member is in Tier 1)	Not Submitted (Check box if no record of activities completed or timekeeping system)
Elected Officials									
								☐	☐
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Appointed Officials									
Confidential Sec. to Supervisor	Karen Jurek			7	01/01/2013-12/31/2013	Y		☐	☐
Confidential Sec. to Highway Supt.	Gail Englert			7	01/01/2013-12/31/2013	Y		☐	☐
Parks Crew Chief	James Burkard			8	01/01/2013-12/31/2013	Y		☐	☐
Parks General Crew Chief	Robert Linde			8	01/01/2013-12/31/2013	Y		☐	☐
Town Historian	Mark Woodward			6	01/01/2013-12/31/2013	Y		☐	☐
Planning Board Member	James P. Shear			6	01/01/13-12/31/19	Y		☐	☐
General Crew Chief-Highway	Charles McNiff	Redacted		8	01/01/2013-12/31/2013	Y		☐	☐
Town Prosecutor	David Donohue			6	01/01/2013-12/31/2013	Y		☐	☐
Town Prosecutor	Peter Vasilion			6	01/01/2013-12/31/2013	Y		☐	☐
Paralegal	Cynthia Rosel			7	01/01/2013-12/31/2013	Y		☐	☐
Exec. Dir. Youth Bureau	Dawn Kinney			7	01/01/2013-12/31/2013	Y		☐	☐
Program Coordinator Youth Bd.	Jessica Notarius			7	01/01/2013-12/31/2013	Y		☐	☐

Employer Town of Clarence Location Code 30148 Page 3 of 4 (use with form RS 2417-A)

Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution Continuation Form

RS 2417-B

(12/10)

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Tier 1 (Check only if member is in Tier 1)	Not Submitted (Check box if no record of activities completed or timekeeping system)
Elected Officials									
								☐	☐
								☐	☐
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								☐	☐
Appointed Officials									
Director of Recreation II PT	Clifford Trapper	Redacted		8	01/01/2013-12/31/2013	Y		☐	☐
Deputy Recreation Director PT	Christopher Durr			8	01/01/2013-12/31/2013	Y		☐	☐
Junior Planner	Jonathan Bleuer			7.5	07/08/2013-12/31/2013	Y		☐	☐
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Employer Town of Clarence Location Code 30148 Page 4 of 4 (use with form RS 2417-A)

Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day Resolution for Employees*

RS 2418
(Rev. 7/11)

BE IT RESOLVED, that the Town of Clarence, Location code 30148, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
See attached Town of Clarence List:	

On this 11 day of July, 20 13

Nancy C. Metzger
(Signature of clerk)

Date enacted: July 10, 2013

I, Nancy C. Metzger, clerk of the governing board of the Town of Clarence (Name of Employer), of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 10 day of July, 20 13 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto
Set my hand and the seal of the
Town of Clarence
(Name of Employer)

(seal)

*To be used for all employees. Please list Elected and Appointed Officials on the form (RS2417-A) Standard Workday and Reporting Resolution for Elected and Appointed Officials.

See Instructions for Completing Form on Back

7/11/201310:38 AM **JOB CLASS NUMBER/DESCRIPTION AND STANDARD WORK DAY**

JOB CLASS-3 digit #	Hours approved by Town Board on July 10, 2013 for Retirement Purposes as standard work days TITLE	STANDARD WORK DAY *(USE IF SETUP FOR RETIREMENT)*	
1	Councilmember	6	
2	Town Justice	6	
3	Clerk to Town Justice	7	
4	Security Officer PT-COURT	6	
5	Security Officer PT-Rate 1 (lowest rate)	6	
6	Security Officer PT-Rate 2	6	
7	Security Officer PT-Rate 3 (highest rate)	6	
8	Clerk PT-Rate 1	7	
9	Clerk PT - Rate 2	7	
10	Clerk PT - Rate 3	7	
11	Supervisor	6	
12	Secretary to Supervisor	7	
13	Dir. of Admin & Finance	7	
14	Accountant RPT	7	
15	Assessor	7	
16	Real Property Appraiser -Step 5	7	
17	Real Property Appraisal Tech. - step 3	7	
18	Board of Assessment Review	6	
19	Town Clerk	7	
20	Deputy Town Clerk	7	
21	2nd Deputy Town Clerk	7	
22	Town Attorney	6	
23	Paralegal	7	
24	Deputy Town Attorney	6	
25	Town Engineer	7.5	
26	Asst. Town Engineer	7.5	
27	Engineer Aide	7.5	
28	Senior Clerk Step 1	7	
29	Senior Clerk Step 2	7	
30	Senior Clerk Step 3	7	
31	Senior Clerk Step 4	7	
32	Senior Clerk Step 5	7	
33	Senior Clerk Typist Step 1	7	
34	Senior Clerk Typist Step 2	7	
35	Senior Clerk Typist Step 3	7	
36	Senior Clerk Typist Step 4	7	
37	Senior Clerk Typist Step 5	7	
38	WC Laborer Step 1	7	
39	WC Laborer Step 2	7	
40	WC Laborer Step 3	7	
41	WC Laborer Step 4	7	
42	WC Laborer Step 5	7	

7/11/201310:38 AM **JOB CLASS NUMBER/DESCRIPTION AND STANDARD WORK DAY**

JOB CLASS- 3 digit #	Hours approved by Town Board on July 10, 2013 for Retirement Purposes as standard work days TITLE	STANDARD WORK DAY (USE IF SETUP FOR RETIREMENT)	
43	Laborer Part-time (Town Hall)	7	
44	Messenger Step 1	7	
45	Messenger Step 2	7	
46	Messenger Step 3	7	
47	Messenger Step 4	7	
48	Messenger Step 5	7	
49	Crossing Guard RPT	6	
50	Dog Control Officer Step 1	7.5	
51	Dog Control Officer Step 2	7.5	
52	Dog Control Officer Step 3	7.5	
53	Dog Control Officer Step 4	7.5	
54	Dog Control Officer Step 5	7.5	
55	Dog Control Officer RPT	**7.5**	
56	Sr. Code Enforcement Officer Step 1	7.5	
57	Sr. Code Enforcement Officer Step 2	7.5	
58	Sr. Code Enforcement Officer Step 3	7.5	
59	Sr. Code Enforcement Officer Step 4	7.5	
60	Sr. Code Enforcement Officer Step 5	7.5	
61	Code Enforcement Officer Step 1	7.5	
62	Code Enforcement Officer Step 2	7.5	
63	Code Enforcement Officer Step 3	7.5	
64	Code Enforcement Officer Step 4	7.5	
65	Code Enforcement Officer Step 5	7.5	
66	Plumbing Inspector Step 1	7.5	
67	Plumbing Inspector Step 2	7.5	
68	Plumbing Inspector Step 3	7.5	
69	Plumbing Inspector Step 4	7.5	
81	Plumbing Inspector Step 5	7.5	
82	Natural Disaster Services Coordinator	6	
83	Area Director of Civil Defense	6	
84	Highway Superintendent	8	
85	Deputy Highway Superintendent	8	
86	General Crew Chief	8	
87	Secretary to Superintendent of Highway	7	
88	Clerk Typist Step 1	7	
89	Clerk Typist Step 2	7	
90	Clerk Typist Step 3	7	
91	Clerk Typist Step 4	7	
92	Clerk Typist Step 5	7	
93	Laborer RPT -Highway (cleaner)	7	
94	Director of Recreation II PT	8	
95	Deputy Recreation Director PT	8	

7/11/201310:38 AM **JOB CLASS NUMBER/DESCRIPTION AND STANDARD WORK DAY**

JOB CLASS-3 digit #	Hours approved by Town Board on July 10, 2013 for Retirement Purposes as standard work days TITLE	STANDARD WORK DAY *(USE IF SETUP FOR RETIREMENT)*	
96	Recreation Specialist PT Seasonal-Summer	**8**	
97	Recreation Attendant PT Seasonal-Summer	**8**	
98	Recreation Supervisor PT Seasonal-Summer	**8**	
99	Life Guard PT Seasonal-SENIOR	8	
100	Life Guard PT Seasonal - HEAD	8	
101	Life Guard PT Seasonal & Swim Instruction	8	
102	Recreation Attendant PT-Youth Bureau	**8**	
103	Tutor	**7**	
104	Town Historian	6	
105	Van Driver	**8**	
106	Van Driver RPT	**8**	
107	Van Driver PT	**8**	
108	Director of Community Development	7.5	
109	Junior Planner	7.5	
110	Boards & Committees (65.00/mtg)	6	
111	Planning Board Chairperson	6	
112	Auto mechanic - Step 1	8	
113	Auto mechanic - Step 2	8	
114	Working Crew Chief - Step 1	8	
115	Working Crew Chief - Step 2	8	
116	Heavy MEO - Step 1	8	
117	Heavy Meo - Step 2	8	
118	General Mechanic - Step 1	8	
119	General Mechanic - Step 2	8	
120	Asst. General Mechanic - Step 1	8	
121	Asst. General Mechanic - Step 2	8	
122	MEO I - Step 1	8	
123	MEO 1 - Step 2	8	
124	Groundskeeper - Step 1	8	
125	Groundskeeper - Step 2	8	
126	Recreation Attendant - Step 1	8	
127	Recreation Attendant - Step 2	8	
128	Asst. Auto Mechanic - Step 1	8	
129	Asst. Auto Mechanic - Step 2	8	
130	Maintenance Worker - Step 1	8	
131	Maintenance Worker - Step 2	8	
132	Laborer - Step 1	8	
133	Laborer - Step 2	8	
134	Auto Mechanic Crew Chief - Step 1	8	
135	Auto Mechanic Crew Chief - Step 2	8	
136	Executive Director Youth Board	7	
137	Program Coordinator Youth Board RPT	7	

7/11/201310:38 AM **JOB CLASS NUMBER/DESCRIPTION AND STANDARD WORK DAY**

JOB CLASS-3 digit #	Hours approved by Town Board on July 10, 2013 for Retirement Purposes as standard work days TITLE	STANDARD WORK DAY *(USE IF SETUP FOR RETIREMENT)*	
138	Recreation Supervisor (7140B) PT	8	
139	Recreation Supervisor PT -Winter	8	
140	Recreation Attendant PT - Winter	8	
141	Recreation Specialist PT - Winter	8	
142	Parks Crew Chief	8	
143	Real Property Appraiser - Step 1	7	
144	Real Property Appraiser - Step 2	7	
145	Real Property Appraiser - Step 3	7	
146	Real Property Appraiser - Step 4	7	
147	Real Property Appraiser Tech.-Step 1	7	
148	Real Property Appraiser Tech.-Step 2	7	
149	Real Property Appraiser Tech.-Step 4	7	
150	Real Property Appraiser Tech.-Step 5	7	
151	General Crew Chief - Parks	8	
152	Laborer PT Seasonal - Rate 1 (lower rate)	8	
153	Laborer PT Seasonal - Rate 2	8	
154	Jr. Planner PT Seasonal	7.5	
155	Engineering Aide PT Seasonal	7.5	
156	Youth Activities Leader RPT Rate 2	7	
157	Youth Activities Leader PT	7	
158	Recreation Specialist PT	8	
159	Civil Engineer	7.5	
160	Assistant Planner	7.5	
161	Youth Activities Leader RPT Rate 1	7	
162	Program Leader-Youth	7	
163	Deputy Supervisor	6	PT
164	Town Prosecutor PT	6	PT
165	Clerk PT - rate 4	7	PT
166	Laborer RPT (Parks)	8	RPT
167	Member of Planning Board	6	PT
168	Member of ZBA	6	PT
169	Member of the Plumbing Board	6	PT
170	Junior Planner PT	7.5	PT
171	Youth Activities Leader PT Seasonal	7	PT