

A Work Session of the Town Board of the Town of Clarence was held on Wednesday, January 20, 2016 at Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor Patrick Casilio called the meeting to order at 5:30 P.M. Members of the Town Board present were Councilmember's Peter DiCostanzo, Robert Geiger, Christopher Greene and Paul Shear. Other Town Officials present were Assistant to the Supervisor, Karen Jurek, Director of Community Development James Callahan, Junior Planner Jonathan Bleuer, Senior Building Inspector David Metzger, Town Attorney Lawrence Meckler, Town Engineer Tim Lavocat, Planning Board Chairman Robert Sackett, Highway Superintendent James Dussing and Director of Administration and Finance Pamela Cuvillo.

Director of Community Development James Callahan

Formal Agenda items:

Clarence Fire District #1 10355 – 10365 Main Street

Applicant is proposing to enlarge the existing facility by adding 3+ additional bays and additional service space as well as rehabilitation of existing space. The proposed site is located on the south side of Main Street east of Shisler Road at existing firehouse located in the Traditional Neighborhood District and within the Clarence Hollow Overlay. As the overall structure will exceed 10,000 square feet, a Special Exception Use Permit will be required. The Town Board has final approval authority for Special Exception Use Permits. A Public Hearing will be required to consider the permit. ***(Supervisor Casilio is a member of Clarence Fire Company and will recuse himself from all discussions regarding this project).***

Towne Automotive Group BMW 8209 Main Street

Applicant is proposing to convert the existing office building to a showroom and detail shop and to utilize the existing parking field for automotive storage for the BMW Dealership. The proposed site is located on the south side of Main Street, east of Transit Road behind the existing BMW dealership in a commercial zone. Per the Zoning Law, the Town Board may approve automotive uses via a Special Exception Use Permit. A Public Hearing will be required to consider the use. ***(Applicant asked to be removed from the agenda).*** Applicant has indicated that they plan to out-source their detailing operation and have no plans for this building at this time. This project is different than the project referred from the Planning Board which is on the north side of Main Street in the Main-Transit Plaza.

Director of Community Development James Callahan noted per the Organizational Meeting Minutes, if an item achieves a recommendation from the Planning Board at the Wednesday preceding a Town Board meeting, it is placed on the Work Session agenda per Town Board policy.

Work Session items for consideration February 10, 2016:

Kenyon Brothers 8250-8275 Main Street

Applicant is proposing to demolish the existing structures and construct a new convenience store with Tim Horton's kiosk and drive-thru. The proposed site is located on the northeast corner of Main Street and Westwood Road in the Traditional Neighborhood District. Per the Zoning Law, the Town Board has final review and approval authority for drive-thru facilities that meet minimum criteria. The Planning Board has issued a Negative Declaration under SEQRA, approved the proposed Concept Plan and has forwarded a recommendation for a Special Exception Use Permit.

Towne Automotive Group 8226 Main Street

Applicant is proposing to add on to the existing structure and utilize the site for a new Maserati and Alfa Romeo Automobile Dealership. The proposed site is located on the north side of Main Street, west of Westwood Road adjoining the Main-Transit Plaza located in the Commercial Zone. Per the Zoning Law, the proposed automotive use will require a Special Exception Use Permit as issued by the Town Board. The Planning Board has forwarded a recommendation to grant a Special Exception Use Permit for the proposed use as designed. Supervisor Casilio suggested extending the fence along the side of the building facing Westwood and/or install more landscaping to conceal the open garage area where cars are being repaired.

Natale Builders – Creekbend Meadows Open Space Design Subdivision

Applicant is proposing to amend the previously approved design which was approved in November 2006. Existing wetlands on the project site have expanded and the applicant is seeking an amended design. The proposed site is located on the north side of Roll Road, west of Newhouse Road at existing previously approved open space design subdivision. The area is a residential single family classification. Per the Zoning Law, the Town Board has final review and approval authority for Open Space Design Developments.

Dunn Tire 6585 Transit Road

Applicant is requesting site plan approval and a Special Exception Use Permit for an automotive service facility. The proposed site is located on the east side of Transit Road just north of Miles Road at the former Belknap Heating and Cooling facility. This project will require a front yard setback variance to add on to the existing office space.

Supervisor Casilio thanked Karen Jurek for helping him get organized these last couple of weeks and for helping him prepare for the Department Head meeting and tonight's Town Board meeting.

Councilman Christopher Greene had questions pertaining to the Traffic Study that was done on the Kenyon Brother's project on Main Street. He felt that the plan that was presented to the Planning Board was significantly different from the traffic pattern/Traffic Study where they were going to eliminate a curb cut Westwood on Main Street. The level of service southward on Westwood is projected at 22.7 seconds wait time and with the elimination of the exit on to Main Street and now changing the Westwood entrance to an exit for the drive-thru customers at what point will that traffic volume on Westwood cause that level of service to become a D. Councilman Greene is concerned about the traffic study accurately depicting what will happen once Kenyon's is built out.

Director of Community Development James Callahan stated that there were two traffic Studies done using two different designs. The Planning Board chose the consultant Nussbaumer and Clarke Inc. who had done comprehensive Traffic Studies as part of Master Plan 2015. The applicant is paying for the traffic studies. Mr. Callahan has contacted Nussbaumer and Clarke Inc. and they can update the Traffic Study to the current one if the Town Board so chooses but Mr. Callahan has been advised by the consultant that this will not change the level of service. It will cost not more than \$1,000 to get the Traffic Study updated to reflect the exact design however the level of service probably will not change.

Supervisor Casilio stated that the Town Board does not have to make a decision tonight. But he does not want to see Kenyon's on the agenda until the Board can make a decision on the Traffic Study and on the character of the neighborhood and to be able to work out the details. Some of the numbers used have been flawed and do not add up. Several neighbors have questioned that as well.

Mr. Callahan stated that if the Board wants the Traffic Study updated, it would be the Town's responsibility to pay for it. Supervisor Casilio stated that the State changed the drawing and the layout is different from when the Traffic Study was done. The applicant agreed to the change so there should be another Traffic Study and the applicant should pay for it.

Town Attorney Meckler suggested keeping this item on the agenda and have a discussion with the applicant and talk about the issues. You do not have to set the Public Hearing. Mr. Callahan can talk to the applicant and let him know of the concerns the Town Board has.

James Callahan stated that this project was recommended by the Planning Board, they issued a Negative Declaration under SEQRA and recommended the design and recommended the Town Board act on the Special Exception Use Permit for the drive-thru.

Councilman Greene stated that his concern is knowing what the increase of the volume of traffic on Westwood be and what is the volume of cars between the 7AM – 9AM hours that would cause that level of service to decrease to a D and also what is the volume of cars that would ultimately end up at a E rating. The Traffic Study was done with Westwood being an entrance to the plaza and now it is an exit. It appears that the vast majority of traffic will empty out onto Westwood.

Councilman Greene would also like to know the traffic volume difference between a kiosk and a regular full build out Tim Horton's. Councilman Greene stated that he has tried to research this and could not come up with any information. Former Planning Board member Councilman Paul Shear stated that the Planning Board could not come up with the information either. Supervisor Casilio stated that the study does not match the layout of the building.

Director of Community Development James Callahan stated that the design of the building changed after the Traffic Study was done. Supervisor Casilio stated that the State changed the design and a new traffic study should be done based on the new design.

Town Attorney Meckler suggested Mr. Callahan contact the applicant to make him aware of the concerns of the Board.

Supervisor Patrick Casilio

Motions:

- Declare equipment as surplus from the Highway Department
- Set a Bid Date for Library Chiller Relocation Project
- Encumber funds from 2015 Highway Department Budget
- Transfer Funds from the 2015 Highway Department Budget
- Resolution in support of increased state funding for a new NYSDOT transportation capital plan
- Sign Out-of-District Sanitary Sewer Agreement

- Authorize NYS Electric & Gas to install and activate streetlights on Goodrich Rd.

Supervisor Casilio has seven items to discuss in Executive Session regarding employment history of individuals.

Supervisor Casilio and Councilman Geiger attended the Hollow Association meeting. There was a discussion regarding the holiday lights vs. the flags. Sometimes the holiday lights are left up to long so the flags can be installed in one operation and then the flags are left up to long and get torn. The question arises as to when to take the holiday lights down because there are some maintenance issues with some of them. Supervisor Casilio is waiting for a recommendation from the Hollow Association however he does not feel they should wait until spring to take the lights down and put up the flags. The Parks Department may have to go out twice but we should do what we can to protect the lights and not leave them up to long.

Supervisor Casilio has been working with Pam CuvIELLO regarding LOSAP and possibly setting up meetings with the Presidents of each fire company. Pam is preparing a one page report summarizing all the changes that the fire companies want.

Councilman Peter DiCostanzo

Motions:

- Transfer Funds – Parks Department 2015 budget lines
- Encumber Funds from 2015 Parks Department budget
- Post Auto Mechanic FT Position for Parks Department
- Post Laborer FT Position
- Establish cell phone reimbursement rate
- 2016-2017 Employee Assistance Program Renewal Agreement
- Approve request by Pam CuvIELLO to attend GFOA Annual Conference
- Director of Administration & Finance directed to attend SMEC meetings

Councilman DiCostanzo thanked Karen Jurek for establishing the cell phone reimbursement rate.

The first IDA steering committee meeting was held last night and was well attended and went very well.

Councilman Robert Geiger

Motions:

Approve the transfer of funds from the 2015 Control of Animal Budget

Councilman Christopher Greene

Motions:

- Approve the request for Dawn Kinney and Jessica Notarius to attend the 2016 Youth Leadership Forum in Albany, NY

Councilman Paul Shear

Councilman Shear has attended numerous committee meetings including Recreation Advisory, Historic Preservation and Planning Board. He will attend the Arboretum Committee meeting tomorrow unless it is cancelled and the Zoning Board of Appeals meeting next Tuesday.

Town Attorney Lawrence Meckler

Town Attorney Meckler has several items to discuss in Executive Session regarding pending litigation.

Motion by Supervisor Casilio, seconded by Councilman Geiger to enter into Executive Session pursuant to § 105(1) D of the Open Meetings Law to discuss pending litigation and § 105(1) F the employment history of particular individuals/corporation. Upon roll call – Ayes: All; Noes: None. Motion carried.

There being no further business, the meeting adjourned at 6:17PM.

Darcy A. Snyder
Deputy Town Clerk

Motion by Supervisor Casilio, seconded by Councilman Geiger to adjourn the Executive Session at 6:58PM. Upon roll call – Ayes: All; Noes: None. Motion carried. No action taken.

Regular meeting of the Town Board of the Town of Clarence was held on Wednesday, January 20, 2016 at the Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor Patrick Casilio called the meeting to order at 7:05 p.m. Pledge to the flag was led by Councilman Peter DiCostanzo, followed by a prayer given by Councilman Robert Geiger.

Members of the Town Board present were Councilmembers J. Paul Shear, Christopher Greene, Robert Geiger, Peter DiCostanzo and Supervisor Casilio. Other Town officials present were Director of Community Development James Callahan, Town Attorney Lawrence Meckler and Town Engineer Timothy Lavocat.

Motion by Councilman DiCostanzo, seconded by Councilman Geiger to accept the minutes of the organizational meeting held January 6, 2016. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Geiger to declare the following equipment as surplus no longer needed for Town purposes:

1. H-66 1958 Galion Indian Roller
2. H-70 1995 Beauthling Roller B-30T
3. H-72 1995 Brush Bandit Chipper
4. H-90 2007 Kristi Trailer
5. Various Chainsaws, Parts, Accessories
6. Old Pole Saw H-123-H-124 and (HT75 Stihl)
7. H-152 Black Top Cutter Attachment
8. Old Generator – Kohler 80 KW As Is
9. H-212 14 foot Viking Reverse Plow w/coupler for JD644G
10. H-236 1987 Barber Green Paver B6220B
11. Miscellaneous Plows and Wings

On the question, Supervisor Casilio said the Highway Superintendent is cleaning out equipment dating back to 1958. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Geiger to set a Bid Date for the Library Chiller Relocation Project for February 23, 2016 at 10:00 a.m. in the Office of the Town Clerk.

On the question, Supervisor Casilio said the Bid Documents will be available in the Office of the Town Clerk January 27, 2016. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Shear to encumber: \$20,631.00 from the 2015 Highway Budget account 002.5110.0250 – Highway Equipment.

On the question, Supervisor Casilio said these funds are being encumbered to put toward the purchase of a new 3 ton roller that is being purchased through the NYS OGS Contract NJPA Group #40625 Award #22792. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Casilio, seconded by Councilman DiCostanzo to approve the transfer of funds from the 2015 Highway Department Budget as follows: \$10,000.00 from Account No. 002.5130.0279 – Equipment-Hand Tools to Account No. 002.5110.0413 – Resurfacing Materials.

On the question, Supervisor Casilio said the funds from this transfer will be used for some re-paving that was done at the Highway Department. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Geiger to adopt the following resolution:

Whereas, a reliable transportation infrastructure is vital for the safety of New York's traveling public and its economy; and

Whereas, 85 percent of New York's roads and bridges are maintained by local governments; and

Whereas, despite well-timed and targeted preventative maintenance treatments, the age and condition of many of our locally-owned transportation assets means that they are beyond preservation and in need of much more costly rehabilitation and reconstruction; and

Whereas, estimates by the State Comptroller, DOT and independent studies show a large portion of road mileage is deteriorating and many bridges in the state are rated structurally deficient and functionally obsolete; and

Whereas, the State Comptroller estimates that there will be \$89 billion dollars in unmet local infrastructure needs over the next 20 years; and

Whereas, the New York Association of Town Superintendents of Highways commissioned its own fifteen year analysis that indicates an annual funding gap of \$1.3 billion for the local system (excluding NYC) alone; and

Whereas, funding for our local system has been far short of what is needed and we've fallen further and further behind in maintaining the vast and aging transportation infrastructure over this long period with severe consequences for conditions ratings; and

Whereas, the New York State Consolidated Local Street and Highway Programs (CHIPS) provides essential funding for every municipality in the state and is part of the New York State Department of Transportation (NYSDOT) capital program; and

Whereas, in the early 1990's the Governor and Legislature created the Dedicated Highway and Bridge Trust Fund (DHBTF) to pay for the NYSDOT capital program and the Dedicated Mass Transit Trust Fund (DMTTF) to assist with the Metropolitan Transportation Authority (MTA) and other transit systems' capital programs; and

Whereas, when the DHBTF was created, it was agreed that the NYSDOT and MTA five-year capital programs would be similar in size and would be negotiated concurrently; and

Whereas, through 2005-2009, both five-year capital programs were similar in size and adopted within months of each other; and

Whereas, in 2010 the Executive and Legislature broke traditional parity and enacted a five-year capital program of the MTA but not the DOT.

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Clarence calls upon the Governor and the State Legislature to make additional state funding and resources available at levels that accurately reflect the critical needs of local roads and bridges and increase CHIPS funding in the 2016-2017 state budget; and be it further

RESOLVED, that the Town of Clarence calls upon the Governor and members of the state Legislature to fully fund and submit a new NYSDOT five-year transportation capital plan; and be it further

RESOLVED, that the Town of Clarence calls upon the Governor and members of the state Legislature to recognize the equality of roads, bridges and transit by restoring funding equality between the MTA and NYSDOT five-year programs and by voting on the plans simultaneously.

Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Shear to adopt the following resolution:

WHEREAS, on May 27, 2015, the Town Board adopted a resolution authorizing the supervisor to sign an Out-of-District Sanitary Sewer Agreement with the Cimato Family Business Park as a customer to Clarence Sewer District No. 2 for property located on the south side of County Road, west of Goodrich Road for a maximum of 15 equivalent dwelling units; and

WHEREAS, a request for consent to formation of the Cimato Family Sewage Works Corporation, was presented to the Town Board.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED, that:

(a) The Town of Clarence hereby consents to the formation of the Cimato Family Sewage Works Corporation.

IT IS FURTHER RESOLVED AND ORDERED that the Town Clerk shall cause copies of this Resolution and Order to be filed in accordance with applicable provisions of law.

Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Geiger to appoint Donald George, III as an intern to the Director of Finance at no cost to the Town. Upon roll call – Ayes: All; Noes: None. Motion carried.

Supervisor Casilio congratulated the new members to the Board, Councilman Greene and Councilman Shear. He also congratulated Town Clerk Nancy Metzger and Councilman Geiger on their successful re-elections.

Motion by Supervisor Casilio, seconded by Councilman DiCostanzo to authorize New York State Electric and Gas to install and activate an additional cobra head streetlight at the

Goodrich Road and Town Place intersection on NYSEG pole number V-54. The standard, fixture, connection and mount to be owned and maintained by New York State Electric and Gas under the terms and conditions of the Service Class 3 street lighting agreement between New York State Electric and Gas and the Town of Clarence. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Shear to approve the transfer of funds from the 2015 Parks Department Budget as follows:

\$3,000.00 from account No. 001.7110.0265 - the Permanent Improvements to account No. 001.7110.0250 - Other Equipment.

\$4,005.00 from account No. 001.7110.0265 - Permanent Improvements to account No. 001.7110.0414 – Landscaping.

\$2,000.00 from account No. 001.7610.0414-0015 - Senior Center Landscaping to account #001.7610.0450-0015 - Senior Center Maintenance Building.

\$550.00 from account No. 001.7110.0433 - Rental to account No. 001.7110.0426 - Protective Clothing. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Geiger to encumber funds from the Parks Department 2015 Budget as follows:

\$23,577.89 from account 001.7110.250 for Purchase Order No. 55539 - Van Bortel Ford.

\$ 3,800.00 from account 001.7110.250 for Purchase Order No. 55545 – Bobcat of Buffalo.

\$ 6,638.60 from account 001.7110.250 for Purchase Order No. 55676 – Bobcat of Buffalo.

\$ 4,961.35 from account 001.7110.425 for Purchase Order No. 55538 - Laux Sporting Goods.

\$11,739.00 from account 001.5182.450 for Purchase Order No. 55642 – Quermbach Electric.

\$ 3,242.45 from account 001.7110.451 for Purchase Order No. 55643 – Quermbach Electric.

On the question, Councilman DiCostanzo said these are funds from the 2015 budget for items ordered, but not yet received. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Shear to post the position of Auto Mechanic FT for the Parks Department at Step 1 of the Blue Collar Union Contract. On the question, Councilman DiCostanzo said this is to fill a position due to a retirement. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Greene to post the position of Laborer FT for the Parks Department at Step 1 of the Blue Collar Union Contract. On the question, Councilman DiCostanzo said this is to fill a position due to a retirement. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Geiger to establish the cell phone reimbursement rate for Town of Clarence employees approved per the organizational meeting under use of cell phone as follows:

Effective January 1, 2016, the total quarterly reimbursement rate is based on the 2016 start of the year rate plan with Verizon for Town provided cell phones. The rate is based on the average of the two plans we utilize including mandatory FCC and applicable charges. $(\$16.11 + \$32.42/2) = \$24.27$ per month and \$72.81 per quarter.

On the question, Councilman DiCostanzo said the above quarterly rate will stay in effect until which time the monthly rates for the town provided cell phones change. Using the same formula, the Director of Administration and Finance will adjust the rates accordingly. He added that some employees have Town cell phones and some use their own phone and they get a small amount to reimburse them for the business use. Supervisor Casilio said it is a win-win situation since the cost for a Town phone is about \$60 a month. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Geiger to authorize Supervisor Patrick Casilio to sign the ESI Employee Assistance Program Renewal Agreement for

the period of February 1, 2016 through January 31, 2017 subject to review and approval by the Town Attorney. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Geiger to approve the request of Pam CuvIELLO, Director of Administration and Finance, to attend the 37th Annual Government Finance Officers Association Conference (GFOA) on April 5-8, 2016 in Albany, NY for an amount not to exceed \$565.00 for the cost of the Conference and Membership fees plus all reasonable and necessary expenses to be paid by the Town. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Shear that the Dir. of Administration and Finance, will:

1. Oversee and monitor the School & Municipal Energy Cooperative (SMEC) program; and
 2. Attend the SMEC meetings to be held at Erie 1 BOCES Education Campus located at 355 Harlem Road, West Seneca, NY 14224 scheduled at 1:30 p.m. on Thursday, January 28, 2016; Thursday, May 26, 2016; November 15, 2016; and any other meetings that will be scheduled; and
 3. Report back to the Town Board
- Upon roll call – Ayes: All; Noes: None. Motion carried.

Councilman DiCostanzo echoes the Supervisor's welcome to the new councilmen and congratulations to all who won their election.

Motion by Councilman Geiger, seconded by Councilman Shear to approve the transfer of funds from the 2015 Control of Animals Budget:

\$3,000.00 from account No. 001.3510.0416 - Gas and Oil
to account No. to 001.3510.0100 – Personal Services.

\$ 887.29 from account No. 001.3510.0474 – Kennel Expenses
to account no. 001.3510.0474 – Personal Services.

Upon roll call – Ayes: All; Noes: None. Motion carried.

Councilman Geiger announced that the State of Town by our new supervisor will be held at Noon tomorrow at Orazio's.

Councilman Geiger and Peter Wolfe of the Conservation Advisory Council attended a session at the Clarence High School on local government. They touched on the greenprint program, some of the conservation efforts going on and the bike path.

Motion by Councilman Greene, seconded by Councilman DiCostanzo to approve the request of Dawn Kinney, Executive Director Clarence Youth Bureau, to attend the Youth Leadership Forum sponsored by the Association of NYS Youth Bureaus, NYS Partnership for Children, Youth and Families, and NYS Office of Children and Family Services to be held in Albany, NY on February 8 and 9, 2016 along with Jessica Notarius, Program Leader, Clarence Youth Bureau and four high school students who are members of the Youth Bureau.

On the question, Councilman Greene said the cost for the seminar has been budgeted for in the Youth Bureau 2016 departmental budget. The forum is an interactive leadership and educational seminar being offered to youth and Youth Bureau personnel from across New York State. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman Greene, seconded by Councilman DiCostanzo that the Clarence Town Board hereby establishes the following fees to be paid for the continued implementation of the Deer Management Assistance Program:

\$3,000/year for Deer Abatement Program Coordinator.

\$35/per deer – paid to agent for each deer tag turned in.

On the question, Councilman Greene said the appointed Deer Management Assistance Program Coordinator may also be an agent for taking of deer and shall submit a list of all the

licensed Agents for the Program to the Supervisor's Office. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman Greene, seconded by Councilman Geiger to adopt the following resolution:

WHEREAS, the Town of Clarence participates in the New York State Dept. of Environmental Conservation Taking of Deer Management Assistance Program; and

WHEREAS, the Clarence Town Board appoints a Coordinator to manage the program each year; and

NOW THEREFORE BE IT

RESOLVED, that the Clarence Town Board will appoint the Coordinator for the Taking of Deer Management Assistance Program for the Town of Clarence at its Annual Organizational Meeting; and be it further

RESOLVED, that the Clarence Town Board appoints Dennis Londos as the Coordinator of the Town of Clarence Deer Management Assistance Program at the current stipend as established by the Town Board to manage the Program for the 2015-2016 Season under the Town's Deer Management Rules and the Rules and Regulations of the New York State Department of Environmental Conservation and

BE IT FURTHER RESOLVED THAT, the Town Board recognizes as agents the following: Dennis Londos, 9480 Wehrle Dr., Clarence, NY 14031; Mike Petroci, 9000 Main St., Clarence, NY 14031; Charles Riggio, 9059 Main St., Clarence, NY 14031; Carl Schultz, 4660 Goodrich Rd., Clarence, NY 14031; Joe Weiss, 4575 Timberlake Dr., Clarence, NY 14031; Ron Martin, 10715 Clarence Center Rd., Clarence, NY 14031; Rick Richert, 66 Cloverside, West Seneca, NY 14224; Fred Rathgeber, 9080 Wehrle Dr., Clarence, NY 14031; Peter Forrestel, 16 Stoneridge, Akron, NY 14001; Mike Schlabach, 4120 Ransom Rd., Clarence, NY 14031; Nello Paolucci, 3055 Dodgeson Rd., Alexander, N:Y 14005.

On the question, Supervisor Casilio said these people have taken a training course and are licensed by the DEC. Upon roll call – Ayes: All; Noes: None. Motion carried.

Councilman Shear thanked the Supervisor and the Councilmen for appointing him to fill the vacant position as Councilman. He said he will be here and he will do the job.

Councilman Shear announced that there is an opening on the Planning Board for an Alternate. Anyone interested should fill out an application.

Supervisor Casilio said Councilman Shear's knowledge from serving on the TEQR Committee and the Planning Board will be welcome.

Town Clerk Nancy Metzger announced that the 2016 tax bills are out and due February 16th. Anyone who did not receive a bill should contact her office.

Supervisor Casilio announced that item 12. Towne BMW is removed from the agenda at the applicant's request.

Clarence Fire District No. 1 requests a Public Hearing to consider a Special Exception Use Permit for a proposed addition to the existing fire hall that will exceed 20,000 sq. ft. at 10355 Main Street. James Callahan said the location is the south side of Main Street, east of Shisler Road consisting of the existing fire hall located in the Traditional Neighborhood District and the Clarence Hollow Overlay. This action is required because the overall size will be over 20,000 square feet.

Supervisor Casilio said he will recuse from all discussion on this subject as he is a member of this fire company. He turned the meeting over to Councilman DiCostanzo.

Bob Shepard of Stieglitz Snyder Architecture and James Schlabach, Commissioner of Clarence Fire District were present.

Councilman Geiger asked if the building next store is coming down. Mr. Shepard said the single family house is coming down.

Councilman Shear asked if they were going to have drive-thru bays. Mr. Shepard said yes.

Motion by Councilman Geiger, seconded by Councilman Shear to set a Public Hearing for February 10, 2016 at 7:15 p.m. to consider the request for a Special Exception Use Permit for a proposed addition to the existing fire hall that will exceed 20,000 sq. ft. at 10355 Main Street. Upon roll call – Ayes: Councilmembers Shear, Greene, Geiger and DiCostanzo; Noes: None. Recuse: Supervisor Casilio. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Geiger to approve the following: Clubhouse Applications - A. Clarence HS Boys Swim Team – March 13, 2016; B. Clarence Swim Club – April 10, 2016; C. Clarence Log Cabin Quilters – April 18 – 23, 2016; Legion Hall Applications - A. Molly Kimble – Jan. 30, 2016; B. Patricia Burkard – Feb. 5, 2016; C. Patricia Foley – Feb. 19 & 20, 2016; D. Heather Weber – March 6, 2016; E. Cub Scout Pack 27 – March 12, 2016; F. Lisa Bonaventura – March 19, 2016; G. Angeline Dolce – April 3, 2016; H. Karen Smaczniak – April 10, 2016; I. Clarence Log Cabin Quilters – April 16, May 7 & Oct 29, 2016. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Supervisor Casilio that after proper audit and review by the Town Board, the following bills of January 14, 2016 are approved for payment: General Fund - \$181,847.30; Highway Fund - \$66,998.74; Water District - \$1,333.29; Drainage District - \$38,510.00; Capital Fund - \$29,246.98; and Trust & Agency 203 - \$1,980.00 for a total amount of \$319,916.31. Upon roll call – Ayes: All; Noes: None. Motion carried.

There being no further business, Supervisor Casilio adjourned the meeting at 7:39 p.m.

Nancy C. Metzger
Town Clerk