

A Work Session of the Town Board of the Town of Clarence was held on Wednesday, June 25, 2014, at Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor David Hartzell called the meeting to order at 6:00 P.M. Members of the Town Board present were Councilmember's Bernard Kolber, Patrick Casilio, Peter DiCostanzo and Robert Geiger. Other Town Officials present were Director of Community Development James Callahan, Junior Planner Jonathan Bleuer, Town Attorney Lawrence Meckler, Town Engineer Timothy Lavocat, Senior Building Inspector David Metzger, Planning Board Chairman Robert Sackett, Planning Board member Steven Dale, Confidential Secretary to the Supervisor Karen Jurek, Director of Administration and Finance Pamela Cuviallo.

Director of Community Development – James Callahan

Cozy Café 9060 Main Street

Rob Schofield is proposing to accommodate an outside dining area at 9060 Main Street. The proposed site is located on the north side of Main Street, east of Shimerville Road at existing restaurant located in the Commercial Zone. Per the Zoning Law, the Town Board may consider outside dining with a Temporary Conditional Permit. Applicant is proposing approximately eight tables to the rear of the property. Hours of operation to be determined. The public hearing held on June 11, 2014 remains open for comments.

Douglas McCall 10360 Main Street

Applicant is proposing to display and sell vehicles at existing residential property located on the north side of Main Street, west of Hillcrest in the Clarence Hollow TND. Per the Zoning Law, the Town Board may consider the use with a Temporary Conditional Permit. Display area location and operational details will have to be addressed. A Public Hearing is required to consider the request. ***(Applicant asked to be removed from the agenda).***

Clarence Hollow Association - 10405 Main Street

Applicant is requesting a Fire Works Display Permit for July 4, 2014 in the Main Town Park. All required application materials including fees, bonds, insurance and fire chief approvals are on file.

Brookfield Country Club – 5120 Shimerville Road

Applicant is requesting a Fire Works Display Permit for June 28, July 4, July 5, July 12, August 16 and September 20, 2014. All required application materials including fees, bonds, insurance and fire chief approvals are on file.

Work Session items for consideration July 9, 2014:

Rock the Barn 9015 Main Street

Applicant is requesting approval of a Special Event for their annual music festival to benefit Meals on Wheels. The venue site is located on the south side of Main Street, east of Shimerville Road on existing vacant land located in the Commercial and Restricted Business Zone. Applicant is coordinating all security and logistical issues.

Town Attorney Lawrence Meckler

Town Attorney Meckler along with Supervisor Hartzell, Town Engineer Lavocat, Highway Superintendent James Dussing and Councilman Geiger met with representatives from Erie County regarding Conner Road. Previously, Supervisor Hartzell asked the County for a cost proposal to fix the road. The County agreed to have an outside consulting firm take a look at the road and what needed to be done, but before they did that they wanted the town to agree to take over the road. At today's meeting, the County offered to ditch the road however the town would have to pave it and take it over. Town Engineer Lavocat felt that the County did not have enough information for accurate estimates. The County

is asking the town to fund \$280,000 plus the environmental unknowns and take possession of the road. Town Engineer Lavocat said that the County will have to provide a great deal of additional engineering information (soil borings, environmental issues, wetland issues). The town will wait for them to provide these additional reports. After the meeting, the County representatives were going out to the site. They have indicated that in the interim they will at least patch the pot holes.

SBA Communications is looking for potential sites to locate a wireless cell tower in the Town of Clarence specifically they are requesting the town host a tower at One Town Place. As host, the town would receive regular lease payments of \$1,100 per month from SBA Communications for the term of the lease

Councilman DiCostanzo stated that there is no cost to the town and in addition to that the town will receive a stipend each month. Karen Jurek said that the current tower at town hall is not used, she suggested asking SBA Communications to dismantle it. Town Engineer Lavocat called around to see what it was worth however it would cost more to take it down than what it is worth. The code has changed since that tower was manufactured and you cannot locate new facilities on a tower that is not compliant to today's code. Councilman Kolber asked if the town could co-locate on the SBA Communications tower at some time in the future. Supervisor Hartzell stated that he receives inquiries weekly from cell tower companies wanting to locate their towers in the town. He suggested seeing if the tower company would be willing to take down our current tower and pay the town \$2,000/\$3,000 per month. Town Attorney Meckler will continue to review this request.

Town Engineer Timothy Lavocat

Town Engineer Lavocat has several projects going on and if anyone has any questions, they can contact him. Mr. Lavocat has attended fourteen programming meetings on the State Police project and it is working out great, he is getting all the information to move this project forward.

Supervisor David Hartzell

- NYS & Local Retirement System Regulation establishing the number of hours for standard work day for retirement purposes for elected and appointed positions
- NYS & Local Retirement System Regulation establishing the stand work day for all Town Employee Titles
- The July 2, 2014 morning Work Session is cancelled

According to Business First rankings of elementary schools, Ledgeview School finished first out of 276 elementary schools. It is their third straight year in that position. Supervisor Hartzell will present a proclamation to the school principal.

Councilman Bernard Kolber

- Approve Agricultural and Farmland Protection Grant submission to the NYS Department of Agriculture and Markets for the acquisition of vacant land at Kraus, Keller, Herr and Clarence Center Road
- Councilman Kolber has an Attorney-Client item to discuss
- Councilman Kolber was misquoted in the Buffalo News, he will comment on that article

Councilman Patrick Casilio

- Councilman Casilio will announce the resignation of Town Security Officer Anthony Haas effective May 31, Town Security Officer Joseph Meacham effective June 25 and Engineering Aide Martin Root is retiring as of June 30th, 2014
- Appoint Joseph Lancellotti as Civil Engineer-permanent, changing his status from Civil Engineer Provisional in the Engineering Department effective June 28, 2014
- Supervisor Hartzell and Councilman Casilio will meet with Town Security on Friday morning regarding reorganization of that department
- Councilman Casilio received correspondence from Rock Oak Homeowners Association expressing their concern over the reduction in security patrols and maintenance along the West Shore bike path
- Councilman Casilio has an item to discuss in Executive Session regarding personnel

Councilman Peter DiCostanzo

- Approve the transfer of funds from the 2014 General Fund Budget
- Authorize the Supervisor to sign the Participation Agreement for credit card services with Citibank, N.A.
- The Ethics Board is requesting approval to amend the language in the Ethic's Code as it pertains to term limits. A public hearing will be set at the next Town Board meeting to consider this change

Paul Bliss met with Director of Community Development James Callahan regarding his project in Waterford. The project has been scaled back from 92 down to 80 units. The three story units have been reduced to only 10 units (out of the 80) and they are concentrated in the middle of the project. There are two and one story units as well. It is more of a townhouse concept instead of large buildings and does not have much of a visual impact. It is a much more appealing design.

The construction of the entrance to Spaulding Green off of Greiner Road has begun. The surrounding residents are very concerned about the impact that this roadway will have on their property. Director of Community Development James Callahan has spoken to the developer to see if there is a way move the road and provide as much of a landscape buffer as possible to protect the homeowner to the immediate east of the entrance. The developer has been on site and has asked his engineer if something could be done.

Several months have passed since the comptrollers report. Councilman DiCostanzo would like to revisit this and talk about where the town is as far as implementing these recommendations.

Councilman DiCostanzo has one item to discuss in Executive Session regarding the employment history of an individual.

Councilman Robert Geiger

Councilman Geiger will make several announcements regarding upcoming community events.

Motion by Supervisor Hartzell, seconded by Councilman DiCostanzo to enter into Executive Session pursuant to §105(1) F of the Open Meetings Law to discuss the employment history of a particular person; §105(1) A matters which will imperil the public safety if disclosed. Several Attorney Client items will be discussed as well. Upon roll call – Ayes: All; Noes: None. Motion carried.

There being no further business, the Work Session adjourned at 6:35PM.

Darcy A. Snyder
Deputy Town Clerk

Motion by Supervisor Hartzell, seconded by Councilman Casilio to adjourn the Executive Session at 6:50PM. Upon roll call – Ayes: All; Noes: None. Motion carried. No action taken.

Regular meeting of the Town Board of the Town of Clarence was held on Wednesday, June 25, 2014 at the Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor David Hartzell called the meeting to order at 7:30 p.m. Pledge to the flag was led by Councilman Peter DiCostanzo, followed by a prayer given by Father Yetter of St. Mary's Church.

Members of the Town Board present were Council Members Robert Geiger, Peter DiCostanzo, Patrick Casilio, Bernard Kolber and Supervisor Hartzell. Other Town officials present were Director of Community Development James Callahan, Town Attorney Lawrence Meckler and Town Engineer Timothy Lavocat.

Motion by Councilman Kolber, seconded by Councilman Casilio to accept the minutes of the work session and regular meetings held June 11, 2014. Upon roll call – Ayes: Council Members Geiger, Casilio, Kolber and Supervisor Hartzell; Noes: None. Recuse: Councilman DiCostanzo. Motion carried.

Supervisor Hartzell reported that the Chamber of Commerce hosted two ribbon cutting ceremonies in the past few weeks. First was Niagara Produce on June 21st and Reflection's Hair Design Studio on June 23rd.

He also reported on the Clarence School District stellar results in the Buffalo Business First Guide to Western New York Schools. The District finished 3 out of 93 districts. Clarence High School finished at 6; Clarence Middle School finished at 9; and Ledgeview Elementary was number 1. We will present the Ledgeview Principal Keith Kuwik with a proclamation at the next meeting.

Clarence was also named with the top sport's programs in Western New York winning 22 sectional titles over the last four years.

Supervisor Hartzell announced that the Highway Department is running Brush Pick-up from May through November according to the schedule available on our website.

The Highway Department paved Old Goodrich and Town Place. They are working in the Wood Bridge subdivision this week and have plans to do work on Gott Creek Trail, Howe Road, Jones Road, Tillman Road and Kraus Road.

The Highway is also working on drainage clearing the ditch between Lapp and Wolcott; and in the Clarence Hollow area along the bike path. They are replacing culverts all over Town with the next job at Goodrich and County.

Supervisor Hartzell reported that the Recreation Advisory Committee recently recommended that the Town purchase property between Herr and Kraus and was approved by the Town Board. Tonight we will present a resolution to apply for a grant to help pay for this purchase.

Motion by Supervisor Hartzell, seconded by Councilman Kolber to adopt the following resolution:

WHEREAS, the New York State and Local Retirement System requires that the Town of Clarence establish by Resolution the number of hours which constitute a standard work day for retirement reporting purposes for all elected and appointed positions.

NOW THEREFORE BE IT

RESOLVED, that the Town of Clarence hereby establishes the standard work days for elected and appointed officials as per the attached table and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body as per the attached table listing work days attached hereto and made part of the minutes.

Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Hartzell, seconded by Councilman Geiger to adopt the following resolution:

BE IT RESOLVED, that the Town of Clarence, location code 30148, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body, as per the attached table listing work days attached hereto and made part of the minutes.

Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman Kolber, seconded by Councilman Casilio to adopt the following resolution:

RESOLVED, that David C. Hartzell, Jr., as Supervisor of the Town of Clarence, is hereby authorized and directed to submit an application to the New York State Department of Agriculture and Markets for the Agricultural and Farmland Protection Grant for cash match funding of the purchase and preservation by the Town of Clarence of approximately 139 +/- acres of vacant land located on the west side of Kraus Road, east side of Herr Road Between Clarence Center and Keller Road, SBL No. 44.00-4-3, SBL No. 44-00-4-4 and a portion of SBL No. 44.00-4-20.11 in the Town of Clarence, Erie County, NY.

Upon roll call – Ayes: All; Noes: None. Motion carried.

Councilman Kolber said he was going to make a motion regarding the Multiple Family Residential Law tonight, but he has to wait for the 30-day notification to Erie County to be over.

Councilman Kolber said he was misquoted by the Buffalo News in their article about the last meeting. He put an open letter to the Town in the Clarence Bee today. It is important that the news media report the news accurately. They can skew a story just to make headlines.

Councilman Casilio reported that Tony Haas has resigned from his position as Security Officer PT effective May 31, 2014. He previously reported that Joseph Meachum resigned from the position of Security Officer effective today.

Councilman Casilio reported that Marty Root is retiring from his position in the Engineering Department effective June 30, 2014.

Motion by Councilman Casilio, seconded by Councilman Kolber to appoint Alan Wolbert as Interim Head of the Security Department at the budgeted rate of pay for this position effective June 26, 2014. On the question, Councilman Kolber said this is an interim appointment while we post for the head position. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman Casilio, seconded by Councilman Kolber to appoint Joseph Lancellotti as Civil Engineer-permanent, changing his status from Civil Engineer Provisional, in the Engineering Department, effective June 28, 2014 at Step 1 per the White Collar Union Contract.

On the question, Councilman Casilio said Joseph successfully passed the Civil Service Examination.

Upon roll call – Ayes: All; Noes: None. Motion carried.

Supervisor Hartzell said the Highway Department said Tony Haas was one of the hardest workers they have had. He did an excellent job in the Security Department as well. Marty Root was a longtime employee of the Town and did an excellent job. We will miss them both.

Motion by Councilman DiCostanzo, seconded by Councilman Kolber to approve the following transfers from the 2014 General Fund Budget as follows: \$200.00 from 001.1220.0220 – Supervisor Office Equipment to 001.1220.0470 – Expense and Travel. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Kolber to authorize the Supervisor to sign the Participation Agreement for credit card services with Citibank, N.A. Upon roll call – Ayes: All; Noes: None. Motion carried.

Councilman DiCostanzo said, just a warning, people should be careful because school is out and kids will be all over the place.

Councilman Geiger announced the following:

Clarence Senior Center Flea Market is June 28th from 8:30 a.m. to 1:30 p.m.

Brothers of Mercy Groundbreaking Ceremony was held today for the new independent living complex.

Youth Board held interviews to replace the students who are graduating this year.

Day in the Park is this Friday and Saturday.

HollowFest is the following weekend.

Public Participation

Katie Adams of Conner Road asked if there was any good news from the meeting today regarding Conner Road.

Supervisor Hartzell said they are still in discussion with department officials. Erie County presented a proposal and the Town Board is considering it, with no decision as yet. The County did promise to patch some of the larger holes on Conner Road within the next few weeks. Drainage and reconstruction have not been worked out yet.

Reconvene Public Hearing opened at June 11, 2014 Town Board Meeting to consider a Temporary Conditional Permit for outside dining at 9060 Main Street for Cozy Café. James Callahan said the location is the north side of Main Street, east of Shimerville Road consisting of an existing restaurant in the Commercial Zone.

Rob Schofield said he has been in communication with his neighbor, Cheryl Hart. She had concerns about keeping the site clean and safe.

Councilman Casilio asked for clarifications on what he is proposing.

Mr. Schofield said hours of operation to be 10 a.m. to 9 p.m. with eight tables with 32 chairs. He would like to have quiet type music in the future.

Councilman Kolber said a letter was received from Cheryl Hart. She said that Mr. Schofield may want to expand the business to include an outdoor ice cream stand. If that happens, she would like to see is a concrete pad rather than a wooden deck.

With no one else speaking to the subject, motion was made by Councilman Casilio, seconded by Councilman Kolber to close the Public Hearing. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman Casilio, seconded by Councilman Kolber to adopt the following resolution:

WHEREAS, a public hearing was duly convened on June 11, 2014 to consider a Temporary Conditional Permit for outside dining at an existing restaurant located at 9060 Main Street; and

WHEREAS, the applicant was unable to appear at the hearing and therefore, was not present to answer any questions from the public; and

WHEREAS, the public hearing was adjourned to be reconvened at the June 25, 2014 meeting.

NOW, THEREFORE, BE IT

RESOLVED, that the Clarence Town Board grants a Temporary Conditional Permit to the applicant, Rob Schofield/Cozy Café, for outside dining at the existing restaurant located at 9060 Main Street subject to the following conditions:

1. The Temporary Conditional Permit is granted for one year.
2. Hours of operation: Daily from 10:00 a.m. to 9:00 p.m.
3. Outdoor seating not to exceed not to exceed 8 tables and 32 seats.
4. No amplified music permitted.
5. Any modifications to this permit should be brought to the Town Board.

Upon roll call – Ayes: All; Noes: None. Motion carried.

Item 12, a request by Doug McCall for a public hearing to consider a Temporary Conditional Permit for an automotive sales operation at 10360 Main Street was removed from the agenda at the applicant's request.

Motion by Councilman Casilio, seconded by Councilman Kolber to approve the request of the applicant, Clarence Hollow Association, for a Fireworks Display Permit for July 4, 2014 at 10405 Main Street.

On the question, Councilman Casilio said all the appropriate paperwork, fees, insurance and fire chief approvals are on file in the planning and zoning office.

Upon roll call – Ayes: All; Noes: None. Motion carried.

Jean O'Connell thanked the Board. She said they raised all of the money to pay for the fireworks and it should be a great show. She is appreciative of all the people who have supported this event.

Supervisor Hartzell asked if there was going to be a parade next year.

Jean O'Connell said she hopes so and would like to discuss it with the Town Board. She really needs the Town's support to sponsor it to help make it work.

Supervisor Hartzell said they are all in support of it. He is happy to help any way that he can. We appreciate your hard work.

Jean said she loves the Hollow and will keep working to improve it.

Supervisor Hartzell said the IDA has not given up. They are still trying to find businesses to come in.

Motion by Councilman Kolber, seconded by Councilman Geiger to approve the request of the applicant, Brookfield Country Club, for Fireworks Display Permits for June 28; July 4, 5, & 12; August 16; and September 20, 2014, at 5120 Shimerville Road.

On the question, Councilman Kolber said all the appropriate paperwork, fees, insurance and fire chief approvals are on file in the planning and zoning office.

Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Kolber to approve the following: Clubhouse Applications - A. Clarence Hollow Association – July 3, 4, & 5, 2014; B. Clarence Women's Club – 1st Monday each month 2015; and Jan. 12, Feb. 9, April 13, 2015; C. VFW Post 1200 – 2nd Tuesday each month 2015; D. Cub Scouts – Monthly meetings Sept 2014 thru June 2015; Legion Hall Applications - A. Clarence Democratic Committee – 2nd Monday each month 2015; Park Special Request - A. Clarence Hollow Association – July 3, 4, & 5, 2014; Nature Center Lodge - A. Clarence Senior Center – Aug. 13, 2014. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman Kolber, seconded by Councilman Casilio that after proper audit and review by the Town Board, the following bills of June 19, 2014 are approved for payment: General Fund - \$148,714.48; Highway Fund - \$155,795.01; Water District - \$1,264.00; Drainage District - \$1,400.00; Sewer Districts - \$245.78; Aquatic Growth District - \$890.82; and Trust & Agency 203 - \$1,320.00 for a total amount of \$309,630.09. Upon roll call – Ayes: All; Noes: None. Motion carried.

“For the Good of the Town”

Councilman Kolber said he recently almost got into an accident at Thompson and Greiner Roads. We need to get that addressed. As part of the Spaulding Green project, the developer is supposed to mitigate that intersection. At the very least, the County should make it a four-way stop.

Jim Murphy, president of Rock Oak Homeowners Association said he sent a letter to the Town Board regarding safety on the bike path. They do not see security on the bike path like they used to. Residents who live along the path have had items stolen from their yards. They urge the Town to do something about it.

Supervisor Hartzell said the Town Board has discussed this and he and Councilman Casilio will be meeting with the security officers this week. They should notice a change soon.

Councilman Casilio said it is a matter of adjusting their hours and we will get it straightened out.

There being no further business, Supervisor Hartzell adjourned the meeting at 8:08 p.m. in memory of Anthony Browning.

Nancy C. Metzger
Town Clerk



Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A
(Rev. 3/14)

BE IT RESOLVED, that the Town of Clarence / 30148 hereby establishes the following standard work days for these titles and (Name of Employer) (Location Code)

will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 only (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result	Not Submitted (Check only if official did not submit their Record of Activities)
Supervisor	6	David C. Harzool Jr	[REDACTED]	[REDACTED]		01/01/12-12/31/15	N	27.5	
Councilmember	6	Bernard Kolper	[REDACTED]	[REDACTED]		01/01/12-12/31/15	N		
Councilmember	6	Patrick Casillo	[REDACTED]	[REDACTED]		01/01/14-12/31/17	N	23.56	
Zoning Board of Appeals	6	David D'Amato	[REDACTED]	[REDACTED]		01/01/13-12/31/17	Y		
Zoning Board of Appeals	6	Daniel Michnik	[REDACTED]	[REDACTED]		01/01/14-12/31/18	Y		
Town Prosecutor	6	Jonathan Hickey	[REDACTED]	[REDACTED]		01/01/14-12/31/14	Y		

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Nancy C. Metzger secretary/clerk of the governing board of the Town of Clarence of the State of New York, (Name of secretary or clerk) (Title one) do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 25th day of June, 2014, on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Clarence on this 27th day of June, 2014, Nancy C. Metzger (Signature of the secretary or clerk)

Affidavit of Posting: I, Nancy C. Metzger being duly sworn, deposes and says that the posting of the Resolution began on 6/26/14 and continued for at least 30 days. That the Resolution was available to the public on the Employer's website at Official sign board at Main entrance secretary or clerk's office at Clarence Town Hall



Office of the New York State Comptroller
 New York State and Local Retirement System
 Employees' Retirement System
 Police and Fire Retirement System
 110 State Street, Albany, New York 12244-0001

**Standard Work Day
 Resolution for Employees***
RS 2418
 (Rev. 7/11)

BE IT RESOLVED, that the Town of Clarence, Location code 30148, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
See attached Town of Clarence list	

On this 27th day of June, 2014

Nancy C. Metzger
(Signature of clerk)

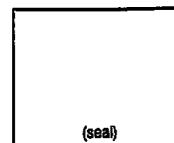
Date enacted: June 25, 2014

I, Nancy C. Metzger, clerk of the governing board of the Town of Clarence
(Name of Employer)

of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 25 day of June, 2014 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto
 Set my hand and the seal of the
Town of Clarence
(Name of Employer)



*To be used for all employees. Please list Elected and Appointed Officials on the form (RS2417-A) Standard Workday and Reporting Resolution for Elected and Appointed Officials.

See Instructions for Completing Form on Back

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JOB CLASS NUMBER/DESCRIPTION AND STANDARD WORK DAY

TOWN OF CLARENCE			
JOB CLASS- 3 digit #	Title	STANDARD WORKDAY (USE STEP FOR REFERENCE)	
42	WC Laborer Step 5	7	
43	Laborer Part-time (Town Hall)	7	
44	Messenger Step 1	7	
45	Messenger Step 2	7	
46	Messenger Step 3	7	
47	Messenger Step 4	7	
48	Messenger Step 5	7	
49	Crossing Guard RPT	6	
50	Dog Control Officer Step 1	7.5	
51	Dog Control Officer Step 2	7.5	
52	Dog Control Officer Step 3	7.5	
53	Dog Control Officer Step 4	7.5	
54	Dog Control Officer Step 5	7.5	
55	Dog Control Officer RPT	7	
56	Sr. Code Enforcement Officer Step 1	7.5	
57	Sr. Code Enforcement Officer Step 2	7.5	
58	Sr. Code Enforcement Officer Step 3	7.5	
59	Sr. Code Enforcement Officer Step 4	7.5	
60	Sr. Code Enforcement Officer Step 5	7.5	
61	Code Enforcement Officer Step 1	7.5	
62	Code Enforcement Officer Step 2	7.5	
63	Code Enforcement Officer Step 3	7.5	
64	Code Enforcement Officer Step 4	7.5	
65	Code Enforcement Officer Step 5	7.5	
66	Plumbing Inspector Step 1	7.5	
67	Plumbing Inspector Step 2	7.5	
68	Plumbing Inspector Step 3	7.5	
69	Plumbing Inspector Step 4	7.5	
81	Plumbing Inspector Step 5	7.5	
82	Natural Disaster Services Coordinator	6	
83	Area Director of Civil Defense	6	
84	Highway Superintendent	8	
85	Deputy Highway Superintendent	8	
86	General Crew Chief	8	
87	Secretary to Superintendent of Highway	7	
88	Clerk Typist Step 1	7	
89	Clerk Typist Step 2	7	
90	Clerk Typist Step 3	7	
91	Clerk Typist Step 4	7	
92	Clerk Typist Step 5	7	
93	Laborer RPT -Highway (cleaner)	6	

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JOB CLASS NUMBER/DESCRIPTION AND STANDARD WORK DAY

TOWN OF CLARENCE			
JOB CLASS- 3 digit #	Title	STANDARD WORK DAY (REGULAR FOR RECURRING)	
94	Director of Recreation II PT	8	
95	Deputy Recreation Director PT	8	
96	Recreation Specialist PT Seasonal-Summer	6	
97	Recreation Attendant PT Seasonal-Summer	6	
98	Recreation Supervisor PT Seasonal-Summer	6	
99	Life Guard PT Seasonal-SENIOR	8	
100	Life Guard PT Seasonal - HEAD	8	
101	Life Guard PT Seasonal & Swim Instruction	8	
102	Recreation Attendant PT-Youth Bureau	7	
103	Tutor	6	
104	Town Historian	6	
105	Van Driver	6	
106	Van Driver RPT	6	
107	Van Driver PT	6	
108	Director of Community Development	7.5	
109	Junior Planner	7.5	
110	Boards & Committees (65.00/mtg)	6	
111	Planning Board Chairperson	6	
112	Auto mechanic - Step 1	8	
113	Auto mechanic - Step 2	8	
114	Working Crew Chief - Step 1	8	
115	Working Crew Chief - Step 2	8	
116	Heavy MEO - Step 1	8	
117	Heavy Meo - Step 2	8	
118	General Mechanic - Step 1	8	
119	General Mechanic - Step 2	8	
120	Asst. General Mechanic - Step 1	8	
121	Asst. General Mechanic - Step 2	8	
122	MEO I - Step 1	8	
123	MEO 1 - Step 2	8	
124	Groundskeeper - Step 1	8	
125	Groundskeeper - Step 2	8	
126	Recreation Attendant - Step 1	8	
127	Recreation Attendant - Step 2	8	
128	Asst. Auto Mechanic - Step 1	8	
129	Asst. Auto Mechanic - Step 2	8	
130	Maintenance Worker - Step 1	8	
131	Maintenance Worker - Step 2	8	
132	Laborer - Step 1	8	
133	Laborer - Step 2	8	
134	Auto Mechanic Crew Chief - Step 1	8	

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JOB CLASS NUMBER/DESCRIPTION AND STANDARD WORK DAY

TOWN OF CLARENCE			
JOB CLASS- 3 digit #	Title	STANDARD WORK DAY (PER STEP AND REQUIREMENT)	
135	Auto Mechanic Crew Chief - Step 2	8	
136	Executive Director Youth Board	7	
137	Program Coordinator Youth Board RPT	7	
138	Recreation Supervisor (7140B) PT	6	
139	Recreation Supervisor PT - Winter	6	
140	Recreation Attendant PT - Winter	6	
141	Recreation Specialist PT - Winter	6	
142	Parks Crew Chief	8	
143	Real Property Appraiser - Step 1	7	
144	Real Property Appraiser - Step 2	7	
145	Real Property Appraiser - Step 3	7	
146	Real Property Appraiser - Step 4	7	
147	Real Property Appraiser Tech.-Step 1	7	
148	Real Property Appraiser Tech.-Step 2	7	
149	Real Property Appraiser Tech.-Step 4	7	
150	Real Property Appraiser Tech.-Step 5	7	
151	General Crew Chief - Parks	8	
152	Laborer PT Seasonal - Rate 1 (lower rate)	8	
153	Laborer PT Seasonal - Rate 2	8	
154	Jr. Planner PT Seasonal	7.5	
155	Engineering Aide PT Seasonal	7.5	
156	Youth Activities Leader RPT Rate 2	7	
157	Youth Activities Leader PT	6	
158	Recreation Specialist PT	6	
159	Civil Engineer	7.5	
160	Assistant Planner	7.5	
161	Youth Activities Leader RPT Rate 1	7	
162	Program Leader-Youth	7	
163	Deputy Supervisor	6	PT
164	Town Prosecutor PT	6	PT
165	Clerk PT - rate 4	7	PT
166	Laborer RPT (Parks)	8	RPT
167	Member of Planning Board	6	PT
168	Member of ZBA	6	PT
169	Member of the Plumbing Board	6	PT
170	Junior Planner PT	7.5	PT
171	Youth Activities Leader PT Seasonal	7	PT
172	Clerk PT Seasonal	7	PT
173	Code Enforcement Officer PT	7.5	PT
174	Accountant PT	7	PT