



# COUNTY OF ERIE

**MICHAEL P. KEARNS**  
COUNTY CLERK

MARCH, 15<sup>TH</sup> 2018

Honorable Peter J. Savage III  
Chairperson, Erie County Legislature  
92 Franklin St.  
Buffalo, NY 14202

Dear Chairperson:

I am writing to report to you and the members of the Erie County Legislature, on the first 100 Days of my administration at the Erie County Clerk's Office. March 15, 2018 marks 100 days since my swearing in as Erie County Clerk. Over this time, I have conducted an analysis of the various departments of the Clerk's Office. Through this analysis, my office has begun to initiate changes to enhance the multiple services offered to the public through the Clerk's Office. In this document you will find a detailed report on both new initiatives at the Clerk's office, and ways we are working to strengthen existing programs and services for Erie County residents.

In the first 100 Days, I have worked to launch new initiatives to better serve Erie County residents, including:

- Reconfiguring the Pistol Department to better serve both current permit holders and new applicants.
- Opening a Pistol Department Satellite Office in Elma, NY.
- Launching the Erie County Clerk's ALERT program, to help municipalities monitor foreclosures within their communities.
- Expanding veterans' services under the new Erie County Clerk's SALUTES program.
- Promoting health and wellness for both the public and employees through the new Clerk's Wellness Collaborative.

We at the Clerk's Office continue to work to identify ways in which to provide the most efficient and effective service to residents. One way we are doing this is through bringing government to the people with multiple community outreaches including:

- Initiating NYS Pistol Recertification Outreaches
- Continuing and expanding Thank A Vet Outreaches
- Continuing Disability Awareness Outreaches
- Continuing Passport on the Move Outreaches

Modernizing the Erie County Clerk's Office and providing efficient service in a timely manner are the leading principals of my goals as Erie County Clerk. Going forward I will continue to look for ways in which to improve the departments at the Clerk's Office, for example we are now accepting credit cards at the Pistol Office and have updated the cuing system in Land Records. Small but effective improvements will help to enhance service and thereby increase usage of, and revenue into the Erie County Clerk's Office.

Thank you for your time and for your leadership in Erie County. I look forward to discussing the progress at the Erie County Clerk's Office with you on a quarterly basis.

Sincerely,



Michael P. Kearns  
Erie County Clerk