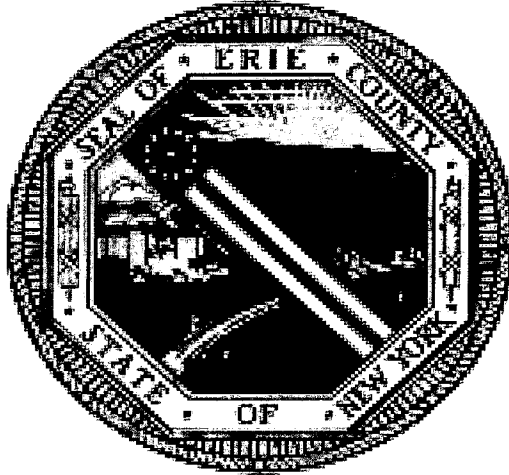


September 16, 2013

**REVIEW OF DEPARTMENT OF SOCIAL SERVICES
CHILD PROTECTIVE SERVICES AND
REORGANIZATION OF MANAGEMENT
(COMM 15E-29)**



**STEFAN I. MYCHAJLIW
ERIE COUNTY COMPTROLLER**

Erie County Legislature
92 Franklin Street
Buffalo, New York 14202

Re: Review of DSS Child Protective Services and Reorganization of Management (Comm. 15E-29)

Dear Honorable Members:

As you are aware the administration filed the above resolution, Comm 15E-29, see Appendix A, with your Honorable Body on September 10, 2016 and at your September 12, 2013 meeting it was sent to the Health and Human Services Committee. In addition to being on the agenda for the September 17, 2013 committee meeting an informational meeting is scheduled for September 24, 2013.

The resolution is being portrayed as addressing the rising caseloads that the Department of Social Services ("DSS") has been facing. Their answer to this rising caseload is to create a new Child Protective Services ("CPS") team of seven new employees as well as adding three new managerial confidential employees in DSS administration. The total gross annual cost for these positions including fringe benefits would be \$821,116 in 2014. See Appendix B.

There are two main issues here: the need for additional management and the need for more CPS employees. This report will look at those issues individually as well as their impact on County finances.

NEED FOR ADDITIONAL DSS MANAGEMENT

The 2013 adopted budget funds a total of twelve positions in the DSS Commissioner's office, cost center 1201020, at a total salary and fringe benefit cost of \$1,006,623. This includes four positions that would be considered management, three Managerial Confidential and one CSEA, the other eight positions are support staff. The titles of the management positions are detailed in Appendix C.

DSS's staff totals one thousand five hundred positions, Included in those positions are various titles that handle the day-to-day supervision of the various areas in DSS. Titles such as Personnel Supervisor; Staff Development Director; Director of Energy Programs, etc.. These titles are detailed in Appendix D, they total thirty-five positions totaling \$3,941,085 in salaries and fringe benefits, there may be other supervisor type positions throughout DSS but these were the most easily identifiable. Included in this group are three Assistant Commissioners Administration Grade 16 positions totaling \$415,567 in salaries and fringe benefits.

The Administration makes the case that the additional three positions will bring this County in line with Suffolk and Westchester counties.

"The DSS management structure features far fewer managers than comparable counties in New York State such as Westchester and Suffolk." Comm 15E-29 Reasons for Recommendation/Background Information

As Appendix C details the Commissioner's Office in Suffolk, Appendix E, has four administrative titles and Westchester, Appendix F, has five administrative titles in their DSS Commissioner's Office.. The revised

plan as proposed by the administration would therefore increase the management staff in Erie County's DSS Commissioners office to seven or 40% to 75% greater than the other two counties. It should be noted that both Suffolk and Westchester counties are similar to Erie County in that throughout their respective DSS departments are various management and supervision titles.

NEED FOR A NEW CPS TEAM

The second part of Comm. 15E-29 requests a new CPS team totaling seven employees. The annual cost of these new employees would be \$424,657 gross including salaries and fringe benefits using the 2014 rate. The administration makes a good case for an additional CPS team. However, we question the need to create seven new jobs. DSS, on the last vacancy report filed by the administration, Comm 15D-27, details a total of one hundred and twenty five vacant DSS positions totaling \$2,204,630 in salaries alone, See Appendix G. Rather than creating new positions the Administration should retitle seven of the vacant positions and form the new team from those positions.

SOURCE OF FUNDING

The Administration states in Comm 15E-29 that the cost for the ten additional positions will have a zero impact on 2013 operations. The Administration cites available funds in an unneeded contract and additional State and Federal Aid. The administration, as we pointed out in our report to you, Comm. 15E-25, has not provided your Honorable Body with a 2013 year-end projection. Also, in Comm 15D-27 the BMR shows that the two revenue accounts that are being increased, 407540 State Aid-Admin and 411540 Federal Aid Admin are both showing negative variances of -\$25,803 and -\$1,554,694 respectively .

Under those circumstances ir-regardless of the merits of the resolution we must counsel against increasing a revenue that at this time appears to be not meeting the original budget. As well as the fact that the exact impact on 2013 may in fact be negative.

RECOMMENDATION

As stated above we believe it is in the best interest of the County taxpayer not to add any new jobs at this time. A new CPS team can be instituted by a re-titling of seven existing vacant DSS titles rather than creating seven new positions.

In addition, it is now less than thirty days till the Charter mandated release of the 2014 budget. A reorganization of management in DSS without knowing what the 2014 budget may entail is ill timed. Especially without knowing how the administration expects the 2013 budget to end. At your session on September 12th an additional \$1.63 million in fund balance was spent bringing the total estimated fund balance used in the 2013 budget to \$23,323,402.

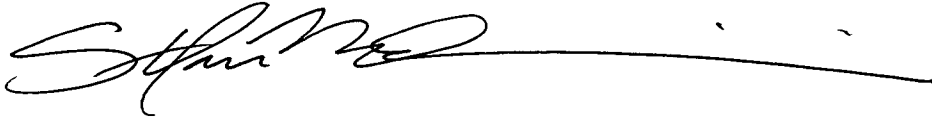
The uncertainty of the impact of the State takeover of the administration of Medicaid cases in 2014 coupled with the unknown impact of Obamacare on the 2014 budget makes any new spending ill-advised.. It is expected that Obamacare will likely result in an increase in Federal participation in Medicaid costs, a variation of the FMAP program the County benefited from in years past.

As stated above the administration has not made the case to increase the DSS Commissioner's administrative staff by 75%. As noted above your Honorable Body has scheduled an informational Health and Human Services committee meeting on September 24th to discuss this resolution. The administration may attempt to strengthen their case after reading this report at that meeting. In any event, we recommend

that this resolution be received and filed. The administration, if they still want to pursue an additional \$821,116 in spending, should include it in their 2014 proposed budget, where it can be discussed in the context of the entire budget thus allowing your Honorable Body to know the impact on the County's taxpayers of the administration's 2014 spending plan.

I and my staff are available to answer any questions your Honorable Body may have on this issue.

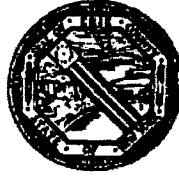
Sincerely yours,

A handwritten signature in black ink, appearing to read 'Stefan Mychajliw', followed by a long horizontal line extending to the right.

Stefan I. Mychajliw
Erie County Comptroller

cc: Erie County Fiscal Stability Authority
Mark Poloncarz, Erie County Executive

APPENDIX A



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

September 9, 2013

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

Re: Child Protective Services Staffing and Reorganization of Management

Dear Honorable Members:

The Erie County Department of Social Services ("DSS") is requesting legislative authorization to create a new Child Protective Services ("CPS") team and to create three (3) management positions as part of a reorganization of DSS. There is no local share impact in 2013 due to available budgeted, unexpended funds.

Should your Honorable Body require further information, please contact DSS Commissioner Carol Dankert-Maurer. Thank you for your consideration on this matter.

Sincerely,

A handwritten signature in black ink that reads "Mark Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

Enclosure
MCP/js

cc: Commissioner Carol Dankert-Maurer

MEMORANDUM

To: Members of the Erie County Legislature
From: Department of Social Services
Re: Child Protective Services Staffing and Reorganization of Management
Date: September 6, 2013

SUMMARY

The Erie County Department of Social Services ("DSS") is requesting legislative authorization to create a new Child Protective Services ("CPS") team. This resolution seeks approval to add seven positions in CPS: six (6) Social Caseworker I positions (JG 8) and one (1) Child Protective Coordinator position (JG 12). In addition, as part of a reorganization of DSS, authorization is requested to create three (3) new managerial confidential positions: First Deputy Commissioner (JG 18), Second Deputy Commissioner (JG 17) and Special Assistant to the Commissioner (JG 15).

FISCAL IMPLICATIONS

There is no local share fiscal impact to this resolution as the local share for the CPS team and the management reorganization will be funded by available funds from an unexecuted contract for Vocational Rehabilitation at Erie County Medical Center Corporation. There is an unexpended balance of \$162,000 available for reallocation. The total local share impact for the new positions is \$91,946.

REASONS FOR RECOMMENDATION/ BACKGROUND INFORMATION

CPS has been responding to increased allegations of abuse or neglect, as well as more serious situations, such as a growing number of families with multiple allegations. CPS is burdened with a current and growing high caseload and staffing constraints. The new CPS team will significantly reduce the caseloads and enable DSS to more expeditiously respond to new allegations and complaints.

DSS has a management structure that features few senior level managers and significant burdens imposed on the Commissioner and several competitive managerial confidential employees. The DSS management structure features far fewer managers than comparable counties in New York State such as Westchester and Suffolk.

CONSEQUENCES OF NEGATIVE ACTION

There is risk that allegations and complaints involving children will experience delays in investigation due to the current and growing caseload of CPS staff. In addition, existing issues in management and organizational effectiveness in DSS will persist.

STEPS FOLLOWING APPROVAL

DSS will work with the Department of Personnel to utilize available civil service lists to fill all CPS positions listed in this resolution. For positions where no list exists, provisional appointments will be made pending exam release(s). Training will commence following appointments.

For the managerial confidential positions, DSS will work with the Department of Personnel and the County Executive's Office to establish a search committee with both internal and external members. The search committee will review, interview and recommend candidates for hire. Upon completion of all hiring activities, training will commence.

**A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SOCIAL SERVICES**

Re: Child Protective Services Staffing and Reorganization of Management

WHEREAS, Erie County Child Protective Services ("CPS") has been responding to increased allegations of abuse or neglect, as well as more serious situations, such as a growing number of families with multiple allegations; and

WHEREAS, CPS is burdened with a current and growing high caseload and staffing constraints; and

WHEREAS, the Department of Social Services ("DSS") seeks approval to create a new CPS team effective October 1, 2013 and add six (6) Social Caseworker I positions and one (1) Child Protective Coordinator position; and

WHEREAS, the new CPS team will help significantly reduce the caseloads and enable DSS to more expeditiously respond to new allegations and complaints; and

WHEREAS, DSS has a management structure that features few senior level managers and significant burdens imposed on the Commissioner; and

WHEREAS, the DSS management structure features far fewer managers than comparable counties in New York State such as Westchester and Suffolk with corresponding issues; and

WHEREAS, as part of a reorganization, the Department of Social Services seeks approval to create the following three (3) new management confidential positions effective October 1, 2013: First Deputy Commissioner (JG 18), Second Deputy Commissioner (JG 17) and Special Assistant to the Commissioner (JG 15) and

WHEREAS, there is no local share fiscal impact to this resolution as the local share for the CPS team and the management reorganization will be funded by available funds from an unexecuted contract for Vocational Rehabilitation at Erie County Medical Center Corporation for which an unexpended balance of \$162,000 remains within the \$250,000 budgeted appropriation.

NOW, THEREFORE, BE IT

RESOLVED, that the following budget amendments are hereby authorized in the 2013 Adopted Budget:

Department of Social Services, Department 120, Fund 110

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>INCREASE/ (DECREASE)</u>
500000	Full Time Salaries	130,262
502000	Fringe	80,762
561420	Office Equipment, Furniture & Fixtures	5,298
516052	ECMCC Vocational Rehabilitation CED	<u>(\$91,946)</u>
	Total Expenditure	\$124,376

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>INCREASE/ (DECREASE)</u>
407540	State Aid-Social Services Admin	66,480
411540	Federal Aid-Social Services Admin	<u>57,896</u>
	Total Revenue	\$124,376

; and be it further

RESOLVED, that the following new positions are authorized in the 2013 Adopted Budget: one (1) Child Protection Coordinator (JG 12), and six (6) Social Caseworker I (JG 8), as noted in B-100# 7351 and B-100# 7352; and be it further

RESOLVED, that the following three new positions are authorized in the 2013 Adopted Budget at variable minimum step 3: First Deputy Commissioner (JG 18), Second Deputy Commissioner (JG 17) and Special Assistant to the Commissioner (JG 15) as noted in B-100# 7369, B-100# 7384 and B-100# 7385; and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the County Executive, the Commissioner of Social Services, the Commissioner of Personnel, the Erie County Comptroller and the Director of the Division of Budget and Management.

APPENDIX B

# of positions	Title	Job Grade-Step	Annual Salary	Total Salaries	Fringe Benefit 65% Rate	Total cost
6	Social Caseworkers	8-1	34,938.00	209,628.00	136,258.20	345,886.20
1	Child Protective Coordinator	12-1	47,740.00	47,740.00	31,031.00	78,771.00
1	First Deputy Commissioner	18-3	89,956.00	89,956.00	58,471.40	148,427.40
1	Second Deputy Commissioner	17.-3	82,416.00	82,416.00	53,570.40	135,986.40
1	Special Asst to Commissioner	15-3	67,906.00	67,906.00	44,138.90	112,044.90
TOTAL				497,646.00	323,469.90	821,115.90

APPENDIX C

SOCIAL SERVICES ADMINISTRATION COMMISSIONER'S OFFICE

TITLE	ERIE*	ERIE REVISED	SUFFOLK*	WESTCHESTER*
COMMISSIONER	1	1	1	1
FIRST DEPUTY COMM	1	2		1
CHIEF DEPUTY COMMISSIONER			1	
SECOND DEP COMM		1		
DEPUTY COMMISSIONER			1	2
SPECIAL ASST TO COMM		1		
ASSOCIATE COMMISSIONER				1
ASST DEP COMM DSS	1	1		
ASSISTANT TO COMMISSIONER			1	
ASST COORDINATOR QUALITY MANAGER	1	1		
TOTAL STAFF COMM OFFICE	4	7	4	5

* Source: Adopted 2013 budgets of each county

APPENDIX D

TITLE	GRADE	2013 SALARY	#
Director of Legal Affairs	17	82,732	1
Asst Comm Administration	16	79,578	1
Asst Comm Administration	16	93,987	1
Asst Comm Administration	16	87,798	1
Director of Child Support	15	75,596	1
Director of Legal Asst to Elderly	15	90,962	1
Administratino Director III	14	81,831	1
Administratino Director III	14	81,831	1
Database Administrator	14	81,831	1
Mgt & Org Consultant	14	102,253	2
Personnel Supervisor	14	69,667	1
Administration Director Services	13	73,097	1
Administration Director Services	13	73,097	1
Administration Director Services	13	68,722	1
Administration Director Services	13	73,097	1
Administration Director Services	13	73,097	1
Child Support Operations Mgr	13	73,097	1
Director of Employment Programs	13	73,097	1
Director of Energy Programs	13	73,097	1
Director of Temp Asst	13	73,097	1
Social Services Program Support	13	73,097	1
Staff Development Director	13	69,906	1
Administration Director I	12	66,741	1
Administration Director I	12	66,741	1
Administrative Director	12	66,741	1
Administrative Director	12	66,741	1
Child Protective Coord	12	64,573	1
Social Case Supervisor	12	66,741	1
Social Case Supervisor	12	66,741	1
Staff Development Coordinator	12	114,665	2
Child Protective Team Leader	11	57,775	1
Day Care Program Coordinator	11	61,688	1
Asst Director of Energy Programs	10	54,956	1
TOTAL		\$2,478,670	35
TOTAL WITH FRINGES		\$3,941,085	

APPENDIX E

984

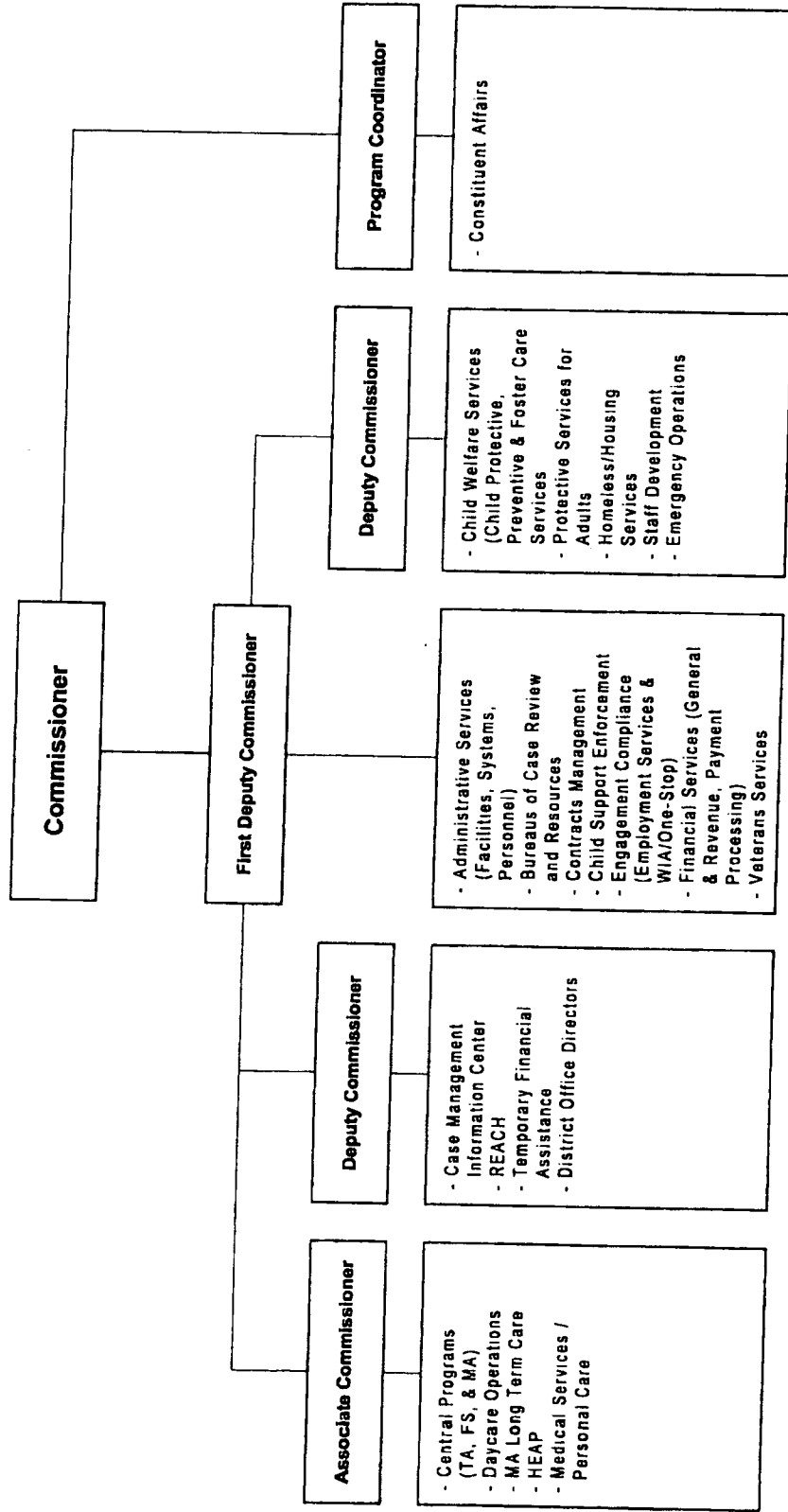
COUNTY OF SUFFOLK
ANNUAL BUDGET
AUTHORIZED STAFF

DEPARTMENT SOCIAL SERVICES
FUND GENERAL FUND
FUNCTION ECO ASST AND DPPTY

POSITION TITLE	GR	2012 MODIFIED	2013 REQUESTED	2013 RECOMMENDED	2013 ADOPTED
TOTAL PERMANENT POSITIONS: ADMINISTRATION		174 132	174 133	174 133	174 133
01-6005-SOCIAL SERVICES-GENERAL ADMIN					
1000-EXECUTIVE		6	6	6	6
COMM OF SOCIAL SERVICES	40	1	1	1	1
CHF DEP COMM OF SOC SVCS	37	1	1	1	1
DEP COMM SOCIAL SERVICES	36	1	1	1	1
ASST TO COMM (SOC SVCS)	23	1	1	1	1
ASST TO COMM (SOC SVCS)	23	1	1	1	1
SECRETARY	17	1	1	1	1
SENIOR CLERK TYPIST	12	1	1	1	1
1030-COMMISSIONER'S RESPONSE		4	5	5	5
SOCIAL SERVICES EXAM IV	27	1	1	1	1
SOC SER EXAM I (SP SPKG)	16	1	1	1	1
SOC SER EXAM I (SP SPKG)	16	1	1	1	1
SOCIAL SERVICES EXAM I	16	2	2	2	2
SOCIAL SERVICES EXAM I	16	2	2	2	2
1100-PERSONNEL SERVICES		9	9	9	9
ASST COMM OF SOCIAL SVCS	32	1	1	1	1
ADMINISTRATOR III	28	1	1	1	1
PAYROLL SUPERVISOR	22	1	1	1	1
SECRETARIAL ASSISTANT	17	1	1	1	1
SENIOR ACCOUNT CLERK	14	4	4	4	4
SENIOR ACCOUNT CLERK	14	1	1	1	1
SENIOR ACCOUNT CLERK	14	1	1	1	1
1130-ADMINISTRATIVE SERVICES ADMIN		1	0	0	0
DIR OF MGMT AND RESEARCH	36	1	0	0	0

APPENDIX F

Dept Of Social Services (22)



The Commissioner of Social Services is appointed by the County Executive, subject to confirmation by the Board of Legislators.

APPENDIX G

Report: XER VACANT_POS RPT
 System: PRD/100/XER VACANT RPT
 User: CALLANT
 Department: 120 Department of Social Services

Eric County
 POSITION CONTROL
 FULL TIME VACANCY BY DEPARTMENT, JOB

Page: 9
 Date: 09/03/2013
 Time: 10:27:44
 As of: 07/31/2013

SHORT DESC	POSITION NUMBER	JOB GROUP	HR STATUS	FILL DATE	FUNCTION	FUND	CLASS	AMOUNT	CH COUNTY
ACC CLK	00000013	GRP 04	FT	06/05/2013	SUPPORT COLLECTION UNIT	110		26,686.00	01 37.190
ACC CLK	00000074	GRP 04	FT	07/14/2013	SUPPORT COLLECTION UNIT	110	0 Temp Vac		01 37.190
ACC CLK	51009709	GRP 04	FT	06/15/2013	FINANCIAL RECORDS & SERVICES	110		26,686.00	01 47.700
ACC CLK	0.00	Perm Budget Amt					2 Temp Vac		01 47.700
ACCOUNTANT	51010826	GRP 09	FT	07/30/2013	FINANCIAL RECORDS & SERVICES	110		37,546.00	01 36.150
ACCOUNTANT	37,546.00	Perm Budget Amt					0 Temp Vac		01 36.150
ADM DIR I	51007303	GRP 12	FT	07/14/2013	LONG TERM CARE ELIGIBILITY	110		47,740.00	01 0.000
ADM DIR I	0.00	Perm Budget Amt					1 Temp Vac		01 0.000
ADM DIR III	51007629	GRP 14	FT	07/17/2013	COMMUNITY MEDICAID ELIGIBILITY TRAINS	110		58,406.00	01 0.000
ADM DIR III	58,406.00	Perm Budget Amt					0 Temp Vac		01 0.000
AST SP INV	51002615	GRP 07	FT	05/04/2013	INVESTIGATIONS AND COLLECTIONS	110		32,537.00	01 31.930
AST SP INV	51009118	GRP 07	FT	05/28/2013	INVESTIGATIONS AND COLLECTIONS	110		32,537.00	01 31.930
AST SP INV	65,074.00	Perm Budget Amt					0 Temp Vac		01 31.930
AST SP DR	00000523	GRP 11	FT	08/12/2013	PROGRAM SUPPORT	110		44,541.00	01 36.150
AST SP DR	44,541.00	Perm Budget Amt					0 Temp Vac		01 36.150
CASH ASST SB	00000843	GRP 06	FT	06/12/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		30,318.00	01 47.700
CASH ASST SB	30,318.00	Perm Budget Amt					0 Temp Vac		01 47.700
CASHWORKER	00000894	GRP 07	FT	06/15/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		32,537.00	01 47.700
CASHWORKER	00000897	GRP 07	FT	07/13/2013	ADOPTION	110		32,537.00	01 47.700
CASHWORKER	00000902	GRP 07	FT	07/13/2013	CASA - HOME CARE ELIGIBILITY TRAINS	110		32,537.00	01 0.000
CASHWORKER	00000913	GRP 07	FT	07/28/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		32,537.00	01 47.700
CASHWORKER	00000928	GRP 07	FT	07/13/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		32,537.00	01 47.700
CASHWORKER	00000945	GRP 07	FT	02/07/2013	ADOPTION	110		32,537.00	01 47.700
CASHWORKER	00000951	GRP 07	FT	07/13/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		32,537.00	01 47.700
CASHWORKER	00000966	GRP 07	FT	07/29/2013	ADOPTION	110		32,537.00	01 47.700
CASHWORKER	00000979	GRP 07	FT	04/06/2013	MIS - MEDICAID UTILIZATION REVIEW	110		32,537.00	01 47.700
CASHWORKER	32,537.00	Perm Budget Amt					0 Temp Vac		01 47.700

Report: XER VACANT POS RPT
 System: FPD/100/XER VACANT RPT
 User: CALLANT

Department: 120 Department of Social Services

Eric County
 POSITION CONTROL
 FULL TIME VACANCY BY DEPARTMENT, JOB

Page: 10
 Date: 09/03/2013
 Time: 10:27:44
 As of: 07/31/2013

SHORT DISC	POSITION NUMBER	JOB GROUP	HR STAT	REHIRE	DATE	FUNCTION	PERM	TEMP	BUDGET AMT	PERM BUDGET AMT	TEMP BUDGET AMT	GRANT	AMOUNT	VAC	CS	COUNTY	
	65,074.00				2	Perm Vac			227,759.00					7			9
CE PR TM LTR	00001172	GRP 11	FT	T	07/11/2013	CHILD PROTECTIVE SERVICES				110			44,541.00		01	47.700	
	00001274	GRP 11	FT	P	07/29/2013	CHILD PROTECTIVE SERVICES				110			44,541.00		01	47.700	
	51005518	GRP 11	FT	P	09/18/2013	CHILD PROTECTIVE SERVICES				110			44,541.00		01	47.700	
	89,082.00				2	Perm Vac			44,541.00					1			3
CE PROT MGR	00001282	GRP 08	FT	T	07/08/2013	CHILD PROTECTIVE SERVICES				110			34,938.00		01	47.700	
	51002618	GRP 08	FT	T	07/28/2013	CHILD PROTECTIVE SERVICES				110			34,938.00		01	47.700	
	51009598	GRP 08	FT	T	07/27/2013	CHILD PROTECTIVE SERVICES				110			34,938.00		01	47.700	
	0.00				0	Perm Vac			104,814.00					3			3
CE SUP INV	00001347	GRP 07	FT	T	11/22/2013	SUPPORT COLLECTION UNIT				110			32,537.00		01	37.190	
	00001361	GRP 07	FT	P	08/01/2013	CHILD SUPPORT ESTABLISHMENT/SUPPORTMENT				110			32,537.00		01	37.190	
	00001367	GRP 07	FT	T	07/28/2013	CHILD SUPPORT ESTABLISHMENT/SUPPORTMENT				110			32,537.00		01	37.190	
	32,537.00				1	Perm Vac			65,074.00					2			3
CE SMC	00001337	GRP 12	FT	T	12/16/2012	EC WORKS CENTER				110			47,740.00		01	32.740	
	0.00				0	Perm Vac			47,740.00					1			1
CEP ACT CLK	00001163	GRP 07	FT	P	06/01/2013	FINANCIAL RECORDS & SERVICES				110			32,537.00		01	36.150	
	32,537.00				1	Perm Vac			0.00					0			1
CLERK	51005178	GRP 01	FT	T	06/29/2013	INVESTIGATIONS AND COLLECTIONS				110			24,201.00		01	31.930	
	51009648	GRP 01	FT	T	07/27/2013	FINANCIAL RECORDS & SERVICES				110			24,201.00		01	36.150	
	51009651	GRP 01	FT	T	07/14/2013	EC WORKS CENTER				110			24,201.00		01	37.450	
	0.00				0	Perm Vac			72,603.00					3			3
CLERK TRF1ST	00001579	GRP 01	FT	P	03/26/2013	EMPLOYMENT ASSIGNMENT				110			24,201.00		01	39.110	
	00001584	GRP 01	FT	T	07/14/2013	EC WORKS CENTER				110			24,201.00		01	43.860	
	00001640	GRP 01	FT	T	06/29/2013	EC WORKS CENTER				110			24,201.00		01	36.920	
	51009665	GRP 01	FT	P	05/18/2013	COMMUNITY MEDICAID ELIGIBILITY TRANS				110			24,201.00		01	0.000	
	51009669	GRP 01	FT	T	05/19/2013	COMMUNITY MEDICAID ELIGIBILITY TRANS				110			24,201.00		01	0.000	
	51011511	GRP 01	FT	P	07/02/2013	EC WORKS CENTER				110			24,201.00		01	50.000	

SHORT	POSITION	JOB	HR	FILL	REFFILL	PERM	GRANT	CRANT	TEMP	BUDGETED	NOT	CS	COUNTY
DESC	NUMBER	GROUP	STEP	DATE	FUNCTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	VAC	CD	SEAR
	72,603.00	Perm Budget Amt				3	Temp Vac			72,603.00	Temp Budget Amt		
COUS SE	00002143	GRP 14	FT	P	11/05/2013	CHILDREN'S SERVICES	110						
	59,406.00	Perm Budget Amt				1	Perm Vac			59,406.00	01	47.700	
CHCK SPAN EP	00000984	GRP 07	FT	P	07/30/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110						
	32,537.00	Perm Budget Amt				1	Perm Vac			32,537.00	01	47.700	
DATA INT OPR	00002232	GRP 04	FT	T	10/20/2012	WFM - HELPFUL TO WORK TEAMS	110						
	00002233	GRP 04	FT	T	03/26/2013	SUPPORT SERVICES	110			26,686.00	01	39.110	
	0.00	Perm Budget Amt				0	Perm Vac			26,686.00	01	39.110	
EMP CO SPAN	00003275	GRP 09	FT	T	06/29/2013	EMPLOYMENT ASSESSMENT	110						
	0.00	Perm Budget Amt				0	Perm Vac						
	37,546.00	Temp Budget Amt				2	Temp Vac			37,546.00	01	32.740	
EMP COUS	00003204	GRP 09	FT	T	05/26/2013	EMPLOYMENT ASSESSMENT	110						
	00003216	GRP 09	FT	T	06/29/2013	EMPLOYMENT ASSESSMENT	110			37,546.00	01	32.740	
	00003222	GRP 09	FT	T	07/28/2013	EMPLOYMENT ASSESSMENT	110			37,546.00	01	32.740	
	00003233	GRP 09	FT	T	07/27/2013	JOB DEVELOPMENT	110			37,546.00	01	32.740	
	00003237	GRP 09	FT	P	09/09/2013	EMPLOYMENT ASSESSMENT	110			37,546.00	01	32.740	
	00003239	GRP 09	FT	P	05/15/2013	EMPLOYMENT ASSESSMENT	110			37,546.00	01	32.740	
	00003240	GRP 09	FT	P	06/04/2013	EMPLOYMENT ASSESSMENT	110			37,546.00	01	32.740	
	112,638.00	Perm Budget Amt				3	Perm Vac			150,184.00	Temp Budget Amt		
ED ENH	00004229	GRP 10	FT	P	07/13/2013	COMMUNITY MEDICAD ELIGIBILITY TEAMS	110						
	00004242	GRP 10	FT	P	09/06/2013	COMMUNITY MEDICAD ELIGIBILITY TEAMS	110			40,300.00	01	0.000	
	51001729	GRP 10	FT	T	03/24/2013	SNAP ELIGIBILITY TEAMS	110			40,300.00	01	0.000	
	80,600.00	Perm Budget Amt				2	Perm Vac			40,300.00	Temp Budget Amt		
OP COM CRD	51013552	GRP 08	FT	P	07/30/2013	TECHNICAL SUPPORT	110						
	34,938.00	Temp Budget Amt				1	Temp Vac			34,938.00	01	36.150	

Esle County
 POSITION CONTROL
 FULL TIME VACANCY BY DEPARTMENT, JOB

Report: ZER VACANT POS_RPT
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 Department: 120 Department of Social Services

SHORT DISC	POSITION NUMBER	JOB GROUP	JOB STAT	DATE	FUNCTION	FUND	GRANT	AMOUNT	TOY VAC	CS CD	COUNTY SEARS
	34,938.00	Perm Budget Amt	1	Perm Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
PAIN CLERK	51004281	GRP 06	FT	06/29/2013	FINANCIAL RECORDS & SERVICES	110		30,318.00		01	36.150
	0.00	Perms Budget Amt	0	Perms Vac	30,318.00	Temp Budget Amt	1	Temp Vac	1		
SOC CS SP UM	00009675	GRP 11	FT	07/14/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		44,541.00		01	47.700
	00009683	GRP 11	FT	08/07/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		44,541.00		01	47.700
	44,541.00	Perms Budget Amt	1	Perms Vac	44,541.00	Temp Budget Amt	1	Temp Vac	2		
SOC CHEN II	51010083	GRP 10	FT	08/15/2011	CHILD PROTECTIVE SERVICES	110		40,300.00		01	47.700
	40,300.00	Perms Budget Amt	1	Perms Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
SOC CSNK I	51009742	GRP 08	FT	06/11/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		34,938.00		01	47.700
	34,938.00	Perms Budget Amt	1	Perms Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
SOC W XI BO	51011526	GRP 06	FT	07/08/2013	WTV - WELFARE TO WORK YEARS	110		30,318.00		01	39.110
	30,318.00	Perms Budget Amt	1	Perms Vac	0.00	Temp Budget Amt	0	Temp Vac	1		
SOC WXL XI	00009767	GRP 06	FT	02/23/2013	COMMUNITY MEDICAID ELIGIBILITY YEARS	110		30,318.00		01	0.000
	00009778	GRP 06	FT	01/15/2013	COMMUNITY MEDICAID ELIGIBILITY YEARS	110		30,318.00		01	0.000
	00009780	GRP 06	FT	02/11/2013	WTV - WELFARE TO WORK YEARS	110		30,318.00		01	39.110
	00009828	GRP 06	FT	06/24/2013	SEAP ELIGIBILITY YEARS	110		30,318.00		01	50.000
	00009834	GRP 06	FT	05/18/2013	COMMUNITY MEDICAID ELIGIBILITY YEARS	110		30,318.00		01	0.000
	00009839	GRP 06	FT	06/29/2013	CHILD DAY CARE	110		30,318.00		01	47.700
	00009856	GRP 06	FT	08/16/2013	MEDICAID REFORM/MANAGED CARE	110		30,318.00		01	0.000
	00009881	GRP 06	FT	07/13/2013	CHILD DAY CARE	110		30,318.00		01	47.700
	51002526	GRP 06	FT	01/12/2013	COMMUNITY MEDICAID ELIGIBILITY YEARS	110		30,318.00		01	0.000
	51005474	GRP 06	FT	03/03/2013	SEAP ELIGIBILITY YEARS	110		30,318.00		01	50.000
	51007647	GRP 06	FT	02/23/2013	COMMUNITY MEDICAID ELIGIBILITY YEARS	110		30,318.00		01	0.000
	51009781	GRP 06	FT	01/26/2011	WTV - WELFARE TO WORK YEARS	110		30,318.00		01	39.110
	51009789	GRP 06	FT	05/13/2013	COMMUNITY MEDICAID ELIGIBILITY YEARS	110		30,318.00		01	0.000
	51009806	GRP 06	FT	02/23/2013	COMMUNITY MEDICAID ELIGIBILITY YEARS	110		30,318.00		01	0.000
	51009808	GRP 06	FT	06/29/2013	WTV - WELFARE TO WORK YEARS	110		30,318.00		01	0.000
	51009850	GRP 06	FT	06/15/2013	COMMUNITY MEDICAID ELIGIBILITY YEARS	110		30,318.00		01	39.110
										01	0.000

Report: HR VACANT POS RPT
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 Department: 120 Department of Social Services

Erle County
 POSITION CONTROL
 FULL TIME VACANCY BY DEPARTMENT, JOB

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SHORT DISC	POSITION NUMBER	JOB GROUP	HR CLASS	FILL DATE	REHIRE DATE	FUNCTION	FUND	GRANT	11	Temp Vac	0	Temp Vac	3	Temp Vac	4	Temp Vac	1	Temp Vac	2	Temp Vac	5	Temp Vac	6	SUGGESTED AMOUNT	TOT VAC	CS	COUNTY		
	151,590.00	Perms Budget Amt																											
SOC MEL EX B	00009551	GRP 06	PT	P	12/17/2012	LONG TERM CARE ELIGIBILITY	110																	30,318.00	01	0.000			
	51002671	GRP 06	PT	P	12/17/2012	RFP - EMPLOYMENT & FIN PLANNING TRAINS	110																	30,318.00	01	39.110			
	51009780	GRP 06	PT	P	05/09/2013	COMMUNITY MEDICAID ELIGIBILITY TRAINS	110																	30,318.00	01	0.000			
	90,954.00	Perms Budget Amt																											
ER CAROLINA	00008208	GRP 09	PT	P	06/17/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110																	37,546.00	01	47.700			
	00008225	GRP 09	PT	T	07/28/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110																	37,546.00	01	47.700			
	00008248	GRP 09	PT	T	05/04/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110																	37,546.00	01	47.700			
	51002653	GRP 09	PT	T	07/28/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110																	37,546.00	01	47.700			
	37,546.00	Perms Budget Amt																											
ER CE PR MGR	00008313	GRP 10	PT	P	07/08/2013	CHILD PROTECTIVE SERVICES	110																	40,300.00	01	47.700			
	40,300.00	Perms Budget Amt																											
ER CE SUP IM	00008330	GRP 08	PT	T	07/27/2013	CHILD SUPPORT ESTABLISHMENT/EMPLOYMENT	110																	34,938.00	01	37.190			
	00008334	GRP 08	PT	T	07/13/2013	CHILD SUPPORT ESTABLISHMENT/EMPLOYMENT	110																	34,938.00	01	37.190			
	0.00	Perms Budget Amt																											
ER CL TYP	00008578	GRP 04	PT	T	05/04/2013	EMPLOYMENT ASSESSMENT	110																	26,686.00	01	32.740			
	00008596	GRP 04	PT	T	07/28/2013	MAAT - MULTI-ASSER ASSESSMENT TRAINS	110																	26,686.00	01	32.740			
	00008605	GRP 04	PT	T	07/13/2013	FINANCIAL RECORDS & SERVICES	110																	26,686.00	01	47.700			
	51002115	GRP 04	PT	P	08/02/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110																	26,686.00	01	47.700			
	51006961	GRP 04	PT	T	01/26/2013	SNAP ELIGIBILITY TRAINS	110																	26,686.00	01	47.700			
	51008199	GRP 04	PT	T	02/24/2013	COMMUNITY MEDICAID ELIGIBILITY TRAINS	110																	26,686.00	01	50.000			
	26,686.00	Perms Budget Amt																											
ER CLARK	00008370	GRP 03	PT	P	09/18/2013	FINANCIAL RECORDS & SERVICES	110																	25,582.00	01	36.150			
	00008396	GRP 03	PT	T	06/01/2013	SNAP ELIGIBILITY TRAINS	110																	25,582.00	01	50.000			
	00008407	GRP 03	PT	T	06/15/2013	FINANCIAL RECORDS & SERVICES	110																	25,582.00	01	36.150			
	51008625	GRP 03	PT	T	06/15/2013	FINANCIAL RECORDS & SERVICES	110																	25,582.00	01	36.150			

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SHORT	POSITION	JOB	RS	FILL	REFFILL	FUNCTION	FUND	GRANT	AMOUNT	SUB-AMOUNT	TOT	CS	COUNTY
DESC	NUMBER	CDDDF	GRP	STAT	DATE						VAC	CD	SHARE
25,582.00	Perma Budget Amt			1	Perma Vac	76,746.00	Temp Budget Amt	3	Temp Vac		4		

SE SPEC INV	51003110	GRP 10	FT	P	06/13/2013	INVESTIGATIONS AND COLLECTIONS	110		40,300.00		01	31.930	
	40,300.00	Perma Budget Amt		1	Perma Vac	0.00	Temp Budget Amt	0	Temp Vac		1		

SE SS TM MCR	00002291	GRP 07	FT	P	09/11/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		32,537.00		01	47.700	
	00002292	GRP 07	FT	T	07/27/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		32,537.00		01	47.700	

SE SWR	00009307	GRP 07	FT	T	07/27/2013	COMMUNITY MEDICAID ELIGIBILITY TRMS	110		32,537.00		01	0.000	
	00009315	GRP 07	FT	T	05/19/2013	WFL - WELFARE TO WORK TRMS	110		32,537.00		01	39.110	
	00009353	GRP 07	FT	P	08/01/2013	SPECIALIZED TRMS	110		32,537.00		01	39.110	
	00009362	GRP 07	FT	T	03/26/2013	COMMUNITY MEDICAID ELIGIBILITY TRMS	110		32,537.00		01	0.000	
	00009365	GRP 07	FT	P	03/11/2013	MEDICAID REFORM/MANAGED CARE	110		32,537.00		01	0.000	
	00009384	GRP 07	FT	T	03/24/2013	SRAP ELIGIBILITY TRMS	110		32,537.00		01	50.000	
	00009410	GRP 07	FT	T	07/14/2013	LONG TERM CARE ELIGIBILITY	110		32,537.00		01	0.000	
	00009448	GRP 07	FT	P	09/02/2013	SPECIALIZED TRMS	110		32,537.00		01	39.110	
	00009451	GRP 07	FT	T	10/06/2012	COMMUNITY MEDICAID ELIGIBILITY TRMS	110		32,537.00		01	0.000	
	00009458	GRP 07	FT	T	02/20/2013	COMMUNITY MEDICAID ELIGIBILITY TRMS	110		32,537.00		01	0.000	
	00009466	GRP 07	FT	T	06/03/2013	COMMUNITY MEDICAID ELIGIBILITY TRMS	110		32,537.00		01	0.000	
	00009467	GRP 07	FT	T	07/08/2013	INVESTIGATIONS AND COLLECTIONS	110		32,537.00		01	0.000	
	00009478	GRP 07	FT	T	05/25/2013	RFP - EMPLOYMENT & FIV PLANNING TRMS	110		32,537.00		01	31.930	
	00009481	GRP 07	FT	P	08/30/2013	CHILD DAY CARE	110		32,537.00		01	39.110	
	00009490	GRP 07	FT	P	06/03/2013	WFL - WELFARE TO WORK TRMS	110		32,537.00		01	47.700	
	51003688	GRP 07	FT	T	05/25/2013	SPECIALIZED TRMS	110		32,537.00		01	39.110	
	51010855	GRP 07	FT	P	10/25/2012	MEDICAID REFORM/MANAGED CARE	110		32,537.00		01	39.110	
	51011133	GRP 07	FT	P	07/27/2013	LONG TERM CARE ELIGIBILITY	110		32,537.00		01	0.000	

260,296.00	Perma Budget Amt			8	Perma Vac	325,370.00	Temp Budget Amt	10	Temp Vac		18		
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SS CLIN EP	00009699	GRP 11	FT	P	00/00/0000	CHILD PROTECTIVE SERVICES	110		44,541.00		01	47.700	
	44,541.00	Perma Budget Amt		1	Perma Vac	0.00	Temp Budget Amt	0	Temp Vac		1		

SS TM MCR	00009713	GRP 05	FT	P	07/04/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		28,228.00		01	47.700	
	00009756	GRP 05	FT	T	07/28/2013	HOUSING/RENTAL/MANAGEMENT	110		28,228.00		01	47.700	
	51008367	GRP 05	FT	P	07/27/2013	CHILDREN'S SERVICES - DIRECT/INDIRECT	110		28,228.00		01	47.700	

SHORT DISC	POSITION NUMBER	JOB GROUP	EN GRP	IN STAT	REHILL DATE	FUNCTION	FUND	CHART	BUDGETED AMOUNT	TOT VAC	CS COUNTY
	56,456.00	Perm Vac			2	Perm Vac	28,228.00	Temp Budget Amt		1	Temp Vac
SUP ACCTS	00010179	GRP 09	FT	P	08/06/2013	FINANCIAL RECORDS & SERVICES	110		37,546.00	01	36.150
	37,546.00	Perm Budget Amt			1	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac
SYS SUP SVCS	00010219	GRP 11	FT	P	10/23/2012	FINANCIAL RECORDS & SERVICES	110		44,541.00	01	36.150
	51,001,730	GRP 11	FT	P	11/21/2012	HRDP ELIGIBILITY TRAINS	110		44,541.00	01	50.000
	89,082.00	Perm Budget Amt			2	Perm Vac	0.00	Temp Budget Amt		0	Temp Vac

Totals for Department of Social Services

1,957,036.00	Perm Budget Amt	56	Perm Vac	2,204,830.00	Temp Budget Amt	69	Temp Vac	125
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