NYS Division of Criminal Justice Services
Office of Public Safety
80 South Swan Street
Albany, NY 12210

DCJS Contact

Reset Form

Training Registration

Agency Name

Address 1

Address 2

City

State NY Zip Code

Phone Number
(no dashes or parentheses)

* Pursuant to NYS Personal Privacy Protection Law, DCJS is authorized to collect personal identifying information as part of a public safety agency record. Personal identifying information on this form shall not be revealed, released, transferred, disseminated or otherwise communicated orally, in writing, or by electronic means other than to the registrant. Disclosure of personal identifying information is voluntary. Refusal to provide personal identifying information shall not result in the denial of any right, benefit or privilege.

Individual Attending (one per registration):

Last Name

First Name

S.S.N.* (last 4 digits)

D.O.B. (mmddyyyy)

E-mail

Position ☐ Police Officer Rank

☐ Peace Officer Type

☐ Civilian Type

☐ Federal Law Enforcement Type

Status ☐ Full-time ☐ Part-time ☐ Volunteer

Please select the desired training date and location

*Registrations must be submitted a **minimum of 2 weeks** prior to the start of the course, unless otherwise specified in the announcement. Confirmation notices will be E-mailed to the address provided below one week prior to the start of the course. The specific location and time will be given upon confirmation of attendance.*

Attendance Confirmation:

E-mail

Fax Number
(no dashes or parentheses)

Primary notification will be done via E-mail, faxes will only be used as an alternative.

Course Completion Certificate:

E-mail

DCJS is no longer mailing Course Completion Certificates via USPS. A valid E-mail address is now required in order to receive your certificate.

Supervisory Approval:

(Please provide the following information for the individual authorizing your course attendance.)

Name

Rank

E-mail

****THE OFFICE OF PUBLIC SAFETY PREFERS TO RECEIVE YOUR REGISTRATION ELECTRONICALLY.****
Please use the "Submit by E-mail" button below. However, if you have difficulty submitting electronically, you may complete the form online (please do not handwrite), click the 'Print Form' button and fax to (518) 457-0145.

Print Form

Submit by E-mail

Please complete and return a **minimum of 2 weeks** prior to the start of the course, unless otherwise specified in the announcement.

Incomplete, Improper or Illegible registrations will be returned.