



2019 ERIE COUNTY CULTURAL FUNDING APPLICATION SHORT FORM

SECTION 1

PART 1 – GENERAL INFORMATION

Organization Best Known as			
Legal Name of Organization			
Mailing Address			City, State, Zip Code
Website Address			
Primary Social Media Address			
Executive Director, Manager, or Volunteer Contact			
Name			Title/Position
Phone Number		Email Address	
Person who Prepared Application			
Name			Title/Position
Phone Number		Email Address	
Board Chairperson			
Name			Title/Position
Mailing Address			City, State, Zip Code
Phone Number		Email Address	
Applicant's Financial Contact Person			
Name			Title/Position
Phone Number		Email Address	
Federal Tax Identification No.			Year 501c3 Status Received
Fiscal Year Start			Fiscal Year End

PART 2 – FUNDING REQUEST & FINANCIAL OVERVIEW

Amount of 2019 Erie County Cultural Funding Request (CANNOT EXCEED \$7,500.00)	
Amount of 2018 Erie County Cultural Funding Awarded (Do not include other county funding received)	
Total Amount of Applicant's 2018 Operating Expenses (Not Capital)	
2019 request is what percentage of 2018 Total Operating Expenses? (Not Capital)	
Purpose of 2019 Funding Request	
Does your organization have an accumulated operating (choose one): <i>(Do not include endowment/capital funds)</i>	
<input type="checkbox"/> Surplus = \$	<input type="checkbox"/> Deficit = \$

PART 3 – DOCUMENT UPDATE INFORMATION

Year bylaws were last updated		Are bylaws in compliance with NYS Non-Profit Revitalization Act?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a Strategic Plan?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Year Plan was last reviewed		Year Plan was last updated
Year Conflict of Interest Policy was last updated		Year Whistleblower Policy was last updated		

PART 4 – BOARD OF DIRECTORS DETAIL

Do your Board Members have term limits?	<input type="checkbox"/> Yes <input type="checkbox"/> No	What is the length of one term?		How many consecutive terms are permitted?	
What is the minimum number of Board meetings to be held within a fiscal year as required by your bylaws?					
Number of Board meetings held in FY 2017		Number of Board meetings with quorum present FY 2017			
Number of Conflict of Interest forms collected & in force?					

Does this organization expect Board Members to make an annual financial contribution? (not membership)							<input type="checkbox"/> Yes <input type="checkbox"/> No						
How many Board Members made a financial contribution in the most recently completed fiscal year?													
What percentage of the Board made a financial contribution?													
List all current VOTING Board Members and Officers, as in your report to the IRS. ¹													
#	Board Member First & Last Name	Year Elected	Year Term Ends	Officer position ²	Years served as officer	Independent? ³							
						Yes	No						
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
Male to Female ratio		% White		% Black		% American Indian		% Hispanic		% Asian		% Other	

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¹ If more space is needed, a form extension can be found at erie.gov/cultural-funding.

² Advisory, emeritus, and ex-officio board members are not requested. If listed, include on separate form extension.

³ Definition of board member independence can be found at <http://www2.erie.gov/environment/index.php?q=IndependentDirectors>.