



Innovative Solutions for Incident Management

## TRAINING COURSE ANNOUNCEMENT

### DISASTER-LAN FOR EOC PERSONNEL 8.0.1

**NO. OF OPENINGS: 25**

**ERIE COUNTY**

**ANNOUNCED: JAN. 24, 2012**

**FEBRUARY 21, 2012**

**5.5 HOURS**

#### **Description:**

The New York State Disaster Preparedness Commission Exercise Coordination Committee is sponsoring a Disaster LAN training course to be held at the State Emergency Operations Center, Albany, New York

Disaster LAN is the web-based solution to integrating and managing multiple functions of the State Emergency Operations Center. This training program will introduce users to the Disaster LAN environment from log-in to situation reporting, and accessing and using key functions and tools

#### **Course Curriculum Structure and Topics:**

- Multi-Incident Management – accessing
- Defining 3 types of information that enter the system
- Resource categories and management
- Roles, Rights and EOC information flow
- Warning Point and Call Center Management
- Publishing & Viewing Tickets
- Situation Reports and IAPs
- System-wide functions & tools, Library, Phonebook
- Geo-Coding reports, requests, and donation/offers

#### **Who Should Attend?**

The target audience for this course is SOEM employees, DPC Agency Liaisons, County Emergency Managers and personnel who may be assigned to the State Emergency Operations Center (State EOC). SOEM employees need supervisor's approval to attend; county employees must have their county emergency manager's approval.

We strongly suggest you submit your registration as early as possible. We reserve the right to close the registration period earlier than the closing date stated on the Course Announcement due to the number of registrations received.

#### **Completion:**

Participants who attend all session hours will receive a Certificate of Attendance for the course.

#### **Contact:**

New York State Office Emergency Management  
Training & Exercises Section

(518) 292-2351 or [OEMTraining@dhses.ny.gov](mailto:OEMTraining@dhses.ny.gov)

#### **Location:**

Erie County Fire Training Facility  
3359 Broadway  
Cheektowaga, NY 14027

#### **Time:**

**Check in: 8:30**

**Class Starts: 9:00 a.m. – 3:30 p.m.**

#### **Cost:**

Refreshments are available for a nominal fee. Lodging & Transportation costs are the responsibility of the participant.

#### **Prerequisites:**

It is strongly suggested that all Disaster LAN users have knowledge of the Incident Command System. Introduction to ICS (I-100) can be taken on-line at <http://training.fema.gov/IS/>. Additionally, all agency representatives should have a thorough understanding of all expectations of their home agency when assigned to the State EOC.

**Registration: Pre-registration is required.**

<https://www.surveymonkey.com/s/KNDCWFR>

**Registration Deadline:**

**COB FEBRUARY 7, 2012**

# TRAINING NOTICE