

**MINUTES
BOARD OF MANAGERS
ERIE COUNTY SEWER DISTRICT (ECSD) NO. 4
FEBRUARY 12, 2014 3:30 PM
NORTHERN REGION CONFERENCE ROOM**

MEMBERS PRESENT: Mr. Gary Ambrose, Mr. Robert Harris, Ms. Kristin McCracken and Mr. Jesse C. Nikonowicz, Sr.

MEMBERS ABSENT: Mr. Thomas Batt

OTHERS PRESENT: Mr. Glenn Absolom, Mr. Joseph Fiegl, Mr. Roger Lalli and Ms. Brenda Rehac

ITEM NO.1-CALL MEETING TO ORDER

Ms. McCracken called the meeting to order at 3:30 pm.

ITEM NO.2-APPROVAL OF OCTOBER 9, 2013 MEETING MINUTES (Handout)

Mr. Nikonowicz, Sr. moved, seconded by Mr. Ambrose to approve the October 9, 2013 meeting minutes. The motion carried 4-0.

ITEM NO.3-ITEMS FROM THE PUBLIC

None.

ITEM NO.4-NEW BUSINESS

- a. Contract 42-Change Order No. 1 (Handout)

A receive and file change order for \$16,750.00 to Wendel Engineers was provided for the Boards review. Additional items were identified which were detailed and included in the memo.

ITEM NO.5-OLD BUSINESS

Mr. Fiegl updated the Board on the Aurora North Pumping Station Elimination project. A formal bid to purchase a home on Michael Anthony Way was presented to the homeowner, but was declined. The Division is investigating alternative solutions in that portion of the design. Mr. Fiegl will coordinate with the Town of Lancaster and keep them abreast of any developments.

ITEM NO. 6-MISCELLANEOUS & INFORMATIONAL ITEMS

- a. Operation Reports-November- December 2013 (Handout)

Mr. Lalli summarized the sewer district's response during the rain and snow events of December and January. On December 21, 2013, 3-inches of rain was coupled with substantial snow melt, keeping crews busy during a 72-hour period responding to over twenty (20) complaints and ensuring that facilities continued to operate. Specifically, the Zoeller Road Pumping Station experienced a power outage; crews maintained the station via portable bypass pump until power was restored as the generator at the Home and Infirmary site did not operate. On December 30, 2013, an 18-inch diameter trunk line collapsed on Pleasantview and Warner Roads. Bypass pumps were used while a temporary repair was completed. Pleasantview Road was close for several days. Only one complaint was received due to the collapse and there were no sanitary sewer overflows. On January 7, 2014, a blizzard moved through the area. Crews stayed around the clock to respond to any trouble calls while also maintaining the stations. On January 11, 2014, an event similar to the storm/snow melt on December 21, 2013 occurred. Portions of ECSD No. 1 were affected by the flooding in West Seneca during this event.

Item 2

Mr. Fiegl noted that the sewer districts are proactive in these events by preparing equipment, scheduling staff ahead of time for off-hours, etc. Mr. Fiegl also stated that the Board's support is appreciated when it comes to budgeting for portable and permanent generators, portable pumps, four-wheel drive vehicles, 24/7 vehicle authorization for certain staff, overtime, cell phones, and similar items. These items are critical for the Division of Sewerage Management's response and allow our staff to provide this critical service under adverse conditions.

Relating to the Zoeller Road Pumping Station, Mr. Fiegl discussed that the facility is technically owned by Erie County Department of Public Works but operated and maintained by ECSD No. 4. The Division of Sewerage Management is investigating an asset transfer. A dedicated power feed, backup generator, and land for future pumping station are all be items to be discussed further with the Department of Public Works.

Mr. Lalli updated Mr. Harris regarding the concerns received by the Town of Lancaster from the homeowner at 3 Trentwood Trail. Sewer District staff conducted an inspection ; the homeowner was advised to use the existing shut off valve during periods of wet weather conditions to prevent potential backups. It was also determined that the homeowner's private lateral was sheared at the house and a repair was completed by the homeowner on February 7th.

b. Pretreatment Report

For the Board's information, Mr. Fiegl noted an industrial pretreatment discharge permit was issued to Niagara Refining.

c. Construction Status Report

A permanent repair for the 18-inch diameter sewer under Pleasantview (see Item 6.a) was sent to purchasing. Bid opening is scheduled for February 14th. A 2500' portion of Warner Road will be bid separately to address an 18-inch diameter section downstream of this location through cured-in-place pipe lining.

i. Contract 70-Notice to Proceed 2014 Work Orders (Handout)

The Board received a copy of the Notice to Proceed letter to United Survey for cured-in-place pipe lining 2-year term agreement. Note that this contract does not allow for lining of 18-inch diameter sewers.

d. NYWEA Collection System Safety Award (Handout)

The Board received a copy of the letter noting Erie County was recently selected to receive the NYWEA Collection System Safety Award for 2013.

e. Local Law No. 4-Hydraulic Fracturing (Handout)

The Board received a copy of a recent Local Law enacted by the County. Under the heading of "Duty of Employees," it is noted that all Erie County Sewer Districts shall develop policies which familiarize employees with this Local Law. A possible revision to "Rules and Regulations of Erie County Sewer Districts" may be discussed at the April 2014 Board of Managers meeting. Mr. Fiegl reiterated that no County sewer district facility has ever accepted "fracking" wastes.

f. Erie County Utilities Aggregation (Handout)

A letter from the Erie County Commissioner of Public Works was received by the Board, explaining that higher than normal utility costs have been incurred in early 2014. Mr. Fiegl stated annual utility budgets are developed conservatively; however, should this trend continue a transfer of monies may be necessary. The Division of Sewerage Management will be monitoring this situation.

g. Buffalo News Article-District is interested in Parcel-Article/Map (Handout)

The Board received a copy of an article published in the Buffalo News regarding the Town of Lancaster's dog control operations. The County had approached the Town of Lancaster in the past regarding purchasing the property directly behind the District's office for additional storage. Based on the Board's input, Mr. Fiegl will proceed with investigating purchasing this property and will keep the Board informed.

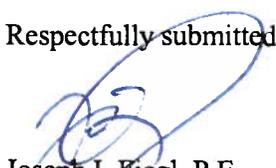
Mr. Harris moved, seconded by Mr. Ambrose to receive and file the informational items on the agenda. The motion carried 4-0.

ITEM NO. 7 ADJOURNMENT & NEXT MEETING

Mr. Ambrose moved, seconded by Mr. Nikonowicz, Sr. to adjourn the meeting at 4:02 pm. The motion carried 4-0.

*****NEXT MEETING***
Wednesday, April 9, 2014 @ 3:30 p.m.
Northern Region Admin Bldg.**

Respectfully submitted,


Joseph L. Fiegl, P.E.
Deputy Commissioner

JF:br

Motion to approve minutes of February 12, 2014

Moved By: NIKONOWICZ
Seconded By: HARRIS
Approved/Disapproved: 4-0
Date: 4/9/14

Signature: 
Thomas Batt, P.E.
Secretary – ECSD No. 4 Board of Managers

**MINUTES
BOARD OF MANAGERS DISTRICT NO. 4
APRIL 9, 2014 3:30 PM
NORTHERN REGION CONFERENCE ROOM**

MEMBERS PRESENT: Mr. Thomas Batt, Mr. Robert Harris, Ms. Kristin McCracken,
and Mr. Jesse C. Nikonowicz, Sr.

MEMBERS ABSENT: Mr. Gary Ambrose

OTHERS PRESENT Mr. Glenn Absolom, Mr. Joseph Fiegl, Mr. Richard Rehac and
Ms. Brenda Rehac

ITEM NO.1-CALL MEETING TO ORDER

Ms. McCracken called the meeting to order at 3:30 pm.

ITEM NO.2-APPROVAL OF FEBRUARY 12, 2014 MEETING MINUTES

On a motion by Mr. Nikonowicz, Sr., seconded by Mr. Harris, the February 12, 2014 minutes were approved. The motion carried 4-0.

ITEM NO.3-ITEMS FROM THE PUBLIC

For the Board's information, Mr. Fiegl briefly discussed a recent personal injury accident involving a staff member which has evolved into a Workers Compensation claim.

ITEM NO.4-NEW BUSINESS

a. **Buffalo Sewer Authority Long Term Control Plan**

Mr. Fiegl informed the Board that the Buffalo Sewer Authority and EPA/DEC has agreed on a long term control plan for handling wet weather flows and discussed the contractual agreement the Division of Sewerage Management has with regard to the flows from District #4. Under the long term control plan, the Buffalo Sewer Authority will be initiating approximately \$380M worth of improvements over a 20 year span. What affect that much capital spending will have on the rate that District #4 pays is unknown. The cost of the improvements would be spread over the 20 year span, allowing for a potential gradual rate increase. Mr. Fiegl further explained that as flows are reduced in the BSA system, the percentage of flow from District #4 to the overall BSA flow will likely increase, causing a potential increase in the rates. Mr. Fiegl plans on scheduling a meeting with the BSA and follow up with the Board members regarding capital projects upcoming for the Authority and the potential impact to future rates paid by District #4.

ITEM NO.5-OLD BUSINESS

a. Aurora North Pumping Station Elimination Project

A final bid to purchase a home at 35 Michael Anthony was declined by the homeowner. DSM will once again contact the original property that was unsuccessful to see if any chance of reconsidering. The Division of Sewerage Management may bid this as previously designed. Mr. Fiegl met with the Town of Lancaster Supervisor. A public meeting will be held when the construction method on Michael Anthony Way is finalized.

b. Town of Lancaster Dog Control Property

The Town of Lancaster may be interested in selling the 3 ½ acre parcel directly behind the District's office that is presently the dog control office. The Town has had an appraisal done on the property and provided the County with a verbal estimate of \$68,000. County will be receiving a copy of the appraisal. The cost of obtaining this parcel would be split between Districts 1, 4, and 5. The County will further research the purchase of the parcel and make sure that there are not any environmental impact issues. The Board will be kept informed. Approval from the Board will be necessary to purchase the property.

ITEM NO. 6-MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operation Reports-January-February 2014 (Handout)

Mr. Rezac discussed the Broadway Pumping Station which is in need of repairs and has parts obsolescence issues. The District is still researching our best repair options. During the recent rain event, crews worked around the clock to monitor all the pump stations, but specifically Broadway. If the station were to fail it would require significant manual manipulation to bring in back on line. In addition, the Warner Rd. sanitary sewer pipe repair will begin on April 10th.

b. Pretreatment Report

Mr. Batt noted area restaurants with known grease problems have been investigated with the District's FOG program.

c. Construction Status Report

i. Contract 45-Warner Road Sewer Repair(Handout)

Bids for the Warner Road Sewer Repair were opened on February 14, 2014, and the low bidder was CMH. The project includes the removal of Asbestos Cement Pipe (ACP), along with proper disposal of approximately 81 linear feet of ACP. A new 5 foot diameter manhole, by pass pumping, traffic control with restoration work to be completed in the spring was included in the bid.

ii. Contract 47-Warner Road Sewer Rehabilitation(Handout)

Bids for the Warner Road Sewer Rehabilitation Project were opened on March 24, 2014 and awarded to CMH, the lowest bidder. The project will include 2,440 linear feet of Cured-In-Place lining of the existing 18-inch diameter Asbestos Cement Pipe.

iii CRA Work Order 2-Vanderbilt PS Flow Monitoring(Handout)

The Board received a handout from CRA which provides a scope of work to include Vanderbilt Pump Station flow monitoring system upgrades and wet weather flow testing.

d. District Payments(Handout)

The Board received a copy of the following payments:

URS	Invoice #5785987	\$525.00
Wendel	Invoice #339094	\$16,750.00

Mr. Harris moved, seconded by Mr. Batt to receive and file the informational items on the agenda. The motion carried 4-0.

ITEM NO. 7 ADJOURNMENT & NEXT MEETING

Mr. Harris moved, seconded by Mr. Nikonowicz, Sr., to adjourn the meeting at 3:52 pm. The motion carried 4-0.

*****NEXT MEETING***
Wednesday, June 25, 2014 @ 3:00 p.m.
Northern Region Admin Bldg.
Combined Budget/Board Meeting**

Respectfully submitted,



Thomas Batt, P.E.
Board of Managers Secretary

TB:br

Motion to approve minutes of April 9, 2014

Moved By: NIKONOWICZ
Seconded By: HARRIS
Approved/Disapproved: 5-0
Date: 6/25/14

Signature: Thomas Batt
Thomas Batt, P.E.
Secretary-ECSD No. 4 Board of Managers

MINUTES
BOARD OF MANAGERS DISTRICT NO. 4
JUNE 25, 2014 @ 3:00 P.M.
NORTHERN REGION CONFERENCE ROOM

MEMBERS PRESENT: Messrs. Gary Ambrose, Thomas Batt, Robert Harris,
Jesse Nikonowicz, Sr. and Ms. Kristin McCracken

OTHERS PRESENT Messrs. James Carr (3:59), Joseph Fiegl, Larry Krug, John Lauer,
Richard Rehac, Matt Salah, Donald Symer, Kevin Zynda, Ms.
Marion Lauer and Ms. Brenda Rehac

ITEM NO.1 - CALL MEETING TO ORDER

Chairperson McCracken called the meeting to order at 3:00.

ITEM NO.2 - APPROVAL OF APRIL 9, 2014 MEETING MINUTES

Mr. Nikonowicz moved, seconded by Mr. Harris to approve the April 9, 2014 meeting minutes.
The motion carried 5-0.

ITEM NO.3 - ITEMS FROM THE PUBLIC

Mr. Donald Symer was present from the public. Mr. Symer inquired as to the status of Town of Lancaster District #2. Mr. Fiegl explained that what was formerly known as Lancaster Town District #2 is leased and subsequently operated and maintained by ECSD #4 even though the Town District has not been formally dissolved. Mr. Symer also requested from the Board to have the sewers on Columbia Avenue checked for possible root invasion. The maple trees along Columbia are very close to the sewers. Mr. Rehac will have the lines televised.

Mr. John Lauer of 868 Losson Rd. and Ms. Marion Lauer of 862 Losson Rd. were present from the public. The parcels are in District #1, but there is a District #4 trunk line manhole on the property. They are concerned with the height of the manhole which is on Mr. Lauer's property. It appears from Google street view, there was soil and grading which had been removed. Since that time, concrete sidewalks and driveway were installed which would need to be removed to accommodate an excavation to remove the cone section of the manhole to lower it. A representative from the Division of Sewerage Management will meet with the Lauer's on site to determine the proper steps. Mr. Lauer & Ms. Lauer excused themselves from the meeting at 3:13.

ITEM NO.4 - NEW BUSINESS

On a motion by Mr. Harris, seconded by Mr. Ambrose, the regular District No. 4 meeting was interrupted at 3:14 for the Combined Budget Meeting. The motion carried 5-0. The regular District No. 4 Board meeting reconvened at 3:58.

Item 2 (a)

a. Presentation and Approval of 2015 Budget

i. Proposed 2015 Budget (Handout)

The 2015 Budget was presented by Mr. Fiegl to the Board during the Combined Budget Meeting. Mr. Ambrose moved, seconded by Mr. Nikonowicz to approve the 2015 budget as proposed. The motion carried 5-0.

ii. 271 Resolution (Handout)

Mr. Fiegl presented the 271 resolution to the Board for review and approval. Approximately 30%, 8%, and 62% of the total sanitary sewer tax levy of \$5,833,727 shall be raised from the assessed value, footage and flat charges, respectively.

Mr. Harris moved, seconded by Mr. Ambrose to approve Resolution 271 with a flat charge of \$180.00 (\$180.75 in the Village of Depew) and footage charge of \$0.60. The motion carried 5-0.

ITEM NO.5-OLD BUSINESS

a. Aurora North PS Elimination Project

Mr. Batt discussed the different options that DSM is currently working on for the Aurora North PS project. Boring under a house on Michael Anthony Way is an option being considered but further investigation to determine the impacts requires evaluation. Mr. Batt will be meeting with a homeowner on June 26th to discuss further.

b. Town of Lancaster Dog Control Property

The County received a copy of the appraisal for the Lancaster Dog Control Property. An environmental assessment of the property will be completed next. If no environmental issues, a decision will be made on whether to purchase the property. This item will be for the Board's consideration at a later meeting.

ITEM NO. 6-MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operation Reports for March-May(Handout)

Mr. Rezac gave the following operational report for March-May. Faulty breakers were replaced at the Broadway Pump Station. Still awaiting valve actuators but Rotork asked for the old drive bushings to machine the new ones so delivery is believed to be imminent. Cleaned/backflushed creek water system at District #4 Overflow Retention Facility (ORF) in an effort to restore functionality and use creek water for ORF washdown system instead of potable. Installed upgraded impellers at the Bowmansville Pumping Station, hoping that will solve some of the pump clogging issues.

In addition, Mr. Carr updated the Board with a section of sanitary sewer on the north side of Taft which collapsed. The sewer is 18' deep and was scheduled for lining. However,

United Survey was unable to get through this section during investigation. This section was to be put on an open cut/replace contract, but consideration is now being given to eliminating four (4) sections of the mainline on the north side and bringing 10 laterals from the north side to the south side.

b. Pretreatment Report (Handout)

Erie Engineered Products Inc. will be moving into the district at 3949 Walden Avenue, Lancaster. They are a metal finisher under 40 CFR 433 and will be issued a joint Erie County/Buffalo Sewer Authority Industrial Wastewater permit prior to startup of operations. They were previously located and permitted in North Tonawanda.

c. Construction Status Report

i. Contract 70-CIPP Work Order No. 8 (Handout)

A 2 year term agreement was awarded to United Survey, Inc. for cured in place pipe lining. The handout includes the streets in Lancaster to be lined in 2014.

ii. Contract 45-Warner Rd Pipe Repair (Handout)

CMH Company was awarded the Warner Sanitary Sewer Pipe Repair Project in the amount of \$93,000. All work has been completed and the contract is being closed out.

iii. Contract 47-Warner Rd CIPP Lining-Notice to Proceed(Handout)

CMH Company was awarded the Warner Road Sanitary Sewer Curred-In-Place Pipe Lining Project in the amount of \$240,000. All work is completed and the contract is being closed out.

d. Payments (Handout)

A payment was made to CRA for \$9,739.91 for Vanderbilt PS flows. Ms. McCracken inquired about any results from the flow study. CRA has given their preliminary findings and it appears, based on pressure readings, that there is a restriction in the forcemain in the dip under the train tracks. This may lead to having some remedial action to clean, repair or replace this section of the forcemain.

e. Transit Blvd Apartments-Sewer Connection Fees

A copy of the follow up letter to Bella Vista was available for the Board's information. The total fees due for inspection and connections total \$9,589.00. A third notice will be sent and if there is no response it will be referred to the Board of Managers for their recommendation based on the DSM's Rules & Regulations.

f. Basement Bathroom Letter

The Board received a copy of the letter mailed to those homeowners who recently had their property inspected through the DSM's I&I (inflow & infiltration) program and were found to have basement bathroom facilities. The homeowners were advised this type of connection is at a

higher risk for sewer backups. Furthermore, Erie County Sewer Districts will not take responsibility as the ECDSM does not guarantee basement service.

Mr. Batt moved, seconded by Mr. Ambrose to receive and file items under Items 6a-f. The motion carried 5-0.

ITEM NO. 7 ADJOURNMENT & NEXT MEETING

The ECSD Nos. 1 and 5 Boards had approved 271 resolutions for their respective sewer districts. Typically a July meeting is scheduled in the event the budget does not pass. Mr. Batt moved, seconded by Mr. Ambrose to approve the motion and cancel the July 9th meeting and schedule for the following meeting on October 8, 2014. The motion carried 5-0.

On a motion by Mr. Harris, seconded by Mr. Batt, the Board voted to adjourn the meeting at 4:34. The motion carried 5-0.

*****NEXT MEETING***
Wednesday, October 9, 2014 @ 3:30 pm
Northern Region Admin Bldg.**

Respectfully submitted,



Thomas Batt, P.E.
Board of Managers
Secretary District 4

Motion to approve minutes of 6/25/14

Moved By: HARRIS

Seconded By: NIKONOWICZ

Approved/Disapproved: 5-0

Date: 10/8/14

Signature Thomas Batt

TB:br

**ERIE COUNTY SEWER DISTRICT NO 4
BOARD OF MANAGERS
COMBINED BUDGET MEETING DISTRICTS NO. 1 ,4, &5
JUNE 25, 2014
NORTHERN REGION CONFERENCE ROOM**

MEMBERS PRESENT: Messrs. Gary Ambrose, Thomas Batt, Robert Harris, Jesse C Nikonowicz Sr., and Ms. Kristin McCracken

OTHERS PRESENT Messrs. Joseph Fiegl, Larry Krug, Richard Rehac, Matt Salah, Donald Symer, Kevin Zynda and Ms. Brenda Rehac

Chairperson McCracken called the meeting to order at 3:14 p.m.

Mr. Fiegl presented the proposed ECSD No. 4 Budget to the Board. Overall, the impact to the typical ratepayer in ECSD No. 4 for 2015 is an increase of approximately 3-4%.

ECSD No. 4 is one of three sewer districts that comprise the Division of Sewerage Management's "Northern Region." The Northern Region budget is developed based upon a Memorandum of Understanding dated 6/19/91. Essentially, the Memorandum of Understanding outlines which costs or expenses are shared items and which items are exclusive to individual districts and their respective budgets. In summary:

- Costs such as personnel, supplies, equipment, "Division-wide" expenses, etc. are shared based upon the ratio of units in each sewer district and the total units in Northern Region.
- Contractual treatment charges, debt service, revenues, fund balance, and capital reserve are exclusive to each sewer district.

Mr. Fiegl noted that Mr. Salah and Mr. Zynda are present representing the ECSD Nos. 1 and 5 Boards, respectively. Both Boards unanimously passed their budgets in previous meetings. Should the ECSD No. 4 Board vote affirmatively, the combined Northern Region budget would pass as proposed.

For this year, Northern Region shares in approximately 47% of the Division-wide expenses. Within Northern Region, ECSD No. 4 is responsible for approximately 50% of the costs.

Reviewing the Detail Summary for ECSD No. 4, total appropriations are projected to increase almost \$164,000 when compared to 2014. The change can be most attributed to a proposed \$150,000 increase in the capital reserve allocation (note there is a typographical error on memo), a \$65,000 increase in utilities, a \$100,000 increase for cured in place pipe lining, and personnel costs. On the revenue side, the ECSD No. 4 fund balance allocation has been decreased when compared to the 2014 budget. Observing recent trends on amount available and amount used, it is believed that this allocation of fund balance is prudent.

As noted previously, the estimated impact to the typical ratepayer (single family home) in ECSD No. 4 is approximately a 3-4% increase for 2015, or slightly over \$1/month for ratepayers receiving full service from the County.

It has been proposed in this budget that a part time administrative position be re-classified and re-titled to a "regular part time" position to provide additional coverage and handle the needs of the office. Mr. Fiegl explained a Division-wide reorganization of positions in the budgets to

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Attachments:

Excerpt from District 1 Board Meeting June 20, 2014

Excerpt from District 5 Board Meeting June 23, 2014

ECSD No. 1 Board of Managers - June 20, 2014

It is recommended for the 2015 Budget that the flat charge remain unchanged at \$200.00 per unit and the footage charges in ECSD No. 1 remain at \$0.70 / foot. At this time, the Board would be approving the budget for ECSD No. 1. At the Combined Budget Meeting on June 25th, the entire Northern Region budget is voted upon. If at that time any changes are proposed by either the ECSD No. 4 or ECSD No. 5 Board of Managers, said changes will be presented and discussed at the July 2014 ECSD No. 1 Board of Managers meeting. Ms. Holtz moved, seconded by Ms. Meegan to approve the 2015 Budget. The motion carried 5-0.

ii. 271 Resolution

Mr. Fiegl presented the 271 resolution to the board for review and approval. Approximately 42%, 8%, and 50% of the total sanitary sewer tax levy of \$6,450,788 will be raised from the assessed value, footage and flat charges, respectively.

Ms. Meegan moved, seconded by Ms. Holtz, to approve Resolution 271 with a flat charge of \$200.00 and typical footage charge of \$0.70. The motion carried 5-0.

ECSD No. 5 Board of Managers - June 23, 2014

It is recommended for the 2015 Budget that the flat charge remain unchanged at \$100.00 per unit and the footage charges in ECSD No. 5 remain at \$1.00 / foot. At this time, the Board would be approving the budget for ECSD No. 5. At the Combined Budget Meeting on June 25th, the entire Northern Region budget is voted upon. If at that time any changes are proposed by either the ECSD No. 1 or ECSD No. 4 Board of Managers, said changes will be presented and discussed at the July 2014 ECSD No. 5 Board of Managers meeting.

Mr. Sanders moved, seconded by Mr. Zynda to approve the 2015 Budget. The motion carried 5-0.

ii. 271 Resolution (Handout)

Mr. Fiegl presented the 271 Resolution to the Board for review and approval. Mr. Fiegl explained that the resolution spells out the rates used to calculate the tax levy, and is a necessary step in the budget approval process. Approximately 53%, 22%, and 25% of the sanitary sewer tax levy \$1,513,958 shall be raised from the assessed value, footage and flat rate charges, respectively. Mr. Lavocat requested an amendment to the 271 Resolution be changed to reflect; "RESOLVED, that a footage charge be spread to all properties who are serviced by a County-owned sanitary sewer line by the County Sewer District; and be it further". Mr. Ketchum moved, seconded by Mr. Sanders to amend the 271 Resolution. The motion carried 5-0.

Mr. Sanders moved, seconded by Mr. Callahan to approve Resolution 271 with a flat charge of \$100.00 and footage charge of \$1.00. The motion carried 5-0.

align with the consolidation of services across the various sewer districts. A hand out was provided detailing the positions included. No new positions were added as part of the Division-wide reorganization.

Fringe benefits for employees are being calculated at 69.5% in this budget. Actual numbers are not available at this time, but the County's budget office believes this is a conservative estimate. There are factors outside the County's control that influence the rate. The County's Administration has attempted to address the rising fringe benefit costs with recent Union Contract proposals.

The 2015 equipment line items represent \$472,000 of the Northern Region budget. The major items include the replacement of a truck mounted flusher, a new programmable logic controller (PLC) system at the Depew Pumping Station, and Northern Region's standard unanticipated replacement item. The replacement of the truck mounted flusher was discussed last year.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items listed in the budget as "DSM" are expenses for the Downtown office. Northern Region contributes 47% of these Downtown office expenses.

A review of the individual budget codes was provided. It was noted that certain items such as "Foundry Supplies" were increased, but there was a corresponding decrease elsewhere in the budget ("Manhole Structures" in this instance). These changes were made for consistency throughout the various Erie County Sewer District budgets. Specific items highlighted included the budgeting on fuel, the \$100,000 increase in I&I repair, decreases in the budget for Buffalo Sewer Authority bills, \$150,000 increase in capital reserves, utility cost increases, and personnel costs.

Fund balance usage as an offsetting revenue is budgeted at 55%. The available district fund balance at 12/31/13 represents approximately 2.24 months of 2015 budgeted appropriations.

It is recommended for the 2015 Budget that the flat charge be increased to \$180.00 per unit (\$180.75 in the Village of Depew) and the footage charges in ECSD No. 4 remain at \$0.60 / foot.

Actual approval of the budget will be done during the regular District No. 4 Board meeting with the passage of the 271 resolution.

Respectfully submitted,



Matt Salah, P.E.
Secretary, ECSD No.1
Board of Managers



Thomas M. Batt, P.E.
Secretary, ECSD No. 4
Board of Managers



Kevin J. Zynda, P.E.
Secretary, ECSD No. 5
Board of Managers

MOVED BY: AMBROSE
SECONDED BY: N. KONOWICZ
APPROVED 5-0 10/8/14

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MINUTES
BOARD OF MANAGERS DISTRICT NO. 4
OCTOBER 8, 2014 3:30 PM
NORTHERN REGION CONFERENCE ROOM

MEMBERS PRESENT: Mr. Gary Ambrose, Mr. Thomas Batt, Mr. Robert Harris,
Ms. Kristin McCracken and Mr. Jesse C. Nikonowicz, Sr.

OTHERS PRESENT Mr. Glenn Absolom, Mr. James Carr, Mr. Joseph Fiegl,
Ms. Brenda Rehac, Mr. Richard Rehac, and Mr. Donald Symer

ITEM NO.1-CALL MEETING TO ORDER

Ms. McCracken called the meeting to order at 3:30 pm.

ITEM NO.2-APPROVAL OF JUNE 25, 2014 MEETING MINUTES

a. Regular Meeting Minutes

Mr. Harris moved, seconded by Mr. Nikonowicz, Sr., to approve the June 25, 2014 meeting minutes, along with an amendment. The meeting minutes reflected an error in the next Board meeting which should have read October 8, 2014. The motion carried 5-0.

b. Combined Budget Meeting Minutes

Mr. Ambrose moved, seconded by Mr. Nikonowicz, Sr., to approve the combined meeting minutes from June 25, 2014. The motion carried 5-0.

ITEM NO.3-ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO.4-NEW BUSINESS

a. Purchase of 36 Michael Anthony Lane, Lancaster

i. Purchase Letter (Handout)

The Board received a copy of the letter to Mr. Senn, property owner of 36 Michael Anthony Lane, Lancaster. The letter states the agreed purchase price of \$208,600.00 for the purchase of the property.

Mr. Fiegl provided the Board with an overview of the Aurora North project and the benefits of obtaining 36 Michael Anthony Lane. Maps and exhibits depicting the sewer alignment as presently designed and the proposed changes with the purchase of the

Item 2

property were shown. The benefits of providing a better and safer method of construction and decreasing the use of more expensive installation techniques were presented. Public safety will improve. The purchase of the property will ultimately lower the overall project cost, resulting in a benefit to the ratepayers. With the Board's approval, the resolution will be submitted to the Legislature for consideration.

ii. Erie County Legislature Memo and Suggested Resolution (Handout)

A copy of the proposed resolution submitted by the Department of Environment & Planning to the Erie County Legislature pertaining to the purchase of 36 Michael Anthony Lane in the Town of Lancaster was provided to the Board.

iii. Approval of Resolution (Handout)

When the project is completed, it is presently the intention of the County to put the house on the market for sale with a sewer easement through the property. The appraisal indicated that the sewer and easement could impact the value of the home by approximately \$40,000. Mr. Harris noted his concerns with future issues which may arise due to rock disturbances and potential odors. Mr. Fiegl stated that the immediate properties will have pre-construction surveys of the homes and seismographs to monitor vibration from the boring operation. Mr. Batt stated that when the soil bores were taken, meters were used to detect hydrogen sulfide and no indication was found. Mr. Fiegl stated there will be an easement in effect shortening the back yard, which would be reflected in the price if it were put on the market. Furthermore, even if the house is sold for \$0, the purchase of the home is still beneficial to the project. After a question and answer period, Mr. Nikonowicz, Sr., moved, seconded by Mr. Harris to approve the resolution. The motion carried 5-0. Mr. Fiegl also commended Mr. Carr and Mr. Batt on their involvement with the development of the Aurora North PS Elimination Project.

b. Meeting Schedule

The Board received a copy of the proposed 2015 Erie County Sewer #4 meeting schedule. Mr. Batt moved, seconded by Mr. Harris to approve the 2015 meeting schedule. The motion carried 5-0.

c. User Charges 2014

i. Minutes from Public Hearing (Handout)

The Board of Managers received a copy of the minutes from the user charge public hearing for Erie County Sewer Districts 1-6 & 8, which was held on September 24, 2014. Now that the public hearing was held, the next step is for the individual Boards of Managers to adopt the rates. A Notice of Adoption will be published in the Buffalo News and the County's official papers.

ii. Approval of Resolution (Handout)

The Board received a copy of the User Charge Resolution. Mr. Fiegl stated in paragraph 5 the date was incorrectly stated, and should have read "2015" budget year.

Ms. McCracken moved, seconded by Mr. Ambrose to approve the resolution. The motion carried 5-0.

d. Sewer Permit Refund

Forbes Capretto Homes submitted a letter requesting a refund for permit #CP0408129 located at 13 Silent Meadow in the Hidden Pines Subdivision in the amount of \$502.00. The lot is considered not buildable. Mr. Nikonowicz, Sr., moved, seconded by Mr. Batt to refund Forbes Capretto Homes \$452.00. As policy, fifty dollars (\$50.00) will be deducted for administrative costs. The motion carried 5-0.

ITEM NO.5-OLD BUSINESS

a. Town of Lancaster Dog Control Property

Mr. Fiegl presented to the Board two options the Division of Sewerage Management would like to approach the Town of Lancaster with for the purchase of the Lancaster Dog Control property. An environmental assessment was completed and there are some minor issues which need to be taken care of. Asbestos concrete pipe was located on the property and will need to be removed, along with a building and spoils. Mr. Fiegl suggested offering the Town's requested purchase price of \$68,000 and the removal of the shed and debris would be the Town's responsibility. The second option would include the Division of Sewerage Management removing the items and offering a lower bid for the property. The Board agreed with both options and Mr. Fiegl will move forward with a letter detailing the options.

b. 868 Losson Road High Manhole (Handout)

As previously discussed at the last Board of Manager's meeting, Mr. Lauer of 868 Losson Rd., Cheektowaga, had requested the high manhole in front of his parcel be lowered. Mr. Rehac's letter to Mr. Lauer states the DSM has agreed to saw cut the manhole cone section and retrofit with a new frame and cover at existing grade. However, the DSM will not be responsible for any incidental damages. Top soil, concrete restoration will be the responsibility of the homeowner. Mr. Lauer acknowledged the agreement and the job was completed in September to everyone's satisfaction. Mr. Fiegl noted that before proceeding with this option, he discussed this with Chairwoman McCracken.

ITEM NO. 6-MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operation Reports for June-August (Handout)

Mr. Rehac updated the Board with the operational report for the months of June, July and August. Staff received and installed new valve actuators for Broadway P.S. Limits were set and units tested. They have since functioned in auto during rain events. Both comminutors at the Depew pumping station failed with issues in the gear drives. Units were returned to the shop and disassembled. District was able to use parts from both, along with a new set of bearings, to make one functional unit and reinstalled it. The other comminutor was sent to the vendor for complete rebuild. Sewer line abandonment north of Taft and a sewer repair on

Markey is scheduled for October 9th. Ms. McCracken questioned if there are any problems with the Bowmansville Pumping Station. Mr. Rehac stated during rain events there are sometimes issues with increased flows. In addition, the District is currently conducting inflow and infiltration house inspections in the Bowmansville area. In the short time since the inspections have started, there have been several violations identified in homes with sump pumps connected to the sanitary sewers. This causes a significant amount of excess water flowing to the pumping station. Once those violations have been corrected, we should notice a considerable difference.

b. Pretreatment Report (Handout)

i. Restaurant FOG Inspection Letters (Handout)

Our FOG (fats, oils, and grease) staff is conducting inspections at various food service establishments in District #4 to help eliminate grease from entering the sanitary sewer.

c. Construction Status Report

i. Aurora North Pumping Station Elimination Project

With the purchase of 36 Michael Anthony, the design will be finalized and the plans and specifications will be updated to prepare for bidding in November and opening bids in January. The Stormwater Pollution Prevention Plan will also need to be finalized.

ii. Taft Street Emergency Sewer Repair

Mr. Carr discussed the sewer repair completed on Taft Avenue. A collapse on a section of Taft required an emergency repair. CMH did the work after holding the line on pricing from a previous contract. A section on the north side was eliminated, with the upstream reach being connected to the south side. The three (3) laterals connected to the abandoned section were brought over to the south side. The hydraulics of the sewer will remain the same as the north and south side connect again just downstream.

iii. CIPP Lining-Work order No. 11 (Handout)

United Survey has been given the notice to proceed with lining sewers on Taft Avenue as part of Contract No. 70, Work Order No. 11.

iv. Iroquois Pumping Station and Broadway East Pumping Station Improvements.

Final design plans and specifications prepared by Wendel Engineers are complete. Bidding of this contract is delayed until after the Aurora North project. Estimated cost is \$1.4M.

d. District Payments (Handout)

The Board received a copy of the October 2014 payments to CRA and CMH.

e. D4 Overflow Retention Facility

i. NYSDEC-Intent to Modify SPDES Permit (Handout)

A letter was provided for the Boards review from the NYSDEC's proposed intent to modify SPDES Permit NY0110698 for the Erie County Sewer District No. 4 Overflow Retention Facility (ORF).

ii. Erie County Response to NYSDEC Intent to Modify (Handout)

A copy of Mr. Fiegl's response letter with the ECDSM's questions and comments regarding the proposed modified SPDES permit.

iii. NYSDEC-SPDES Discharge Permit (Handout)

A copy of the SPDES discharge permit was provided for the Board.

Ms. McCracken moved, seconded by Mr. Nikonowicz, Sr., to receive and file the miscellaneous & informational items. The motion carried 5-0.

ITEM NO. 7 ADJOURNMENT & NEXT MEETING

Ms. McCracken moved, seconded by Mr. Batt to adjourn the meeting at 4:16 pm. The motion carried 5-0.

*****NEXT MEETING***
Wednesday, December 10, 2014 @ 3:30 pm
Northern Region Admin Bldg.**

Respectfully submitted,

Thomas Batt

Thomas Batt, P.E.
Board of Managers Secretary

Motion to approve minutes of 10/8/14

Moved By: McCracken

Seconded By: BATT

Approved/Disapproved: 5-0

Date: 2/11/15

Signature: Thomas Batt