

**ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)
BOARD OF MANAGERS MEETING MINUTES
FEBRUARY 15, 2018 @ 9:00 AM
DISTRICT ADMINISTRATION BUILDING**

MEMBERS PRESENT: Mayor Howard Frawley, Mayor Vincent George, Angela Horton, Anna Knack, Gifford Swyers

OTHERS PRESENT: Glenn Absolom, Joseph Fiegl, Nancy Forys, Carl Horne, Richard Rehac

ITEM NO. 1 – CALL MEETING TO ORDER

Chairperson Knack opened the meeting at 9:05 a.m.

a. Nominations for Board Officers – Term through December 31, 2019

Ms. Knack has agreed to serve another term as Chairperson. On a motion by Mr. Swyers, seconded by Mayor Frawley, the Board unanimously voted Ms. Knack as Chairperson. The motion carried 5 – 0.

Mayor Frawley has agreed to serve another term as Vice Chairperson. On a motion by Ms. Horton, seconded by Mayor George, the Board unanimously voted Mayor Frawley as Vice Chairperson. The motion carried 5 – 0.

Ms. Horton has agreed to serve another term as Secretary. On a motion by Mayor Frawley, seconded by Mr. Swyers, the Board unanimously voted Ms. Horton as Secretary. The motion carried 5 – 0.

ITEM NO. 2 – APPROVAL OF OCTOBER 12, 2017 MEETING MINUTES

On a motion by Mayor Frawley, seconded by Mayor George, the Board voted to approve the minutes from the October 12, 2017 meeting. The motion carried 5 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

Mayor Frawley noted he had received a phone call from a potential buyer for a property on York Street but they were concerned with sewer smells. He thought the District may wish to look into this. Mr. Horne advised that a number of sewer odor control measures have been implemented in the area and that there are other potential sources of odor that are unrelated to ECSD 2.

ITEM NO. 4 – OLD BUSINESS - None

ITEM NO. 5 – NEW BUSINESS

a. Potential Division of Sewerage Management Name Change (Handout)

Pursuant to resolutions passed by various ECSD Boards in the past, the Division of Sewerage Management (DSM) has initiated the process of renaming the County’s wastewater treatment plants as water resource recovery facilities. There is a big push to re-brand utilities and do away with the “dirty” image. To that end, the DSM is contemplating a Division name change. Mr. Fiegl requested input from the Board and opened the floor for questions and comments. Discussions ensued regarding a name change and the concern with the use of “water” in the new name to avoid confusion with the Erie County Water Authority. There was concern expressed regarding the use of specific acronyms which pertain to current departments within Erie

County (such as DPW). Mayor Frawley feels the first word should remain "Division". Mr. Swyers suggested "Division of Pure Waters Recovery". Mayor Frawley and Ms. Horton preferred the word "watershed" rather than water as it makes more sense. Also noted in discussions was that there may be a legal issue to be referred to as a utility. Mr. Fiegl commented that there were a number of different factors being considered and that he appreciated the feedback.

b. Funding of Division-Wide Projects (Handout)

Mr. Fiegl explained the suggested resolution for the Board's consideration regarding the transfer of capital reserves into an account to fund Division-wide projects. To facilitate these projects that benefit every ECSD, the DSM proposes transferring a proportional share of capital reserve funds from each ECSD to fairly allocate costs for Division-wide projects and allow for streamlined accounting and payment.

Mr. Swyers was concerned who would oversee this account and how it is spent. Mr. Fiegl responded by saying he would keep the Board updated on how these funds are used. Mayor Frawley & other Board members questioned whether or not the Board would have to replenish the Budget if these funds are removed and the concern for taxes going up. Mr. Fiegl explained that money taken from the capital reserve fund would not be available for other purposes; however this amount is relatively small when compared to the major capital improvements on the horizon in the District. It is important that items anticipated to be funded through this action – such as the update of the DSM's standard specifications – be addressed as there are risks associated with utilizing outdated documents too.

On a motion by Ms. Horton, seconded by Ms. Knack, the Board voted to approve said transfer of funds. The motion carried 5 – 0.

c. Confirmation of Email Poll – Contract Closeout Cured in Place Pipe (CIPP) Lining – Kenyon (Handout)

During an email poll conducted by Ms. Horton on November 2, 2017, the Board was asked to approve the Resolution for the Closeout of Contract 76 – Kenyon Pipeline Inspection, LLC - Sanitary Sewer CIPP lining project in the final amount of \$505,150.00 together with Change Order No. 1, a decrease of \$97,335.00. The email poll was motioned by Ms. Horton, seconded by Mayor George, and the Board unanimously approved the email poll 5 – 0.

On a motion by Ms. Horton, seconded by Mr. Swyers, the Board voted to confirm the email poll approving the Resolution for the Closeout of Contract 76, Kenyon Pipeline Inspection LLC. The motion carried 5 – 0.

d. Confirmation of Email Poll – Contract Award – Big Sister Aeration System Replacement (Handout)

During an email poll conducted by Ms. Horton on November 2, 2017, the Board was asked to recommend the Big Sister Creek WRRF Aeration System Replacement, Contract No. 96, be awarded to Quackenbush Company Inc., the low bidder in the amount of \$535,990.00. The email poll was motioned by Ms. Horton, seconded by Mayor George, and the Board unanimously approved the email poll 5 – 0.

On a motion by Ms. Horton, seconded by Mr. Swyers, the Board voted to confirm the email poll to award Contract 96, Big Sister WRRF Aeration System Replacement to Quackenbush Company Inc. The motion carried 5 – 0.

e. Notice of Violation – 3 John R Drive/12 Stellane Drive (Handout)

Mr. Fiegl provided the Board with an update to the ongoing issue at the aforementioned addresses. He noted that the DSM has been contacted by the owner at 3 John R Drive, who indicated he would correct the violation once weather is more suitable and has not followed up. If the violation is not corrected, ECSD 2 would send a third violation letter and continue to an enforcement hearing.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. District Payments (Handout)

Ms. Horton conveyed to the Board the ECSD 2 payments to Kenyon for CIPP lining in the amount of \$10,617.38; to United Survey Inc. for CIPP lining in the amounts of \$27,415.40, \$8,883.40, \$53,531.50 and \$17,492.00; to Wendel for BSTP Energy Improvements in the amount of \$11,343.81; and to Nussbaumer & Clarke for construction inspection in the amounts of \$19,913.63, \$3,599.75, \$4,114.00, and \$7,898.88.

b. Operational Report

Mr. Horne provided the Board with an update on the ECSD 2 collection system activities. Since the last meeting, there was approximately 22,582 feet of sewerlines flushed and 17 manhole repairs. District inspectors performed 73 House Inspections in Minisystem 11 (Derby/Evans). Central Maintenance televised 107 feet of sewerline. There were a total of 83 complaints in the district including 18 grinder related. Eight (8) of those grinder complaints were for the property at 6032/6046 Old Lakeshore Road. Since June 2015, there have been 7 pump replacements at that residence, at a significant cost to the District. The District will be sending a violation letter to resident of 6046 Old Lakeshore Road, where a deficient leaking lateral was confirmed.

At the WWTP: staff repaired aeration lines in the north and south aeration basins; continued UV system maintenance by replacing the canister seals in acticlean wiper system; repaired the filter press Abel feed pump; replaced the rotor/stator/seal in #1 cavity pump; replaced gearbox in south sand filter backwash trolley; prepped and painted inside of old floatation thickener with coal tar epoxy; rebuilt mechanical seal on #1 mixed sludge pump and new impeller on #2 mixed sludge pump. Also completed were forklift training, operator demonstration of capability testing for lab results, and thermometer calibrations in the lab. Mr. Horne noted that another round of radioactive sludge this week was discovered. Mayor Frawley asked if there was another location where sludge can be brought. Mr. Fiegl responded by saying that bringing the sludge to the Niagara Falls locations was the most economical.

Pumping Stations: At Lotus Bay, crew repaired the discharge pipe on pump #1. At Pinehurst, crew replaced impellers and wear rings on both pumps, replaced generator starter and installed a new pump controller and pressure transducer (Budget Line #16); at Brant Farnham, a crew repaired the generator radiator; at Sweetland, a crew replaced the seal on pump #3; at Point Breeze, a crew replaced the force main air release valve; at Evangola, sounding and core drilling for a potential new pumping station took place. Mr. Horne noted that NYS Parks would pay for the new pumping station while the District will maintain it. Preventative maintenance on air release valves was conducted at all the pump stations.

c. Pretreatment Report - Notice of Violation Letter (Handout)

Ms. Horton provided this as informational to the Board to advise them that Crescent Manufacturing was placed on notice for foam violation. Crescent was advised in writing regarding the necessity to review their foam test procedures. If foaming incidents continue, then they would face enforcement action.

d. Construction Report – Sewer Repair Term Contract – Work Order No. 3 (Handout)

Ms. Horton updated the Board on spending and lining to be completed in the District for the upcoming year. She also had on hand a spreadsheet with all the lining information should the Board have any questions.

e. 10838 Main Street – Lift Station Repair (Handout)

Mr. Fiegl provided an update to the ongoing issue at this property. The Village of North Collins DPW and ECSD 2 met and the work required to be completed by the Village's DPW was discussed. After that meeting, the DPW agreed they would be able to complete this work when weather permits.

f. Basement Bathroom Facility/Floor Drain Resident Letters (Handout)

This is an annual letter sent to District residents who after their I&I inspections have been shown to have basement bathrooms hooked under floor plumbing and/or basement floor drains connected to sanitary. This letter serves as informational to residents (they are not in violation). Mr. Fiegl noted that a few years back the District had received numerous calls regarding the wording of this letter. At the suggestion of Ms. Knack, the Division changed the wording on this letter and the phone calls have been significantly reduced.

Ms. Horton advised the Board that the next round for the Enforcement Hearings will be scheduled sometime in late spring 2018.

On a motion by Ms. Knack, seconded by Ms. Horton, the Miscellaneous & Informational Items listed above were all received and filed. The motion carried 5 – 0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Knack, seconded by Mr. Swyers, the meeting was adjourned at 9:47 a.m. The motion carried 5 – 0.

Next meeting is scheduled for Thursday, April 12, 2018 at 9:00 a.m.

Respectfully submitted,



Angela M. Horton, P.E.

Secretary - ECSD No. 2 - Board of Managers

Approval of Minutes:

Motioned By: Mayor Frawley

Seconded By: C. Swyers

Approved/Disapproved: 4/0

Date: 4/12/2018

Signed: Angela M. Horton

**ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)
BOARD OF MANAGERS MEETING MINUTES
APRIL 12, 2018 @ 9:00 AM
DISTRICT ADMINISTRATION BUILDING**

MEMBERS PRESENT: Mayor Howard Frawley, Angela Horton, Anna Knack, Gifford Swyers

MEMBERS EXCUSED: Mayor Vincent George

OTHERS PRESENT: Glenn Absolom, Joseph Fiegl, Nancy Forys, Carl Horne

ITEM NO. 1 – CALL MEETING TO ORDER

Chairperson Knack opened the meeting at 9:01 a.m.

ITEM NO. 2 – APPROVAL OF FEBRUARY 15, 2018 MEETING MINUTES

On a motion by Mayor Frawley, seconded by Mr. Swyers, the Board voted to approve the minutes from the February 15, 2018 meeting. The motion carried 4 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

Mayor Frawley noted that there is an interested buyer for the old Emblem Building (old bicycle factory) on York Street for the purpose of a trucking company based out of Syracuse.

ITEM NO. 4 – OLD BUSINESS - None

ITEM NO. 5 – NEW BUSINESS

a. I/I Approval for Enforcement Hearing (Handout)

The Board reviewed a list of property owners recommended to be sent to an Enforcement Hearing, which included 3 John R Drive, 6877 Chaffee Ct, 7015 McKinley Pkwy, and 6704 Lake Shore Rd. The list is comprised of homeowners who have not completed a house inspection or failed to correct a violation found during their inspection. Mr. Fiegl noted that the property owner at 3 John R Drive still has three days left to comply, but should there be no response in that time period, this property was added to this list. The Division is recommending an Enforcement Hearing for this list which is planned for June 6, 2018.

On a motion by Ms. Knack, seconded by Ms. Horton, the Board voted to refer these properties to an Enforcement Hearing. The motion carried 4 – 0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. District Payments (Handout)

Ms. Horton conveyed to the Board payments to United Survey Inc. for Cured in Place Pipe (CIPP) lining in the amounts of \$6,662.00, \$12,787.40 and \$65,148.90; to Nussbaumer & Clarke for construction inspection in the amount of \$3,229.49; to DiDonato for the SCADA Building Railing in the amount of \$3,624.59; and to Visone for a North Collins sewer repair on Langford in the amount of \$6,487.55. Mr. Swyers asked why the sewer repair could not be conducted by ECSD 2 employees and was told that the depth of the sewerline was too deep for the District's backhoe to reach this depth.

b. Operational Report

Mr. Horne provided the Board with an update regarding ECSD 2 activities. Since the last meeting, in the collection system there was approximately 21,138 feet of sewerlines flushed, 21 manholes repaired, and 22 properties inspected. There were a total of 23 complaints including 8 that are technically in-house referrals for pumping stations as a result of high wet wells (weather); 2 regarding grinders; 12 regarding sanitary sewerlines, and 1 odor complaint.

At the Water Resource Recovery Facility staff repaired aeration lines in the north and south aeration basins; continued UV system maintenance; coated ferric pump containment with epoxy; drained and inspected the north aerobic digester and replaced diffusers; had a kickoff meeting with Quackenbush for the Octopus aeration basin upgrades; completed chemical bulk storage (CBS) and petroleum bulk storage (PBS) inspections with the DEC, which occur every 3 years; started hauling 14 loads of radioactive sludge to the landfill; and 4 operators attended the local Greater Buffalo Environmental Conference (GBEC).

Regarding the pumping stations, at Sweetland the air compressor to the hydraulic check valve for pump 1 was replaced; at Lotus Bay pump 1 capacitors were replaced and both pumps pulled to check wear rings and impellers; and at Grove a breaker for the pump was replaced. As a result of the snowstorm on March 2nd, crews cut up and removed trees from five pumping stations including Lake St, Pontiac, Herr, Schoellkopf, and 18 Mile, with no other damage done.

For the Board's information concerning radioactive sludge, Mr. Horne also provided a copy of an article entitled, "HOT Patients Setting Off Radiation Alarms" to the Board explaining about how thyroid cancer patients radiation can trigger many places.

c. Pretreatment Report

i. Resident Letter Proper Household Wipe Disposal (Handout)

Ms. Horton explained to the Board that letters were sent to 48 resident's tributary to the Schreiner Rd Pump Station in response to on-going problems with blockages caused by wipes. The letter included the DSM's flier "Wipes Clog Pipes" as was sent out March 22, 2018. The Board inquired about public outreach activities on this topic.

As a follow up to the January foaming incidents at the Pontiac Pump Station and the letter sent to Crescent Manufacturing January 31st documenting the issue, it appears that Crescent Manufacturing has adjusted their procedure to add anti-foaming agent to every batch discharged.

d. Construction Report

i. Big Sister Creek Aeration System Replacement – Notice to Proceed (Handout)

A kickoff meeting was held in March for Contract 96 and the formal Notice to Proceed was issued March 26th to Quackenbush Company for a total project cost of \$535,990. The work is required to be completed by August 23, 2018.

Contract 75 CIPP lining Work Order 2 (2017 budget funds) is on-going with United Survey, Inc. (USI) and is approximately 70% complete. Work Order 3 (2018 budget funds) will be issued to USI in the next month with a focus on Mini system 3 in Evans where there is some deep asbestos piping.

On a motion by Ms. Knack, seconded by Mr. Swyers, the Miscellaneous & Informational Items listed above were all received and filed. The motion carried 4 – 0.

Mr. Fiegl wanted to advise Board that Ms. Horton would be conducting a phone poll before the next meeting to poll members about retaining the services of Arcadis for a flow metering and infiltration/inflow quantification study. This will be partially funded by a \$100,000 grant from the DEC. Following the request for proposal phase, Arcadis was the highest rated firm based on qualifications and provided the lowest price.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Knack, seconded by Mayor Frawley, the meeting was adjourned at 9:19 am. The motion carried 4 – 0.

Next meeting is scheduled for Thursday, June 21, 2018 at 9:00 am.

Respectfully submitted,



Angela M. Horton, P.E.

Secretary - ECSD No. 2 - Board of Managers

Approval of Minutes:

Motioned By: Mayor George

Seconded By: Mayor Frawley

Approved/Disapproved: 5/0

Date: 6/21/18

Signed: Angela M. Horton

**ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)
BOARD OF MANAGERS MEETING MINUTES
JUNE 21, 2018 @ 9:00 AM
DISTRICT ADMINISTRATION BUILDING**

MEMBERS PRESENT: Mayor Howard Frawley, Mayor Vincent George, Angela Horton, Anna Knack, Gifford Swyers

OTHERS PRESENT: Glenn Absolom, Joseph Fiegl, Nancy Forys, Carl Horne

ITEM NO. 1 – CALL MEETING TO ORDER

Chairperson Knack opened the meeting at 9:00 a.m.

ITEM NO. 2 – APPROVAL OF APRIL 12, 2018 MEETING MINUTES

On a motion by Mayor George, seconded by Mayor Frawley, the Board voted to approve the minutes from the April 12, 2018 meeting. The motion carried 5 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no new items from the public.

ITEM NO. 4 – OLD BUSINESS

Mr. Swyers requested an update on the issues at 3 John R Drive and 12 Stellane Drive in Angola. Mr. Horne advised that the property at 12 Stellane Drive installed a private grinder unit and the resident at 3 John R Drive obtained a permit to properly abandon the previous connection.

Ms. Horton updated the Board regarding the June 6th Enforcement Hearings. She advised there was only one property still in violation in ECSD 2 which is being recommended to move forward to the premium assessment phase. This will be brought forth to the Board at the October meeting.

ITEM NO. 5 – NEW BUSINESS

a. Presentation and Approval of 2019 Budget

i. Proposed 2019 Budget (Handout)

Mr. Fiegl presented the proposed 2019 ECSD 2 Budget to the Board. Overall, the typical ECSD 2 ratepayer would have annual sanitary sewer charges increase of approximately 1.7%.

Reviewing the detailed summary for ECSD 2, appropriations or expenses are budgeted in 2019 to increase approximately \$266,000. I&I repair, equipment replacements, and labor costs associated with new collective bargaining agreements are the primary areas of increase. Under revenues, an increase in fund balance utilization of approximately \$126,000 offsets that increase in projected expenditures, thereby mitigating the impact to the ratepayers.

As a result of the above, the estimated impact to the typical ratepayer (single family home) in ECSD 2 in 2019 is an increase of approximately 1.7%, or less than \$1 per month.

Item 2

Ms. Knack and Mayor Frawley expressed concerns for the residents who are on fixed incomes. They asked if there were any programs available that would offer assistance to these residents such as the HEAP Program. Mr. Fiegl responded that he is not aware of any assistance programs at this time; however, the DSM (through professional associations) has participated in conference calls regarding proposed affordability programs on the State and Federal level. The DSM is always concerned with affordability. There are tremendous needs in ECSD 2 for investment in infrastructure and deferring improvements to later years that may adversely impact fixed income residents. The DSM is attempting to address these needs over time so that there are not wide fluctuations in rate increases. Mr. Fiegl noted that it was his belief that this budget continues ECSD 2 along the path of increased investment while being cognizant of the impact to the ratepayers.

On a motion by Ms. Horton, seconded by Mayor Frawley, the Board voted to approve the 2019 Budget as presented. The motion carried 5 – 0.

ii. 271 Resolution (Handout)

It was resolved that approximately 71% and 29% of the total sanitary sewer tax levy of \$3,754,167.00 shall be raised from the assessed value and footage charges, respectively for ECSD 2.

On a motion by Mayor George, seconded by Ms. Knack, the Board voted to approve the 271 resolution that the sanitary sewer tax levy shall have a flat usage charge of \$300/unit and a footage charge of \$1.00/foot. The motion carried 5 – 0.

Mr. Fiegl's final comments related to the 2% tax cap. As the sewer district levies are part of the County's overall tax cap calculation, there is additional coordination required prior to finalization. If any major changes are necessary, the Board of Managers will be informed.

b. Confirmation of Email Poll – Flow Monitoring and I&I Quantification Project (Handout)

An email/phone poll was taken by Ms. Horton in May 2018 for a flow monitoring and I&I quantification project in ECSD 2 to be completed by Arcadis of New York, Inc. in conjunction with a \$100,000 grant awarded from the New York State Department of Environmental Conservation. On a motion by Mr. Swyers, seconded by Ms. Knack, the Board voted to confirm the email/phone poll approving award of the project to Arcadis. The motion carried 5 – 0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. District Payments (Handout)

Mr. Fiegl conveyed to the Board payments to United Survey Inc. for Cured in Place Pipe (CIPP) lining in the amounts of \$28,430.00 and \$36,972.60 and to Quackenbush in the amount of \$109,204.50 for WRRF Aeration System Replacement Project.

b. Operational Report

Mr. Horne provided the Board with an update on the ECSD 2 collection system activities. Since the last meeting, there was approximately 32,707 feet of sewerlines flushed, 66 manholes repaired, and 11 house inspections completed. The central maintenance crew televised 22,007 feet of sewerlines. There were a total of 33 complaints in the district including: 4 grinder related; 1 pumping station related; 26 sanitary related and 6 odor complaints.

j. Sewer Permit Expiration Time Changes

Ms. Horton explained to the Board that as of June 9th, sewer permits are now being issued from a new system using OnBase. Effective the same date, permit expirations changed from 180 days to 30 days for repair permits and disconnect permits. New connection permits will remain valid for 180 days.

It was noted that handout 6. i. for this agenda packet was omitted. A copy will be provided to the Board with the minutes.

On a motion by Ms. Knack, seconded by Ms. Horton, the Miscellaneous & Informational Items listed above were all received and filed. The motion carried 5 – 0.

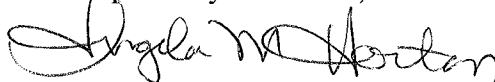
ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

Mr. Fiegl stated that the July meeting is always scheduled in case it is needed for budget revisions. Since the budget was approved, it is at the Board's discretion to hold this meeting. On a motion by Mayor Frawley, seconded by Ms. Horton, the next meeting scheduled for Thursday, July 12, 2018 has been cancelled. The motion carried 5 – 0.

On a motion by Mayor Frawley, seconded by Mr. Swyers, the meeting was adjourned at 10:15 am. The motion carried 5 – 0.

The next meeting is scheduled for Thursday, October 11, 2018 at 9:00 am.

Respectfully submitted,



Angela M. Horton, P.E.
Secretary - ECSD 2 Board of Managers

Approval of Minutes:

Motioned By: Mayor Frawley

Seconded By: Mayor George

Approved/Disapproved: 5/0

Date: 10/11/18

Signed: Angela M Horton

**ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)
BOARD OF MANAGERS MEETING MINUTES
OCTOBER 11, 2018 @ 9:00 AM
DISTRICT ADMINISTRATION BUILDING**

MEMBERS PRESENT: Mayor Howard Frawley, Mayor Vincent George, Angela Horton, Anna Knack, Gifford Swyers

OTHERS PRESENT: Glenn Absolom, Joseph Fiegl (via conference call), Nancy Forys, Carl Horne

ITEM NO. 1 – CALL MEETING TO ORDER

Chairperson Knack opened the meeting at 9:00 a.m.

ITEM NO. 2 – APPROVAL OF JUNE 21, 2018 MEETING MINUTES

On a motion by Mayor Frawley, seconded by Mayor George, the Board voted to approve the minutes from the June 21, 2018 meeting. The motion carried 5 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no new items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business at this time.

ITEM NO. 5 – NEW BUSINESS

- a. 2019 User Charge
 - i. Public Hearing Notice & Meeting Minutes (Handout)

The public hearing notice and meeting minutes, which took place September 20, 2018, were provided to the Board. Mr. Swyers questioned why ECSD 2 pays a higher flat usage fee than the other sewer districts. Mr. Fiegl responded by explaining the flat usage fee is for all property owners connected to the sanitary sewer and was set by the Board at the last meeting. It has been a decision by the ECSD 2 Board over the course of the last few years to raise the flat usage fee instead of increasing the assessed value or footage charges, considering the level of benefit received and which charges are applied to the various ratepayers. Mr. Fiegl also stated that overall ECSD 2 charges are higher than most of the other ECSDs because it serves a very large geographic area with a small population density when compared to other sewer districts.

- ii. Approval of Resolution (Handout)

On a motion by Ms. Horton, seconded by Mayor George, the Board voted to approve the User Charge Resolution for ECSD 2. The motion carried 5 - 0.

b. 2019 Meeting Schedule (Handout)

The Board received the proposed 2019 ECSD 2 meeting schedule. On a motion by Ms. Horton, seconded by Ms. Knack, the Board voted to approve the 2019 meeting schedule. The motion carried 5 – 0.

c. I/I Enforcement Hearing – Approval for Premium Assessments (Handout)

The Board was provided with a copy of the enforcement hearing officer's findings and recommendations for William Warthling, who owns the ECSD 2 property at 8234 Lake Shore Rd and has not corrected a violation found during the house inspection completed on 8/10/15. The DSM is recommending moving forward to the premium assessment phase if noncompliance continues. Ms. Horton explained that the homeowner will be notified of this in writing with a letter anticipated to be sent on December 1st giving him 30 days to comply. If the homeowner does not comply, the premium assessment would be \$100, with an additional \$100/month each month after if noncompliance continues.

On a motion by Mr. Swyers, seconded by Mayor Frawley, the Board voted to move forward with premium assessment stage. The motion carried 5 – 0.

d. I/I Approval for Enforcement Hearing (Handout)

The Board was provided with copies of letters to ECSD 2 property owners who have not complied with their house inspection, pursuant to "Erie County Rules and Regulations for Erie County Sewer Districts". The DSM is recommending an Enforcement Hearing for those properties. Ms. Horton noted that the hearings are typically scheduled every year and a half, and the next hearing is anticipated in fall 2019.

On a motion by Ms. Knack, seconded by Mayor George, the Board voted to move forward with Enforcement Hearings. The motion carried 5 – 0.

Ms. Horton also mentioned that Mr. Mark Cone, of 1454 Cardinal Court, Derby NY sent a letter dated 10/1/18 indicating he would be willing to complete an inspection as long as we can agree to "no demands for corrective actions, purchase of products or services of any sort". Mr. Horne responded to him by letter dated 10/5/18 advising Mr. Cone of this Board meeting, which he was not in attendance.

e. Truckers Discharge Permits Approval (Handout)

On a motion by Mr. Swyers, seconded by Ms. Horton, the Board voted to approve the 2019 Trucker's Discharge Permits for Delo Drain & Septic Services, Holland, NY; JB Enterprises Inc./DBA, Ball Toilets & Septic, Blasdell, NY; and United Rentals (NA), Inc., Farmington, NY. The motion carried 5 – 0.

f. Budget Transfer – Water Usage

Mr. Fiegl explained there was an issue with the water accounts potentially going over budget for this year. Therefore the DSM is requesting a transfer of \$10,000 from the maintenance/repair account to our utility account. There is no net impact on the 2018 budget. This transfer of funds must be approved by the Legislature and has been presented for the Board's information.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMSa. District Payments

Ms. Horton conveyed to the Board that payments were made to United Survey Inc. for Cured in Place Pipe (CIPP) lining in the amounts of \$1,987.20, \$40,615.00, \$16,285.00, \$64,021.70, \$8,961.00, \$5,772.80 and \$36,817.70; to Quackenbush for WRRF Aeration System Replacement in the amounts of \$129,794.70 and \$52,060.00; to Visone for sewer repair in the amount of \$1,516.45.

b. Operational Report

Mr. Horne provided the Board with an update on the ECSD 2 activities. Since the last meeting the collection system activities consisted of roughly 76,620 feet of sewerlines flushed, 61 manholes repaired, and 387 house inspections completed. The central maintenance crew televised 15,387 feet of sewerlines. There were a total of 48 complaints in the district including: 14 pumping station related; 3 grinder related; 26 sanitary related; and 5 odor complaints.

Activities at the Water Resource Recovery Facility (WRRF) consisted of: the flowmeters being calibrated; the filter cloths on the Filter Press were replaced; priority pollutant sampling was conducted; the annual cathodic testing of the underground fuel tank was performed by Prime Time Services; the annual inspection of cranes/hoists was performed by Armor Sales & Service; clarifiers and re-aeration basins were drained and inspected; and another round of radioactive sludge was received (a total of 6 loads).

The following activities occurred at the Pumping Stations: the seal on pump 1 was replaced at Sweetland; lighting in the building and drywell was repaired at Eighteen Mile; the suction flange for pump 2 was replaced and the spare rotating element was rebuilt at Pontiac; the generator starter was repaired at Lotus Bay; and flow meters were calibrated. All other activities were generally routine in nature.

Mr. Fiegl informed the Board that the EPA came in yesterday for an inspection of ECSD 2. This was not in response to a complaint but rather part of the EPA's regular program. The DSM expects to get a follow up report probably within the next couple months.

c. Pretreatment Report – There was nothing new to report at this time.

d. Construction Reporti. Contract No. 75 – Work Order No. 4 (Handout)

Ms. Horton explained that this work order covers work to be completed under the budget allocations for respective districts. Roughly 9,000 feet has been completed in the Derby area.

e. Preventing Sewer Blockage through Waste Disposal Eden (Handout)

Ms. Horton explained a letter that went out to residents in Eden NY outlining the negative consequences of sewer blockages when using wipes.

f. Village of North Collins – “De-Coupling” forcemains at 10838 Main Street (Handout)

Ms. Horton explained this is in reference to de-coupling of the force mains at 10838 Main Street in North Collins by the District. Upon payment, District 2 will take over the long-term responsibility for the upgraded pumping station located at this address.

On a motion by Ms. Knack, seconded by Mr. Swyers, the informational items listed above were all received and filed. The motion carried 5 - 0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Knack, seconded by Mr. Swyers, the meeting was adjourned at 9:30 a.m. The motion carried 5 – 0.

Next meeting is scheduled for Thursday, December 6, 2018 at 9:00 a.m.

Respectfully submitted,



Angela M. Horton, P.E.

Secretary - ECSD No. 2 - Board of Managers

Approval of Minutes:

Motioned By: A. Horton

Seconded By: G. Swyers

Approved/Disapproved: 3/0

Date: 2/14/19

Signed: Angela M Horton