

**ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)
BOARD OF MANAGERS MEETING MINUTES
FEBRUARY 14, 2019 @ 9:00 AM
DISTRICT ADMINISTRATION BUILDING**

MEMBERS PRESENT: Angela Horton, Anna Knack, Gifford Swyers
MEMBERS EXCUSED: Mayor Howard Frawley, Mayor Vincent George
OTHERS PRESENT: Glenn Absolom, Joseph Fiegl, Nancy Forys, Carl Horne

ITEM NO. 1 – CALL MEETING TO ORDER

Chairperson Knack opened the meeting at 9:02 a.m.

ITEM NO. 2 – APPROVAL OF OCTOBER 11, 2018 MEETING MINUTES

On a motion by Ms. Horton, seconded by Mr. Swyers, the Board voted to approve the minutes from the October 11, 2018 meeting. The motion carried 3 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no new items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business at this time.

ITEM NO. 5 – NEW BUSINESS

a. I/I Approval for Enforcement Hearing (Handout)

The Board was provided with a list of ECSD 2 property owners who have not complied with their house inspection, pursuant to “Erie County Rules and Regulations for Erie County Sewer Districts”. The DSM is recommending an Enforcement Hearing for five properties. Ms. Horton noted that the hearings are typically scheduled every year and a half. The next hearing is anticipated late 2019 or early 2020.

On a motion by Mr. Swyers, seconded by Ms. Knack, the Board voted to move forward with an Enforcement Hearing. The motion carried 3 – 0.

Mr. Swyers saw that Mr. Cone was on the list and inquired about his previous letter asking for a guarantee he has no violations before allowing the inspection. Ms. Horton provided an outline on the procedure and the steps taken to avoid penalizing any residents. Mr. Horne also noted that with the steps of several letters sent to residents, most comply before the hearing stage.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. District Payments (Handout)

Ms. Horton conveyed to the Board that payments were made to United Survey for Cured in Place Pipe (CIPP) Lining in the amounts of \$750.00; \$55,872.00; \$39,442.00 and \$25,177.80; to Arcadis for Flow

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Monitoring in the amount of \$63,446.87; and to Quackenbush for the WRRF Aeration System Replacement in the amount of \$132,595.30.

b. Operational Report

Mr. Horne provided the Board with an update on the ECSD 2 activities. Since the last meeting the collection system activities consisted of flushing roughly 61,740 feet of sewerline, repaired 96 manholes, and completed 65 house inspections. There were a total of 51 complaints in the district including: 16 pumping station related; 5 grinder related; 27 sanitary related, 1 odor complaint and 2 treatment plant related.

Activities at the Water Resource Recovery Facility (WRRF) consisted of: the new SPDES Permit went into effect 12/1/18; the completion of the aeration system upgrade from Biolac to Octopus with Quackenbush/Entex; the annual fire extinguisher inspection by Johnson Controls; the installation of a new raw influent pump into #3 position; the grit chamber was drained, cleaned and inspected; Koester Associates performed the semi-annual UV Tech Check of our disinfection system; the polymer feed pump back-pressure valve was rebuilt and the feed pump injector replaced.

The following activities occurred at the Pumping Stations: ordered new impellers and wear rings for pumps at Sweetland; repaired load bank controls for generator at 18 Mile; repaired generator fuel pump and replaced battery at North Creek; and repaired a forcemain break at Route 5 and Nordblum (Brant-Farnham).

Mr. Horne also advised the Board that the property at 6046 Old Lakeshore Road, Lake View, which had been in violation, has now complied noting that Mr. Burke replaced all the laterals. The extraneous I/I has been eliminated and there has not been alarms or problems since.

Mr. Horne brought to the attention of the Board that the district flag pole has a broken cable and a new one was ordered, which will be repaired.

c. Pretreatment Report

i. Crescent Manufacturing (Handout)

Mr. Horne advised that Crescent is still violating the oil & grease limits every few months and were sent a letter dated February 6, 2019 advising them of this. The letter specifically stated their violations and the need to meet permit limits. They are being given until March 8, 2019 to respond to the letter indicating their course of action and timeline for implementation.

d. Construction Report

Ms. Horton noted that CIPP lining work order 4 under Contract 75 is ongoing in Derby through February 2019 and work order 5 will be issued in March 2019 continuing work in Derby & Evans.

i. Aeration System Replacement – Project Completion & Time Extension (Handout)

Ms. Horton reported that after several delays with this project, it was substantially completed in December 2018 with a one year service contract for the aeration system. The manufacturer's rep will make quarterly service periods in 2019 with the warranty commencing at the end of December 2019.

e. Update on Items Memo (Handout)

As a result of the December 2018 board meeting being cancelled, this memorandum was sent to Board members to bring them up to date on ongoing matters within the district.

f. USEPA – Sanitary Sewer System Compliance Evaluation Inspection (Handout)

Mr. Fiegl explained this is in reference to a recent EPA audit report for this facility dated December 4, 2018. The letter is a detailed response to that inspection. It shows that the District has been working for many years at addressing overflows. While the District is uncertain what the next steps will be they are committed to continuing improvements to alleviate overflows.

g. Basement Bathroom Facility/Floor Drain Resident Letters (Handout)

This is an annual informational letter sent to District residents who after their I/I inspections have been shown to have basement bathrooms hooked to under the floor plumbing and/or basement floor drains connected to sanitary. This letter serves as informational to residents and was sent to 195 properties.

On a motion by Ms. Knack, seconded by Mr. Swyers, the informational items listed above were all received and filed. The motion carried 3 - 0.

Mr. Swyers inquired about where the closest sewers are to the Sturgeon Point Marina area, based on a conversation he had recently with the Town Supervisor. Mr. Fiegl provided information on the location and noted that a memorandum on this topic was developed in the last few years. Mr. Fiegl stated that he would look into the information previously provided on this topic and send it to the Town Supervisor.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Knack, seconded by Mr. Swyers, the meeting was adjourned at 9:30 a.m. The motion carried 3 – 0.

Next meeting is scheduled for Thursday, April 11, 2019 at 9:00 a.m.

Respectfully submitted,



Angela M. Horton, P.E.

Secretary - ECSD No. 2 - Board of Managers

Approval of Minutes:

Motioned By: G. Swyers

Seconded By: Mayor George

Approved/Disapproved: 4/0

Date: 4/11/19

Signed: Angela M. Horton