

ERIE COUNTY SEWER DISTRICT NO. 3  
BOARD OF MANAGERS MEETING  
WEDNESDAY, APRIL 13, 2016  
ELMA TOWN HALL

MEMBERS PRESENT: Chairman John Mills, Melissa Hartman, Mike Hayden, David Millar, David Rood, Karl Simmeth, Don Witkowski (8:02 a.m.), Emery Wittmeyer

MEMBERS ABSENT: David Kaczor

OTHERS PRESENT: Glenn Absolom, Steve Canestrari, Joseph Fiegl, Terri Gier, Kevin Kaminski, Rick Rehac

ITEM NO. 1 – CALL MEETING TO ORDER

Chairman Mills called the meeting to order at 8:00 a.m.

a. Welcome New Members

The Board welcomed new member Emery Wittmeyer (Village of Orchard Park).

ITEM NO. 2 – APPROVAL OF FEBRUARY 3, 2016 MEETING MINUTES

On a motion by Mr. Rood seconded by Mr. Simmeth, the Board voted to approve the minutes from the February 3, 2016 meeting. The motion carried 7 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Steuben Foods Update / Elma Forcemain Agreement

Mr. Fiegl reported construction for the upgrades at the Elma Pump Station is nearing completion and noted a delay in the schedule related to procurement of the motor control center by the Electric Contractor.

Mr. Fiegl also reported that Steuben Foods retained a consultant to conduct an odor control study in the vicinity of the Milestrip Rd. Pump Station in Orchard Park. Steuben recently submitted a report of the consultant's findings to the Division of Sewerage Management (DSM). Mr. Fiegl will review the report and share his findings with the Board.

b. SEQR – Out of District Customer Extension (Handout)

Item  
2

The Board reviewed a copy of the State Environmental Quality Review (SEQR) Determination for the proposed out of District Customer Extension previously approved by the Board. As the Board approved the related extensions, there were no objections received during the 30 day SEQR comment period, and there are no known negative environmental consequences associated with adoption of the extension. The Determination for this action is nonsignificance or Negative Declaration.

Mr. Simmeth inquired as to why the Town of Boston was excluded from the list of stakeholders in the Negative Declaration. Mr. Millar stated there were no extensions within the Town of Boston in this action. Mr. Simmeth added that some of the information on the stakeholder list should be updated to include newly elected officials whose municipalities were affected by this action. Mr. Millar informed the Board the DSM will update the list.

This is an informational item; no action is required by the Board.

#### ITEM NO. 5 – NEW BUSINESS

a. Flow Monitoring RFP – Confirmation of Email Poll (Handout)

The Board considered confirmation of the February 29, 2016 telephone/email poll approving award of an agreement to Arcadis of New York (Arcadis) to perform engineering services necessary to prepare a Flow Monitoring and Inflow/Infiltration (I/I) Quantification Report. Erie County Sewer District No. 3 received a \$100,000 engineering planning grant through the State's Consolidated Funding Application program for the work.

Mr. Millar noted the poll was conducted in February, rather than waiting to discuss the issue at this Board of Manager's meeting, to expedite award of the contract and subsequently take advantage of wet springtime conditions for flow monitoring purposes.

On a motion by Mr. Simmeth, seconded by Mr. Witkowski, the Board voted to confirm the February 29, 2016 poll approving award of an agreement for preparation of a Flow Monitoring and I/I Quantification Report to Arcadis in a not-to-exceed amount of \$180,000. The motion carried 8 – 0.

Mr. Fiegl reported that a meeting was recently held between the DSM and the New York State Department of Environmental Conservation (NYSDEC) to discuss the DSM's ongoing Inflow/Infiltration (I/I) Program and promote positive dialogue concerning I/I abatement issues. At the meeting, Mr. Fiegl discussed the successful history of work performed by the DSM in Erie County Sewer District No. 3 and presented plans to address existing Sanitary Sewer Overflows (SSOs). Mr. Fiegl added that the meeting was productive and appeared to be well received.

b. I/I Approval for Enforcement Hearing (Handout)

The Board reviewed copies of final violation notices from the DSM to several property owners in ECSD No. 3. Written requests were mailed to each resident on several occasions, without response, to complete a house inspection as part of the DSM's I/I inspection program. As a result, these residents have been referred to the Board to be considered for a hearing with the DSM's hearing officer who will evaluate violations of the Rules and Regulations and recommend a follow up action.

On a motion by Ms. Hartman, seconded by Mr. Rood, the Board voted to approve the referrals for a Compliance Hearing. The motion carried, 8 – 0.

c. NYSDOT – Temporary Easement (Handout)

The Board reviewed a copy of a notification letter from the New York State Department of Transportation (NYSDOT) for the fee taking involving acquisition of a portion of the Southtowns Treatment Plant property at the corner of Hoover Rd. and Route 5. The NYSDOT has appraised the piece of property at \$23,900. The related easement will be used to construct a turn-around for the purpose of eliminating the intersection of Hoover Rd. and Route 5. A copy of the proposed easement was included at the end of the letter.

This is an informational item; no action is required by the Board.

d. Payments (Handout)

The Board reviewed the payment handout for the month of April. On a motion by Mr. Simmeth, seconded by Ms. Hartman, the Board voted to approve the April 2016 payments. The motion carried 8 – 0.

ITEM NO. 6 – MISCELLANEOUS/INFORMATIONAL ITEMS

a. Operational Report

Mr. Canestrari reported there have been no further odor issues near Mangia Ristorante & Caffè in the Village of Orchard Park. He added that the carbon insert will subsequently be relocated in hopes of mitigating any odors pushed downstream.

Mr. Canestrari reported that district staff investigated an odor issue near the Byrd House restaurant in the Village of Orchard Park. The District will continue to monitor this issue.

Mr. Canestrari reported the Collections Department continues to flush, repair manholes, and perform routine collection system maintenance as part of its ongoing program.

b. Pretreatment Report

None

c. Construction Report

Construction of Contract No. 47, Elma Pump Station Improvements, is approximately 70% complete. All major components, including the new pump and new motor control center, are being installed in the new building addition. Remaining major work tasks include connecting and placing in service the new exterior electrical power supply to the facility, completing all electrical work associated with placing the new motor control center and pump control system in service, and completing all piping work associated with the new pump. Substantial completion is anticipated for May 6, 2016.

The force main portion of the Rush Creek Interceptor project has been installed. Gravity pipe installation work will commence within the next two weeks with anticipated completion in the fall of 2016.

i. CIPP Lining – Notice to Proceed (Handout)

The Board reviewed a copy of the Notice to Proceed sent to Arold Construction for the Sanitary Sewer Cured-in-Place Pipe (CIPP) Lining Project, Contract 56. This project involves lining larger diameter pipe, relative to the DSM's collection system, including 15-inch diameter pipe in the vicinity of the Village of Orchard Park.

d. Southtowns AWFT & Blasdell WWTP – Collection System & SSO Annual Report (Handout)

The Board reviewed a copy of the transmittal letter that accompanied the ECSD No. 3 Collection System Program and SSO Annual Report to the NYSDEC. Annual submission of this report is a SPDES permit requirement.

e. Letter to NYSDEC – Emission Test Report for Sewer Sludge Incinerators (Handout)

The Board reviewed a copy of the transmittal letter that accompanied the Emission Test Report to the NYSDEC. The test results are within new emission limits verifying that recent incinerator improvements are operating effectively.

Mr. Witkowski inquired about the cost of the project upgrades. Mr. Millar stated project costs were approximately \$1-million.

On a motion by Mr. Millar, seconded by Mr. Simmeth, the voted to receive and file Miscellaneous and Informational Items 6.a. through 6.e. The motion carried, 8 – 0.

Mr. Millar reminded all Board the deadline for submission of the 2015 Ethics Disclosure Statements is May 15, 2016.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Rood seconded by Ms. Hartman, the meeting was adjourned at 8:19 a.m. The motion carried 8 – 0.

The next meeting is scheduled for 8:00 a.m., June 15, 2016 at 8:00 a.m. at the Southtowns Treatment Plant conference room.

Respectfully submitted,



David C. Millar, Secretary  
ECSD No. 3 – Board of Managers

DM:tg

Motion to Approve the April 13, 2016 Meeting Minutes

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

App/Disapp: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
David C. Millar, Secretary  
ECSD No. 3 Board of Managers