ERIE COUNTY SEWER DISTRICT (ECSD) NO. 8
BOARD OF MANAGERS MEETING
OCTOBER 8, 2013
AURORA TOWN HALL

MEMBERS PRESENT: Matthew Hoeh, Secretary Ed Paolini, and Bryan Smith

OTHERS PRESENT: Steve Canestrari, Joseph Fiegl, Laurie Gier, and Kevin Kaminski

MEMBERS ABSENT: Chairperson Susan Friess

ITEM NO. 1 – CALL MEETING TO ORDER

Mr. Paolini opened the meeting at 9:34 a.m.

ITEM NO. 2 – APPROVAL OF MINUTES OF PREVIOUS MEETING

On a motion by Mr. Smith, and seconded by Mr. Hoeh, the Board voted to approve the minutes from the June 25, 2013 meeting. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO. 4 – NEW BUSINESS

a. 2014 Meeting Schedule

The Proposed Meeting Schedule for 2014 was distributed to the Board. On a motion by Mr. Hoeh, seconded by Mr. Smith, the Board voted to approve the new schedule. The motion carried 3-0.

b. Assessment Rolls – 2014 Levy

i. Notice of Public Hearing

A Notice of Public Hearing to be held on November 1, 2013 pertaining to the 2014 Tax Levy was distributed to the Board.

c. User Charge Rates 2014

i. Minutes from Public Hearing

The minutes from the public hearing held on September 24, 2013 was distributed to the Board. Mr. Paolini noted that there were no comments from the public on the proposed 2014 User Charges.

ii. Approval of Resolution – 2014 User Charge Rates

Mr. Paolini informed the Board of some rate changes for the 2014 budget year as follows; Biochemical Oxygen Demand (BOD5), and Suspended Solids (SS) rates went down; while the Phosphorus (P) rate went up. These charges are calculated based on incurred cost.

On a motion by Mr. Smith, seconded by Mr. Hoeh, the Board voted to approve the User Charge Resolution. The motion carried 3-0.

d. Resolution for Close Out of The Geneva Road Pumping Station and Sanitary Sewer Project – Contract 11A – General.

The Resolution to close out Contract 11A – General with JD Northrup Construction was distributed to the Board. Mr. Paolini noted that the final contract amount of $438,081.00 included Change Order No. 1, which was a decrease of $50,485.45; and that the work had been satisfactorily completed.

On a motion by Mr. Smith, seconded by Mr. Hoeh, the Board voted to approve the closeout resolution. The motion carried 3-0.

e. Resolution for Close Out of The Geneva Road Pumping Station and Sanitary Sewer Project – Contract 11D – Electrical

The Resolution to close out Contract 11D-Electrical with Weydman Electric Inc was distributed to the Board. Mr. Paolini noted that the final contract amount of $34,680.84 included Change Order No. 1, which was a decrease of $9,019.16. Mr. Paolini informed the Board that all work had been satisfactorily completed.

On a motion by Mr. Hoeh, seconded by Mr. Smith, the Board voted to approve the closeout resolution. The motion carried 3-0

ITEM NO. 5 – OLD BUSINESS

a. Olean Road Request for Sewer Service Letter

The Board discussed the Olean Road Sewer Extension. Four property owners have requested sewer service. The properties requesting service are in the middle of the unsewered service area, and extending service to the properties would require extending the sewer system past properties that have not requested service. Mr. Fiegl advised the Board that the properties would still have to pay the user charges even if they do not correct. Mr. Fiegl advised the Board that the feasibility of the project must take into consideration the increased cost to the entire district. The possibility of excluding a few parcels was discussed, and it was agreed to table this item until the next Board meeting. Mr. Fiegl suggested he and Ed Paolini meet with Councilman Jim Collins and Sue Freiss to further discuss the project.

ITEM NO. 6 - MISCELLANEOUS / INFORMATIONAL ITEMS

a. Payments – JD Northrup Contract 11A

Mr. Paolini reported that two partial payments were made to JD Northrup for the Geneva Road Project – Inv. # 11629 for $61,019.20 and Inv. #12-052-01 for $32,946.80.

b. Operational Report

Mr. Kaminski gave a brief update on the #1 tank repair. Work to install expansion joints in the recently installed top plate on #1 tank should be completed in the next few weeks. Mr. Kaminski also advised that work was also completed on Tank # 2.

c. Pretreatment Report

Mr. Kaminski advised the Board that there was nothing new to report.

d. Construction Report

i. Letter to Residents on Geneva – Availability of Sewer

The Board was provided with a copy of the letter sent to residents on Geneva Road informing them that the sanitary sewer has been installed and is ready for use. The letter also advised them that they have 90 days to connect.

The copy of a letter sent to the owner of 100 Geneva Road was also distributed. The owner requested and was granted a waiver, giving her 3 years and 90 days to connect to the sewer.

ii. Letter to Sam Drayo – Easement 525 South Street

The letter sent from Mr. Carr to Sam Drayo, Attorney for the residents of 525 South Street, was discussed by the Board. The letter was sent in response to the attorney's letter that indicated the homeowners had concerns about the location of the pump station. Mr. Carr's response letter advised Mr. Drayo that the pump station is located in the street Right of Way. The letter also explains that the homeowners was paid for the permanent easement allowing for the construction of a sanitary sewer lateral with cleanout for the property at 553 South Street. Mr. Paolini advised the Board that the County received a follow up letter from Attorney Drayo.

iii. Contract No. 70 – CIPP Lining-Contract Extension for 2014-15.

Mr. Fiegl distributed a copy of the memo requesting an extension of the contract with United Survey Inc. for Cured in Place Pipe Lining for two more years, years 2014 and 2015. United Survey has agreed to hold their bid prices for the two-year extension. Mr. Fiegl advised the Board that since the contract was bid through the Purchasing Department, they have the option to extend contracts, and with United Survey holding their prices, it is a good idea.

iv. Contract No. 12 – Grinder Pump Unit Replacement Project, Homeowner letters.

The Board was given a copy of the letter sent to homeowners on Center Street and Main Street informing them of the grinder pump station replacement (Brooklea and Creekside) project taking place on their street. The residents were also informed about the nature of the work and what to expect while the work is being done.

v. Construction Project Status

A brief update on the construction project highlighted the following items:

1. Tank 1 steel plate cap project with Alp Steel is being closed out.
2. Brooklea and Creekside pumping stations replacement – Notice to Proceed has been issued effective 9-18-13.
3. Contract 11A and D – Geneva Road – contracts are being closed out. (Board voted to close out contracts, earlier in meeting. See Agrenda, Item 4, d and e, under New Business).

e. New Environmental Bond Act – Notice of Public Hearing

Mr. Fiegl reported to the Board that he went to Albany to speak about the need for improvements to the sewer infrastructure. Under consideration would be two billion dollars for aging infrastructure. In the overall $5 Billion Bond Act, if the State Legislature approves, the new Proposal would go on the ballot in 2014.

On a motion by Mr. Paolini, seconded by Mr. Smith, the Board voted to receive and file the informational items on the Agenda. The motion carried 3-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Paolini, seconded by Mr. Hoeh, the meeting was adjourned at 10:05 a.m. The motion carried 3-0.

The next meeting is scheduled for Tuesday, December 3, 2013 at 9:30 a.m.

Respectfully submitted,

Edward A. Paolini, P.E. Secretary
ECSD No. 8 Board of Managers

Motion to approve minutes of October 8, 2013
Moved By:_____
Seconded By:_____
Approved/Disapproved: _____
Date: _____