

ERIE COUNTY SEWER DISTRICT NO. 8
BOARD OF MANAGERS MEETING
February 14, 2013
Town of Aurora

MEMBERS PRESENT: Chairperson Susan Friess, Matthew Hoeh , Secretary Edward Paolini, Bryan Smith

MEMBERS ABSENT: None

OTHERS PRESENT: Glenn Absolom, Steve Canestrari, Joseph Fiegl, and Laurie Gier

ITEM NO. 1 – CALL MEETING TO ORDER

Chairperson Susan Friess called the Meeting to order at 9:00 a.m.

ITEM NO. 2 – APPROVAL OF OCTOBER 9, 2012 MEETING MINUTES
(Handout)

On a motion by Mr. Hoeh, seconded by Mr. Smith, the Board voted to approve the minutes from the October 9, 2012 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – NEW BUSINESS

- a. Confirmation of Telephone Poll – Engineering Term Agreements (Handout)

On a motion by Mr. Paolini, seconded by Ms. Friess, the Board voted to confirm the email poll of the Board, completed on October 15, 2012 to approve Engineering Term Agreements with the following five engineering firms Arcadis/Malcolm Pirnie; Conestoga-Rovers & Associates; DiDonato Engineering and Design Professionals; URS Corporation; and Wendel Companies. The Agreements will enable the County to utilize the firms to perform engineering services as needed over a three year term. The motion carried 3-0 with Bryan Smith abstaining.

ITEM NO. 5 – OLD BUSINESS

None.

Item 2

ITEM NO. 6 – MISCELLANEOUS/ INFORMATIONAL ITEMS

a. Payments

Mr. Paolini advised the Board that payments have been made to JD Northrup for the Geneva Road sanitary sewer project. As of December 31, 2012, \$170,980.35 of the \$488,566.45 contract has been billed by JD Northrup.

b. Operational Reports

Mr. Absolom reported that work is being completed to repair the top of the wall on one of the clarifiers at the treatment plant. Mr. Canastrari reported that pipe patches have been installed by sewer district staff in sewers located on Martin and Riley Streets.

c. Pretreatment Report

There is nothing to report at this time.

d. Construction Report

Mr. Paolini updated the Board on the Geneva Road project. Mr. Paolini reported that all sewers are in, the wet well and valve chamber are installed, and the wastewater pumps are on order. The anticipated completion date is the end of June 2013.

The Board discussed the Town of Aurora's intent to install replacement water lines and storm sewers on Geneva Rd. in the Summer of 2013. Ms. Friess advised the Board that the Town would be holding a public hearing regarding the waterlines on February 25, 2013, and if the public is in favor of the work and associated cost, the Town of Aurora would be moving ahead with the project.

The Board discussed sending another letter to the residents of Geneva Road, after the public hearing updating them on the sanitary sewer project, and the upcoming waterline and storm project. Mr. Absolom stated that he felt that the letter should come from the County. Mr. Smith stated that he thought a letter should also go out from the Town of Aurora. The Board was in agreement that the residents would probably appreciate hearing from both municipalities. It was agreed that separate letters from the DEP and Town of Aurora will be sent to the residents to update them on the sewer project and upcoming waterline and storm sewer work. The letters will be sent out in early March.

e. November Update Memo (Handout)

The update memo sent out to the Board members on November 28, 2012 was discussed. Mr. Fiegl advised the Board that the memo was provided to update Board in lieu of a December Board meeting, as the meeting was cancelled due to the light agenda.

Mr. Fiegl inquired if there are any updates regarding supplying residents within the sewer district on Olean Rd. with full sanitary sewer service. Ms. Friess replied that the November 14, 2012 meeting was helpful and that councilman Jim Collins plans to call the residents of Olean Road to conduct an informal poll to determine who is still interested. Ms. Friess asked what the residents need to do if and when they decide they want the sanitary sewers. Mr. Fiegl advised Board that residents should petition the Board formally to start the process.

f. Reed Hill Subdivision – Approval to Extend (Handout)

A copy of a letter from Matt Salah of the DEP dated November 16, 2012 to Peter Sorgi was distributed to the Board. The letter advised the developer that Erie County Sewer District No. 8 Board of Managers has approved the Sewer Agency Report to extend the bounds of the District to include the Reed Hill Subdivision. Mr. Fiegl advised the Board that the extension is still in process, the Sewer Agency Report has been submitted and there still must be a Public Hearing on the extension before it is formally approved by the Legislature. The process should be completed by summer 2013.

g. Geneva Road Resident Letter – Request for Delay (Handout)

A copy of a letter from Mr. Fiegl to Geneva Road resident, Joanne Braun, was distributed to the Board in which the homeowner was granted up to 3 years and 90 days' time to connect to the new sanitary sewer. A copy of the letter from Ms. Braun requesting additional time was also distributed to the Board.

h. Contract No. 70 – Notice to Proceed (Handout)

A copy of the Notice to Proceed letter to United Survey Inc. dated December 12, 2012 for the Cured-in-Place Pipe Lining 2-year Term Agreement, Contract 70 was distributed to the Board. Mr. Paolini advised the Board that this contract is for installing Cured-In-Place sewer lining in all sewer districts.

i. Minutes from Public Hearing – 2012 Assessment Rolls (Handout)

The minutes from the Public Hearing on the 2012 assessment rolls held on November 2, 2012 was distributed to the Board. Mr. Paolini reported that there were no public comments pertaining to District No. 8.

Mr. Paolini made a motion to receive and file the informational items. Ms. Friess seconded the motion. The motion carried 4-0.

ITEM NO. 7 - ADJOURNMENT

On a motion by Mr. Paolini, seconded by Ms. Friess, the ECSD No. 8 Board of Managers meeting was adjourned at 9:18 a.m. The motion carried 4-0.

Respectfully Submitted



Edward Paolini PE, Secretary
ECSD No. 8 – Board of Managers

Motion to approve the February 14, 2013 minutes:

Moved by: Bryan Smith

Second by: Sue Friess

Approved/Disapproved 4/0

Date: 4/16/13

Next board meeting: ~~April 2, 2013~~ @ 9:30 a.m.

April 16, 2013 EAP.

**ERIE COUNTY SEWER DISTRICT NO. 8
BOARD OF MANAGERS MEETING
April 16, 2013
Town of East Aurora**

MEMBERS PRESENT: Chairperson Susan Friess, Matthew Hoeh, Secretary Edward Paolini,
Bryan Smith

MEMBERS ABSENT: None

OTHERS PRESENT: Steve Canestrari, Joseph Fiegl, and Laurie Gier

ITEM NO. 1 – CALL MEETING TO ORDER

Chairperson Susan Friess called the Meeting to order at 9:35 a.m.

ITEM NO. 2 – APPROVAL OF FEBRUARY 14, 2013 MEETING MINUTES

On a motion by Mr. Smith, seconded by Ms. Friess, the Board voted to approve the minutes from the February 14, 2013 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – NEW BUSINESS

a. Allocation of Town Sewer District Fund Balances

Mr. Fiegl advised the Board that he met with Town of Aurora Supervisor Jolene Jeffe and Nicole Serra from the Town of Aurora on March 18, 2013 to discuss the allocation of the Town's Sewer District Fund Balances. There is approximately \$120,000 to be transferred from the Town of Aurora to ECSD No. 8 and Mr. Fiegl's recommendation is to transfer the remaining fund balance to Capital Reserve for ECSD No. 8 after the Town passes the resolution. If money is to ultimately be transferred to capital reserve, the Legislature and ECSD No. 8 would have to approve the transfer. This action could either be completed during 2014 budget proceedings or through a separate action. Mr. Fiegl also explained that the Town would retain the debt service payments, but would bill ECSD No. 8 annually in an amount equal to the principal and interest.

Item 2

ITEM NO. 5 – OLD BUSINESS

Members decided to include the Olean Road Sewer Service project on the Agenda as item 5 (a).

There was a brief discussion on the Olean Road project. Ms. Friess explained to the Board that Councilman James Collins determined, through phone calls he had made, that the residents were interested in moving forward at this time, with the project to provide the residents with service via individual low pressure grinder systems. All properties are located within ECSD No. 8. According to Mr. Collins one resident, Mr. Allen, was not interested in receiving sewer service. Ms. Friess inquired about the next step in the process. Mr. Paolini advised that the residents would need to formally petition the ECSD No. 8 Board. It was agreed that the County will send the residents a letter informing them about the cost and the procedures involved in receiving sewer service. Mr. Fiegl requested that the Town provide names of the interested individuals detailing the information the residents would want to know to allow them to make a decision on the petition.

ITEM NO. 6 – MISCELLANEOUS/ INFORMATIONAL ITEMS

a. Payments

There were no payments report.

b. Operational Reports

Mr. Canestrari reported that one sand filter is out of service for temporary repairs and advised the Board that the permanent repair will have to be completed through a capital improvement project. He also reported that with the break in the weather, the Collections crew will begin flushing the lines in the Village of East Aurora.

c. Pretreatment Report

There is nothing to report at this time.

d. Construction Report

i. STP Tank Wall Repair – Progress Report

Mr. Paolini updated the Board on the clarifier tank wall repair. Due to the cold temperatures, the project has been on hold. The concrete subcontractor has to wait for warmer temperatures before installing the grout. The plates have been fabricated and the repairs will be completed relatively quickly once the outdoor temperatures are consistently over 40 degrees Fahrenheit.

e. Geneva Road Residents Construction Project Status Letter (Handout)

The letter the County sent out to Geneva Road residents on March 28, 2013 was distributed to the Board. Mr. Paolini stated that next week J.D. Northrup will be doing more work at the pump station. Mr. Fiegl stated that when the work is done, another letter will be sent out to the homeowners regarding connecting to the sewer. Mr. Smith suggested the possibility of delaying the deadline to hook up, because there will be much activity going on in the area with the Town's upcoming water and drainage project. Mr. Fiegl indicated the delay in hookup will be considered and decided based on the progress of the Town's project.

Mr. Paolini made a motion to receive and file the informational items. Mr. Smith seconded the motion. The motion carried 4-0.

ITEM NO. 7 - ADJOURNMENT

On a motion by Ms. Friess, seconded by Mr. Hoeh, the ECSD No. 8 Board of Managers meeting was adjourned at 9:52 a.m. The motion carried 4-0.

Respectfully Submitted



Edward Paolini PE, Secretary
ECSD No. 8 – Board of Managers

Motion to approve minutes of April 16, 2013

Moved By: Mr. Hoeh

Seconded By: B. Smith

Approved/Disapproved: 4/0

Date: 6/25/13

ERIE COUNTY SEWER DISTRICT (ECSD) NO. 8
BOARD OF MANAGERS MEETING
OCTOBER 8, 2013
AURORA TOWN HALL

MEMBERS PRESENT: Matthew Hoeh, Secretary Ed Paolini, and Bryan Smith

OTHERS PRESENT: Steve Canestrari, Joseph Fiegl, Laurie Gier, and Kevin Kaminski

MEMBERS ABSENT: Chairperson Susan Friess

ITEM NO. 1 – CALL MEETING TO ORDER

Mr. Paolini opened the meeting at 9:34 a.m.

ITEM NO. 2 – APPROVAL OF MINUTES OF PREVIOUS MEETING

On a motion by Mr. Smith, and seconded by Mr. Hoeh, the Board voted to approve the minutes from the June 25, 2013 meeting. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO. 4 – NEW BUSINESS

a. 2014 Meeting Schedule

The Proposed Meeting Schedule for 2014 was distributed to the Board. On a motion by Mr. Hoeh, seconded by Mr. Smith, the Board voted to approve the new schedule. The motion carried 3-0.

b. Assessment Rolls – 2014 Levy

i. Notice of Public Hearing

A Notice of Public Hearing to be held on November 1, 2013 pertaining to the 2014 Tax Levy was distributed to the Board.

c. User Charge Rates 2014

i. Minutes from Public Hearing

The minutes from the public hearing held on September 24, 2013 was distributed to the Board. Mr. Paolini noted that there were no comments from the public on the proposed 2014 User Charges.

ii. Approval of Resolution – 2014 User Charge Rates

Mr. Paolini informed the Board of some rate changes for the 2014 budget year as follows; Biochemical Oxygen Demand (BOD5), and Suspended Solids (SS) rates went down; while the Phosphorus (P) rate went up. These charges are calculated based on incurred cost.

On a motion by Mr. Smith, seconded by Mr. Hoeh, the Board voted to approve the User Charge Resolution. The motion carried 3-0.

- d. Resolution for Close Out of The Geneva Road Pumping Station and Sanitary Sewer Project – Contract 11A – General.

The Resolution to close out Contract 11A – General with JD Northrup Construction was distributed to the Board. Mr. Paolini noted that the final contract amount of \$438,081.00 included Change Order No. 1, which was a decrease of \$50,485.45; and that the work had been satisfactorily completed.

On a motion by Mr. Smith, seconded by Mr. Hoeh, the Board voted to approve the closeout resolution. The motion carried 3-0.

- e. Resolution for Close Out of The Geneva Road Pumping Station and Sanitary Sewer Project – Contract 11D – Electrical

The Resolution to close out Contract 11D-Electrical with Weydman Electric Inc was distributed to the Board. Mr. Paolini noted that the final contract amount of \$34,680.84 included Change Order No. 1, which was a decrease of \$9,019.16. Mr. Paolini informed the Board that all work had been satisfactorily completed.

On a motion by Mr. Hoeh, seconded by Mr. Smith, the Board voted to approve the closeout resolution. The motion carried 3-0

ITEM NO. 5 – OLD BUSINESS

- a. Olean Road Request for Sewer Service Letter

The Board discussed the Olean Road Sewer Extension. Four property owners have requested sewer service. The properties requesting service are in the middle of the unsewered service area, and extending service to the properties would require extending the sewer system past properties that have not requested service. Mr. Fiegl advised the Board that the properties would still have to pay the user charges even if they do not correct. Mr. Fiegl advised the Board that the feasibility of the project must take into consideration the increased cost to the entire district. The possibility of excluding a few parcels was discussed, and it was agreed to table this item until the next Board meeting. Mr. Fiegl suggested he and Ed Paolini meet with Councilman Jim Collins and Sue Freiss to further discuss the project.

ITEM NO. 6 - MISCELLANEOUS / INFORMATIONAL ITEMS

- a. Payments – JD Northrup Contract 11A

Mr. Paolini reported that two partial payments were made to JD Northrup for the Geneva Road Project – Inv. # 11629 for \$61,019.20 and Inv. #12-052-01 for \$32,946.80.

b. Operational Report

Mr. Kaminski gave a brief update on the #1 tank repair. Work to install expansion joints in the recently installed top plate on #1 tank should be completed in the next few weeks. Mr. Kaminski also advised that work was also completed on Tank # 2.

c. Pretreatment Report

Mr. Kaminski advised the Board that there was nothing new to report.

d. Construction Report

i. Letter to Residents on Geneva – Availability of Sewer

The Board was provided with a copy of the letter sent to residents on Geneva Road informing them that the sanitary sewer has been installed and is ready for use. The letter also advised them that they have 90 days to connect.

The copy of a letter sent to the owner of 100 Geneva Road was also distributed. The owner requested and was granted a waiver, giving her 3 years and 90 days to connect to the sewer.

ii. Letter to Sam Drayo – Easement 525 South Street

The letter sent from Mr. Carr to Sam Drayo, Attorney for the residents of 525 South Street, was discussed by the Board. The letter was sent in response to the attorney's letter that indicated the homeowners had concerns about the location of the pump station. Mr. Carr's response letter advised Mr. Drayo that the pump station is located in the street Right of Way. The letter also explains that the homeowners was paid for the permanent easement allowing for the construction of a sanitary sewer lateral with cleanout for the property at 553 South Street. Mr. Paolini advised the Board that the County received a follow up letter from Attorney Drayo.

iii. Contract No. 70 – CIPP Lining-Contract Extension for 2014-15.

Mr. Fiegl distributed a copy of the memo requesting an extension of the contract with United Survey Inc. for Cured in Place Pipe Lining for two more years, years 2014 and 2015. United Survey has agreed to hold their bid prices for the two-year extension. Mr. Fiegl advised the Board that since the contract was bid through the Purchasing Department, they have the option to extend contracts, and with United Survey holding their prices, it is a good idea.

iv. Contract No. 12 – Grinder Pump Unit Replacement Project, Homeowner letters.

The Board was given a copy of the letter sent to homeowners on Center Street and Main Street informing them of the grinder pump station replacement (Brooklea and Creekside) project taking place on their street. The residents were also informed about the nature of the work and what to expect while the work is being done.

v. Construction Project Status

A brief update on the construction project highlighted the following items:

1. Tank 1 steel plate cap project with Alp Steel is being closed out.
2. Brooklea and Creekside pumping stations replacement – Notice to Proceed has been issued effective 9-18-13.
3. Contract 11A and D – Geneva Road – contracts are being closed out. (Board voted to close out contracts, earlier in meeting. See Agenda, Item 4, d and e, under New Business).

e. New Environmental Bond Act – Notice of Public Hearing

Mr. Fiegl reported to the Board that he went to Albany to speak about the need for improvements to the sewer infrastructure. Under consideration would be two billion dollars for aging infrastructure. In the overall \$5 Billion Bond Act, if the State Legislature approves, the new Proposal would go on the ballot in 2014.

On a motion by Mr. Paolini, seconded by Mr. Smith, the Board voted to receive and file the informational items on the Agenda. The motion carried 3-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Paolini, seconded by Mr. Hoeh, the meeting was adjourned at 10:05 a.m. The motion carried 3-0.

The next meeting is scheduled for Tuesday, December 3, 2013 at 9:30 a.m.

Respectfully submitted,



Edward A. Paolini, P.E. Secretary
ECSD No. 8 Board of Managers

Motion to approve minutes of October 8, 2013

Moved By: H

Seconded By: S

Approved/Disapproved: 3-0

Date: _____