COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE
DEPARTMENT OF ENVIRONMENT & PLANNING

MARIA R. WHYTE
COMMISSIONER

JOSEPH L. FIEGL, P.E.
DEPUTY COMMISSIONER

November 25, 2013

[redacted]
47 Modern Ave
Lackawanna, NY 14218

Dear [redacted]

The County Executive's office has forwarded me your email of November 18, 2013. You have requested, in your email, documentation of our Rules and Regulations including under what authority they have been established. Additionally, your email requests that the Erie County Environment and Planning, Division of Sewerage Management (DSM) provide documentation that precisely and exactly describes what our Division will be inspecting.

The ECSD No. 6 Board of Managers letter of November 1, 2013, "Compliance Hearing Recommendation, Failure to Permit Inspection at 47 Modern Avenue, Lackawanna", signed by myself on behalf of the Board of Managers was attached to your email to the County Executive and is the letter you have referred to in your email. You properly state that the letter says a copy of the Rules and Regulations is attached to that letter, and one was not attached. I apologize for that error on our part. In researching this letter I note the same the same letter was sent via US Mail and also Certified Mail. The Certified Mail, according to usps.com shows that this letter remains unclaimed as of November 18, 2013.

The Rules and Regulations for Erie County Sewer Districts have been adopted by the Erie County Legislature on March 26, 2009 being Committee Reference 5E-15 (2009) and are in effect. Article X of the Rules and Regulations refers to Inspections. Section 1001 of Article X states the Powers and Authority of Inspectors. (The following is from the Rules and Regulations) which can also be accessed at link www.erie.gov/dsm-R&R.

"Per Erie County Administrative Code Section 9.02 (d); The commissioner of environment and planning or any authorized employee of the department may inspect any property or premises for the purpose of investigating either actual or suspected sources of pollution or for the purposes of ascertaining compliance or non-compliance with any rule or regulation or other promulgated pursuant to the County Charter or Code; provided, however, except in the case of emergency, such entry shall be at reasonable times and with due prior notice to the owner or occupant of said property.

'Authorized representatives of the District, bearing proper identification, shall be permitted to enter all properties in the District and contracting areas which are served by a Sanitary Sewer for the purpose of Inspection, observation, records examination and copying, measurement, sampling and testing and the performance of any additional duties relative to the Use or connection to the Sanitary Sewer, in accordance with the provisions of these Rules and Regulations. Such access shall be provided during normal business hours upon notification to the owner, User, their employees, security personnel or representative. Inspection of sampling or measuring points identified in Industrial Wastewater Discharge Permits however, shall be permitted at any time. Unreasonable delays in allowing access to the User's premises or denial of such access shall be a violation of these Rules and Regulations.

In the event the District has reasonable cause to suspect that a violation exists, the District personnel shall be granted access upon so informing the owner, User, their employees, security personnel or representative that there is a suspected violation. In the event access is denied, or otherwise prevented, the District may seek a warrant from a court of competent jurisdiction to enter such property. Pursuing a warrant to enter a property shall not limit the application of other remedies under these Rules and Regulations."

In the first paragraph above, please note the following statement, "*, such entry shall be at reasonable times and with due prior notice to the owner or occupant of said property."* I have reviewed our Divisions correspondences with regard to 47 Modern Avenue and are as follows:

- The first inspection request sent to 47 Modern Avenue was dated October 1, 2012.
- The second inspection request sent to 47 Modern Avenue was dated November 7, 2012
- The third inspection request sent to 47 Modern Avenue was dated April 22, 2013.

Our records indicate these three letters were mailed via US Mail. Please see attached copies of these letters. You were requested in each of these letters to contact the Sewer District to schedule an inspection within thirty days of that letter. Asking you to schedule the inspection ensures we are scheduling at reasonable times and as you can see by the letters with due notice. Please note that these letters starting on October 1, 2012 to April 22, 2013 covers a period that exceeds six months. These letters properly identify the Rules and Regulations of the Sewers Districts, quoting the second paragraph of Section 1001 and I note also that the letters refer the reader to the County's website www.erie.gov/dsm, where the Rules and Regulations can be viewed on the County of Erie's official website. A copy of the Rules and Regulations are attached in the mailing.

The next letter sent to 47 Modern Avenue was dated June 4, 2013 (attached) and was sent Certified Mail. Our records indicate the Certified Mail was returned to the Division unclaimed. Our Division hand delivered the unclaimed Certified Mail taped it to the door of 47 Modern Avenue. The contents of the June 4, 2013 letter were to inform you that 47 Modern Avenue was referred to Board of Managers to recommend the property owner be required to appear before a Hearing Officer for non-compliance.

The next letter sent to 47 Modern Avenue was dated July 15, 2013 (attached) and documented the Division's previous four attempts to schedule an inspection of 47 Modern Avenue and notifying you that a Compliance Hearing was scheduled for August 14, 2013. That Hearing was to consider the inspection non-compliance a violation of the Rules and Regulations and the possibility of imposing a premium assessment on the property. In this letter, the Rules and Regulations were identified as Article XI, Section 1104 which state that if a violation has occurred that the violation may be subject a Premium Assessment not to exceed $10,000. This letter was mailed via US Mail and also Certified Mail. The letter sent Certified Mail was unclaimed. The following is from the Rules and Regulations:

Section 1104 - Penalties

Violations of Article III, Building Sewer and Sewerage System Extensions, Article V, Sewage Discharge Regulations, Article VI, Pretreatment, Article VII, Industrial Wastewater Discharge Permit, Article VIII, Wastehaulers, or Article X, Inspections will be subject to a premium assessment not to exceed a maximum of ten thousand dollars ($10,000) for each violation.

Violations of any other Article of these Rules and Regulations will be subject to a premium assessment not to exceed a maximum of five hundred dollars ($500) for each violation. Violations include the failure to pay any fees, charges or surcharges imposed hereby. In determining the amount of the above premium assessments the board may consider factors such as, but not limited to, the nature of the violation, the magnitude of impact of the violation on human health, the environment and/or treatment plant operation, economic benefit, the Users past violation record, and any other relevant factors.

Each day a violation exists shall constitute a separate violation. A day shall be a twenty four hour period beginning at 12:01 a.m. and ending the following 12:01 a.m.

The above now brings us to the November 1, 2013 letter attached to your email. The Compliance Hearing was held in August as previously noted. The Hearing Officer recommended the premium assessment of $100 a month for every month 47 Modern Avenue is in violation, i.e. no inspection. This also informs you that if the inspection is completed on or before December 1, 2013 the premium assessment on 47 Modern Avenue will not be enforced.

The second part of your email to the County Executive's office requests the DSM to provide documentation that precisely and exactly describes what our Division will be inspecting. The inspection is to eliminate extraneous stormwater and groundwater from the sanitary sewer system. I have attached a copy of the House Inspection Form for your information. The Division will be inspecting the basement to verify the sanitary wasteline from your house, the sump pump (if any) to verify where the discharge line is connected. The existence of floor drains and their connection point, if bathroom facilities exist in the basement where they are connected, and to verify the washing machine (if any) is connected to the sanitary wasteline. Outside the home the location of discharge for the gutter downspouts and the condition/location of the vent trap and clean out(s) will also be investigated.

Please contact Steve Canestrari, Sewer District Manager at 716-823-8188 Ext. 264 to schedule the inspection. We will work around your schedule (including evenings/weekends if necessary) to complete this task in the same manner as your neighbors and other properties throughout the County.

James A. Carr, P.E., Secretary
ECSD No. 6 Board of Managers

JAC: bs
Encl.
Cc: MARK POLONCARZ, County Executive (w/encl.)
K. Walder, Assistant County Attorney (w/encl.)
M. Whyte, DEP Commissioner (w/encl.)
ECSD No. 6 Board of Managers (w/encl.)
J. Fiegl / A. Horton / B. Pfalzer / 6.2.2.I&I (w/encl.)
G. Absolom / S. Canestrari (w/encl.)
L. Krug (w/encl.)
V:\Sewerage Management\I&I Program\House Inspection Program\Hearings 8-14-13\FineLetters[redacted]

October 1, 2012

[redacted]

47 MODERN
LACKAWANNA NY 14218

Re: 1st INSPECTION REQUEST
Erie County Sewer District No. 6, Mini System 5
Property Inspection Required at: **47 MODERN AVE**

Dear Property Owner:

The Sewer District is undergoing a project to eliminate extraneous stormwater from the sanitary sewer system. This will help to alleviate basement backups, as well as lower the cost of wastewater treatment. As part of this project, a house to house inspection, interior and exterior, is being performed to help property owners eliminate illegal or improper stormwater connections to the sanitary sewer system.

In order to conduct an inspection, it is necessary for Sewer District personnel to have access to the sanitary facilities in the home. We request that you contact us at (716) 823-8188, press 1 for attendant to schedule an inspection within the next 30 days.

Inspections will be scheduled during normal working hours (Monday through Friday, 8:30 am through 3:30 pm), and should take approximately 15 minutes for a normal residential structure.

If we do not hear from you in 30 days, we will attempt to contact you again. If access for the purpose of inspection is not granted during this time, the Board of Managers will consider requesting a hearing to be held to obtain compliance.

This inspection is being conducted in accordance with Section 1001 of the Rules and Regulations for Erie County Sewer Districts for the purpose of verifying compliance with your sanitary facilities.

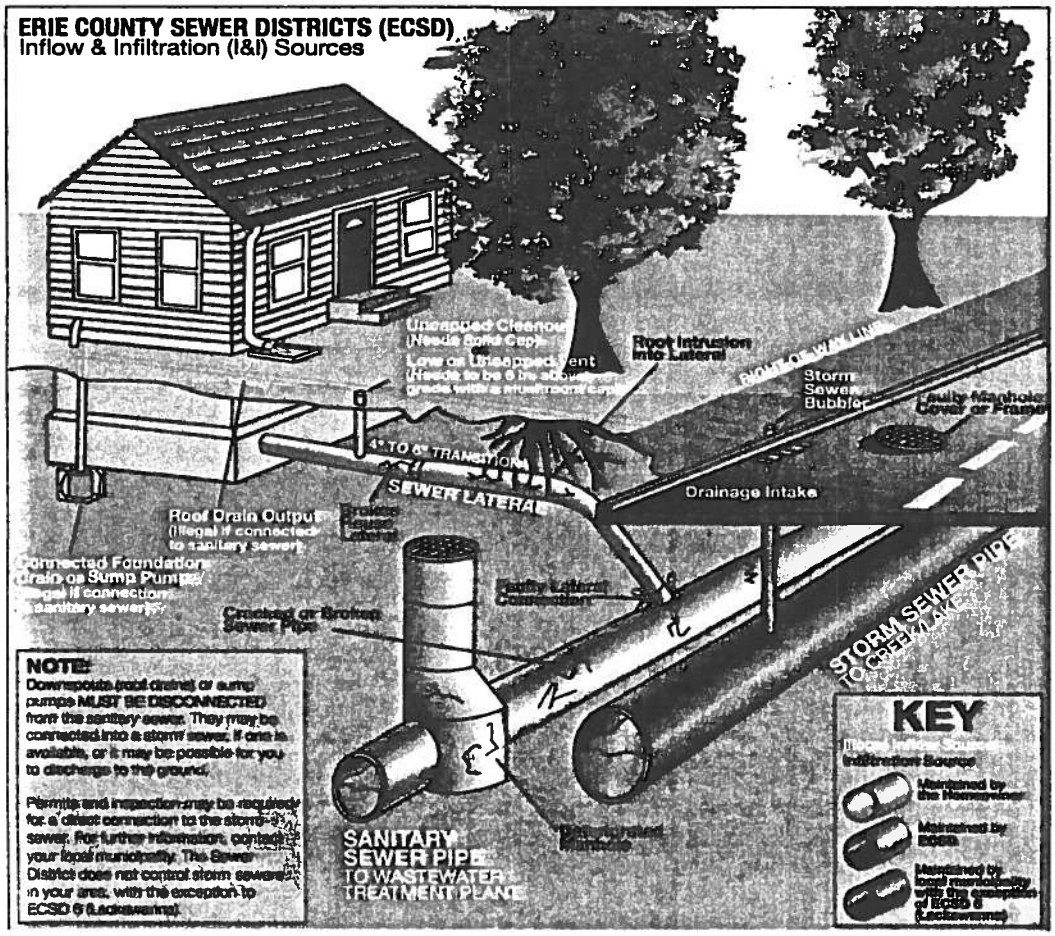
Failure to allow District Personnel to inspect your property is a violation of the Rules and Regulations. Please note, compliance is the property owner's responsibility and failure to do so is subject to a penalty or fine.

Sincerely,

Steven J. Canestrari Sr.
Sewer District Manager

SECTION 1001 – Powers and Authority of Inspectors:
"Authorized representatives of the District, bearing proper identification, shall be permitted to enter all properties in the District and contracting areas which are served by a Sanitary Sewer for the purpose of Inspection, observation, records examination and copying, measurement, sampling and testing and the performance of any additional duties relative to the Use or connection to the Sanitary Sewer, in accordance with the provisions of these Rules and Regulations. Such access shall be provided during normal business hours upon notification to the owner, User, their employees, security personnel or representative...Unreasonable delays in allowing access to the User's premises or denial of such access shall be a violation of these Rules and Regulations."

The Rules and Regulations for Erie County Sewer Districts can be viewed at *www.erie.gov/dsm.*



November 7, 2012

[redacted]
47 MODERN
LACKAWANNA NY 14218

Re: 2nd INSPECTION REQUEST
Erie County Sewer District 6, Mini System 5
Property Inspection Required at: **47 MODERN AVE**

Dear Property Owner:

A recent review of our records indicates that we have not received a response from you regarding a notice, which you were sent on 10/1/2012 advising that the Sewer District is undergoing a project to eliminate extraneous stormwater from the sanitary sewer system. This project was undertaken to help alleviate basement backups, as well as lower the cost of wastewater treatment. As part of this project, a house to house inspection is being performed to help property owners eliminate illegal or improper storm water connections to the sanitary sewer system.

In order to conduct an inspection, it is necessary for Sewer District personnel to have access to the sanitary facilities in the home. We request that you contact us at (716) 823-8188, press 1 for attendant to schedule an inspection within the next 30 days.

Inspections will be scheduled during normal working hours (Monday through Friday, 8:30 am through 3:30 pm), and should take approximately 15 minutes for a normal residential structure.

If we do not hear from you in 30 days, we will attempt to contact you again. If access for the purpose of inspection is not granted during this time, the Board of Managers will consider requesting a hearing to be held to obtain compliance.

- continued -

This inspection is being conducted in accordance with Section 1001 of the Rules and Regulations for Erie County Sewer Districts for the purpose of verifying compliance with your sanitary facilities.

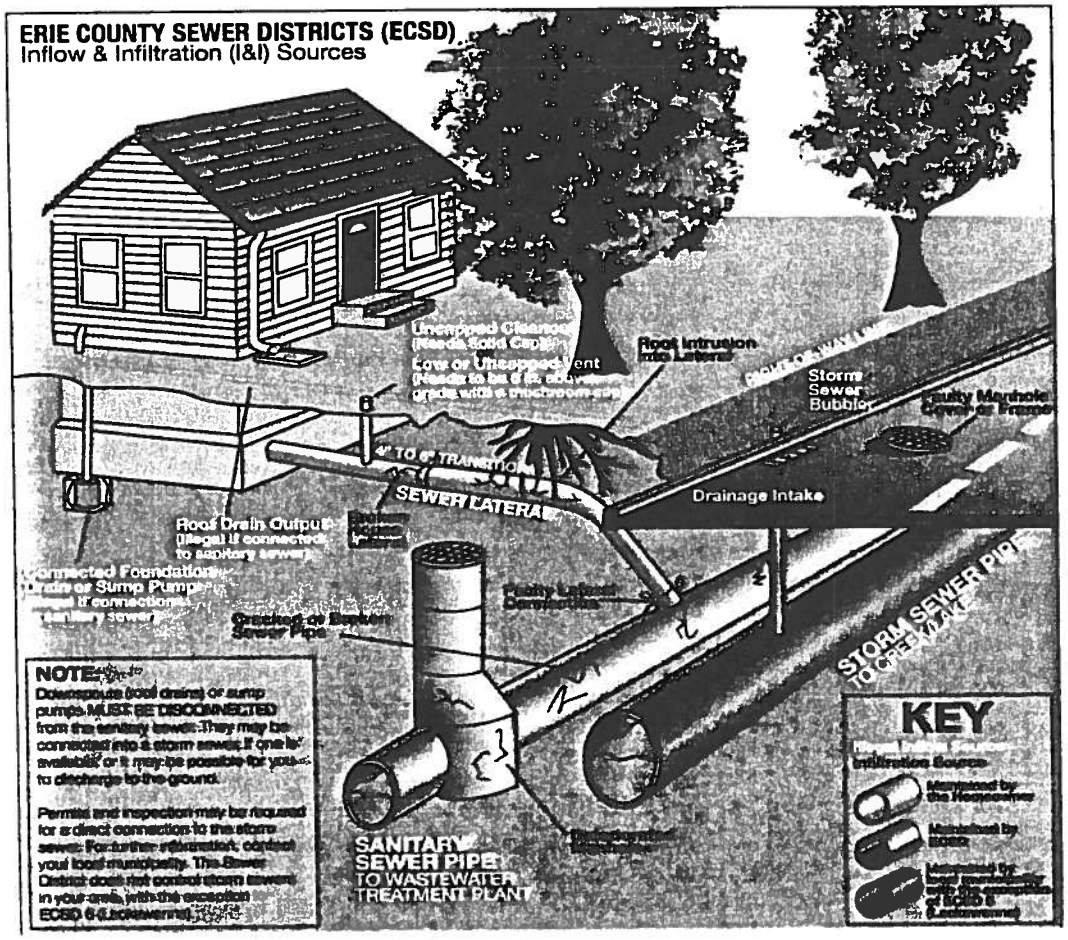
Failure to allow District Personnel to inspect your property is a violation of the Rules and Regulations. Please note, compliance is the property owner's responsibility and failure to do so is subject to a penalty or fine.

Sincerely,

Steven J. Canestrari Sr.
Sewer District Manager

SECTION 1001 – Powers and Authority of Inspectors:
"Authorized representatives of the District, bearing proper identification, shall be permitted to enter all properties in the District and contracting areas which are served by a Sanitary Sewer for the purpose of Inspection, observation, records examination and copying, measurement, sampling and testing and the performance of any additional duties relative to the Use or connection to the Sanitary Sewer, in accordance with the provisions of these Rules and Regulations. Such access shall be provided during normal business hours upon notification to the owner, User, their employees, security personnel or representative...Unreasonable delays in allowing access to the User's premises or denial of such access shall be a violation of these Rules and Regulations."

The Rules and Regulations for Erie County Sewer Districts can be viewed at *www.erie.gov/dsm.*



April 22, 2013

[redacted]

47 MODERN
LACKAWANNA NY 14218

Re: 3rd INSPECTION REQUEST
Erie County Sewer District 6, Mini System 5
Property Inspection Required at: **47 MODERN AVE**

Dear Property Owner:

A recent review of our records indicates that we have not received a response from you regarding notices, which you were sent on 10/1/2012 and 11/7/2012, advising that the Sewer District is undergoing a project to eliminate extraneous storm water from the sanitary sewer system. This project was undertaken to help alleviate basement backups, as well as lower the cost of wastewater treatment. As part of this project, a house to house inspection, interior and exterior, is being performed to help property owners eliminate illegal or improper storm water connections to the sanitary sewer system.

In order to conduct an inspection, it is necessary for Sewer District personnel to have access to the sanitary facilities in the home. We request that you contact us at (716) 823-8188, press 1 for attendant to schedule an inspection within the next 30 days.

Inspections will be scheduled during normal working hours (Monday through Friday, 8:30 am through 3:30 pm), and should take approximately 15 minutes for a normal residential structure.

If we do not hear from you in 30 days, we will attempt to contact you again. If access for the purpose of inspection is not granted during this time, the Board of Managers will consider requesting a hearing to be held to obtain compliance.

This inspection is being conducted in accordance with Section 1001 of the Rules and Regulations for Erie County Sewer Districts for the purpose of verifying compliance with your sanitary facilities.

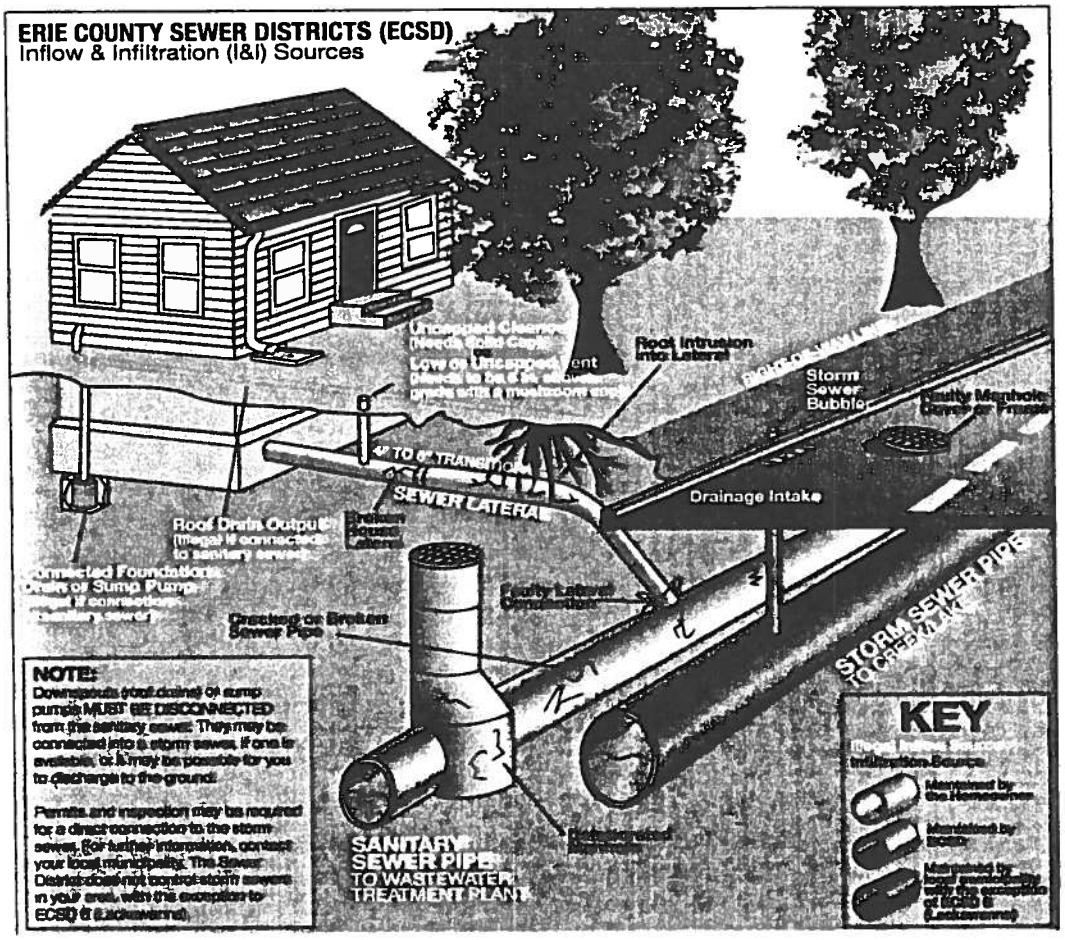
Failure to allow District Personnel to inspect your property is a violation of the Rules and Regulations. Please note, compliance is the property owner's responsibility and failure to do so is subject to a penalty or fine.

Sincerely,

Steven J. Canestrari Sr.
Sewer District Manager

SECTION 1001 – Powers and Authority of Inspectors:
"Authorized representatives of the District, bearing proper identification, shall be permitted to enter all properties in the District and contracting areas which are served by a Sanitary Sewer for the purpose of Inspection, observation, records examination and copying, measurement, sampling and testing and the performance of any additional duties relative to the Use or connection to the Sanitary Sewer, in accordance with the provisions of these Rules and Regulations. Such access shall be provided during normal business hours upon notification to the owner, User, their employees, security personnel or representative...Unreasonable delays in allowing access to the User's premises or denial of such access shall be a violation of these Rules and Regulations."

The Rules and Regulations for Erie County Sewer Districts can be viewed at *www.erie.gov/dsm.*



COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

MARIA R. WHYTE
COMMISSIONER

DEPARTMENT OF ENVIRONMENT & PLANNING

JOSEPH L. FIEGL, P.E.
DEPUTY COMMISSIONER

June 4, 2013

[redacted]
47 MODERN
LACKAWANNA NY 14218

Re: **FINAL INSPECTION REQUEST**
Erie County Sewer District No. 6, Mini System 5
Property Inspection Required at: **47 MODERN AVE**

Dear Property Owner:

Our records indicate that we have notified you on three separate occasions: 10/1/2012, 11/7/2012, and 4/22/2013, that it was necessary for you to schedule an inspection of the above noted property in order to comply with Section 1001 of the "Rules and Regulations For Erie County Sewer Districts" *www.erie.gov/dsm.*

As a result of your failure to comply with these notifications, your name has been referred to the Erie County Sewer District No. 6 Board of Managers for consideration of holding a hearing to obtain compliance with this request.

This matter is scheduled to be taken up at the next meeting of the Board of Managers. If compliance with this request is not completed by that time, the Board of Managers will consider scheduling a hearing on the matter, the result of which could be fines of up to $500.00 per day that the non compliance continues.

Should you have any questions on this matter, or wish to schedule an inspection, please contact our office at 823-8188 and press 1, during normal business hours, Monday through Friday 8 am to 4 pm.

Very truly yours,

Steven J. Canestrari
Sewer District Manager

cc: ECSD 6 Board of Managers
A. Horton / 6.2.2.I&I

SECTION 1001 – Powers and Authority of Inspectors: "Authorized representatives of the District, bearing proper identification, shall be permitted to enter all properties in the District and contracting areas which are served by a sanitary sewer for the purpose of inspection, observation, records examination and copying, measurement, sampling and testing...in accordance with the provisions of these Rules and Regulations."

SENDER: *COMPLETE THIS SECTION*

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

[redacted]

47 MODERN
LACKAWANNA NY 14218

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent
☐ Addressee

B. Received by *(Printed Name)*

C. Date of Delivery 6/8/13

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

taped to door

3. Service Type
☐ Certified Mail ☐ Express Mail
☐ Registered ☐ Return Receipt for Merchandise
☐ Insured Mail ☐ C.O.D.

4. Restricted Delivery? *(Extra Fee)* ☐ Yes

2. Article Number
(Transfer from service label) 7011 0470 0002 6306 0018

PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540

July 15, 2013

[redacted]
47 MODERN
LACKAWANNA NY 14218

RE: ERIE COUNTY SEWER DISTRICT NO. 6, MINI SYSTEM 5
NOTICE OF HEARING - FAILURE TO PERMIT INSPECTION AT:
47 MODERN AVE, City of Lackawanna

Dear Property Owner:

Our records indicate that we have attempted to contact you on four separate occasions, 10/1/2012, 11/7/2012, 4/22/2013, and 6/4/2013, to schedule an inspection. You are hereby notified that a Compliance Hearing has been called by the Erie County Sewer District No. 6 (ECSD 6) Board of Managers (BOM). The purpose of the Hearing will be to consider violations of the Rules and Regulations for Erie County Sewer Districts (Rules and Regulations), Article X, Section 1001, regarding inspection of the above referenced property by ECSD 6. The Rules and Regulations for Erie County Sewer Districts are available at *www.erie.gov/dsm.*

The Hearing will be held on Wednesday, August 14, 2013 from 1:30 PM until 3:30 PM at the Erie County Southtowns Advanced Wastewater Treatment Facility, 3690 Lake Shore Road, Woodlawn. For your convenience, a map with driving directions is attached.

A Hearing Officer has been appointed by the County Attorney to review this matter and recommend a course of action to the BOM. Should there be a finding of a violation, the BOM, at the next scheduled meeting, will determine whether or not to accept the Hearing Officer's recommendation and charge a Premium Assessment. You are permitted representation by counsel and may present evidence at the hearing. Please be advised, pursuant to the Rules and Regulations, "a failure to appear or to produce evidence of information relative to the alleged violation may be presumed an admission of the alleged violation(s)".

If a violation has occurred, the BOM may levy a Premium Assessment pursuant to Article XI, Section 1104, of the Rules and Regulations. Violations of said Rules and Regulations may be subject to a Premium Assessment not to exceed a total of ten thousand dollars ($10,000.00).

The following matters will be considered at the hearing:

a) Is the property located within ECSD 6?

b) Was notice sent to the property owner(s) requesting permission to inspect the property for violation of the Rules and Regulations?

c) Did the property owner(s) receive proper notice of the Hearing as provided in the Rules and Regulations?

d) Was ECSD 6 permitted to inspect the property?

Information concerning this matter, including the evidence to be presented to the BOM is available by appointment at the Southtowns Advanced Wastewater Treatment Facility during normal business hours (Monday through Friday, 8:00 AM to 4:00 PM). Please call 716-823-8188 (press 1 for attendant) to schedule an appointment to review the information and/or the ECSD Rules and Regulations.

If you permit an inspection of your property prior to the date of the Hearing, the Hearing for the property listed above will be cancelled. Please note that this letter will be sent to you in duplicate, one original by certified mail, and a copy by first class mail.

Very truly yours,

James A. Carr, P.E.
ECSD 6 BOM Secretary

cc: Matthew Feldman & Matthew Kibler, Feldman Keiffer, LLC
Kristen Walder, Assistant County Attorney
A. Horton / B. Pfalzer / 6.2.2.I&I
B. S. Canestrari / J. Krafft
G. Absolom
L. Krug

AMH:V:\Sewerage Management\eFile\District CR-6\House Inspections\Hearings\8-14-13Hearings\D6 Hearings 7-13 insp p2.docx

CERTIFIED MAIL™

COUNTY OF ERIE
DEPARTMENT OF ENVIRONMENT & PLANNING
DIVISION OF SEWERAGE MANAGEMENT
RATH BUILDING
95 FRANKLIN STREET - ROOM 1034
BUFFALO, NY 14202

7012 1010 0002 5018 6095

ZIP 14202 $ 006.11⁰
02 1W
0001376903 JUL 16 2013

[redacted]
47 MODERN
LACKAWANNA NY 14218

7-20
7-31

NIXIE 146 DE 1069 0008/09/13
RETURN TO SENDER
UNCLAIMED
UNABLE TO FORWARD
BC: 14202392959 *0213-04625-16-40

UNC

17 C015

COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE
DEPARTMENT OF ENVIRONMENT & PLANNING

MARIA R. WHYTE
COMMISSIONER

JOSEPH L. FIEGL, P.E.
DEPUTY COMMISSIONER

November 1, 2013

VIA U.S. MAIL AND CERTIFIED MAIL

[redacted]
47 Modern Avenue
Lackawanna, NY 14218

RE: Compliance Hearing Recommendations
Erie County Sewer District No. 6, Mini System 5
Failure to Permit Inspection at **47 Modern Avenue, Lackawanna**

Dear [redacted]

As a result of your failure to comply with several notifications to permit inspection at **47 Modern Avenue,** you were referred by the Erie County Sewer District No. 6 (ECSD 6) Board of Managers (BOM) to an enforcement hearing. The hearing took place on August 14, 2013 with Feldman Kieffer, LLP presiding as the appointed Hearing Officer. A copy of the Hearing Officer's recommendation dated September 25, 2013 is enclosed.

If an inspection is not completed within 30 days, by December 1, 2013, a premium assessment of $100.00 per month will be added to your County property tax bill in accordance with the Hearing Officer's recommendation. If the inspection is completed before the 30 day period, the fine will be suspended. If non-compliance continues, the premium assessment fine of $100.00 per month will continue, pursuant to Section 1104 of the Rules and Regulations for Erie County Sewer Districts, to a maximum penalty of $10,000.00. If the fine is not paid, a lien on the real property will be assessed through County taxes. A copy of the Rules and Regulations for Erie County Sewer Districts are also enclosed for your information and may also be viewed at *www.erie.gov/dsm*.

Please call Steve Canestrari, District Manager, at 716-823-8188 to schedule an inspection. If you have any questions on this matter, I can be reached at 858-2126.

Sincerely,

James A. Carr, P.E.
Secretary, ECSD No. 6 Board of Managers

Encl.
cc: K. Walder, Assistant County Attorney
J. Fiegl / A. Horton / B. Pfalzer / 6.2.2. I&I
G. Absolom, S. Canestrari, L. Krug

AMH: V:\Sewerage Management\I&I Program\House Inspection Program\Hearings 8-14-13\FineLetters\47Modern-FineltrInsp-11-1-13.doc

Erie County DSM - Central Region D6 - House Inspection Form

Database ID 18308

District 6 **Mini System** **Date Inspected** **By** **SBL**

Owner 1 **Reinspect Date** **By**

Owner 2 **Reinspect Date 2** **By** **Year Built (GIS)**

Person Present **Property Location**

Occupied **Owner Address**

Phone **Property Type** ☐ **Interior Complete** ☐ **Exterior Complete**

Interior

☐ **BASEMENT** **Sanitary Wasteline**

☐ **SUMP PUMP** Connected to ☐ **LAUNDRY TRAY/TUB** Connected to

☐ **WASHING MACHINE** Connected to ☐ **BASEMENT BATHROOM** # Sinks # Toilets

☐ **FLOOR DRAIN** Connected to ☐ Valved # Showers

Exterior

☐ **DOWNSPOUTS OR GUTTERS** # of Total Downspouts # Discharge Above Grade # Discharge Below Grade Connected to:

☐ **VENT TRAP** Material Cracked or Broken Riser ☐ Location

Violation(s) 0 inches

☐ **CLEANOUT(S)** How Many Violation(s)

Cracked or Broken Riser ☐ Location

Status

☐ ***DYETEST NEEDED*** DYETEST DATE

DYETEST RESULTS

DYETEST BY

☐ **APPROVED** ☐ ***VIOLATION*** ☐ **VIOLATION CORRECTED**

☐ ***FIELD CHECK*** **Violation Corrected Date**

Entered By Entered Date

Revised By RevisedDate:

Comments

Violation Comment on Mailmerge Letter: I and I value (gpm)

History of Letters

Inspection Letters (30 days apart):

LETTER 1:

LETTER 2:

LETTER 3:

CERTIFIED:

NEW OWNER:

CERTIFIED RECEIPT RETURNED:

Dye Test Letters (30 days):

LETTER 1:

LETTER 2:

LETTER 3:

CERTIFIED:

Violation Letters (90 days 1st, 30 days others):

LETTER 1:

LETTER 2:

LETTER 3:

CERTIFIED:

NEW OWNER:

CERTIFIED RECEIPT RETURNED:

☐ OWNER CHANGED

GIS Deed Date

Compliance Hearing

☐ **BOM recommends a compliance hearing**

BOM Meeting Date: Hearing Letter Certified:

Hearing Letter Certified Receipt Returned:

☐ **BOM recommends a fine (lein against property)**

BOM Meeting Date: Details on BOM Fine:

Certified Fine Letter: Fine Certified Receipt Returned: