

APPENDIX B

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NON-COMPETITIVE POSITIONS

***CONFIDENTIAL AND POLICY TITLES**

(Where title is shown in singular, only one appointment may be made; where a specific number is indicated, that number of appointments may be made; where shown in plural, appointments may be made without limitation as to number).

ERIE COUNTY SERVICE

Positions under the following titles in all departments:

Account Clerks (PT)
Account Clerk-Typist (PT)
Accountants (PT)
Adding Machine Operators (PT)
Administrative Assistants (PT)
Ambulance Chauffeurs
Assistant Cooks
Assistant Head Nurses
Assistant Supervising Maintenance Mechanics
Assistant Supervising Maintenance Mechanics-Building
Assistant Supervising Maintenance Mechanics-Electric
Assistant Supervising Maintenance Mechanics-HVAC
Assistant Supervising Maintenance Mechanic-Plumbing
Assistant Supervising Maintenance Mechanic-Transportation
Attending Physicians
Audio Visual Production Assistant (PT)
Auto Mechanic Helpers
Automotive Mechanics

Bakers
Barbers
Basic Education Coordinators (PT)
Beauticians
Building Maintenance Mechanics
Building Maintenance Mechanics (Carpenter)
Building Maintenance Mechanics (Electrician)
Building Maintenance Mechanics (HVAC)
Building Maintenance Mechanics (Millwright-Machinist)
Building Maintenance Mechanics (Painter)
Building Maintenance Mechanics (Pipefitter)

Building Maintenance Mechanics (Plumber)
Building Maintenance Mechanics (Refrigeration)
Building Maintenance Mechanics (Sheet Metal)
Building Maintenance Mechanics (Welder-Pipefitter)
Butchers
Buyers (PT)

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Case Aides (PT)
Case Workers (PT)
Cashiers (PT)
Certified Occupational Therapy Assistants (PT)
Chief Psychiatrists
Clerks (PT)
Clerk Stenographers (PT)
Clerk Typists (PT)
Community Mental Health Technicians (PT)
Computer Operators (PT)
Computer Programmer Trainee (PT)
Cooks
Copy Machine Operators

Data Entry Operators (PT)
Data Entry Operator (Seasonal)
Data Processing Control Clerks (PT)
Delivery Service Chauffeurs
Dental Hygienists (PT)
Dentists (PT)
Document Clerks (PT)
Draftworkers (PT)

Electronic Equipment Mechanics
Elevator Operators (PT)
Energy Crisis Assistance Workers #1
Energy Crisis Assistance Workers #2
Energy Crisis Assistance Workers #3
Environmental Health Aides (PT)
Examining Physicians (PT)
Externes

Fire Instructors (PT)

Gardeners
General Duty Nurses

Head Cleaners
Head Gardeners

Head Laborer
Head Laundry Workers II
Head Nurses
Homemakers
House Officers
Housekeepers

Inhalation Therapy Technicians
Internists

Junior Librarians (PT)
Junior Research Analysts (PT)

Key Encoders (PT)
Kitchen Supervisors

Laboratory Assistants
Laboratory Technicians (PT)
Librarian Trainees
Licensed Practical Nurses

Maintenance Mechanic Helpers
Maintenance Workers
Maintenance Workers (Sheriff)
Medical Record Technician (PT)
*Medical Specialists
Mental Health Clinician (PT)

Nurses Aides
Nurse Practitioners
Nurse-Renal Teaching Service
Nutritionists (PT)

Obstetrician-Gynecologists (PT)
Occupational Therapist (PT)

Pediatricians
Periodontists (PT)
Pharmacists (PT)
*Physiatrists (PT)
Physical Therapist Aides
Physical Therapists
*Physicians (PT)
Pianists (PT)
Planning Draftsworkers (PT)
Podiatrists (PT)

Psychiatric Social Workers (PT)
*Psychiatrist Consultants (PT)
Psychiatrists

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Radiologic Technologists (PT)
Receptionists
Receptionists (Spanish Speaking)
Recreation Assistants
Recreation Instructors (PT)
Recreation Leaders (PT)
Recreation Specialists (PT)
Recreation Supervisors (PT)
Registered Nurses
Research Analysts (PT)
Roentgenologists (PT)

Searchers (PT)
Security Officers (PT)
Senior Account Clerks (PT)
Senior Cashiers (PT)
Senior Clerks (PT)
Senior Clerk Stenographers (PT)
Senior Clerk Typists (PT)
Senior Data Processing Control Clerks (PT)
Senior Dentists
Senior Homemakers
Senior Key punch Operators (PT)
Senior Licensed Practical Nurses
*Senior Pharmacists (PT)
Senior Research Analysts (PT)
Senior Watch Attendant
Sewer Maintenance Workers
Sewerage Facilities Mechanics
Supervising Maintenance Mechanics

Technical Specialist/Computers
Telephone Operators (PT)
Television Technicians
Truck Drivers

Utilization Review Nurse

Veterinarians (PT)
Vocational Trainees (PT)

X-Ray Darkroom Technicians

APPENDIX B
NON-COMPETITIVE POSITIONS
ERIE COUNTY SERVICES

*CONFIDENTIAL AND POLICY TITLES

Positions under the following titles in the departments shown:

BUFFALO & ERIE COUNTY PUBLIC LIBRARY

*Assistant Deputy Directors-Library (4)

Assistant Library Display Artist

Book Letterer

Book Repairers

Custom Cabinet Maker

*Deputy Director-Library (3)

*Director, Buffalo & Erie County Public Library

Librarians I (PT)

Librarians II (PT)

Mobile Library Drivers

*Secretary, Director of Library

Senior Librarians (PT)

Senior Library Clerks (PT)

CENTRAL DATA PROCESSING

*Director of Central Data Processing

CENTRAL POLICE SERVICES

Assistant Director of Forensic Laboratory⁺

*Director of Forensic Laboratory⁺

Firearms Examiners I⁺

Firearms Examiners II⁺

Firearms Examiners III⁺

Firearms Examiners IV

Forensic Biologists I⁺

Forensic Biologists II⁺

Forensic Biologists III⁺

Forensic Biologists IV

Forensic Chemists I⁺

Forensic Chemists II⁺

Forensic Chemists III⁺

Forensic Chemists IV

Police Complaint Writers (PT)

⁺Any modifications to minimum qualifications require resubmission to State Civil Service Commission.

APPENDICES TO RULES

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Updated per Sep 15, 2010

CENTRAL POLICE SERVICES (continued)

Quality Assurance Coordinator

Quality Assurance Specialists

Training Instructors (PT)

COMPTROLLER

Confidential Investigator of Accounts

CONSUMER PROTECTION AGENCY

Executive Director

CORRECTIONAL FACILITY

Attendants-Correctional Facility

Bakery Supervisor

Correctional Facility Medical Aides

Physician, Correctional Facility

Senior Correctional Facility Medical Aides

COUNTY CLERK

Auto License Cashiers (PT)

Auto License Workers (PT)

Bookbinders

Junior Motor Vehicle Cashiers (PT)

COUNTY EXECUTIVE

Art and Printing Supervisor

Assistant Executive Director-Commissioner on the Status of Women

Assistant Technical Specialist-Communications

Consumer Protection Research Assistant (CE)

*Coordinator Erie County Coordinating Counsel on Child and Family Services

*Deputy Director-Purchase

*Director-Community Development Program

Director of Equal Employment Opportunity

Director of Labor Relations

Director of Workforce Development

EEO Student Intern (PT)

Executive Director-Commission on the Status of Women

*Executive Director-Office for the Disabled

Graduate Interns (PT)

APPENDICES TO RULES

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Updated per Sep 15, 2010

COUNTY EXECUTIVE (continued)

Labor Relations Student Intern (Seasonal)
*Management Consultant-County Executive (2)
Minority Business Enterprise Coordinator
Paste-up Artist
*Receptionist (County Executive)
Records Inventory Clerks (PT)
*Senior Financial Systems Consultant
*Senior Management Consultant-County Executive
*Special Aide (County Executive)
Supervisor of Print Shop and Graphics
Technical Specialist-Communications

COUNTY MEDICAL CENTER

Administrative Consultant (PT)
Administrative Director-Operating Room
Affirmative Action Officer (ECMC)
Alcoholism Counselor Intern
Anesthesiologists
Anesthesiology Technician
Anesthetists
Assistant Chief Psychiatrists
Assistant Director of Clinics
Assistant Directory of Radiology
Assistant Kitchen Supervisors
Assistant Medical Director-Clinical Information
Assistant Medical Director (ECMC)
Assistant Resident Physicians (AC) (PT)
Assistant Resident Physicians in Psychiatry
Assistant Supervising Maintenance Mechanic-Construction
Assistant Supervising Maintenance Mechanic-Grounds
*Associate Director of Anesthesiology
Associate Director of Anesthesiology (PT)
*Associate Directors of Medicine (2)
*Associate Director of Neurology
Associate Director of Obstetrics and Gynecology
*Associate Director of Surgery
*Associate Hospital Administrator

APPENDICES TO RULES

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Updated per Sep 15, 2010

COUNTY MEDICAL CENTER (continued)

Associate Hospital Administrator-Professional Affairs
Attending Physicians (PT)
Attending Physician Consultant
Attending Physician Consultants (PT)
Attending Physician in Psychiatry (AC) (PT)
Audiologists (PT)
Biomedical Repair Technician
Cardiologists
Certified Ophthalmic Technologist
Chief Child Health Clinic
Chief of Clinics
Chief of Dermatology
Chief Hospital Aides
Chief Inhalation Therapy Technician
Chief of Neurosurgery
Chief of Ophthalmology
*Chief of Orthopedic Surgery
Chief of Otolaryngology
*Chief Psychiatrists
*Chief Psychologist
*Chief of Tuberculosis and Chest Diseases
Child Psychiatrists (PT)
Clinic Physician (TB Control) (PT)
Clinic Receptionists (PT)
Clinical Director-Medicine
*Clinical Director of Psychiatry
Clinical Perfusionist (PT)
Clinical Psychologist (ECMC)
Clinical Psychologist Trainees
Community Mental Health Workers I
Community Mental Health Workers I (Trainees)
Community Mental Health Workers II
Community Mental Health Workers II (Trainees)
Community Mental Health Workers III
Coordinator of Internal Services
Dental Laboratory Technician

APPENDICES TO RULES

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Updated per Sep 15, 2010

COUNTY MEDICAL CENTER (continued)

Dentist-ECMC

Dentists

Dermatologists (PT)

Dialysis Technicians

Diet Aides

Director AIDS Center

*Director, Alcoholism Services

*Director of Anesthesiology

Director of Burn Treatment

Director of Child Psychiatric Services

*Director of Child Psychiatry

Director, Clinical Visual Electrophysiology (PT)

*Director of Dentistry

*Director-Detox Unit

Director of Family Practice

*Director of Hemodialysis

Director of MMH

*Director of Medicine

*Director of Neurology

*Director of Obstetrics and Gynecology

Director of Pastoral Care

*Director of Pediatrics

*Director of Personal Services

Director of Pharmacy

Director of Pharmacy (PT)

*Director of Psychiatric Social Service

*Director of Psychiatry

Director of Public Relations and Communications

Director of Radiology

*Director of Rehabilitation Medicine

*Director of Social Work Services (ECMC)

*Director of Surgery

*Director of Urology

Electrocardiographer (PT)

Emergency Care Specialist I

Emergency Care Specialist II

APPENDICES TO RULES

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Updated per Sep 15, 2010

COUNTY MEDICAL CENTER (continued)

Emergency Room Physicians (PT)
Emergency Room Technicians
Employee Health Nurse
Exterminators
General Surgeon
Head Housekeepers
Head Waitresses
Hospital Appliance Repair workers
Hospital Insurance Clerks (PT)
Interns-Pharmacy (PT)
Interns-Pharmacy (Seasonal)
Interns-Psychiatry (PT)
Laundry Supervisor
Long Term Care Aides
Mammography Technologist (PT)
Matrons (Nurses Home)
MD Fellow-Neurosurgery
MD Fellow-Orthopedics
Medical Coordinator-Psychiatry (PT)
*Medical Director (ECMC)
*Medical Director-Managed Care Program (PT)
*Medical Director of Psychiatry
*Medical Director (Skilled Nursing Facility)
Medical Officer of the Day (PT)
Medical Record Administrators (PT)
Medical Record Trainees (Seasonal)
Medical Specialists
Medical Technology Students (PT)
Neurologist
Neurophysiologist
Neuroradiologist
Neurosurgeon
Nurse Clinician
Nurse Practitioners (ECMC)
Nurse Practitioners (PT)
Nursing Team Leaders

APPENDICES TO RULES

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Updated per Sep 15, 2010

COUNTY MEDICAL CENTER (continued)

Occupational Therapist Aides
Operating Room Technicians
Optometrist (PT)
Orthopedic Appliance Mechanics
Orthopedic Surgeon
Orthopedic Technicians
Orthoptic Technician
Patient and Community Relations Representative (ECMC)
*Pediatrician Consultants (PT)
Pharmacist Consultants (PT)
*Pharmacists (ECMC) (PT)
Pharmacy Residents
Pharmacy Students
Phlebotomists
Physiatrist
Physical Therapy Assistants (PT)
Pianists (PT)
Plastic Surgeon
Podiatrist (PT)
Principal Laundry Worker
Printers
Psychology Trainees
Pump Oxygenator Technician
Radio Isotope Technicians (PT)
Radiation Therapy Technologist (PT)
Radiologists
Registered Nurse-Home Health (PT)
*Secretary, Director (ECMC)
Senior Attending Physician
Senior Laundry Worker
Senior Orthopedic Appliance Mechanic
Senior S.P.D. Aides
Speech Pathology Assistants (PT)
*Supervising Clinical Microbiologist (PT)
Supervising Clinical Psychologists
Supervising Neuropsychologist (ECMC)

APPENDICES TO RULES

As Approved Sep. 2012

COUNTY MEDICAL CENTER (continued)

Supervising Phlebotomist
Training and Education Coordinator-Psychiatry
Urologist

CRIMINAL JUSTICE

Assistant Project Coordinator (Victim/Witness Program)
Confidential Investigator (pre-Trial Services) (PT)
*Crime Control Coordinator
Director of Stop DWI/Seat Belt Program
Investigative Aide Trainee (PT)
Investigative Aides (PT)
NACO Representative
Project Coordinator (Victim/Witness Program)

DISTRICT ATTORNEY

Administrative Coordinator-District Attorney
* Assistant Confidential Aide-District Attorney
*Chief, Confidential Criminal Investigator (1)
*Chief, Confidential Criminal Investigator (Accountant)
*Confidential Criminal Investigator (12)
*Confidential Criminal Investigator Task Force (2)
Reader Aide (District Attorney)
*Senior Chief, Confidential Criminal Investigator (1)
Victim/Witness Case Aide (PT)

EMERGENCY SERVICES

Deputy Commissioner Civil Defense and Disaster Preparedness
Deputy Commissioner Emergency Medical Services
Deputy Commissioner Fire Safety
EMS Equipment Mechanic

ENVIRONMENT & PLANNING

Clerk Typist (Environment and Planning 55-B)
Director of Energy Development and Management
*Economic Development Coordinator
Natural Disaster Services Coordinator
Senior Sewerage Facilities Mechanic
*Special Assistant to Commissioner of Environment and Planning

APPENDICES TO RULES

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Updated per Sep 15, 2010

ERIE COMMUNITY COLLEGE

Athletic Coach
Athletic Trainer
Campus Physician (PT)
College Computer Operator Aides (PT)
College Safety Officers (PT)
Graphic Artists
Senior Television Technician

FINANCE

Calculating Machine Operators (PT)
Supervising Clerks (PT)
Tax Bill Workers (PT)

FIRE SAFETY

Exhibit Operator (PT)
Instructors (PT)
Radio Supervisor
Senior Instructors (PT)

HEALTH

Assistant Clinic Physicians (PT)
Assistant Commissioner (CRC)
Assistant Director Laboratory (PT)
Assistant Director, Medical Assistance
Assistant to Project Director (CRC)
Assistant to Project Director (MIC)
Associate Director (Dental) (MAP)
Attending Clinic Physician (MCR) (PT)
Attending Clinic Physicians (PT)
Audiometer Technicians
Clinic Nurses (PT)
Clinic Physician (MCH) (PT)
Clinic Physicians (PT)
Coordinator-Aids Education and Control
Crew Chief (Rodent Control)
Dental Assistants
Dentists
Deputy Commissioner of Health

APPENDICES TO RULES

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Updated per Sep 15, 2010

HEALTH (continued)

Director-Ambulatory Care Services

Director of Health Clinic

*Director-Human Services Center

Emergency Toxicologists (PT)

Environmental Health Aides (PT)

Family Planning Aides

Family Practitioners

Forensic Toxicologists I

Forensic Toxicologists II

Forensic Toxicologists III

General Crew Chief (Rodent Control)

General Practitioners

Health Exhibit Operator

Janitor (PT)

Medical Director-Family Planning

Medical Director-Medical Assistant Program

*Medical Director (Public Health)

*Medical Director (Reproductive Health Services) RPT

Medical Investigators (PT)

Medical Social Workers Public Health (PT)

Motor Equipment Operator (Rodent Control)

Obstetrician-Gynecologist

*Pediatric Director (RPT)

*Project Directors (CHC)

Project Director (MICH)

Prosthodontist (PT)

Public Health Administrator III (PT)

Public Health Educators (PT)

Public Health Nurses (PT)

Public Health Physicians (PT)

Receptionists (Polish Speaking)

School Dentists (PT)

School Physicians (PT)

Senior Audiometer Technicians

Senior Nurse Practitioners

Toxicologists I

Toxicologists II

APPENDICES TO RULES

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Updated per Sep 15, 2010

HEALTH (continued)

Toxicologists III

Toxicologists IV

Trainee in Bio-Statistics (PT)

Truck Driver (Rodent Control)

COUNTY HOME

*Administrator-Erie County Home

Attending Dentist (PT)

Attending Physicians (Erie County Home)

Charge Nurses

*Director of Medicine

Head Housekeeper

Patient Transport Monitor

Senior Resident Physicians (Erie County Home)

JUVENILE DETENTION

Child Care Recreation Specialists (PT)

Child Care Workers (PT)

Detention Home Intake Workers (PT)

LABORATORIES

Animal Keepers

Assistant Chief Medical Examiner

Assistant Director, Clinical Bacteriology (2)

Assistant Director, Clinical Bio-Chemistry

Assistant Director, Clinical Microbiology

Assistant Director Clinical Pathology

*Assistant Director, Public Health Laboratory

Assistant Resident Physicians

*Associate Chief Medical Examiner

Associate Director of Clinical Pathology

Associate Director of Laboratories (PT) (3)

*Associate Director of Neuropathology

*Associate Director of Pathology (2)

Blood Bank Supervisor

Chief Bio-chemistry Technician (PT)

Chief County Toxicologist

Chief Hematology Technician (PT)

LABORATORIES (continued)

*Chief Medical Examiner
Clinical Laboratory Technician (PT)
Cytotechnologists (PT)
*Director, Clinical Bio-chemistry
*Director, Clinical Microbiology
Director, Clinical Pathology
*Director of Laboratories
*Director of Pathology
Director of Public Health Laboratories
*Medical Examiners (PT)
Morgue Keepers
Pathological Laboratory Workers
Pathologists
Senior Bacteriology Technicians (PT)
Senior Bio-chemistry Technicians
Senior Hematology Technicians (PT)
Senior Laboratory Helper
Senior Morgue Keeper
Senior Serology Technicians (PT)
Student Laboratory Technicians (PT)
Supervising Clinical Microbiologist
Tissue Typing Technician (PT)
Trainees in Laboratory Medicine

LAW

Legal Assistants
Receptionist (County Attorney)
Secretarial Assistant-Law

MENTAL HEALTH

*Associate Commissioner-Mental Health
Chief, Psychiatric Services
Commissioner of Mental Health
Deputy Commissioner of Program and Professional Services
Project Coordinator (PT)
Psychologist Consultants (PT)

FORENSIC MENTAL HEALTH

Chief, Forensic Psychiatric Services (RPT)

PARKS AND RECREATION

Automotive Mechanics-Parks

Chief Lifeguard (PT)

Chief Park Ranger (PT)

Foreman (Forestry)

General Crew Chiefs (parks)

Greens keepers

Lifeguards-Captain (Seasonal)

Lifeguards (Seasonal)

Park Ranger Captains (PT)

Park Rangers (PT)

Park Superintendents

PERSONNEL

Examination Supervisor (PT)

Interne Personnel Specialists

Retirement Counselors (PT)

PROBATION

*Coordinator of Pre-Trial Release Program

Deputy Director of Probation

Director of Probation

PUBLIC WORKS

Assistant Crew Chiefs (Highway)

Automotive Mechanics (Highway)

Blacksmiths-Highways

Building Guards (PT)

Chief Watch Attendant

Crew Chiefs (Highway)

Custom Cabinet Maker

*Deputy Commissioner, Buildings and Grounds

*Deputy Commissioner-Highways

Engineer Assistant Trainees (PT)

Engineer Assistants (Seasonal)

General Crew Chiefs (Highway)

APPENDICES TO RULES

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Updated per Sep 15, 2010

PUBLIC WORKS (continued)

Janitors (PT)
Motor Equipment Operators
Oilers
Shovel Operators
Sign Shop Crew Chief
Sign Shop Fabricator
Special Assistant to Commissioner Public Works
Stationary Engineers (PT)
Supervising Automotive Mechanic
Truck Drivers-Highways
Work for Relief Supervisors

SENIOR SERVICES

*Commissioner of Senior Services
Project Coordinator Special Events, Seniors Services (PT)

SHERIFF

*Administrative Coordinator-Sheriff
*Chief Deputy-Civil
*Chief Deputy-Narcotics
*Chief Deputy Sheriff
*Chief Deputy-Technology and Technical Criminal Services
Chief of Internal Affairs
*Chief of Investigatory Services
Confidential Aide (Sheriff)
Deputy Sheriffs-Reserve (PT)
Dispatchers (Sheriff) (PT)
Drug Abuse Lecturers
*Executive Assistant-Public Relations (Sheriff)
Principal Court Deputy
Senior Detective-Narcotics
Supervising Automotive Mechanic (Sheriff)
Technical Sergeants
Undercover Narcotics Deputies (2)

HOLDING CENTER

Assistant Cooks-Holding Center
Cook-Holding Center

APPENDICES TO RULES

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Updated per Sep 15, 2010

HOLDING CENTER (continued)

Cook-Manager (Holding Center)
Head Nurse-Holding Center (2)
Holding Center Guards (PT)
Holding Center Medical Aides
Nursing Supervisor-Holding Center
Recreation Assistant (Holding Center)
Registered Nurses (Holding Center)

SOCIAL SERVICES

*Administrative Consultant (Public Affairs)
**Assistant Coordinator, Energy Assistance Program
*Commissioner of Social Services
**Coordinator, Energy Assistance Program
Coordinator, Summer Work Program (PT)
*Director of Legal Affairs
Director of Medicaid Utilization Review
*First Deputy Commissioner, Social Services
*Medical Director (Social Services) (RPT)
Mobile Office Driver
Special Assistant to Commissioner of Social Services
Special Investigator (Energy Assistance Program) Seasonal
Summer Work Trainees (PT)
Supervisor, Summer Work Program (PT)
Work for Relief Supervisors
**APPROVED FOR PRESENT INCUMBERS ONLY

CONSUMER PROTECTION AGENCY

Executive Director

VETERANS SERVICE OFFICE

Outreach Worker Veterans Service (PT)

YOUTH BOARD

Executive Director
Research Analysts (PT)

YOUTH SERVICES

Assistant Detention Social Workers PT
Deputy Commissioner-Detention

YOUTH SERVICES (continued)

Deputy Commissioner-Youth Services

Head Nurse Detention

Youth Detention Workers PT

ERIE COUNTY WATER AUTHORITY

*Administrative Assistant

*Administrative Engineer

Assistant Director Laboratory (PT)

Assistant Engineering Draftswoman Interns (PT)

Automotive Mechanic Crew Chief

Automotive Mechanic Helpers

Automotive Mechanics

Business Management Interns (PT)

*Cash Manager

Clerks (Seasonal)

Control Operators (3)

*Coordinator of Employee Relations

*Deputy Director for Administration and finance

Director, Drinking Water Quality ECWA

*Director of Administration

*Director of Human Resources

*Distribution Engineer

Engineering Technician Interns (PT)

Instrumentation-Electrical and Electronics Chief Technician

*Laboratory Director (Water Quality)

Laboratory Interns-Water Quality (PT)

*Legal Assistant

Legal Interns (PT)

*Manager of Accounting Services

*Manager of Audits

Meter Service Workers (Seasonal)

Production Engineer

Public Affairs Officer

*Senior Distribution Engineer

*Senior Production Engineer

Skilled Water Utility Workers

Water Utility Workers

APPENDIX B

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NON-COMPETITIVE POSITIONS

TOWN AND VILLAGE SERVICE

***CONFIDENTIAL AND POLICY TITLES**

Positions under the following titles in all Towns and Villages:

Account Clerks (PT)
Account Clerk-Typists (PT)
*Assessors
Assistant Automotive Mechanic Crew Chiefs
Assistant Automotive Mechanics
Assistant Building Inspectors (PT)
Assistant Code Enforcement Officer (PT)
Assistant General Mechanics
Assistant Meter Repairworkers
Assistant Plumbing Inspectors (PT)
Assistant Working Crew Chiefs
Attendance Supervisors (PT)
Automotive Mechanic Crew Chiefs
Automotive Mechanic Helpers
Automotive Mechanics

Bingo Inspectors (PT)
Building Guards (PT)
*Building Inspectors (PT)
Bus Drivers

Carpenters
Cashiers (PT)
Chief Building Inspectors (PT)
Clerks (PT)
Clerks to Board of Assessors (PT)
Clerk-Stenographers (PT)
Clerk Typists (PT)
*Code Enforcement Officers (PT)
Constables (PT)
Cooks
Copy Machine Operators
Court Stenographers (PT)
Crew Chiefs

*Directors of Recreation II (PT)

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Electricians

Engineer Assistants (PT)

Engineering Aides (PT)

Engineering Draftworkers (PT)

Fire Dispatchers (PT)

Fire Drivers (PT)

*Fire Inspectors (PT)

General Crew Chiefs

General Mechanics

*Health Officers (PT)

Heavy Motor Equipment Operators

Incinerator Equipment Operators

Junior Librarians (PT)

Laborer-Crew Chiefs

Legal Stenographers (PT)

Light Motor equipment Operators

Librarian Trainees

Lifeguards (PT)

Lineworker Crew Chiefs

Lineworkers

Maintenance Workers

Masons

Mechanics

Meter Readers (PT)

Meter Repairworkers

Motor Equipment Operators

Natural Disaster Services Coordinators (PT)

Outreach Workers (PT)

Park Crew Chiefs

Plumbing Inspectors (PT)

Plumbers

Police Attendants (PT)

Police Clerks (PT)

Police Dispatchers (PT)

Police Officers (PT)
Power Plant Operators
Public Safety Dispatchers (PT)

Registered Nurses
Radio Maintenance Workers
Recreation Instructors
Recreation Leaders (PT)
Recreation Specialists
Recreation Supervisors (PT)

School Crossing Guards
Secretaries (PT)
Secretary to Superintendent of Highways (Elected Officials Only)
Senior Clerks (PT)
Senior Clerk-Stenographers (PT)
Senior Incinerator Equipment Operators
Senior Librarians (PT)
Senior Library Clerks (PT)
Sewage Treatment Plant Operator Trainee
(In Civil Divisions with population of less than 5000)
Sewage Treatment Plant Operators
(In Civil Divisions with population of less than 5000)
Sewage Treatment Plant Operators (PT)
Sewer Inspectors (PT)
Sewer Maintenance Workers
Sign Painters
Skilled Laborers
Stenographers (PT)

Tax Clerks (PT)
Telephone Operators (PT)
*Town Engineers (PT)
Tree Trimmers
Truck Drivers

Van Drivers

Water Crew Chiefs
Water District Clerks (PT)
Water Maintenance Workers
Water and Sewer Maintenance Workers
Water Treatment Plant Operators
(In Civil Divisions with population of less than 5000)
Water Treatment Plant Operators (PT)
Water Treatment Plant Operator Trainees

(In Civil Divisions with populations of less than 5000)
Welders
Working Automotive Crew chiefs
Working Crew Chiefs

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Youth Counselors (PT)

*Zoning Inspectors (PT)

Positions under the following titles in the Towns and Villages shown:

TOWN OF AMHERST

Archivist (PT)
Assistant Curators-Exhibit Collections
Assistant Plumbers
Attendance Supervisors (PT)
Conservator
Coordinator of Employee Relations
*Coordinator of Federal and State Aid Program
*Coordinator of Nursing Home Ombudsmen (PT)
Court Officers (PT)
Electrician Crew Chiefs
Exhibit Designers
Field Assessor (PT)
Laboratory Technician (Environmental Chemistry) (PT)
Museum Aides
*Museum Director
Occupational Therapist Aide (PT)
Police Complaint Writer (PT)
Police Physician (PT)
Program Leaders Youth (PT)
Program Supervisors Youth (PT)
Recreation Leader Senior Citizens (PT)
Recreation Therapist (PT)
Researchers
Senior Electricians (PT)
Senior Maintenance Workers
Senior Plumber
Survey Assistants (PT)
Wastewater Facilities Mechanic
Youth Activities Leaders (PT)

TOWN OF BOSTON

(41)

Assessment Clerk (PT)
Court Officer (PT)
*Deputy Town Clerk (PT)

TOWN OF BRANT

*Deputy Town Clerk (PT) (2)

TOWN OF CHEEKTOWAGA

Accounting Assistant (PT)
Automotive Body Repairworker
Building Maintenance Mechanic
Chief Bingo Inspector (PT)
*Coordinator of Employee Relations
Director of Personal Services
*Employment and Training Services Director II
Gardener
Graphic Artist
Housing Inspector (PT)
*Legal Assistant (PT)
Mail Clerk (PT)
Motor Equipment Operator-Welder
Recreation Secretary (PT)
Senior Caretaker
Senior Maintenance Worker
Senior Sewage Maintenance Worker
Senior Traffic Maintenance Worker
Traffic Maintenance Worker

TOWN OF CLARENCE

Deputy Recreation Director (PT)
Planning Consultant (PT)
Real Property Appraisal Technician (PT)
Security Officers (PT)

TOWN OF COLDEN

Real Property Appraiser-Estimator Trainee (PT)

TOWN OF CONCORD

(42)

Court Officer (PT)
Youth Director (PT)

TOWN OF EDEN

*Bookkeeper (PT)
*Deputy Town Clerk (PT)

TOWN OF ELMA

Bookkeeper (PT)
*Deputy Town Clerk (PT)
Real Property Appraiser (PT)
Secretary to Director, Youth Recreation (PT)

TOWN OF EVANS

Budget Specialist (PT)
*Fire Marshall (PT)

TOWN OF GRAND ISLAND

*Bookkeeper (PT)
Receptionists (PT)
Senior Engineer Assistant (PT)

TOWN OF HAMBURG

Court Officer (PT)
*Deputy Town Clerk (PT)
Executive Secretary-Youth Bureau (PT)
Project Engineer (PT)
Senior Crew Chief
Traffic Safety Program Coordinator (PT)

TOWN OF HOLLAND

Assistant Arts and Crafts Instructors (PT)
*Enforcement Officers (PT)
Motor Equipment Operators and Truck Drivers
Water Superintendent (PT)

TOWN OF LANCASTER

(43)

Assessor III
Assistant Director of Recreation II (PT)
Branch Librarian (PT)
Drug Counselors (PT)
Highway Maintenance Clerk (PT)
Program Coordinator-Youth Board (PT)
Real Property Appraiser-Estimator Trainee (PT)
Senior Clerk Typists (PT)
Sewer Superintendent (PT)
Superintendent of Buildings (PT)
Town Drainage Officer (PT)
Tutor (PT)
Water Superintendent (PT)
Youth Employment Counselor (PT)

TOWN OF MARILLA

Deputy Town Clerk (PT)

TOWN OF NEWSTEAD

Real Property Appraiser (PT)

TOWN OF ORCHARD PARK

Assistant Crew Chief
Assistant Maintenance Worker
Court Officer (PT)
Deputy Recreation Director (PT)
Executive Director, Youth Bureau (PT)

TOWN OF SARDINIA

*Administrative Assistant (PT)
*Bookkeeper (PT)

TOWN OF TONAWANDA

Assistant Crew Chiefs
Computer Operator (PT)
*Director of Labor Relations
*Employment and Training Services Director II
Gardener
Juvenile Aide Assistant (PT)

Key Punch Operators (PT)
Laboratory Assistant
Licensed Practical Nurses (PT)
Maintenance Crew Chiefs
Paramedic Trainees (PT)
Paramedics (PT)
*Secretary to Director of Labor Relations
Senior Maintenance Workers
Sign Shop Fabricator
Wastewater Treatment Plant Assistants

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TOWN OF WALES

*Deputy Town Clerk (PT)

TOWN OF WEST SENECA

Account Clerk Mini Computer Operator (PT)
Community Development Loan Officer (PT)
*Coordinator of Federal and State Aid Programs
Coordinator of Peer Counseling (PT)
Executive Director-Youth Board (PT)
Fire Alarm Maintenance Workers
Recreation Supervisor-Senior Citizens (PT)
Warrant Clerk (PT)
Wastewater Pump Station Operator
Youth Service Program Coordinator (PT)

VILLAGE OF ALDEN

Court Officer (PT)
*Village Engineer (PT)
Senior Water and Sewage Treatment Plant Operator
Water and Sewage Treatment Plant Operator
(In a Civil Division with population of less than 5000)

VILLAGE OF ANGOLA

Village Assessor (PT)

VILLAGE OF BLASDELL

*Building and Plumbing Inspector (PT)

VILLAGE OF DEPEW

(45)

*Administrative Assistant (PT)
Automotive Body Repairworker
Fire Marshall (PT)

VILLAGE OF EAST AURORA

Caretaker/Meter Repairworker
Dog Control Officer-Water Meter Repairworker

VILLAGE OF HAMBURG

Rental Supervisor (PT)

VILLAGE OF KENMORE

Electrician Crew Chief
Fire Fighters (PT)
Forestry Supervisor
Juvenile Aide Assistant (PT)

VILLAGE OF LANCASTER

Civil Engineer (PT)
Fire Alarm Maintenance Worker
Fire Alarm Superintendent (PT)

VILLAGE OF NORTH COLLINS

Security Officer (PT)

VILLAGE OF SLOAN

Mechanic (PT) (Firehouse)

VILLAGE OF WILLIAMSVILLE

Parking Enforcement Officer (PT)

APPENDIX B

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NON-COMPETITIVE POSITIONS

***CONFIDENTIAL AND POLICY TITLES**

SPECIAL DISTRICT SERVICE

Positions under the following titles in all Special Districts:

Copy Machine Operators

FIRE DISTRICTS

Assistant Mechanics (PT)

Mechanics (PT)

KENMORE HOUSING AUTHORITY

Lead Maintenance Worker

APPENDIX B

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NON-COMPETITIVE POSITIONS

***CONFIDENTIAL AND POLICY TITLES**

SCHOOL DISTRICT SERVICE

Account Clerks (PT)
Account Clerk Typists (PT)
Accountants (PT)
Assistant Automotive Mechanic Crew Chiefs
Assistant Community Relations Coordinators (PT)
Assistant Maintenance Mechanic Crew Chiefs
Assistant Public Relations Director (PT)
Automotive Body Repairworkers
Automotive Mechanic Crew Chiefs
Automotive Mechanic Helpers
Automotive Mechanics

Bakers
Bus Driver-Laborer
Bus Drivers
Business Managers (PT)

Carpenters
Census Takers (PT)
Clerks (PT)
Clerk Stenographers (PT)
Clerk Typists (PT)
Community Relations Coordinators (PT)
Computer Aides
Cook-Managers
Cooks
Copy Machine Operators
Custodians (PT)

Data Processing Control Clerks (PT)
Day Care Aides
Delivery Service Chauffeur
Director of Data Processing
*Director of Employee Negotiations
*Director, Regional Center for Economic Development
Duplicating Machine Operators (PT)

Electricians

Gardeners
Graphic Artists Aides
Graphic Artists
Grounds Crew Chief

Head Bus Drivers
Home School Coordinator

Interpreters for the Deaf

Key Punch Operators (PT)

Licensed Practical Nurses (Schools)
Lifeguards (PT)

Maintenance Mechanic Crew Chiefs
Maintenance Mechanic Helpers
Maintenance Mechanics
Microcomputer Decision Support Specialists
Microcomputer Repair Technicians
Microcomputer Technical Support Specialists
Motor Equipment Operators

Nurse Practitioners (PT)
Nurse's Aides

Occupational Therapists (PT)
Offset Machine Operators (PT)

Painters
Payroll Clerks (PT)
Physical Therapists (PT)
Plasterers
Plumbers
Printers
Public Relations Directors (PT)

Real Property Manager (Schools) (PT)
Registered Professional Nurses (Schools)

School Dentists (PT)
School Monitors
*School Physician
*School Physicians (PT)
Security Officers (PT)

Senior Account Clerks (PT)
Senior Clerk Stenographers (PT)
Senior Clerk Typists (PT)
Senior Duplicating Machine Operator (PT)
Senior Graphic Artists (PT)
Senior Library Clerks (PT)
Service Station Supervisor
Supervisors of Attendance (PT)
*Supervisors of Transportation (PT)

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Teachers' Aides
Telephone Operators (PT)
Television Technicians

Vanity Operators (PT)
Vocational Evaluator (PT)

Welders

***CONFIDENTIAL AND POLICY INFLUENCING TITLES**

**IN ALL OFFICES AND DEPARTMENTS WHERE THE FOLLOWING
POSITIONS EXISTS:**

Section 55-a-designated positions in titles where the incumbent is certified either by the Commission for the Blind and Visually Handicapped in the State Department of Social Services as being physically disabled by blindness or by the New York State Office of vocational and Educational Services for individuals with disabilities.