

**APPENDIX B**

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**NON-COMPETITIVE POSITIONS**

**\*CONFIDENTIAL AND POLICY TITLES**

(Where title is shown in singular, only one appointment may be made; where a specific number is indicated, that number of appointments may be made; where shown in plural, appointments may be made without limitation as to number).

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**ERIE COUNTY SERVICE**

Positions under the following titles in all departments:

Account Clerks (PT)  
Account Clerk-Typist (PT)  
Accountants (PT)  
Adding Machine Operators (PT)  
Administrative Assistants (PT)  
Ambulance Chauffeurs  
Assistant Cooks  
Assistant Head Nurses  
Assistant Supervising Maintenance Mechanics  
Assistant Supervising Maintenance Mechanics-Building  
Assistant Supervising Maintenance Mechanics-Electric  
Assistant Supervising Maintenance Mechanics-HVAC  
Assistant Supervising Maintenance Mechanic-Plumbing  
Assistant Supervising Maintenance Mechanic-Transportation  
Attending Physicians  
Audio Visual Production Assistant (PT)  
Auto Mechanic Helpers  
Automotive Mechanics

Bakers  
Barbers  
Basic Education Coordinators (PT)  
Beauticians  
Building Maintenance Mechanics  
Building Maintenance Mechanics (Carpenter)  
Building Maintenance Mechanics (Electrician)  
Building Maintenance Mechanics (HVAC)  
Building Maintenance Mechanics (Millwright-Machinist)  
Building Maintenance Mechanics (Painter)  
Building Maintenance Mechanics (Pipefitter)

Building Maintenance Mechanics (Plumber)  
Building Maintenance Mechanics (Refrigeration)  
Building Maintenance Mechanics (Sheet Metal)  
Building Maintenance Mechanics (Welder-Pipefitter)  
Butchers  
Buyers (PT)

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Case Aides (PT)  
Case Workers (PT)  
Cashiers (PT)  
Certified Occupational Therapy Assistants (PT)  
Chief Psychiatrists  
Clerks (PT)  
Clerk Stenographers (PT)  
Clerk Typists (PT)  
Community Mental Health Technicians (PT)  
Computer Operators (PT)  
Computer Programmer Trainee (PT)  
Cooks  
Copy Machine Operators

Data Entry Operators (PT)  
Data Entry Operator (Seasonal)  
Data Processing Control Clerks (PT)  
Delivery Service Chauffeurs  
Dental Hygienists (PT)  
Dentists (PT)  
Document Clerks (PT)  
Draftworkers (PT)

Electronic Equipment Mechanics  
Elevator Operators (PT)  
Energy Crisis Assistance Workers #1  
Energy Crisis Assistance Workers #2  
Energy Crisis Assistance Workers #3  
Environmental Health Aides (PT)  
Examining Physicians (PT)  
Externes

Fire Instructors (PT)

Gardeners  
General Duty Nurses

Head Cleaners  
Head Gardeners

Head Laborer  
Head Laundry Workers II  
Head Nurses  
Homemakers  
House Officers  
Housekeepers

Inhalation Therapy Technicians  
Internists

Junior Librarians (PT)  
Junior Research Analysts (PT)

Key Encoders (PT)  
Kitchen Supervisors

Laboratory Assistants  
Laboratory Technicians (PT)  
Librarian Trainees  
Licensed Practical Nurses

Maintenance Mechanic Helpers  
Maintenance Workers  
Maintenance Workers (Sheriff)  
Medical Record Technician (PT)  
\*Medical Specialists  
Mental Health Clinician (PT)

Nurses Aides  
Nurse Practitioners  
Nurse-Renal Teaching Service  
Nutritionists (PT)

Obstetrician-Gynecologists (PT)  
Occupational Therapist (PT)

Pediatricians  
Periodontists (PT)  
Pharmacists (PT)  
\*Physiatrists (PT)  
Physical Therapist Aides  
Physical Therapists  
\*Physicians (PT)  
Pianists (PT)  
Planning Draftsworkers (PT)  
Podiatrists (PT)

Psychiatric Social Workers (PT)  
\*Psychiatrist Consultants (PT)  
Psychiatrists

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Radiologic Technologists (PT)  
Receptionists  
Receptionists (Spanish Speaking)  
Recreation Assistants  
Recreation Instructors (PT)  
Recreation Leaders (PT)  
Recreation Specialists (PT)  
Recreation Supervisors (PT)  
Registered Nurses  
Research Analysts (PT)  
Roentgenologists (PT)

Searchers (PT)  
Security Officers (PT)  
Senior Account Clerks (PT)  
Senior Cashiers (PT)  
Senior Clerks (PT)  
Senior Clerk Stenographers (PT)  
Senior Clerk Typists (PT)  
Senior Data Processing Control Clerks (PT)  
Senior Dentists  
Senior Homemakers  
Senior Key punch Operators (PT)  
Senior Licensed Practical Nurses  
\*Senior Pharmacists (PT)  
Senior Research Analysts (PT)  
Senior Watch Attendant  
Sewer Maintenance Workers  
Sewerage Facilities Mechanics  
Supervising Maintenance Mechanics

Technical Specialist/Computers  
Telephone Operators (PT)  
Television Technicians  
Truck Drivers

Utilization Review Nurse

Veterinarians (PT)  
Vocational Trainees (PT)

X-Ray Darkroom Technicians

**APPENDIX B**  
**NON-COMPETITIVE POSITIONS**  
**ERIE COUNTY SERVICES**

\*CONFIDENTIAL AND POLICY TITLES

Positions under the following titles in the departments shown:

**BUFFALO & ERIE COUNTY PUBLIC LIBRARY**

\*Assistant Deputy Directors-Library (4)

Assistant Library Display Artist

Book Letterer

Book Repairers

Custom Cabinet Maker

\*Deputy Director-Library (3)

\*Director, Buffalo & Erie County Public Library

Librarians I (PT)

Librarians II (PT)

Mobile Library Drivers

\*Secretary, Director of Library

Senior Librarians (PT)

Senior Library Clerks (PT)

**CENTRAL DATA PROCESSING**

\*Director of Central Data Processing

**CENTRAL POLICE SERVICES**

Assistant Director of Forensic Laboratory<sup>+</sup>

\*Director of Forensic Laboratory<sup>+</sup>

Firearms Examiners I<sup>+</sup>

Firearms Examiners II<sup>+</sup>

Firearms Examiners III<sup>+</sup>

Firearms Examiners IV

Forensic Biologists I<sup>+</sup>

Forensic Biologists II<sup>+</sup>

Forensic Biologists III<sup>+</sup>

Forensic Biologists IV

Forensic Chemists I<sup>+</sup>

Forensic Chemists II<sup>+</sup>

Forensic Chemists III<sup>+</sup>

Forensic Chemists IV

Police Complaint Writers (PT)

<sup>+</sup>Any modifications to minimum qualifications require resubmission to State Civil Service Commission.

# APPENDICES TO RULES

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Updated per Sep 15, 2010

## **CENTRAL POLICE SERVICES** (continued)

Quality Assurance Coordinator

Quality Assurance Specialists

Training Instructors (PT)

## **COMPTROLLER**

Confidential Investigator of Accounts

## **CONSUMER PROTECTION AGENCY**

Executive Director

## **CORRECTIONAL FACILITY**

Attendants-Correctional Facility

Bakery Supervisor

Correctional Facility Medical Aides

Physician, Correctional Facility

Senior Correctional Facility Medical Aides

## **COUNTY CLERK**

Auto License Cashiers (PT)

Auto License Workers (PT)

Bookbinders

Junior Motor Vehicle Cashiers (PT)

## **COUNTY EXECUTIVE**

Art and Printing Supervisor

Assistant Executive Director-Commissioner on the Status of Women

Assistant Technical Specialist-Communications

Consumer Protection Research Assistant (CE)

\*Coordinator Erie County Coordinating Counsel on Child and Family Services

\*Deputy Director-Purchase

\*Director-Community Development Program

Director of Equal Employment Opportunity

Director of Labor Relations

Director of Workforce Development

EEO Student Intern (PT)

Executive Director-Commission on the Status of Women

\*Executive Director-Office for the Disabled

Graduate Interns (PT)

## APPENDICES TO RULES

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Updated per Sep 15, 2010

### **COUNTY EXECUTIVE** (continued)

Labor Relations Student Intern (Seasonal)  
\*Management Consultant-County Executive (2)  
Minority Business Enterprise Coordinator  
Paste-up Artist  
\*Receptionist (County Executive)  
Records Inventory Clerks (PT)  
\*Senior Financial Systems Consultant  
\*Senior Management Consultant-County Executive  
\*Special Aide (County Executive)  
Supervisor of Print Shop and Graphics  
Technical Specialist-Communications

### **COUNTY MEDICAL CENTER**

Administrative Consultant (PT)  
Administrative Director-Operating Room  
Affirmative Action Officer (ECMC)  
Alcoholism Counselor Intern  
Anesthesiologists  
Anesthesiology Technician  
Anesthetists  
Assistant Chief Psychiatrists  
Assistant Director of Clinics  
Assistant Directory of Radiology  
Assistant Kitchen Supervisors  
Assistant Medical Director-Clinical Information  
Assistant Medical Director (ECMC)  
Assistant Resident Physicians (AC) (PT)  
Assistant Resident Physicians in Psychiatry  
Assistant Supervising Maintenance Mechanic-Construction  
Assistant Supervising Maintenance Mechanic-Grounds  
\*Associate Director of Anesthesiology  
Associate Director of Anesthesiology (PT)  
\*Associate Directors of Medicine (2)  
\*Associate Director of Neurology  
Associate Director of Obstetrics and Gynecology  
\*Associate Director of Surgery  
\*Associate Hospital Administrator

# APPENDICES TO RULES

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Updated per Sep 15, 2010

## **COUNTY MEDICAL CENTER** (continued)

Associate Hospital Administrator-Professional Affairs  
Attending Physicians (PT)  
Attending Physician Consultant  
Attending Physician Consultants (PT)  
Attending Physician in Psychiatry (AC) (PT)  
Audiologists (PT)  
Biomedical Repair Technician  
Cardiologists  
Certified Ophthalmic Technologist  
Chief Child Health Clinic  
Chief of Clinics  
Chief of Dermatology  
Chief Hospital Aides  
Chief Inhalation Therapy Technician  
Chief of Neurosurgery  
Chief of Ophthalmology  
\*Chief of Orthopedic Surgery  
Chief of Otolaryngology  
\*Chief Psychiatrists  
\*Chief Psychologist  
\*Chief of Tuberculosis and Chest Diseases  
Child Psychiatrists (PT)  
Clinic Physician (TB Control) (PT)  
Clinic Receptionists (PT)  
Clinical Director-Medicine  
\*Clinical Director of Psychiatry  
Clinical Perfusionist (PT)  
Clinical Psychologist (ECMC)  
Clinical Psychologist Trainees  
Community Mental Health Workers I  
Community Mental Health Workers I (Trainees)  
Community Mental Health Workers II  
Community Mental Health Workers II (Trainees)  
Community Mental Health Workers III  
Coordinator of Internal Services  
Dental Laboratory Technician



# APPENDICES TO RULES

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Updated per Sep 15, 2010

## COUNTY MEDICAL CENTER (continued)

Dentist-ECMC

Dentists

Dermatologists (PT)

Dialysis Technicians

Diet Aides

Director AIDS Center

\*Director, Alcoholism Services

\*Director of Anesthesiology

Director of Burn Treatment

Director of Child Psychiatric Services

\*Director of Child Psychiatry

Director, Clinical Visual Electrophysiology (PT)

\*Director of Dentistry

\*Director-Detox Unit

Director of Family Practice

\*Director of Hemodialysis

Director of MMH

\*Director of Medicine

\*Director of Neurology

\*Director of Obstetrics and Gynecology

Director of Pastoral Care

\*Director of Pediatrics

\*Director of Personal Services

Director of Pharmacy

Director of Pharmacy (PT)

\*Director of Psychiatric Social Service

\*Director of Psychiatry

Director of Public Relations and Communications

Director of Radiology

\*Director of Rehabilitation Medicine

\*Director of Social Work Services (ECMC)

\*Director of Surgery

\*Director of Urology

Electrocardiographer (PT)

Emergency Care Specialist I

Emergency Care Specialist II

# APPENDICES TO RULES

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Updated per Sep 15, 2010

## **COUNTY MEDICAL CENTER** (continued)

Emergency Room Physicians (PT)  
Emergency Room Technicians  
Employee Health Nurse  
Exterminators  
General Surgeon  
Head Housekeepers  
Head Waitresses  
Hospital Appliance Repair workers  
Hospital Insurance Clerks (PT)  
Interns-Pharmacy (PT)  
Interns-Pharmacy (Seasonal)  
Interns-Psychiatry (PT)  
Laundry Supervisor  
Long Term Care Aides  
Mammography Technologist (PT)  
Matrons (Nurses Home)  
MD Fellow-Neurosurgery  
MD Fellow-Orthopedics  
Medical Coordinator-Psychiatry (PT)  
\*Medical Director (ECMC)  
\*Medical Director-Managed Care Program (PT)  
\*Medical Director of Psychiatry  
\*Medical Director (Skilled Nursing Facility)  
Medical Officer of the Day (PT)  
Medical Record Administrators (PT)  
Medical Record Trainees (Seasonal)  
Medical Specialists  
Medical Technology Students (PT)  
Neurologist  
Neurophysiologist  
Neuroradiologist  
Neurosurgeon  
Nurse Clinician  
Nurse Practitioners (ECMC)  
Nurse Practitioners (PT)  
Nursing Team Leaders

# APPENDICES TO RULES

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Updated per Sep 15, 2010

## COUNTY MEDICAL CENTER (continued)

Occupational Therapist Aides  
Operating Room Technicians  
Optometrist (PT)  
Orthopedic Appliance Mechanics  
Orthopedic Surgeon  
Orthopedic Technicians  
Orthoptic Technician  
Patient and Community Relations Representative (ECMC)  
\*Pediatrician Consultants (PT)  
Pharmacist Consultants (PT)  
\*Pharmacists (ECMC) (PT)  
Pharmacy Residents  
Pharmacy Students  
Phlebotomists  
Physiatrist  
Physical Therapy Assistants (PT)  
Pianists (PT)  
Plastic Surgeon  
Podiatrist (PT)  
Principal Laundry Worker  
Printers  
Psychology Trainees  
Pump Oxygenator Technician  
Radio Isotope Technicians (PT)  
Radiation Therapy Technologist (PT)  
Radiologists  
Registered Nurse-Home Health (PT)  
\*Secretary, Director (ECMC)  
Senior Attending Physician  
Senior Laundry Worker  
Senior Orthopedic Appliance Mechanic  
Senior S.P.D. Aides  
Speech Pathology Assistants (PT)  
\*Supervising Clinical Microbiologist (PT)  
Supervising Clinical Psychologists  
Supervising Neuropsychologist (ECMC)

## **APPENDICES TO RULES**

As Approved Sep. 2012

### **COUNTY MEDICAL CENTER** (continued)

Supervising Phlebotomist  
Training and Education Coordinator-Psychiatry  
Urologist

### **CRIMINAL JUSTICE**

Assistant Project Coordinator (Victim/Witness Program)  
Confidential Investigator (pre-Trial Services) (PT)  
\*Crime Control Coordinator  
Director of Stop DWI/Seat Belt Program  
Investigative Aide Trainee (PT)  
Investigative Aides (PT)  
NACO Representative  
Project Coordinator (Victim/Witness Program)

### **DISTRICT ATTORNEY**

Administrative Coordinator-District Attorney  
\* Assistant Confidential Aide-District Attorney  
\*Chief, Confidential Criminal Investigator (1)  
\*Chief, Confidential Criminal Investigator (Accountant)  
\*Confidential Criminal Investigator (12)  
\*Confidential Criminal Investigator Task Force (2)  
Reader Aide (District Attorney)  
\*Senior Chief, Confidential Criminal Investigator (1)  
Victim/Witness Case Aide (PT)

### **EMERGENCY SERVICES**

Deputy Commissioner Civil Defense and Disaster Preparedness  
Deputy Commissioner Emergency Medical Services  
Deputy Commissioner Fire Safety  
EMS Equipment Mechanic

### **ENVIRONMENT & PLANNING**

Clerk Typist (Environment and Planning 55-B)  
Director of Energy Development and Management  
\*Economic Development Coordinator  
Natural Disaster Services Coordinator  
Senior Sewerage Facilities Mechanic  
\*Special Assistant to Commissioner of Environment and Planning

**ERIE COMMUNITY COLLEGE**

Athletic Coach  
Athletic Trainer  
Campus Physician (PT)  
College Computer Operator Aides (PT)  
College Safety Officers (PT)  
Graphic Artists  
Senior Television Technician

**FINANCE**

Calculating Machine Operators (PT)  
Supervising Clerks (PT)  
Tax Bill Workers (PT)

**FIRE SAFETY**

Exhibit Operator (PT)  
Instructors (PT)  
Radio Supervisor  
Senior Instructors (PT)

**HEALTH**

Assistant Clinic Physicians (PT)  
Assistant Commissioner (CRC)  
Assistant Director Laboratory (PT)  
Assistant Director, Medical Assistance  
Assistant to Project Director (CRC)  
Assistant to Project Director (MIC)  
Associate Director (Dental) (MAP)  
Attending Clinic Physician (MCR) (PT)  
Attending Clinic Physicians (PT)  
Audiometer Technicians  
Clinic Nurses (PT)  
Clinic Physician (MCH) (PT)  
Clinic Physicians (PT)  
Coordinator-Aids Education and Control  
Crew Chief (Rodent Control)  
Dental Assistants  
Dentists  
Deputy Commissioner of Health

# APPENDICES TO RULES

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Updated per Sep 15, 2010

## **HEALTH** (continued)

Director-Ambulatory Care Services

Director of Health Clinic

\*Director-Human Services Center

Emergency Toxicologists (PT)

Environmental Health Aides (PT)

Family Planning Aides

Family Practitioners

Forensic Toxicologists I

Forensic Toxicologists II

Forensic Toxicologists III

General Crew Chief (Rodent Control)

General Practitioners

Health Exhibit Operator

Janitor (PT)

Medical Director-Family Planning

Medical Director-Medical Assistant Program

\*Medical Director (Public Health)

\*Medical Director (Reproductive Health Services) RPT

Medical Investigators (PT)

Medical Social Workers Public Health (PT)

Motor Equipment Operator (Rodent Control)

Obstetrician-Gynecologist

\*Pediatric Director (RPT)

\*Project Directors (CHC)

Project Director (MICH)

Prosthodontist (PT)

Public Health Administrator III (PT)

Public Health Educators (PT)

Public Health Nurses (PT)

Public Health Physicians (PT)

Receptionists (Polish Speaking)

School Dentists (PT)

School Physicians (PT)

Senior Audiometer Technicians

Senior Nurse Practitioners

Toxicologists I

Toxicologists II

# APPENDICES TO RULES

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Updated per Sep 15, 2010

## **HEALTH** (continued)

Toxicologists III

Toxicologists IV

Trainee in Bio-Statistics (PT)

Truck Driver (Rodent Control)

## **COUNTY HOME**

\*Administrator-Erie County Home

Attending Dentist (PT)

Attending Physicians (Erie County Home)

Charge Nurses

\*Director of Medicine

Head Housekeeper

Patient Transport Monitor

Senior Resident Physicians (Erie County Home)

## **JUVENILE DETENTION**

Child Care Recreation Specialists (PT)

Child Care Workers (PT)

Detention Home Intake Workers (PT)

## **LABORATORIES**

Animal Keepers

Assistant Chief Medical Examiner

Assistant Director, Clinical Bacteriology (2)

Assistant Director, Clinical Bio-Chemistry

Assistant Director, Clinical Microbiology

Assistant Director Clinical Pathology

\*Assistant Director, Public Health Laboratory

Assistant Resident Physicians

\*Associate Chief Medical Examiner

Associate Director of Clinical Pathology

Associate Director of Laboratories (PT) (3)

\*Associate Director of Neuropathology

\*Associate Director of Pathology (2)

Blood Bank Supervisor

Chief Bio-chemistry Technician (PT)

Chief County Toxicologist

Chief Hematology Technician (PT)

Updated per Sep 15, 2010

**LABORATORIES** (continued)

\*Chief Medical Examiner  
Clinical Laboratory Technician (PT)  
Cytotechnologists (PT)  
\*Director, Clinical Bio-chemistry  
\*Director, Clinical Microbiology  
Director, Clinical Pathology  
\*Director of Laboratories  
\*Director of Pathology  
Director of Public Health Laboratories  
\*Medical Examiners (PT)  
Morgue Keepers  
Pathological Laboratory Workers  
Pathologists  
Senior Bacteriology Technicians (PT)  
Senior Bio-chemistry Technicians  
Senior Hematology Technicians (PT)  
Senior Laboratory Helper  
Senior Morgue Keeper  
Senior Serology Technicians (PT)  
Student Laboratory Technicians (PT)  
Supervising Clinical Microbiologist  
Tissue Typing Technician (PT)  
Trainees in Laboratory Medicine

**LAW**

Legal Assistants  
Receptionist (County Attorney)  
Secretarial Assistant-Law

**MENTAL HEALTH**

\*Associate Commissioner-Mental Health  
Chief, Psychiatric Services  
Commissioner of Mental Health  
Deputy Commissioner of Program and Professional Services  
Project Coordinator (PT)  
Psychologist Consultants (PT)



**FORENSIC MENTAL HEALTH**

Chief, Forensic Psychiatric Services (RPT)

**PARKS AND RECREATION**

Automotive Mechanics-Parks

Chief Lifeguard (PT)

Chief Park Ranger (PT)

Foreman (Forestry)

General Crew Chiefs (parks)

Greens keepers

Lifeguards-Captain (Seasonal)

Lifeguards (Seasonal)

Park Ranger Captains (PT)

Park Rangers (PT)

Park Superintendents

**PERSONNEL**

Examination Supervisor (PT)

Interne Personnel Specialists

Retirement Counselors (PT)

**PROBATION**

\*Coordinator of Pre-Trial Release Program

Deputy Director of Probation

Director of Probation

**PUBLIC WORKS**

Assistant Crew Chiefs (Highway)

Automotive Mechanics (Highway)

Blacksmiths-Highways

Building Guards (PT)

Chief Watch Attendant

Crew Chiefs (Highway)

Custom Cabinet Maker

\*Deputy Commissioner, Buildings and Grounds

\*Deputy Commissioner-Highways

Engineer Assistant Trainees (PT)

Engineer Assistants (Seasonal)

General Crew Chiefs (Highway)

# APPENDICES TO RULES

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Updated per Sep 15, 2010

## **PUBLIC WORKS** (continued)

Janitors (PT)  
Motor Equipment Operators  
Oilers  
Shovel Operators  
Sign Shop Crew Chief  
Sign Shop Fabricator  
Special Assistant to Commissioner Public Works  
Stationary Engineers (PT)  
Supervising Automotive Mechanic  
Truck Drivers-Highways  
Work for Relief Supervisors

## **SENIOR SERVICES**

\*Commissioner of Senior Services  
Project Coordinator Special Events, Seniors Services (PT)

## **SHERIFF**

\*Administrative Coordinator-Sheriff  
\*Chief Deputy-Civil  
\*Chief Deputy-Narcotics  
\*Chief Deputy Sheriff  
\*Chief Deputy-Technology and Technical Criminal Services  
Chief of Internal Affairs  
\*Chief of Investigatory Services  
Confidential Aide (Sheriff)  
Deputy Sheriffs-Reserve (PT)  
Dispatchers (Sheriff) (PT)  
Drug Abuse Lecturers  
\*Executive Assistant-Public Relations (Sheriff)  
Principal Court Deputy  
Senior Detective-Narcotics  
Supervising Automotive Mechanic (Sheriff)  
Technical Sergeants  
Undercover Narcotics Deputies (2)

## **HOLDING CENTER**

Assistant Cooks-Holding Center  
Cook-Holding Center

## APPENDICES TO RULES

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Updated per Sep 15, 2010

### **HOLDING CENTER** (continued)

Cook-Manager (Holding Center)  
Head Nurse-Holding Center (2)  
Holding Center Guards (PT)  
Holding Center Medical Aides  
Nursing Supervisor-Holding Center  
Recreation Assistant (Holding Center)  
Registered Nurses (Holding Center)

### **SOCIAL SERVICES**

\*Administrative Consultant (Public Affairs)  
\*\*Assistant Coordinator, Energy Assistance Program  
\*Commissioner of Social Services  
\*\*Coordinator, Energy Assistance Program  
Coordinator, Summer Work Program (PT)  
\*Director of Legal Affairs  
Director of Medicaid Utilization Review  
\*First Deputy Commissioner, Social Services  
\*Medical Director (Social Services) (RPT)  
Mobile Office Driver  
Special Assistant to Commissioner of Social Services  
Special Investigator (Energy Assistance Program) Seasonal  
Summer Work Trainees (PT)  
Supervisor, Summer Work Program (PT)  
Work for Relief Supervisors  
\*\*APPROVED FOR PRESENT INCUMBERS ONLY

### **CONSUMER PROTECTION AGENCY**

Executive Director

### **VETERANS SERVICE OFFICE**

Outreach Worker Veterans Service (PT)

### **YOUTH BOARD**

Executive Director  
Research Analysts (PT)

### **YOUTH SERVICES**

Assistant Detention Social Workers PT  
Deputy Commissioner-Detention

**YOUTH SERVICES** (continued)

Deputy Commissioner-Youth Services

Head Nurse Detention

Youth Detention Workers PT

**ERIE COUNTY WATER AUTHORITY**

\*Administrative Assistant

\*Administrative Engineer

Assistant Director Laboratory (PT)

Assistant Engineering Draftswoman Interns (PT)

Automotive Mechanic Crew Chief

Automotive Mechanic Helpers

Automotive Mechanics

Business Management Interns (PT)

\*Cash Manager

Clerks (Seasonal)

Control Operators (3)

\*Coordinator of Employee Relations

\*Deputy Director for Administration and finance

Director, Drinking Water Quality ECWA

\*Director of Administration

\*Director of Human Resources

\*Distribution Engineer

Engineering Technician Interns (PT)

Instrumentation-Electrical and Electronics Chief Technician

\*Laboratory Director (Water Quality)

Laboratory Interns-Water Quality (PT)

\*Legal Assistant

Legal Interns (PT)

\*Manager of Accounting Services

\*Manager of Audits

Meter Service Workers (Seasonal)

Production Engineer

Public Affairs Officer

\*Senior Distribution Engineer

\*Senior Production Engineer

Skilled Water Utility Workers

Water Utility Workers

**APPENDIX B**

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**NON-COMPETITIVE POSITIONS**

**TOWN AND VILLAGE SERVICE**

**\*CONFIDENTIAL AND POLICY TITLES**

Positions under the following titles in all Towns and Villages:

Account Clerks (PT)  
Account Clerk-Typists (PT)  
\*Assessors  
Assistant Automotive Mechanic Crew Chiefs  
Assistant Automotive Mechanics  
Assistant Building Inspectors (PT)  
Assistant Code Enforcement Officer (PT)  
Assistant General Mechanics  
Assistant Meter Repairworkers  
Assistant Plumbing Inspectors (PT)  
Assistant Working Crew Chiefs  
Attendance Supervisors (PT)  
Automotive Mechanic Crew Chiefs  
Automotive Mechanic Helpers  
Automotive Mechanics

Bingo Inspectors (PT)  
Building Guards (PT)  
\*Building Inspectors (PT)  
Bus Drivers

Carpenters  
Cashiers (PT)  
Chief Building Inspectors (PT)  
Clerks (PT)  
Clerks to Board of Assessors (PT)  
Clerk-Stenographers (PT)  
Clerk Typists (PT)  
\*Code Enforcement Officers (PT)  
Constables (PT)  
Cooks  
Copy Machine Operators  
Court Stenographers (PT)  
Crew Chiefs

\*Directors of Recreation II (PT)

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Electricians

Engineer Assistants (PT)

Engineering Aides (PT)

Engineering Draftworkers (PT)

Fire Dispatchers (PT)

Fire Drivers (PT)

\*Fire Inspectors (PT)

General Crew Chiefs

General Mechanics

\*Health Officers (PT)

Heavy Motor Equipment Operators

Incinerator Equipment Operators

Junior Librarians (PT)

Laborer-Crew Chiefs

Legal Stenographers (PT)

Light Motor equipment Operators

Librarian Trainees

Lifeguards (PT)

Lineworker Crew Chiefs

Lineworkers

Maintenance Workers

Masons

Mechanics

Meter Readers (PT)

Meter Repairworkers

Motor Equipment Operators

Natural Disaster Services Coordinators (PT)

Outreach Workers (PT)

Park Crew Chiefs

Plumbing Inspectors (PT)

Plumbers

Police Attendants (PT)

Police Clerks (PT)

Police Dispatchers (PT)

Police Officers (PT)  
Power Plant Operators  
Public Safety Dispatchers (PT)

Registered Nurses  
Radio Maintenance Workers  
Recreation Instructors  
Recreation Leaders (PT)  
Recreation Specialists  
Recreation Supervisors (PT)

School Crossing Guards  
Secretaries (PT)  
Secretary to Superintendent of Highways (Elected Officials Only)  
Senior Clerks (PT)  
Senior Clerk-Stenographers (PT)  
Senior Incinerator Equipment Operators  
Senior Librarians (PT)  
Senior Library Clerks (PT)  
Sewage Treatment Plant Operator Trainee  
(In Civil Divisions with population of less than 5000)  
Sewage Treatment Plant Operators  
(In Civil Divisions with population of less than 5000)  
Sewage Treatment Plant Operators (PT)  
Sewer Inspectors (PT)  
Sewer Maintenance Workers  
Sign Painters  
Skilled Laborers  
Stenographers (PT)

Tax Clerks (PT)  
Telephone Operators (PT)  
\*Town Engineers (PT)  
Tree Trimmers  
Truck Drivers

Van Drivers

Water Crew Chiefs  
Water District Clerks (PT)  
Water Maintenance Workers  
Water and Sewer Maintenance Workers  
Water Treatment Plant Operators  
(In Civil Divisions with population of less than 5000)  
Water Treatment Plant Operators (PT)  
Water Treatment Plant Operator Trainees

(In Civil Divisions with populations of less than 5000)  
Welders  
Working Automotive Crew chiefs  
Working Crew Chiefs

(40)

Youth Counselors (PT)

\*Zoning Inspectors (PT)

Positions under the following titles in the Towns and Villages shown:

**TOWN OF AMHERST**

Archivist (PT)  
Assistant Curators-Exhibit Collections  
Assistant Plumbers  
Attendance Supervisors (PT)  
Conservator  
Coordinator of Employee Relations  
\*Coordinator of Federal and State Aid Program  
\*Coordinator of Nursing Home Ombudsmen (PT)  
Court Officers (PT)  
Electrician Crew Chiefs  
Exhibit Designers  
Field Assessor (PT)  
Laboratory Technician (Environmental Chemistry) (PT)  
Museum Aides  
\*Museum Director  
Occupational Therapist Aide (PT)  
Police Complaint Writer (PT)  
Police Physician (PT)  
Program Leaders Youth (PT)  
Program Supervisors Youth (PT)  
Recreation Leader Senior Citizens (PT)  
Recreation Therapist (PT)  
Researchers  
Senior Electricians (PT)  
Senior Maintenance Workers  
Senior Plumber  
Survey Assistants (PT)  
Wastewater Facilities Mechanic  
Youth Activities Leaders (PT)



**TOWN OF BOSTON**

(41)

Assessment Clerk (PT)  
Court Officer (PT)  
\*Deputy Town Clerk (PT)

**TOWN OF BRANT**

\*Deputy Town Clerk (PT) (2)

**TOWN OF CHEEKTOWAGA**

Accounting Assistant (PT)  
Automotive Body Repairworker  
Building Maintenance Mechanic  
Chief Bingo Inspector (PT)  
\*Coordinator of Employee Relations  
Director of Personal Services  
\*Employment and Training Services Director II  
Gardener  
Graphic Artist  
Housing Inspector (PT)  
\*Legal Assistant (PT)  
Mail Clerk (PT)  
Motor Equipment Operator-Welder  
Recreation Secretary (PT)  
Senior Caretaker  
Senior Maintenance Worker  
Senior Sewage Maintenance Worker  
Senior Traffic Maintenance Worker  
Traffic Maintenance Worker

**TOWN OF CLARENCE**

Deputy Recreation Director (PT)  
Planning Consultant (PT)  
Real Property Appraisal Technician (PT)  
Security Officers (PT)

**TOWN OF COLDEN**

Real Property Appraiser-Estimator Trainee (PT)

**TOWN OF CONCORD**

(42)

Court Officer (PT)  
Youth Director (PT)

**TOWN OF EDEN**

\*Bookkeeper (PT)  
\*Deputy Town Clerk (PT)

**TOWN OF ELMA**

Bookkeeper (PT)  
\*Deputy Town Clerk (PT)  
Real Property Appraiser (PT)  
Secretary to Director, Youth Recreation (PT)

**TOWN OF EVANS**

Budget Specialist (PT)  
\*Fire Marshall (PT)

**TOWN OF GRAND ISLAND**

\*Bookkeeper (PT)  
Receptionists (PT)  
Senior Engineer Assistant (PT)

**TOWN OF HAMBURG**

Court Officer (PT)  
\*Deputy Town Clerk (PT)  
Executive Secretary-Youth Bureau (PT)  
Project Engineer (PT)  
Senior Crew Chief  
Traffic Safety Program Coordinator (PT)

**TOWN OF HOLLAND**

Assistant Arts and Crafts Instructors (PT)  
\*Enforcement Officers (PT)  
Motor Equipment Operators and Truck Drivers  
Water Superintendent (PT)

**TOWN OF LANCASTER**

(43)

Assessor III  
Assistant Director of Recreation II (PT)  
Branch Librarian (PT)  
Drug Counselors (PT)  
Highway Maintenance Clerk (PT)  
Program Coordinator-Youth Board (PT)  
Real Property Appraiser-Estimator Trainee (PT)  
Senior Clerk Typists (PT)  
Sewer Superintendent (PT)  
Superintendent of Buildings (PT)  
Town Drainage Officer (PT)  
Tutor (PT)  
Water Superintendent (PT)  
Youth Employment Counselor (PT)

**TOWN OF MARILLA**

Deputy Town Clerk (PT)

**TOWN OF NEWSTEAD**

Real Property Appraiser (PT)

**TOWN OF ORCHARD PARK**

Assistant Crew Chief  
Assistant Maintenance Worker  
Court Officer (PT)  
Deputy Recreation Director (PT)  
Executive Director, Youth Bureau (PT)

**TOWN OF SARDINIA**

\*Administrative Assistant (PT)  
\*Bookkeeper (PT)

**TOWN OF TONAWANDA**

Assistant Crew Chiefs  
Computer Operator (PT)  
\*Director of Labor Relations  
\*Employment and Training Services Director II  
Gardener  
Juvenile Aide Assistant (PT)

Key Punch Operators (PT)  
Laboratory Assistant  
Licensed Practical Nurses (PT)  
Maintenance Crew Chiefs  
Paramedic Trainees (PT)  
Paramedics (PT)  
\*Secretary to Director of Labor Relations  
Senior Maintenance Workers  
Sign Shop Fabricator  
Wastewater Treatment Plant Assistants

(44)

### **TOWN OF WALES**

\*Deputy Town Clerk (PT)

### **TOWN OF WEST SENECA**

Account Clerk Mini Computer Operator (PT)  
Community Development Loan Officer (PT)  
\*Coordinator of Federal and State Aid Programs  
Coordinator of Peer Counseling (PT)  
Executive Director-Youth Board (PT)  
Fire Alarm Maintenance Workers  
Recreation Supervisor-Senior Citizens (PT)  
Warrant Clerk (PT)  
Wastewater Pump Station Operator  
Youth Service Program Coordinator (PT)

### **VILLAGE OF ALDEN**

Court Officer (PT)  
\*Village Engineer (PT)  
Senior Water and Sewage Treatment Plant Operator  
Water and Sewage Treatment Plant Operator  
(In a Civil Division with population of less than 5000)

### **VILLAGE OF ANGOLA**

Village Assessor (PT)

### **VILLAGE OF BLASDELL**

\*Building and Plumbing Inspector (PT)

**VILLAGE OF DEPEW**

(45)

\*Administrative Assistant (PT)  
Automotive Body Repairworker  
Fire Marshall (PT)

**VILLAGE OF EAST AURORA**

Caretaker/Meter Repairworker  
Dog Control Officer-Water Meter Repairworker

**VILLAGE OF HAMBURG**

Rental Supervisor (PT)

**VILLAGE OF KENMORE**

Electrician Crew Chief  
Fire Fighters (PT)  
Forestry Supervisor  
Juvenile Aide Assistant (PT)

**VILLAGE OF LANCASTER**

Civil Engineer (PT)  
Fire Alarm Maintenance Worker  
Fire Alarm Superintendent (PT)

**VILLAGE OF NORTH COLLINS**

Security Officer (PT)

**VILLAGE OF SLOAN**

Mechanic (PT) (Firehouse)

**VILLAGE OF WILLIAMSVILLE**

Parking Enforcement Officer (PT)

**APPENDIX B**

(46)

**NON-COMPETITIVE POSITIONS**

**\*CONFIDENTIAL AND POLICY TITLES**

**SPECIAL DISTRICT SERVICE**

Positions under the following titles in all Special Districts:

Copy Machine Operators

**FIRE DISTRICTS**

Assistant Mechanics (PT)

Mechanics (PT)

**KENMORE HOUSING AUTHORITY**

Lead Maintenance Worker

**APPENDIX B**

(47)

**NON-COMPETITIVE POSITIONS**

**\*CONFIDENTIAL AND POLICY TITLES**

**SCHOOL DISTRICT SERVICE**

Account Clerks (PT)  
Account Clerk Typists (PT)  
Accountants (PT)  
Assistant Automotive Mechanic Crew Chiefs  
Assistant Community Relations Coordinators (PT)  
Assistant Maintenance Mechanic Crew Chiefs  
Assistant Public Relations Director (PT)  
Automotive Body Repairworkers  
Automotive Mechanic Crew Chiefs  
Automotive Mechanic Helpers  
Automotive Mechanics

Bakers  
Bus Driver-Laborer  
Bus Drivers  
Business Managers (PT)

Carpenters  
Census Takers (PT)  
Clerks (PT)  
Clerk Stenographers (PT)  
Clerk Typists (PT)  
Community Relations Coordinators (PT)  
Computer Aides  
Cook-Managers  
Cooks  
Copy Machine Operators  
Custodians (PT)

Data Processing Control Clerks (PT)  
Day Care Aides  
Delivery Service Chauffeur  
Director of Data Processing  
\*Director of Employee Negotiations  
\*Director, Regional Center for Economic Development  
Duplicating Machine Operators (PT)

Electricians

Gardeners  
Graphic Artists Aides  
Graphic Artists  
Grounds Crew Chief

Head Bus Drivers  
Home School Coordinator

Interpreters for the Deaf

Key Punch Operators (PT)

Licensed Practical Nurses (Schools)  
Lifeguards (PT)

Maintenance Mechanic Crew Chiefs  
Maintenance Mechanic Helpers  
Maintenance Mechanics  
Microcomputer Decision Support Specialists  
Microcomputer Repair Technicians  
Microcomputer Technical Support Specialists  
Motor Equipment Operators

Nurse Practitioners (PT)  
Nurse's Aides

Occupational Therapists (PT)  
Offset Machine Operators (PT)

Painters  
Payroll Clerks (PT)  
Physical Therapists (PT)  
Plasterers  
Plumbers  
Printers  
Public Relations Directors (PT)

Real Property Manager (Schools) (PT)  
Registered Professional Nurses (Schools)

School Dentists (PT)  
School Monitors  
\*School Physician  
\*School Physicians (PT)  
Security Officers (PT)



Senior Account Clerks (PT)  
Senior Clerk Stenographers (PT)  
Senior Clerk Typists (PT)  
Senior Duplicating Machine Operator (PT)  
Senior Graphic Artists (PT)  
Senior Library Clerks (PT)  
Service Station Supervisor  
Supervisors of Attendance (PT)  
\*Supervisors of Transportation (PT)

(49)

Teachers' Aides  
Telephone Operators (PT)  
Television Technicians

Varsity Operators (PT)  
Vocational Evaluator (PT)

Welders

**\*CONFIDENTIAL AND POLICY INFLUENCING TITLES**

**IN ALL OFFICES AND DEPARTMENTS WHERE THE FOLLOWING  
POSITIONS EXISTS:**

Section 55-a-designated positions in titles where the incumbent is certified either by the Commission for the Blind and Visually Handicapped in the State Department of Social Services as being physically disabled by blindness or by the New York State Office of vocational and Educational Services for individuals with disabilities.