

# SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, NY AND REPLY TO MUNICIPALITY

Note: Please complete and send one copy with attachments to Erie County Division of Planning,  
Room 1053, 95 Franklin Street, Buffalo, N.Y. 14202. Retain a copy for your files.

DO NOT WRITE IN THIS SPACE

Case No.: \_\_\_\_\_

Received: \_\_\_\_\_

The proposed action described herein is referred in accordance with the provisions of the General Municipal Law, which provides that if no reply is received in 30 days after receipt of full information including a SEQR EAF if applicable, the municipal agency may take final action without considering such reply. If, however, reply is received at any time prior to municipal action, such reply must be considered.

## Description of Proposed Action

**1. Name of Municipality:**

**2. Hearing Schedule:**                      **Date**    **Time**    **Location**

**3. Action is before:**                      Legislative Body                                      Board of Appeals                                      Planning Board

**4. Action consists of:**                      New Ordinance                                      Rezone/Map Change                                      Ordinance Amendment

Site Plan                                      Variance                                      Special Use Permit                                      Other

**5. Location of Property:**                      Entire Municipality                                      Specific as follows:

**6. Referral required as Site is within 500' of:**                      State or County Property/Institution                                      Municipal Boundary                                      Farm Operation located in an Agricultural District

Expressway                                      County Road                                      State Highway                                      Proposed State or County Road, Property, Building/Institution, Drainageway

**7. Proposed change or use:**

**8. Other remarks: (ID#, SBL#, etc.)**

**9. Submitted by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Mailing Address:**

## Reply to Municipality by Erie County Division of Planning

Receipt of the above-described proposed action is acknowledged on \_\_\_\_\_. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1.  The proposed action is not subject to review under the law.
2.  Form ZR-3, Comment on Proposed Action is attached hereto.
3.  The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.
4.  No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning: \_\_\_\_\_ Date: \_\_\_\_\_