

Erie County Ethics Board

November 2014 Meeting Minutes

November 3, 2014

8:00 a.m.

MEMBERS PRESENT: Steven Schwartz, Chair
Chris Trapp, Vice-Chair
Kim Bowers, Secretary
Rebecca Town
Jeremy Toth, Ex-Officio

STAFF PRESENT: Tami Burns-DiCioccio, Administrative Staff

MEMBERS ABSENT: Anna Falicov

1. Review and approval of September 2014 minutes:
 - Motion made by Chris Trapp and seconded by Kim Bowers to approve the September minutes as written. All present voted in favor and the motion passed.
2. Website / Email Updates:
 - No report.
3. Communications:
 - FOIL request by Paul Wolf for Chris Jacobs' financial disclosure –sequence of communications took place.
 - Steve Schwartz will follow up with response to Paul Wolf's concerns.
4. Old Business:
 - Review & Revise responses to follow-up requests for information on financial disclosures. The board will review follow up letters for wording based on concerns received from the letter.
 - Will provide more detail within the letter to clarify when no response is required.
 - Tami will send out response letters to the Board for review / comments. Anna will review wording and compile suggested revisions, if any.
 - Code of Ethics (drafted by Davis): review and compare to our current Code. Prepare for comments and/or recommendations for the next meeting.
5. New Business:
 - A proposal was made to eliminate February, August, October and December meetings; September '15 meeting moved to 14th. All were in favor with the stipulation that if a meeting needed to be held in one of those months, the Board would do so on the 1st Monday of the month as normally scheduled.
 - December '14 meeting has been cancelled.
 - January '15 meeting – review letter to dept heads, as well as to those who receive the financial disclosure; report annual create to the County; hold annual election of officers.
6. Motion to adjourn was made by Trapp and seconded by Bowers. All present voted in favor and the meeting was adjourned at 8:40 a.m.