

**ERIE COUNTY DEPARTMENT OF HEALTH
DIVISION OF PUBLIC HEALTH LABORATORIES AND ENVIRONMENTAL HEALTH
SERVICES**

**APPLICATION FOR A PERMIT TO CONSTRUCT OR ALTER A
PRIVATE SEWAGE TREATMENT SYSTEM FOR RESIDENTIAL LOTS**

A COPY OF THE LAND SURVEY OF THE BUILDING LOT FOR WHICH THIS APPLICATION IS BEING SUBMITTED IS REQUIRED. THE SURVEY OR SITE PLAN MUST INCLUDE: EXISTING BUILDING LOCATIONS WITH APPROXIMATE DIMENSIONS, PROPOSED STRUCTURES INCLUDING POOLS, EASEMENTS, STREAMS, WATER WELLS, ROADS, ANY UNUSUAL TOPOGRAPHICAL FEATURES AND IF AVAILABLE FLOOD PLAINS, SETBACKS, AND WETLANDS.

Street Address of Building Lot _____ Town _____

Zip _____ S.B.L # of Building Lot _____

Is this lot located in an approved Realty Subdivision? _____

What is the name of the Realty Subdivision? _____

- New Construction (New House)
- Violation (Correcting a documented violation)
- Replacement (of existing system)
- Addition (Add on to existing system)

Name of Owner _____ Phone _____

Address of Owner _____ Town _____ Zip _____

Email address _____ Fax# (if available) _____

Number of Bedrooms _____ Size of Lot (Sq. Ft.) _____

Type of Water Supply: Public _____ Private (well, spring, etc.) _____

Enclose a check or money order, payable to the Erie County Commissioner of Finance for \$300.00 in payment for this requested permit.

**PLEASE COMPLETE AND RETURN TO:
Erie County Health Department
503 Kensington Ave
Buffalo, New York 14214**

**Please call the Department at 961-6800 approximately one week after submittal of this application to set up an appointment for a site visit. For additional information please visit www.erie.gov/health

I agree to construct and locate my water supply and sewage disposal system to meet the standards, rules and regulations of the Erie County Department of Health.

Signature of Owner

Date

Print Name of Owner

*Please note, any application received without a land survey or site map including all necessary information or without the required fee will be returned to the property owner for resubmittal with all required components.

ERIE COUNTY DEPARTMENT OF HEALTH SITE INVESTIGATION PREPARATION INSTRUCTIONS

In order for the Erie County Department of Health staff to design an appropriate onsite wastewater treatment system for your property they must first complete a site investigation. A site investigation consists of the inspector ensuring that all necessary information was included on the site survey submitted with your application, determining if the site is acceptable for an onsite wastewater treatment system and determining the type of soil and absorptive capacity of your soil. Once the site investigation is completed the inspector will determine the type of onsite wastewater treatment system necessary for your property. In some cases, the inspector will recommend the system be designed by a design professional; in other cases the inspector will provide an appropriate standard design for your lot.

If your lot is part of a subdivision please inform the inspector prior to the site investigation. It is possible that an onsite wastewater treatment system for your property was previously designed by a design professional. If you plan to subdivide your property and offer the lots for sale you must contact the Erie County Department of Health, Public Health Engineering division for further information at 961-6800. The Department of Health personnel can not design the onsite wastewater treatment systems for lots that are part of a Realty Subdivision.

Preparing your property for a site investigation:

Approximately one week after you submit your application you will need to contact the Department of Health to schedule your site investigation. The inspector assigned to your property will give you an approximate location, based on your site survey, for the location of your onsite wastewater treatment system. In the general location described to you by the investigator you must dig two holes approximately twenty (20) feet apart that are one (1) foot square at the bottom and 24 inches deep. These holes are used to determine the absorptive capacity of your soil. In between these two holes you must provide one (1) hand dug or augered hole that is at least six feet deep which is used to determine the types of soil on your property. If you encounter rock you may stop digging prior to five feet.

The two 24 inch holes must be presoaked the night before by filling the holes to the top with clean water. Do not put any water into the deeper hole. For the site investigation we will need you to provide two (2) additional five gallon pails of water per hole. Also, please mark each hole with a stake labeled with your name that is easily visible. The stakes should be placed next to each hole. This allows our inspector to easily locate and identify the necessary tests holes.

This service is for your protection and to help maintain a sanitary environment in your community. Do not hesitate to call the Erie County Department of Health at 961-6800 with any questions that you may have.