

Active Surveillance of Erie County Schools

Individual School Tasks:

- 1) Record daily number of staff and students absent
- 2) Record number of staff and students absent that cited influenza-like illness (ILI)
- 3) Record number of staff and students that went or were sent home during the day due to ILI
- 4) Document and briefly explain any unusual individual ILI reports (recent travel, hospitalization) or unusual ILI clusters (increased absences with similar symptoms-fever, sore throat, cough)
 - a. If there is no unusual ILI activity, please indicate so by simply stating **NONE** or **NORMAL** under the section entitled “Describe any unusual activity.”
- 5) Submit your school surveillance report to the associated school district office via email or fax (submission method to be determined by each school’s district office)

District Office Tasks:

- 1) Set up an email contact or fax number for receiving individual school surveillance reports
- 2) Document any schools that cited unusual ILI activity using the data provided by individual school reports
 - a. Please transcribe the data and descriptions of the unusual ILI activity provided by that school(s)
- 3) If there are no schools with unusual ILI activity, please indicate so by simply stating **NONE** or **NORMAL** across the grid provided
- 4) Submit your school district’s surveillance report daily via fax (716-858-7964) or email (health.survey@erie.gov)

Individual School Surveillance

School District: _____
 Principal Name: _____
 Contact Person: _____
 School Enrollment: _____
 Number of Faculty & Staff: _____

School Name: _____
 School Nurse: _____
 Contact Phone Number: _____

Date												
Students												
# Absent												
# Absent with ILI*												
# Sent home with ILI*												
Faculty & Staff												
# Absent												
# Absent with ILI*												
# Went home with ILI*												

* ILI - Influenza Like Illness includes fever $\geq 100^{\circ}\text{F}$ AND either sore throat or cough

Please note any unusual ILI activity in your school below:

Describe the Unusual Activity: _____

Describe the Unusual Activity: _____

Please forward report to your School District Office at: _____

