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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

July 10, 2012

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

RE: Buffalo Niagara Convention Center
Meeting Rooms Asbestos Abatement

Dear Honorable Members:

The Department of Public Works will be receiving bids for the subject project on July 10, 2012. Based on the schedule of events at the facility, the optimal time to execute this project is during the summer months. Legislative authorization is required for the County Executive to enter into a construction contract with the lowest responsible bidder and based upon the Legislature's summer recess, the County Executive is requesting authorization to award a contract to the lowest responsible bidder so construction may proceed during the summer.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,

Mark. C. Poloncarz, Esq.
Erie County Executive

MCP/bb
Enclosure

cc: John Loffredo, Department of Public Works

COMPTROLLER'S
RECEIVED
12 JUN 26 AM 10: 12

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Buffalo Niagara Convention Center
Meeting Rooms Asbestos Abatement
Date: June 26, 2012

SUMMARY

This resolution is seeking authorization for the County Executive to enter into a contract with the lowest responsible bidder for an amount not to exceed $220,000.00. This will allow for the abatement work to be done during the summer months when there are fewer events at the Buffalo Niagara Convention Center.

FISCAL IMPLICATIONS

Funds for the project are currently available from the approved and adopted 2011 County Budget, SAP project account: A.11003 - 2011- Countywide Code and Environmental Compliance

REASON FOR RECOMMENDATION

The carpet is being replaced in the Meeting Rooms on the north and south ends of the first floor. The removal of the existing carpet and original VCT floor tile revealed mastic that contains ACM materials which must be abated.

BACKGROUND INFORMATION

In order to replace carpet in the meeting rooms, the existing floor tile mastic must be abated. All work must be performed this summer during the lowest schedule of Convention Center use.

CONSEQUENCES OF NEGATIVE ACTION

If the existing floor tile and mastic is not abated, the existing carpet cannot be replaced and will continue to wear and become a health, safety and tripping hazard.

STEPS FOLLOWING APPROVAL

Upon Legislative approval, a contract will be entered into with the lowest responsible bidder.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

Cash available/Availability of Funds: $1,233,105.
- LHS

Lorne H. Steinhart

LORNE H. STEINHART 6/27/12
Deputy Comptroller
Comptroller's Office

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Buffalo Niagara Convention Center
Meeting Rooms Asbestos Abatement

WHEREAS, the Department of Public Works will be receiving bids on July 10, 2012 for the Buffalo Niagara Convention Center - Meeting Rooms Asbestos Abatement project; and

WHEREAS, the last Legislative meeting before summer recess will not allow for the normal award process of construction contracts after bids are received; and

WHEREAS, the County Executive is seeking prior authorization to award a contract to the lowest responsible bidder,

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to award a contract to the lowest responsible bidder so the work can proceed during the summer months for a total contract, including construction contingency, not to exceed $220,000.00; and be it further

RESOLVED, that the Department of Public Works will report to the Legislature the value of the contracts awarded and to whom; and be it further;

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP Project Account: A.11003 – 2011 – Countywide Code Compliance and Environmental Compliance for a total amount not to exceed $220,000.00; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

TO: LORNE STEINHART, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT	COMPLETE ITEMS 1 THROUGH 5
1. CONTRACTOR'S NAME	
2. AMOUNT OF CONTRACT	Not to exceed $220,000.00
3. PROJECT NUMBER	A.11003-2011-Countywide Code and Environmental Compliance
4. PROJECT TITLE	Buffalo Niagara Convention Center Meeting Room Asbestos Abatement
5. DEPARTMENT CONTACT	Funding questions: Jeffrey P. Zack #8824 Letter pickup: Diane Bukowski at 8301

COMPTROLLER'S OFFICE	COMPLETE ITEMS 6 AND 7
6. AVAILABILITY OF FUNDS	$ 1,233,105.00
7. PERFORMED BY	Jackie Pulaski

Date sent to Comptroller's Office: June 26, 2012

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