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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

July 9, 2012

Erie County Legislature
92 Franklin Street – 4th Floor
New York 14202

RE: Erie Community College – North and City Campuses - 2012 Campus Security and Safety Upgrades

Dear Honorable Members:

The Department of Public Works will be receiving bids for the subject project during Legislative summer recess. Legislative authorization is required for the County Executive to enter into a construction contract with the lowest responsible bidder.

Based upon the legislative session schedule, the County Executive is requesting authorization to award a contract to the lowest responsible bidder during their summer recess. This resolution is also requesting authorization to enter into an Agreement Amendment with Wendel Companies for providing professional Architectural and Engineering design and construction administration services on this project.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,

Mark. C. Poloncarz, Esq.
Erie County Executive

MCP/bb
Enclosure

cc: John C. Loffredo, Department of Public Works

COMPTROLLER'S
RECEIVED
12 JUN 29 AM 11:06

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Erie Community College – North and City Campuses – 2012 - Campus Security and Safety Upgrades
Date: June 28, 2012

SUMMARY

This resolution is seeking authorization for the County Executive to enter into a contract with the lowest responsible bidder for an amount not to exceed $1,300,000.00 and to enter into an Agreement Amendment with the Architectural/Engineering firm of Wendel Companies to provide design and construction administration services for this project. This authorization will allow for work to commence during the summer months when the Legislature is on recess and fewer students are at Erie Community College.

FISCAL IMPLICATIONS

Funds for the project are currently available from the approved and adopted 2008 County Budget, SAP project account E.00072 - 2008 ECC-Campus Security

REASON FOR RECOMMENDATION

The installation of the devices such as emergency blue light telephone stations and additional cameras will increase the safety and security on the ECCN and ECCC campuses.

BACKGROUND INFORMATION

The new safety and security devices will be installed throughout multiple locations within the buildings and parking lots at ECCN and City campuses. Therefore, the optimal time to perform this work is this summer when the volume of students are lower.

CONSEQUENCES OF NEGATIVE ACTION

The safety and security of the students and employees on the campuses will be compromised.

STEPS FOLLOWING APPROVAL

When bids are received and reviewed a contract will be entered into by the County Executive with the lowest responsible bidder. An Agreement Amendment will be issued to Wendel Companies for the design and construction administration services.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

~~LORNE H. STEINHART~~ Mike Sokal
Deputy Comptroller
Comptroller's Office

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Erie Community College – North and City Campuses – 2012
Campus Security and Safety Upgrades

WHEREAS, the Department of Public Works will be receiving bids after the last legislative meeting before summer recess for the Erie Community College – North and City Campuses – 2012 - Campus Security and Safety Upgrades; and

WHEREAS, the last Legislative meeting before summer recess will not allow for the normal award process of a construction contract after bids are received; and

WHEREAS, the County Executive is seeking prior authorization to award a contract to the lowest responsible bidder; and

WHEREAS, the County Executive is requesting authorization to enter into an Agreement Amendment with Wendel Companies for providing professional Architectural and Engineering design and construction administration services for this project.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to award a contract to the lowest responsible bidder, during the Legislative summer recess, so the work can proceed during the summer months for a total contract, including construction contingency, not to exceed $1,300,000.00; and be it further

RESOLVED, that the County Executive is authorized to execute an Agreement Amendment with Wendel Companies for providing professional architectural and engineering design and construction administrative services for an amount not to exceed $25,000.00; and be it further

RESOLVED, that the Department of Public Works will report to the Legislature the value of the contract awarded and to whom; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP Project Account E.00072 - 2008 ECC-Campus Security, for a total amount not to exceed $1,325,000.00; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, Erie Community College, Chief Financial Officer and the Office of the Comptroller.

TO: LORNE STEINHART, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT		COMPLETE ITEMS 1 THROUGH 5
	CONSULTANT'S NAME	Wendel Companies
1.	CONTRACTOR'S NAME	Lowest responsible bidder
	CONSULTANT'S CONTRACT	Not to exceed $25,000.00
2.	AMOUNT OF CONTRACT	Not to exceed $1,300.000.00
3.	PROJECT NUMBER	E.00072-2008 ECC-Campus Security
4.	PROJECT TITLE	Erie Community College- Security and Safety Upgrades
		Funding questions: Jeffrey P. Zack #8824
5.	DEPARTMENT CONTACT	Letter pickup: Diane Bukowski at 8301

COMPTROLLER'S OFFICE		COMPLETE ITEMS 6 AND 7
6.	AVAILABILITY OF FUNDS	$ see below
7.	PERFORMED BY	Jackie Pulsifer

Date sent to Comptroller's Office: June 28, 2012

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COMMENTS: Available cash: $681,284.02 Also, the project is eligible for 50% state aid so claims must be filed in a timely manner to receive the reimbursements.