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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

July 10, 2012

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

RE: Erie Community College – 45 Oak Street - 2012 Roof Replacement

Dear Honorable Members:

The Department of Public Works will be receiving bids for subject project during the Legislative summer recess. Since the summer construction season is upon us, and Legislative authorization is required for the County Executive to enter into a construction contract with the lowest responsible bidder, and based upon the Legislative session schedule, the County Executive is requesting authorization to award a contract to the lowest responsible bidder so construction may proceed during the prime summer months of the construction season.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,

Mark. C. Poloncarz, Esq.
Erie County Executive

MCP/bb
Enclosure

cc: John C. Loffredo, Department of Public Works

COMPTROLLER'S RECEIVED
12 JUN 28 PM 2:25

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Erie Community College- 45 Oak St. - 2012 Roof Replacement
Date: June 28, 2012

SUMMARY

This resolution is requesting authorization for the County Executive to enter into a contract with the lowest responsible bidder for the roof replacement project located at ECC – 45 Oak Street, during the Legislature's summer recess for an amount not to exceed $1,750,000.00

FISCAL IMPLICATIONS

Funds for the project are currently from the approved and adopted 2011 Capital Budget, SAP project account E.11003 - 2011-Erie Community College – Roof County Wide. New York State will reimburse the County for 50% of the costs.

REASON FOR RECOMMENDATION

It is necessary that this approval be granted so that the Contract can be awarded to allow the Contractor to begin construction during good weather in the summer months.

BACKGROUND INFORMATION

In order to progress this project during the current construction season and take advantage of the best weather conditions we need to award the contract on a timely basis. However, since your Honorable Body will be on recess shortly, the County Executive is asking for authorization to award a contract to the lowest responsible bidder for an amount not to exceed $1,750,000.00, including construction contingency.

CONSEQUENCES OF NEGATIVE ACTION

If this project is not completed, the roof will continue to leak and will lead to further deterioration of the building and ultimately closure of the facility because it will become unsafe to occupy.

STEPS FOLLOWING APPROVAL

The County Executive will enter into an Agreement with the lowest responsible bidder for the roof replacement project located at Erie Community College – City Campus - 45 Oak Street when the bids are received during the Legislature's summer recess.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

~~LORNE H. STEINHART~~ Mike Szukala
Deputy Comptroller
Comptroller's Office

File: (DPW.ECC.45Oak.Roof Replacemt)

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Erie Community College – 45 Oak Street
2012 Roof Replacement

WHEREAS, Department of Public Works will be receiving bids for the ECC – 45 Oak Street – Roof Replacement project in the near future; and

WHEREAS, the Erie County Legislature will be in summer recess at the time when bids will be received; and

WHEREAS, it is desirable to proceed with this work since the roof is in a state of deterioration necessitating replacement prior to the coming winter season; and

WHEREAS, in order to progress this work and take advantage of the best weather conditions during the summer months,

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be authorized to enter into a contract for the roof replacement at Erie Community College – 45 Oak Street – Roof Replacement, with the lowest responsible bidder, for an amount not to exceed $1,750,000.00 including construction contingency; and be further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP project account E.11003–2011 Erie Community College – Roofs County Wide for an amount not to exceed $1,750,000.00.

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, Erie Community College, Chief Financial Officer and the Office of the Comptroller.

TO: LORNE STEINHART, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT	COMPLETE ITEMS 1 THROUGH 5
1. CONTRACTOR'S NAME	
2. AMOUNT OF CONTRACT	Not to exceed $1,750,000.00
3. PROJECT NUMBER	E.11003
4. PROJECT TITLE	Erie Community College - 45 Oak Street - 2012 Roof Replacement Funding questions: Jeffrey P. Zack #8824
5. DEPARTMENT CONTACT	Letter pickup: Diane Bukowski at 8301

COMPTROLLER'S OFFICE	COMPLETE ITEMS 6 AND 7
6. AVAILABILITY OF FUNDS	$ 2,000,000.00
7. PERFORMED BY	Jackie Pulsifer

Date sent to Comptroller's Office: June 28, 2012

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