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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

July 10, 2012

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Texas Engineering Extension (TEEX) Service Contract – Homeland Security Training and Exercise

Dear Honorable Members:

Enclosed please find an accompanying memorandum and proposed resolution from the Department of Emergency Services requesting authorization to utilize $133,333 from previously accepted Homeland Security grants and enter into a contract with Texas Engineering Extension to conduct weeklong training and an exercise using the Incident Command System for members of the Western New York Incident Management Team.

Should your Honorable Body require further information, I encourage you to contact Commissioner Dan Neaverth Jr. at the Department of Emergency Services. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/bb
Enclosure

cc: Dan Neaverth Jr., Department of Emergency Services

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Emergency Services
Re: Texas Engineering Extension (TEEX) Service Contract
Date: July 3, 2012

SUMMARY

It is recommended that the Erie County Legislature approve the attached resolution to award Texas Engineering Extension (TEEX) a contract with Erie County Department of Emergency Services to conduct a weeklong training program and an exercise for the Western New York Incident Management Team.

FISCAL IMPLICATIONS

There is no fiscal impact on the County's 2012 operating budget. The contract is 100% reimbursed through the previously approved FY 10 Urban Area Security Initiative grant.

REASONS FOR RECOMMENDATION

The Department of Emergency Services desires to hire this contractor to conduct a weeklong training as well as a final exercise to better prepare the members of the Western New York Incident Management Team to respond to natural or man-made disasters in the Western New York Region.

Texas Engineering Extension is a sole source vendor. The training is specifically designed and approved by the Department of Homeland Security (DHS). TEEX provides specific incident management training. Other schools in the DHS system focus on other response aspects such as radiological, weapons of mass destruction, and biological threats.

BACKGROUND INFORMATION

Emergency Services has received homeland security funds to assist the region in preparing for natural or man-made disasters. This training will assist the first responders of the Western New York Incident Management Team to receive training to better prepare them in their roles when disaster strikes. Through previously approved funding and approved budgets these grants allow for training of the first responders, utilizing this contractor will assist the department in meeting deliverables of these grants.

CONSEQUENCES OF NEGATIVE ACTION

The Department of Emergency Services will not be able to hire this contractor and meet the deliverables of the grants.

STEPS FOLLOWING APPROVAL

The County Executive will sign the contract, the consultant will be hired and the Department of Emergency Services will fulfill its requirements.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF EMERGENCY SERVICES

RE: Texas Engineering Extension (TEEX) Service Contract

WHEREAS, the Department of Homeland Security through the NYS Department of Homeland Security and the Erie County Department of Emergency Services have agreed to provide funding in federal assistance to continue the implementation of programs to enhance the ability of Erie County to manage emergency and disaster situations; and

WHEREAS, in furtherance of those homeland security training goals, the County Executive has requested authorization to enter into a contract for $133,333 with Texas Engineering Extension (TEEX), a sole source provider, to conduct a weeklong training and an exercise for members of the Western New York Incident Management Team; and

WHEREAS, there is funding available in FY 10 Urban Area Security Initiative Grant Program to cover the costs incurred for this training;

WHEREAS, the contract will be managed by the Erie County Department of Emergency Services

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the County Executive to enter into contract with Texas Engineering Extension (TEEX), a sole source provider, to conduct a weeklong training and an exercise for members of the Western New York Incident Management Team in the amount of $133,333.00, said funds to be obtained from currently budgeted available balances in account 516020 grant HS167UASI1013 in the Department of Emergency Services; and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive's Office, the Division of Budget and Management, the Department of Personnel, the Department of Emergency Services c/o Melissa Calhoun, the County Comptroller, and the County Attorney.