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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

September 17, 2012

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Department of Senior Service's position transfer

Dear Honorable Members:

The attached resolution requests authorization for the Department of Senior Services to transfer one Case Manager position, currently budgeted for in the Department's 163CONNECTS1112 grant, to the department's 163III-E2012 grant as of October 1, 2012.

Should your Honorable Body require further information, I encourage you to contact Anthony Gregorczyk, Supervisor of Grants Administration in the Department of Senior Services. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/bb
Enclosure

cc: Anthony Gregorczyk, Department of Senior Services

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Senior Services
Re: Department of Senior Service's position transfer
Date: July 27, 2012

SUMMARY

One Senior Services Case Manager (position #870) is currently budgeted for in the department's 163Connects1112 grant which ends on September 30, 2012. As of October 1, 2012 position #870 is not budgeted for in any other Senior Services grant. To retain this employee, the Department is requesting approval to transfer the position, effective October 1, 2012 to the 163III-E2012 grant, and fund the position with available appropriations in the III-E grant.

FISCAL IMPLICATIONS

No additional County funds are required. Personnel service appropriations exist in the 163III-E2012 grant to provide funding to retain the employee.

REASONS FOR RECOMMENDATION

To preserve the Department's ability to serve the frail, homebound elderly of Erie County. The existing caseloads are large and staff is stretched to serve all who are in need.

BACKGROUND INFORMATION

Case manager position #870 was initially budgeted for in the Department's 163WRAP-SOFA1213 grant, as part of the 2012 adopted County budget. Upon subsequently learning that WRAP-SOFA funding was eliminated for the 2012-13 fiscal year, Senior Services through Legislative Resolution 5E-14 (2012) transferred the position to the 163CONNECTS1112 grant, with determination of the funding source after September 30, 2012 to be addressed via another resolution after reviewing mid-year staffing levels

CONSEQUENCES OF NEGATIVE ACTION

Senior Services would be required, as of October 1, 2012, to lay off a Case Manager which would negatively impact the Department's case management function and our ability to provide services to frail elderly residents of Erie County.

STEPS FOLLOWING APPROVAL

The Department will process the payroll changes.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF SENIOR SERVICES

RE: Department of Senior Service's position transfer

WHEREAS, Senior Services Case Manager position #870 is currently budgeted for in the department's 163CONNECTS1112 grant, which ends on September 30, 2012; and

WHEREAS, Case Manager position #870 is not budgeted for in any other Senior Services grant after September 30, 2012; and

WHEREAS, the Department desires to retain this current employee, to preserve the Department's ability to serve the frail, homebound elderly of Erie County; and

WHEREAS, the Department has identified available personnel appropriations in the Department's 163III-E2012 grant to fund Case Manager position #870 through the end of 2012; and

WHEREAS, no additional County funds are required nor are budget revisions necessary to affect this transfer.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be and hereby is authorized to transfer, as of October 1, 2012, Senior Services Case Manager position #870 from the 163CONNECTS1112 grant to the 163III-E2012 grant, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget and Management, the Comptroller's Office, and the Departments of Law, Personnel, and Senior Services.