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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

October 9, 2012

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

RE: Sanitary & Site Utility Improvements
Lancaster Highway Facility & Sign Shop

Dear Honorable Members:

The attached resolution seeks authorization for the County Executive to enter into an agreement with the firm of Trautman Associates Architects/Engineers for providing professional design services for Sanitary & Site Utility Improvements – Lancaster Highway Facility & Sign Shop.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,

Mark C. Poloncarz, Esq.
Erie County Executive

Enclosure
MCP/tc

cc: John C. Loffredo, Commissioner of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Sanitary & Site Utility Improvements – Lancaster Highway Facilities & Sign Shop
Date: October 9, 2012

SUMMARY

The highway maintenance building at the Department of Public Works' Division of Highways facility on Cemetery Road in Lancaster requires sanitary and site improvements to the utilities currently feeding the existing buildings and other structures on the site. The site utilities need to be relocated due to demolition of the existing main building for reconstruction of the Cemetery Road Bridge.

The County Executive is requesting authorization from your Honorable Body to enter into an Agreement Amendment with the firm of Trautman Associates to provide professional design services for this project for an amount not to exceed $22,000.00.

FISCAL IMPLICATIONS

Funds are currently available from the 2011 approved capital budget in SAP Project B.11002.3 – County Wide Highway Facility Building Improvements.

REASONS FOR RECOMMENDATION

The utilities such as water, electrical power sewer and gas must be relocated and reconnected due to the demolition of the main maintenance building for construction of the Cemetery Road Bridge.

BACKGROUND INFORMATION

An existing highway maintenance building at the Erie County Cemetery Road Highway Facility was demolished as part of a bridge and road construction project. The utilities are currently feeding through the maintenance building and will need to be relocated.

CONSEQUENCES OF NEGATIVE ACTION

If the site utilities are not relocated, then operations at the facility cannot take place.

STEPS FOLLOWING APPROVAL

The County Executive will execute an Agreement Amendment with the firm of Trautman Associates Architects/Engineers so the design work can proceed.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

LORNE STEINHART
Deputy Comptroller
Comptroller's Office

JCL:dab

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Sanitary & Site Utility Improvements
Lancaster Highway Facility & Sign Shop

WHEREAS, your Honorable Body has previously authorized the County Executive to enter into a General Architectural/Engineering Services Agreement with Trautman Associates for providing professional design services on Erie County projects; and

WHEREAS, the existing highway maintenance building at the Department of Public Works' Division of Highways district facility on Cemetery Road in Lancaster was demolished as part of a current bridge and road construction project on Cemetery Road and to maintain current facility operations, sanitary and site utility improvements are required; and

WHEREAS, Trautman Associates has the necessary expertise and manpower to provide professional design services for the utilities relocation.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to execute an Agreement Amendment with the firm of Trautman Associates for providing professional Architectural/Engineering Services for relocating the site utilities at the Erie County Lancaster Highway Facility for an amount not to exceed $22,000.00; and be it further

RESOLVED, that the Comptroller's office be authorized to make payment for all the above from SAP Project Account B.11002.3 – Countywide Highway Facility Building Improvements for an amount not to exceed $22,000.00; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

TO: LORNE STEINHART, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT	COMPLETE ITEMS 1 THROUGH 5
1. CONTRACTOR'S NAME	Trautman Associates
2. AMOUNT OF CONTRACT	Not to Exceed $22,000.00
3. PROJECT NUMBER	B.11002.3
4. PROJECT TITLE	Sanitary & Site Improvements Lancaster Highway Facility & Sign Shop
5. DEPARTMENT CONTACT	Funding questions: Jeffrey P. Zack, PE at 8824 Letter pickup: Diane Bukowski at 8301

COMPTROLLER'S OFFICE	COMPLETE ITEMS 6 AND 7
6. AVAILABILITY OF FUNDS	$
7. PERFORMED BY	
Date Sent to Comptroller's Office:	October 1, 2012

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