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September 25, 2012

Hon. Maria R. Whyte  
Commissioner  
Erie County Dept. of Environment & Planning  
95 Franklin St.—10<sup>th</sup> Floor  
Buffalo, NY 14202

Dear Commissioner Whyte:

Thank you for your letter of September 17, bringing to our attention that WNYBAC had not submitted a written report for the capital project grant we received in 2011 (\$30,000). I apologize for this oversight, as I was not aware that such documentation had not been submitted when I assumed the Directorship of WNYBAC in May of this year.

Moreover, I am writing to document that the capital project funds we received have not yet been expended. This generous grant received by the County was for the sole purpose of installing an elevator to make our building at 468 Washington Street fully accessible. Additional funding for this project has been secured from the Cummings Foundation, but unfortunately a funding gap to complete the project, currently estimated comprehensively at \$83,000, remains. We did not think it prudent to begin the project until all necessary funds were in place.

We remain confident that we can secure the additional funding necessary to begin this project and expend the Erie County capital project grant in the near future, and we will, of course, keep your office apprised on our progress in this regard. Thank you in advance for your patience and consideration of our situation. However, if you have any additional questions at this time, please feel free to contact the undersigned.

Best regards,

Handwritten signature of Charles D. Grieco in black ink.

Charles D. Grieco  
President  
(716) 843-3844

Handwritten signature of Eric Jackson-Forsberg in black ink.

Eric Jackson-Forsberg  
Executive Director  
(716) 949-2574