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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

November 26, 2012

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

Re: Department of Public Works – Transfer of Funds

Dear Honorable Members:

The Department of Public Works intends to purchase cleaning equipment in order to maintain the appearance of various County-owned buildings located in the downtown area.

The purchase will be funded by the existing operations budget for Buildings and Grounds. No increase in the budget is required. This resolution authorizes the transfer of funds between accounts within the operations budget.

Should your Honorable Body require further information, I encourage you to contact Commissioner John Loffredo of the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,

Mark C. Poloncarz, Esq.
Erie County Executive

cc: John Loffredo
Enclosure

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Department of Public Works - Transfer of Funds
Date: November 26, 2012

SUMMARY

The Department of Public Works requests authorization of the transfer of funds between accounts within the 2012 operations budget for the Division of Buildings & Grounds.

FISCAL IMPLICATIONS

There is no fiscal impact from this resolution since the budget is not being increased.

REASONS FOR RECOMMENDATION

The transfer of funds will allow the Division of Buildings and Grounds to purchase equipment necessary to maintain the cleanliness of floors within County-owned buildings located in the downtown area.

BACKGROUND INFORMATION

This Division of Buildings & Grounds initiated a program during 2012 to improve the appearance and cleanliness of various county-owned buildings. The 2012 operations budget did not provide funding in the proper account to allow for the purchase of the needed equipment.

CONSEQUENCES OF NEGATIVE ACTION

The Department will be unable to procure equipment needed to maintain the cleanliness of County-owned buildings.

STEPS FOLLOWING APPROVAL

The Division of Buildings and Grounds will initiate the transfer of funds with the Budget Department. The equipment will be purchased when the funds transfer is completed.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Department of Public Works - Transfer of Funds

WHEREAS, the Department of Public Works intends to purchase cleaning equipment in order to maintain the cleanliness of County-owned buildings; and

WHEREAS, Business Area 122, Account 50561410 Lab and Technical Equipment, is underfunded by $15,000 in the 2012 operations budget; and

WHEREAS, funding for the equipment is available in Business Area 122, Account 506200 Maintenance and Repair, in the 2012 operations budget; and

WHEREAS, a transfer of funds in the amount of $15,000 will remedy the funding shortfall and allow for the purchase of the needed cleaning equipment.

NOW, THEREFORE, BE IT

RESOLVED, that the following budget amendments are hereby authorized in the 2012 current budget, Department of Public Works, Business Area 122, Fund 110, Cost Center 12220

Account	Description	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
506200	Maintenance & Repair	$ 736,732	($15,000)	$721,732
561410	Lab & Tech Equip	$11,300	$15,000	$26,300
TOTAL REVENUES		$748,032	$0	$748,032

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive, the Office of the Comptroller, the Division of Budget and Management, and the Department of Public Works.