



# COUNTY OF ERIE

**MARK C. POLONCARZ**  
COUNTY EXECUTIVE

January 4, 2013

Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, New York 14202

**Re: Authorization to enter in contract with  
City of Buffalo, Division for Youth**

Dear Honorable Members:

Attached, please find a proposed resolution and an accompanying memorandum from the Erie County Probation Department requesting authorization for the County Executive to enter into contract with the City of Buffalo, Division for Youth. The Probation Department is implementing a Juvenile Accountability Block Grant (JABG) and will be working with the City of Buffalo to co-facilitate a series of training sessions for juvenile males

This program will enable the Probation Department to work in partnership with the City of Buffalo to provide training to young men under the supervision of the Probation Department to address accountability and reduce recidivism. The Probation Department and the City of Buffalo, Division for Youth will each provide a facilitator for the project.

Should your honorable body require further information, I encourage you to contact Brian McLaughlin at the Probation Department. Thank you for your consideration on this matter.

Sincerely yours,

  
Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/bb  
Enclosure

cc: Brian McLaughlin, Probation Department

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Erie County Probation Department  
**Re:** Authorization to enter in contract with City of Buffalo, Division for Youth  
**Date:** January 3, 2013

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### **SUMMARY**

The attached resolution and accompanying memorandum requests authorization for the County Executive to enter in contract with the City of Buffalo, Division for Youth, to provide facilitation services for the Probation Department's 2013 Juvenile Accountability Block Grant (JABG). This grant has already been approved in the 2013 Budget – Book B Special Funds (page 21). The Probation Department and the City of Buffalo, Division for Youth will co-facilitate a series of training sessions. Participants will be male juveniles under the supervision of the Probation Department.

### **FISCAL IMPLICATIONS**

There are no fiscal implications. The funds for this contract have been budgeted from the grant award.

### **REASONS FOR RECOMMENDATION**

The Erie County Probation Department will need to establish a contract to reimburse the City of Buffalo for the cost of their facilitator's salary, fringe, and expenses in working on the project.

### **BACKGROUND INFORMATION**

The Erie County Probation Department (ECPD), as per the JABG grant work plan established by the Department of Criminal Justice Services (DCJS), will be implementing the Council of Boys and Young Men program for male juveniles. Each session will consist of 10 weekly workshops of 10 -15 juveniles, co-facilitated by a staff member of the Probation Department and an experienced trainer from the City of Buffalo Division for Youth. Four sessions are planned through out the year.

The ECPD will need to establish a contract with the City of Buffalo so that the county can reimburse the city for services provided. The cost for this contract is included in the approved budget for the grant. Currently the City of Buffalo, Division for Youth is the only local agency that has a trained facilitator for this program.

## **CONSEQUENCES OF NEGATIVE ACTION**

The County will be unable to fulfill the established work plan and forfeit funding supporting a program amounting to \$31,616, intended to address accountability for juvenile offenders.

## **STEPS FOLLOWING APPROVAL**

Certified copies of this resolution will be forwarded to the Division of Budget & Management, the Office of the Comptroller, the County Attorney, and the Probation Department c/o Dina Connors Room 112, 1 Niagara Plaza

**A RESOLUTION SUBMITTED BY:  
Erie County Probation Department**

**RE: Authorization to enter in contract with  
City of Buffalo, Division for Youth**

**WHEREAS, the Erie County Probation Department has an approved Juvenile Accountability Block Grant (JABG) for \$31,616 in the adopted 2013 Budget – Book B Special Funds (page 21); and**

**WHEREAS, the Probation Department will be partnering with the City of Buffalo, Division of Youth to facilitate Council of Boys and Young Men training sessions; and**

**WHEREAS, the City of Buffalo, Division for Youth, is currently the only agency locally with a trained facilitator for the Council of Boys and Young Men program.**

**NOW, THEREFORE, BE IT**

**RESOLVED, that the Erie County Executive is hereby authorized to enter into contracts and amendments to these contracts, with the City of Buffalo, Division of Youth, Room 2301, City Hall, Buffalo, NY 14202; and be it further**

**RESOLVED, that the Erie County Legislature hereby makes a finding that it is impracticable to follow the RFP procedures for the professional service contracts with the City of Buffalo, Division for Youth as they are sole source providers of the training outlined in the grant work plan, and hereby waives the procedures outlined in Section 19.08 of the Erie County Administrative Code, and be it further**

**RESOLVED, that the funds necessary to cover the costs of this contract have been appropriated in the 2013 Erie County Budget – Book B Special Funds (page 21); and be it further**

**RESOLVED, that certified copies of this resolution be sent to the County Executive's Office, the Division of Budget and Management, the County Comptroller, the County Attorney, and the Probation Department c/o Dina Connors Room 112, 1 Niagara Plaza.**