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# COUNTY OF ERIE

**MARK C. POLONCARZ**  
COUNTY EXECUTIVE

February 4, 2013

Erie County Legislature  
25 Delaware Avenue  
Buffalo, New York 14202

**RE: Erie County Sewer District No. 3  
Engineer Term Agreement  
Work Order: ARC-1**

Dear Honorable Members:

Enclosed please find an accompanying memorandum from the Department of Environment and Planning, Division of Sewerage Management for the issuance of work order as authorized by the Erie County Legislature's November 8, 2012 resolution, related to a 3-year Term Agreement.

Should your honorable body require further information, I encourage you to contact Joseph L. Fiegl, P.E. in the Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely,

Mark Poloncarz, Esq.  
Erie County Executive

MCP:MS:bs  
Enclsoure

cc: Joseph L. Fiegl, P.E.  
Maria R. Whyte

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Environment and Planning  
**Re:** Erie County Sewer District No. 3  
Engineer Term Agreement  
Work Order: ARC-1  
**Date:** January 14, 2013

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### **SUMMARY**

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's approval of work order ARC-1 with Arcadis of New York, Inc. for Erie County Sewer District No. 3, in the amount of \$48,791.41.

### **FISCAL IMPLICATIONS**

This work order does not impact on the County's General Fund. The cost for the engineering work related to this communication will be paid from the Erie County Sewer District No. 3 Fund 220 Cost Center 183 Account 516020 professional services. Fifty percent of the total amount will be billed to Steuben Foods.

### **REASONS FOR RECOMMENDATION**

The purpose of this work order is to evaluate the current conditions of the Elma Pumping Station of Erie County Sewer District No. 3 and identify the pumping station upgrades necessary to handle Steuben Foods' short term growth. Arcadis has a history working with Steuben Foods and Erie County Sewer District No. 3, and is qualified for this assignment.

### **BACKGROUND INFORMATION**

On November 8, 2012 the Erie County Legislature passed a resolution authorizing a 3 year term with Arcadis of New York, Inc. At the time of the contract award, the Division of Sewerage Management committed to notifying the honorable legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with supplemental engineering services required to complete the study and design of various construction projects throughout the Erie County Sewer Districts. For this work, Arcadis of New York, Inc. will evaluate the short term needs of the Elma Pumping Station to identify the upgrades necessary to handle Steuben Food's short term growth.

### **CONSEQUENCES OF NEGATIVE ACTION**

This is a receive and file item.

### **STEPS FOLLOWING APPROVAL**

This is a receive and file item.

ERIE COUNTY SEWER DISTRICT NO. 3  
WORK ORDER NO. ARC-1

ENGINEER: Arcadis of NY, Inc.

CONTRACT DATE: November 8, 2012

1. **Title of Proposal:**  
Elma Pumping Station and forcemain evaluation - Steuben Foods growth
2. **Name and Business Address of Proposer:**  
Arcadis of NY, Inc.  
50 Fountain Plaza - Suite 600  
Buffalo, New York 14202  
(716)667-0900 Fax (716)667-0279
3. **Name, Title and Address of Principal Bearing Technical Responsibility:**  
Michael Quinn, P.E.,  
Arcadis of NY, Inc.  
50 Fountain Plaza - Suite 600  
Buffalo, New York 14202  
(716)667-6651
4. **Effective Dates of Proposal:**  
January 7, 2012
5. **Brief Description of Work for Which Proposal is Submitted:**  
The Engineer will evaluate the short term needs for the Elma pumping station for future planning of Steuben Foods.
6. **Engineering Cost:**  
Cost plus fixed fee not to exceed \$48,791.41
7. **Source of Funds:** Bond Account  
Fund 220 Cost Center 183 Account 516020 Professional Services
8. **Project No.:** ARC-1
9. **Attachments:** Arcadis of NY, Inc.'s email dated December 21, 2012 (5 pages)
10. **File:** 0.3.2AMPI 13/15

Prepared by: \_\_\_\_\_  
Matt A. Salah, P.E.

Accepted By: \_\_\_\_\_  
Michael Quinn, P.E.,  
Arcadis of NY, Inc.

Date: 1/2/2013

Authorized By: \_\_\_\_\_  
Joseph L. Fiegl, P.E.  
Deputy Commissioner