

# SUSPENSION



## COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

June 19, 2018

Erie County Legislature  
92 Franklin Street – 4<sup>th</sup> Floor  
Buffalo, New York 14202

**RE: Authorization to Enter into Contract with Energetics Inc. for Electric Vehicle Charging Station**

Dear Honorable Members:

The attached resolution requests authorization to receive a New York State Energy Research and Development (NYSERDA) grant and enter into contract with Energetics Inc. The contract is to acquire and service an electric vehicle charging station that will be placed at Chestnut Ridge Park.

Should your Honorable Body require further information, I encourage you to contact Jonathan Rivera at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink, reading "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/jr  
Enclosure

Cc: Jonathan D Rivera, Department of Public Works

# SUSPENSION

## MEMORANDUM

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Public Works  
**Re:** Authorization to Enter into Contract with Energetics Inc. for Electric Vehicle Charging Station  
**Date:** June 19, 2018

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### **SUMMARY**

In 2016, New York State Energy Research and Development (NYSERDA) identified regions across the state that did not have sufficient Electronic Vehicle (EV) infrastructure and responded by incentivizing municipalities to install charging stations. In 2017, NYSERDA performed a competitive solicitation process and the proposal put forth by Energetics Inc. was selected. The NYSERDA funded program allows for the total cost of one charging station, as well as installation, to be covered for partnering cities, towns and counties. A requirement of receiving the grant and the station is that the station be powered and maintained for two (2) years. The contract with Energetics includes the first year warranty therefore an additional one (1) year warranty will need to be purchased. This will serve as a pilot project allowing the county, as the host entity, to collect usage data that will help determine where future EV charging stations may be of use. The electricity provided for charging will come at no cost but the county retains the right to pursue potentially instituting a fee after this pilot period and/or in case overuse is found to be frequently occurring.

### **FISCAL IMPLICATIONS**

Given that the NYSERDA grant covers the cost of the station and networking fees until June 2020 the only cost the county would have to bare would be the work associated with the electrical connection. Given the nature of the work the department can do the necessary electrical connection using Department of Public Works (DPW) staff. The other 2 expenses would be the electricity furnished by the station and the additional 1 year warranty. The costs associated with the warranty and the dispensing of electricity should not exceed \$2,000 and will be covered by the \$10,000 rebate the county received for purchasing the two electric vehicles in our fleet. Your Honorable Body approved the acceptance of the \$10,000 rebate and the increase to the budget in the previously approved capital project A.17011 – 2017 Purchase of Electric Vehicles and Charging Stations via Comm. 11E-17 (2018) on June 14, 2018.

### **REASONS FOR RECOMMENDATION**

This contract affords the County an opportunity to further the access of EV charging stations for all Erie County residents.

### **BACKGROUND INFORMATION**

NYSERDA, through its Charge NY Program, looks to incentivize both purchasers of electric vehicles as well as municipalities who agree to install and maintain EV charging stations.

# SUSPENSION

## **CONSEQUENCES OF NEGATIVE ACTION**

Failure to approve this request prevents the county from acquiring a grant funded EV charging station

## **STEPS FOLLOWING APPROVAL**


DPW will work with the County Attorney's office to execute the before mentioned contract.

# SUSPENSION

## **COMPTROLLER'S OFFICE REVIEW**

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

Note: On June 14, 2018, the Legislature approved Comm. 11E-17 (2018) authorizing the acceptance of a \$10,000 rebate for the purchase of two electric vehicles and the increase to the budget in capital project A.17011. This is the project from which the vehicles were purchased.

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GREGORY GACH  
Deputy Comptroller  
Comptroller's Office

A.17011

Authorization to Enter into Contract with Energetics Inc. for Electric Vehicle Charging Station

# SUSPENSION

## A RESOLUTION SUBMITTED BY: DEPARTMENT OF PUBLIC WORKS

RE: Authorization to Enter into Contract with Energetics Inc. for Electric Vehicle Charging Station

WHEREAS, the Department of Public Works looks to constantly improve and enhance its roll throughout Erie County by providing open and consistent access to infrastructure across every city, town, and village throughout the county; and

WHEREAS, the Division of Fleet Services owns and maintains electric cars, and the market for electric vehicles has been rising throughout the country; and

WHEREAS, New York State Energy Research and Development (NYSERDA) identified regions across the state that did not have sufficient Electronic Vehicle (EV) infrastructure and responded by incentivizing municipalities to install charging stations; and

WHEREAS, NYSERDA performed a competitive solicitation process and the proposal put forth by Energetics Inc. was selected; and

WHEREAS, the NYSERDA funded program allows for the total cost of approximately \$8,000 for one charging station, as well as installation, to be covered for partnering cities, towns and counties; and

WHEREAS, a requirement of receiving the grant and the station is that the station be powered and maintained for two (2) years, of which the contract with Energetics includes the first year warranty therefore an additional one (1) year warranty will need to be purchased; and

WHEREAS, Chestnut Ridge Park is one of the most visited institutions within the County's purview and therefore is well situated to be the site for an Electronic Vehicle (EV) charging station.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive to enter into contract and amendments with Energetics Inc. for the purchase and installation of one EV charging station at Chestnut Ridge Park; and be it further

RESOLVED, that Erie County agrees to partner with NYSERDA as a recipient of the grant as well as in the provision of usage data so that services moving forward may be enhanced; and it be further

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive to enter into contract and amendments with Chargepoint, Inc. in an amount not to exceed \$1,000, which is appropriated from the previously approved capital project A.17011 – 2017 Purchase of Electric Vehicles and Charging Stations, Fund 410, Funds Center 107; and it be further

# SUSPENSION

RESOLVED, that the costs of a one year warranty, and the electricity for two years involved with the charging station in an amount not to exceed \$2,000 are offset by a \$10,000 rebate which the county received for the purchase of two electric vehicles and was used to increase the budget in project A.17011 via Comm. 11E-17 (2018) on June 14, 2018; and it be further

RESOLVED, that the Clerk of the Legislature shall forward certified copies of this Resolution to the Erie County Executive; the Division of Budget and Management; the Office of the Comptroller; and the Department of Public Works

# SUSPENSION

## OFFICE OF THE COMPTROLLER REVIEW

**DATE:** 6/20/2018

**PROJECT TITLE:** A.17011 2017 PURCH OF ELEC VEHICLES & CHRG STATI

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES ☒ X NO

## 2) PROJECT AVAILABLE APPROPRIATION

Total Project Revenues	\$ 60,000.00
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Total Project Appropriations	\$ 60,000.00
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Less: Total Expenditure To Date	\$ 59,974.00
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Total Commitments	\$	-
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Available Appropriations As Of Date Of Request	\$	26.00
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Less: Contract Amount	\$ 2,000.00
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Net Available Appropriations	\$ (1,974.00)
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**Comments:** \$26.00 cash is currently in the project. This approval is based on the  
anticipated increase in revenue and appropriations by \$10,000.00 from a rebate /  
NYSERDA grant, as noted in Comm. 11E-17 (2018).

Request Approved:

Request Denied:

Date:

# SUSPENSION

JUN 18 2018 PM 2:23

TO: GREGORY GACH, COMPTROLLER'S OFFICE  
PROPOSED RESOLUTIONS REQUIRING RULE 55  
CONTRACT APPROVAL CHECKLIST  
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME	<u>Chargepoint Inc.</u>	
2. AMOUNT OF CONTRACT	Chargepoint Inc.	\$1,000
	Electricity – 2 Years	\$1,000
3. PROJECT NUMBER	<u>A.17011</u>	
4. PROJECT TITLE	<u>2017 Purchase of Electric Vehicles and Charging Stations</u>	
5. DEPARTMENT CONTACT	<u>Funding questions: Jonathan D Rivera, at 2210 Letter pickup: Christy Weber at 8301</u>	

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS	<u>\$ 26.00</u>
7. PERFORMED BY	<u><i>gach R Minibell</i></u>
Date Sent to Comptroller's Office:	<u>6/18/18</u>

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