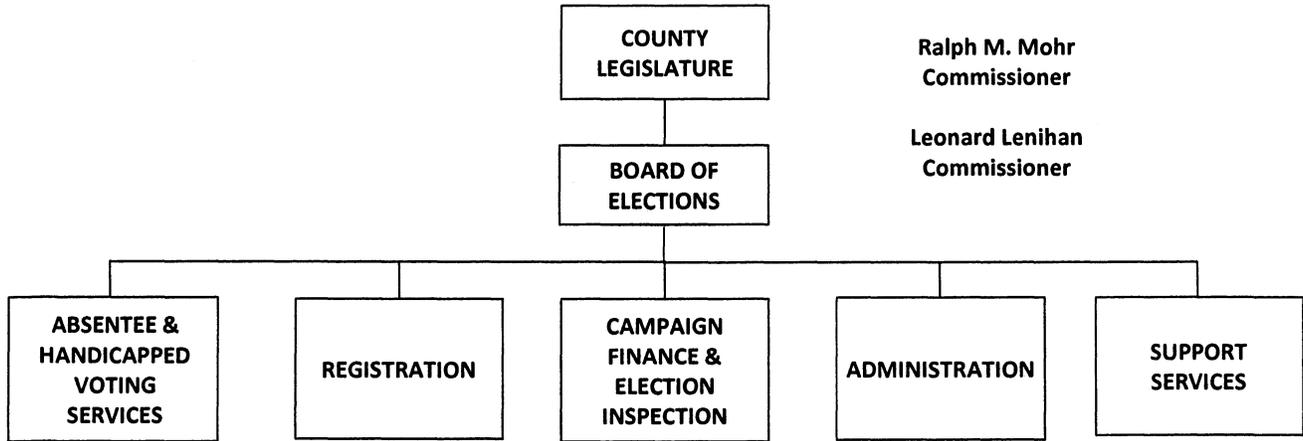


# BOARD OF ELECTIONS



<b>BOARD OF ELECTIONS</b>	<b>2015 Actual</b>	<b>2016 Adopted</b>	<b>2016 Adjusted</b>	<b>2017 Proposed</b>
Personal Services	5,293,235	6,404,902	6,404,902	5,793,756
Other	<u>2,279,434</u>	<u>4,602,202</u>	<u>4,602,202</u>	<u>2,926,949</u>
Total Appropriation	7,572,669	11,007,104	11,007,104	8,720,705
Revenue	<u>6,415,307</u>	<u>6,839,440</u>	<u>6,839,440</u>	<u>6,645,749</u>
County Share	1,157,362	4,167,664	4,167,664	2,074,956

## DESCRIPTION

The Board of Elections organizes, conducts and certifies the results of all federal, state, county, city and town elections held in Erie County, in addition to the City of Buffalo School Board elections. It also assists in conducting elections in various local town referenda, fire, special district and school district elections. It maintains the official election records of more than 995,000, including over 580,000 active voters and 45,000 inactive voters. It directs all aspects of voter registration, designating and nominating petitions, and assists municipalities in redistricting. It administers elections in accordance with the laws of the United States of America, New York State and the Erie County Charter & Administrative Code.

The Board of Elections derives limited revenues from the sale of district maps, voter registration data and related election information. It also recovers the direct and indirect costs associated with certain special elections held throughout the year.

### Program and Service Objectives

- Ensure that all elections held in Erie County are conducted honestly, efficiently and in compliance with New York State Election Law, other applicable state laws and applicable federal laws.
- Conduct national, state, county, city, town, and school board elections in 837 election districts for primary, general and special elections as required.
- Survey the 332 polling locations for the 837 election districts to ensure compliance with federal and state regulations for accessibility for handicapped voters.
- Register or re-register eligible voters and maintain current voter registration for approximately 580,000 active voters.
- Process approximately 35,000 motor voter registration records, including the on-line process.
- Cancel 50,000 to 70,000 voter records because of death, movement out of county and state, felon status and other reasons.
- Image approximately 35,000 canceled records.
- Process approximately 20,000 requests for absentee ballots in primary and general elections annually.
- Provide assistance to local nursing homes for absentee voting as set forth in the State Election Law.
- Process over 5,000 candidate petitions, authorizations, acceptances, objections, declinations and substitutions annually.
- Provide technical support for approximately 120 village, fire district, union, and school district elections annually with minimal cost passed along.
- Conduct inspector training classes for approximately 4,000 regular and alternate inspectors.
- Comply with the mandates of federal law, commonly known as NVRA - National Voter Registration Act.
- Properly maintain 577 new DS200 optical scan voting machines and 365 AutoMark ballot marking devices.
- Printing of more than one million ballots for DS200 optical scan machines as well as all military and absentee ballots for all elections held in Erie County.
- Comply with the mandates of laws and regulations relating to federal and state elective offices including bilingual speaking personnel at designated polling sites.
- Provide assistance for voting to all military, federal and other voters, who are out of the county on Election Day.
- Maintain a website, at [elections.erie.gov](http://elections.erie.gov) for information on participating in the electoral process, a calendar of events and meetings and other relevant materials - both contemporary and historical.
- Provide voter outreach informational services for schools and community groups.

## Top Priorities for 2017

- Continue the registration of new voters through effective outreach programs, and ensure participation of military and absentee voters by compliance with the Federal MOVE Act.
- Recruit and train Election Inspectors, providing the yearly education of all inspectors under the state Election Law.
- Continue the implementation of the Help America Vote Act and its requirements for new voting machines and continuing the development of the statewide database of voters.
- Reduce the number of polling locations, saving county funds.
- Reasonable consolidation at polling sites to save additional Primary Election Day costs.
- Continue the re-drawing of election district lines throughout the county with the goal of further cost – cutting by the reduction of the total number of election districts.

## Key Performance Indicators

	Actual 2015	Estimated 2016	Estimated 2017
Number of voters registered:			
Mail registration	9,063	29,000	11,000
Central registration	7,708	20,000	7,000
DMV and other agencies	30,260	50,000	40,000
Inactive status voters	14,265	21,000	15,000
Applications for absentee and military ballots mailed	18,000	27,000	23,000
Applications for absentee and military ballots processed	15,769	25,000	20,000
Absentee and military ballots mailed	16,848	27,000	24,000
Absentee and military ballots processed	9,322	26,000	23,000

**2017 Budget Estimate - Summary of Personal Services**

Fund Center: 15000

Board of Elections

Job Group	Current Year 2016		----- Ensuing Year 2017 -----				Remarks
	No:	Salary	No:	Dept-Req	No:	Exec-Rec	

Cost Center 1500030 Administration BOE - Republican

Full-time Positions

1	COMMISSIONER, BOARD OF ELECTIONS	17	1	\$114,412	1	\$113,974	1	\$113,974	
2	DEPUTY COMMISSIONER OF ELECTIONS-REP	14	1	\$84,693	1	\$84,369	1	\$84,369	
3	REPUBLICAN BOE STAFF (FT)	01	1	\$1,312,771	1	\$1,226,657	1	\$1,226,657	
	Total:		3	\$1,511,876	3	\$1,425,000	3	\$1,425,000	

Part-time Positions

1	REPUBLICAN BOE STAFF (PT)	01	1	\$146,062	1	\$100,000	1	\$100,000	
	Total:		1	\$146,062	1	\$100,000	1	\$100,000	

Regular Part-time Positions

1	REPUBLICAN BOE STAFF (RPT)	01	1	\$166,562	1	\$150,000	1	\$150,000	
	Total:		1	\$166,562	1	\$150,000	1	\$150,000	

Cost Center 1500040 Administration BOE - Democrat

Full-time Positions

1	COMMISSIONER, BOARD OF ELECTIONS	17	1	\$114,412	1	\$113,974	1	\$113,974	
2	DEPUTY COMMISSIONER OF ELECTIONS-DEM	16	1	\$99,664	1	\$99,283	1	\$99,283	
3	DEMOCRATIC BOE STAFF (FT)	01	1	\$1,297,800	1	\$1,211,743	1	\$1,211,743	
	Total:		3	\$1,511,876	3	\$1,425,000	3	\$1,425,000	

Part-time Positions

1	DEMOCRATIC BOE STAFF (PT)	01	1	\$146,062	1	\$100,000	1	\$100,000	
	Total:		1	\$146,062	1	\$100,000	1	\$100,000	

Regular Part-time Positions

1	DEMOCRATIC BOE STAFF (RPT)	01	1	\$166,562	1	\$150,000	1	\$150,000	
	Total:		1	\$166,562	1	\$150,000	1	\$150,000	

**Fund Center Summary Totals**

Full-time:	6	\$3,023,752	6	\$2,850,000	6	\$2,850,000
Part-time:	2	\$292,124	2	\$200,000	2	\$200,000
Regular Part-time:	2	\$333,124	2	\$300,000	2	\$300,000
Fund Center Totals:	10	\$3,649,000	10	\$3,350,000	10	\$3,350,000

Fund: 110  
 Department: Board of Elections  
 Fund Center: 15000

Account Appropriations	2015 Actuals	2016 Legislative Adopted	2016 Adjusted Budget	2017 Department Request	2017 Executive Recommendation	2017 Legislative Adopted
500000 Full Time - Salaries	2,743,834	3,023,752	3,023,752	2,850,000	2,850,000	-
500010 Part Time - Wages	176,446	292,124	292,124	200,000	200,000	-
500020 Regular PT - Wages	290,806	333,124	333,124	300,000	300,000	-
500300 Shift Differential	1,902	4,604	4,604	4,000	4,000	-
500330 Holiday Worked	25,707	44,000	44,000	30,000	30,000	-
500350 Other Employee Payments	17,348	18,000	18,000	18,000	18,000	-
501000 Overtime	102,275	300,000	300,000	200,000	200,000	-
502000 Fringe Benefits	1,934,918	2,389,298	2,389,298	2,161,200	2,191,756	-
505000 Office Supplies	126,713	200,000	200,000	200,000	200,000	-
506200 Maintenance & Repair	1,928	10,000	10,000	10,000	10,000	-
510000 Local Mileage Reimbursement	7,954	18,000	18,000	14,000	14,000	-
510100 Out Of Area Travel	8,609	12,000	12,000	12,000	12,000	-
510200 Training And Education	4,220	2,000	2,000	2,000	2,000	-
515000 Utility Charges	525	4,000	4,000	4,000	4,000	-
516020 Professional Svcs Contracts & Fees	1,169,263	3,060,000	3,060,000	1,416,525	1,416,525	-
516030 Maintenance Contracts	28,314	50,000	50,000	50,000	50,000	-
530000 Other Expenses	263,565	414,000	414,000	409,000	409,000	-
545000 Rental Charges	305,143	494,000	494,000	441,500	441,500	-
561410 Lab & Technical Equipment	12,068	20,000	20,000	20,000	20,000	-
561420 Office Eqmt, Furniture & Fixtures	4,034	5,000	5,000	5,000	5,000	-
910600 ID Purchasing Services	20,951	19,968	19,968	19,968	18,537	-
910700 ID Fleet Services	40,917	21,548	21,548	21,548	39,086	-
980000 ID DISS Services	285,230	271,686	271,686	271,686	285,301	-
<b>Total Appropriations</b>	<b>7,572,670</b>	<b>11,007,104</b>	<b>11,007,104</b>	<b>8,660,427</b>	<b>8,720,705</b>	<b>-</b>

Account Revenues	2015 Actuals	2016 Legislative Adopted	2016 Adjusted Budget	2017 Department Request	2017 Executive Recommendation	2017 Legislative Adopted
409000 State Aid Revenues	122,515	-	-	-	-	-
420010 Election Expense - Other Government	6,282,847	6,839,440	6,839,440	6,645,749	6,645,749	-
466020 Minor Sale - Other	9,946	-	-	-	-	-
<b>Total Revenues</b>	<b>6,415,308</b>	<b>6,839,440</b>	<b>6,839,440</b>	<b>6,645,749</b>	<b>6,645,749</b>	<b>-</b>