



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

January 17, 2012

Honorable Members
Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Charles G. Jones, Jr., Chairman
Buffalo and Erie County Workforce Investment Board, Inc.
726 Exchange Street, Suite 630
Buffalo, New York 14210

Timothy Doolittle, Administrative Director
Buffalo and Erie County Workforce Development Consortium, Inc.
275 Oak Street, Suite 220
Buffalo, New York 14203

**Re: Appointment of Erie County Director of Workforce Development and
Executive Director, Buffalo and Erie County Workforce Investment Board**

Dear Honorable Members and Messrs. Jones and Doolittle:

Pursuant to my authority as Erie County Executive, I hereby appoint Heather N. Okoro as Director of Workforce Development as well as Executive Director of the Buffalo and Erie County Workforce Investment Board.

Thank you in advance for your courtesies.

Sincerely yours,

Mark C. Poloncarz
Erie County Executive

MCP