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BUFFALO & ERIE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
PROPOSED AGENDA
Thursday, May 17, 2012
4:00 p.m.

NOTE MEETING TO BE HELD AT: Lackawanna Public Library
560 Ridge Road
Lackawanna, NY 14218 (716)823-0630

A. Call of the roll

B. Approval / Changes to the Agenda

C. Minutes of the Meeting of April 19, 2012 — **ACTION**

D. Report of the Chair — **INFORMATION**

E. Committee Reports

1. Executive Committee
2. Budget and Finance Committee
   - a. Res. 2012-16 – Consolidated NYS Library Aid 2012-2013 Application — **ACTION**
   - b. Res. 2012-17 – Unanticipated Expenditure Assistance: Aurora Town Public Library — **ACTION**
   - c. Res. 2012-18 – Authorize Chair to Execute 2012 Contracts with Contracting Libraries — **ACTION**
   - d. Res. 2012-19 – NYS Construction Grant Award and Budgeting — **ACTION**
   - e. Monthly Financial Report (to be distributed at meeting) — **INFORMATION**
3. Policy Committee
4. Planning Committee

F. Report of the Director (sent via e-mail if on file) — **INFORMATION**

G. Report of the Foundation

H. Public Comment

I. Unfinished Business

J. New Business

1. Res. 2012-20 – Renew Collection Agency Contract — **ACTION**

K. Adjournment

PROPOSED
MINUTES
REGULAR MEETING OF THE
BUFFALO AND ERIE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
April 19, 2012

The regular monthly meeting of the Board of Trustees of the Buffalo and Erie County Public Library was held on Thursday, April 19, 2012, in the Central Library pursuant to due notice to trustees. The following members were present:

Jack Connors, Chair
Sharon A. Thomas, Vice Chair
Elaine M. Panty, Secretary
Frank Gist, Treasurer
Phyllis A. Horton
Theodore K. Johnson
Sharon M. Kelly
Anne M. Leary (via telephone)
John G. Schmidt, Jr.

Chair Jack Connors called the meeting to order at 4:02 p.m. in the Joseph B. Rounds Conference Room. Trustee Leary was in attendance via conference call.

Agenda Item B – Agenda/Changes to the Agenda. There were no changes to the agenda.

Agenda Item C – Minutes of the Meeting of March 15, 2012. On motion by Ms. Horton and a second by Ms. Thomas, the March Minutes were approved as mailed.

Agenda Item D – Report of the Chair. Chair Connors reminded trustees the May 17th Board meeting will take place at the Lackawanna Public Library. As discussed at the April Executive Committee meeting, the originally scheduled June 14th Executive Committee meeting will be moved up one week to June 7th and the originally scheduled June 21st Board meeting will be moved up one week to June 14th to allow Susan Kent of Library Strategies International LLC and Peter Murad of Architectural Resources to give a Facilities Study presentation on June 14th to the full Board. There have been no updates from the Mayor's Office on the status of board trustee appointments.

Trustee Schmidt arrived at approximately 4:05 p.m.

The County Executive's revised Four Year Plan was discussed; Deputy Director CFO Kenneth Stone distributed a chart - *Erie County Revised Four Year Plan 2012-2015* –

Potential Impact on Library Funding and provided an overview. Director Jakubowski stressed that while there is an increase, this money will be spent on mandated, required services and does not put the Library ahead or provide additional funds for anticipated things including an increased cost in minimum wage which is expected to pass at the State level nor does it address any other operating costs. Recover and restoration packages are currently being developed by contract member library boards of trustees and directors, and administration. An e-mail will be sent to staff and boards explaining this. In response to a question by Trustee Panty, Ms. Jakubowski commented this increase will not provide the Library with the opportunity to restore or recover any services lost.

Mr. Connors informed the Board Legislator Kevin Hardwick sent the Erie County Legislature Community Enrichment Committee a draft of a proposed change to the Erie County Charter which would essentially guarantee the County's allocation to the Library could not be reduced more than 2 ½% per year. There is nothing that discusses additional funds to the Library, but caps the reduction in funding to the Library. While this would be nice to have and would have avoided some things that happened over the last 7 to 9 years, Mr. Connors noted this does not do anything for restoration or recovery of the Library System. This will be discussed further with the Community Enrichment Committee; he noted they were also sent the letter from Jeffrey Cannell, Deputy Commissioner for Cultural Education & Acting State Librarian, stating the State Education Department and the Board of Regent's position on special district public libraries being positive for the survival of libraries in New York State. In response to a comment by Trustee Panty, Ms. Jakubowski pointed out she believes the proposed charter amendment intent is thoughtful and a protection measure. This will be discussed further at the Planning Committee meeting following the Board meeting.

Agenda Item E – Committee Reports.

Agenda Item E.1 – Executive Committee. Ms. Thomas read the following report of the Executive Committee which met April 12, 2012:

> Present: Executive Committee members Sharon Thomas and Elaine Panty; Jack Connors and John Schmidt, Jr. were present via telephone conference call, constituting a quorum. Also present were CFO Ken Stone and COO Carol Batt.
>
> Vice-Chair Sharon Thomas called the meeting to order at 4:01 p.m. in the Joseph B. Rounds Conference Room at the Central Library
>
> Mr. Stone introduced ACTION Item Res. 2012-10 Erie County 2013-2018 Capital Project. Motion to approve was made by Elaine Panty with a second by Jack Connors. After discussion, resolution passed by unanimous vote.

Ms. Batt read letters that had been received addressed to Mr. Connors from Raymond W. Walter, New York State Assemblyman, 148th District, and Darius G. Pridgen, Buffalo Ellicott District Council Member.

Ms. Batt explained that Susan Kent and Peter Murad who were slated to present a Facility Report to the Trustees in June had a conflict with the scheduled Board of Trustees meeting on June 21, 2012. Committee members present decided that the Executive Committee meeting should be moved to June 7, 2012 and the Board of Trustees meeting moved to June 14, 2012 to accommodate this.

Mr. Stone presented information regarding County Executive Poloncarz's revised Four Year Plan 2012-2015 and potential impact on the Library System.

Mr. Connors introduced a discussion regarding a *Buffalo News* Editorial in the online edition April 12, 2012 related to the County's Four Year Plan.

Mr. Stone discussed potential budget impact if a minimum wage increase goes into effect and noted that a review of the ECFSA funding for the Library System's RFID project is taking place.

Mr. Stone informed the Committee that libraries and departments have been asked to develop funding restoration packages.

Mr. Stone informed the Committee that Erie County Legislator Kevin Hardwick had introduced a County Charter Amendment which would affect B&ECPL libraries and that the Amendment was slated for review by the Erie County Legislature's Community Enrichment Committee.

The Committee reviewed the agenda for the April 19, 2012 Board of Trustees meeting.

There was no other business to come before the Executive Committee. Meeting adjourned at 4:38 p.m. on a motion by Mr. Schmidt and second by Mr. Connors.

Regarding the 2 letters mentioned in the Executive Committee report, Mr. Connors noted the letter received from NYS Assemblyman Raymond Walter expressed his support of the special legislative district public library and the letter from Council Member Darius Pridgen thanked the Library for information sent. Both letters were available for viewing.

Agenda Item E.1.a – Erie County 2013-2018 Capital Project Request Guidance. Copies of the following resolution passed unanimously by the Executive Committee on April 12th were distributed to trustees as part of their monthly board packet mailed April 13th:

RESOLUTION 2012-10

WHEREAS, the time of year to prepare and submit capital project requests to Erie County for the following five-year period is approaching, and

WHEREAS, on March 15th the Library received 2013-2018 Capital Budget preparation forms and instructions, with a due date of April 16, 2012, and

WHEREAS, given that the Central Library Use Analysis Project is not expected to be completed until later this year, amounts for estimated Central Library needs will be subject to significant revision in future years to reflect the results of the study and related collaborative opportunities identified, and

WHEREAS, recognizing these unknowns, recommendations for the 2013-2018 Erie County Capital Budget focus on extending and updating the Central Library projects prioritized in the 2012-2017 request, now therefore be it

RESOLVED, that the Executive Committee of the Board of Trustees of the Buffalo & Erie County Public Library hereby directs the Library Director to prepare, update costs as needed, and submit 2013-2018 Erie County capital project requests prioritized as follows:

FOR THE 2013 FUNDING YEAR

- Central Library Space Reconfiguration/Infrastructure Renewal/Collaborative Opportunities Phase 1 – Estimated cost $5.725 million;
- Shipping and maintenance vehicle replacements (2 shipping; 1 maintenance) in 2013 – Estimated cost $90,000; and

FOR THE 2014 – 2018 FUNDING YEARS

- Library flexible use bookmobile acquisition – 1 in 2014 ($250,000) and another in 2016 ($260,000);
- Central Library Space Reconfiguration/Infrastructure Renewal/Collaborative Opportunities – future phases (one project area per year 2014-2018) – Estimated cost $15.1 million;
- Shipping and maintenance vehicle replacements (2 shipping; 1 maintenance) in 2015 – Estimated cost $97,000; and
- Additional Library Replacement Project Incentive Funds (1 project in 2014 and 1 project in 2016) – Estimated cost $5 million ($2.5 million each), and be it further

RESOLVED, that the Executive Committee of the Board of Trustees of the Buffalo & Erie County Public Library expresses its support for requests that may be

submitted by the County Public Works Department to address Central Library mechanical equipment and building needs not covered by the above requests, and be it finally

RESOLVED that the Library Director or her designee is authorized to transmit the requests to the appropriate County Department pursuant to the County's instructions and timetables and provide a report to the Library Board detailing the requests submitted.

Agenda Item E.2 - Budget and Finance Committee. Chair Connors called upon Deputy Director - CFO Kenneth Stone to report on budget and finance matters.

Agenda Item E.2.a - Approve New York State Annual Reports. Copies of the reports were available for review at the meeting in addition to being sent to trustees prior to the meeting. Mr. Stone pointed out for this report the State requires the Library to report on a cash basis rather than an accrual basis. Ms. Thomas moved for approval and was seconded by Ms. Panty, whereupon approval of Resolution 2012-11 was unanimous.

RESOLUTION 2012-11

WHEREAS, the Library System Basic Aid, Local Library Services Aid (LLSA), Local Services Support Aid (LSSA), Central Library Book Aid (CLBA), Central Library Development Aid (CLDA), Coordinated Outreach Library Services Aid, State Correctional Facilities Aid and Services to County Jails (Interinstitutional) Aid are annual New York State statutory aid programs aimed at assisting library systems, central libraries and local libraries in developing collections and providing services to their constituents, and have provided funding for many years, and

WHEREAS, in order to maintain the Library's charter as well as qualify for State Aid, each library files reports annually with New York State summarizing achievements, activity and financial performance, and

WHEREAS, the Buffalo & Erie County Public Library files both a Public Library Report and a Library System Report, while each contracting library also files a Public Library Report, now therefore be it

RESOLVED, that the Buffalo & Erie County Public Library Board of Trustees assures that the Buffalo and Erie County Public Library "Annual Report for Public and Association Libraries - 2011" has been reviewed and accepted and that the Library operated under its Plan of Service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and be it further

RESOLVED, that the Buffalo & Erie County Public Library Board of Trustees assures that the Library System operated under its approved Plan of

Service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that this "Annual Report for Library Systems – 2011" has been reviewed and accepted, and be it further

RESOLVED, that the Buffalo & Erie County Public Library Board of Trustees assures that the Library System will be operating under its approved Plan of Service in accordance with the provisions of Education Law and the Regulations of the Commissioner and assures that the "Budget Summary" has been reviewed and accepted, and be it finally

RESOLVED, that the Library Director transmit the completed online reports to the State Division of Library Development.

Agenda Item E.2.b – Obsolete Hardware Replacement – 2012. The Library has built up a designated fund balance over a period of years for equipment replacements and this resolution authorizes the use and budget of $165,000 from this account as described in the resolution. On motion by Ms. Horton, seconded by Ms. Panty, Resolution 2012-12 was unanimously approved.

RESOLUTION 2012-12

WHEREAS, presently a mix of approximately 125-130 low RAM single-core public and staff computers purchased prior to 2006 have reached the end of their technological and economic life, and

WHEREAS, the servers hosting the Library's Integrated Library System (ILS) purchased in 2004, and others servers hosting such things as the website and intranet site purchased in 2002 and earlier, are similarly in need of replacement, and

WHEREAS, a mix of smaller items including wands and receipt printers need to be replaced for the same reasons, and

WHEREAS, a new Integrated Library System (ILS) back-up solution is necessary, and

WHEREAS, staff estimates the cost for these replacements at $165,000, and

WHEREAS, the Library has planned for equipment replacements and built up a designated fund balance over a period of years to accommodate this expense, and

WHEREAS, these funds are maintained in the Library Fund's balance sheet as a "Designated for Contingencies – for equipment and technology replacement" account and now total just over $1.175 million, now therefore be it

RESOLVED, that the Buffalo and Erie County Public Library Board of Trustees authorizes the use and budgeting of $165,000 from the Library Fund's "Designated for Contingencies – for equipment and technology replacement" balance sheet account to undertake these replacements.

Agenda Item E.2.c – Unanticipated Expenditure Assistance: Clarence Public Library. To deal with an unexpected circumstance, a retirement with a large payout, assistance was requested at the Clarence Public Library; the System had savings in other areas of the System through turnover to cover this. Mr. Stone explained due to thin staffing, if they had to deal with this the old-fashioned way of holding positions vacant, they would have trouble covering staffing to keep their doors open. Ms. Panty moved for approval and was seconded by Mr. Johnson. Approval was unanimous.

RESOLUTION 2012-13

WHEREAS, the contract between the Buffalo & Erie County Public Library and contracting libraries, in the TWENTY-SECOND item, provides a process for requesting assistance in the event of "unforeseeable circumstances" that "result in a material impact on the 'Public Library's' operating budget…" and

WHEREAS, the Clarence Public Library Board of Trustees has requested assistance to help offset the need to honor contractual obligations for accrued leave and related payouts associated with a recent retirement, and

WHEREAS, the Clarence Public Library Director consulted the B&ECPL staff to identify the best method to address this situation, including an analysis of projected personnel costs for the balance of the year, and this review resulted in a recommendation to request assistance in the amount of up to $13,934, and

WHEREAS, without this assistance the Clarence Public Library Board has found that having to hold key positions vacant over an extended period, as would otherwise be required to address this cost, would result in inadequate staffing needed to provide committed programming associated with operating the library for the weekly hours of service stipulated in contract Exhibit C, and

WHEREAS, projected savings in System paid utilities at the Clarence Public Library, supplemented by turnover savings from other areas within the System budget, will result in sufficient monies being available within the 2012 budget salary to accommodate this request, and

WHEREAS, pursuant to section EIGHTH of the contract, this change may be implemented by resolution and transmitting a revised Exhibit A to reflect same, now therefore be it

RESOLVED that the Board of Trustees of the Buffalo and Erie County Public Library approves a reallocation within the budget to utilize Clarence Public

Library System paid utility cost savings of $5,000, supplemented by projected savings in the System salary, wage and fringe accounts of $8,934 to provide up to $13,934 in salary/wage/fringe benefit funding assistance to the Clarence Public Library, and be it further

RESOLVED, that the estimated amount to be provided from utility savings will be adjusted at year end to equal the actual utility savings with any positive or negative balance deducted or added from the amount supplemented by savings in the System salary, wage and fringe accounts, and be it further

RESOLVED, that a copy of this resolution and a revised Exhibit A be transmitted to the above contracting library to implement the change.

Agenda Item E.2.d – Unanticipated Expenditure Assistance: The Hulbert Library of the Town of Concord. Mr. Stone explained the Town of Concord originally planned to assume exterior landscaping and maintenance as was requested by the former County Executive to address budget reductions, but is unable to continue this due to a loss of personnel. This resolution would reinstate part-time caretaker hours for exterior landscaping and maintenance at this library. The request for assistance is $7,687. Ms. Panty moved. Ms. Leary seconded. Resolution 2012-14 was approved unanimously.

RESOLUTION 2012-14

WHEREAS, the contract between the Buffalo & Erie County Public Library (B&ECPL) and contracting libraries, in the TWENTY-SECOND item, provides a process for requesting assistance in the event of "unforeseeable circumstances" that "result in a material impact on the 'Public Library's' operating budget..." and

WHEREAS, the Hulbert Library of the Town of Concord Board of Trustees has requested assistance to help offset the need to reinstate part-time caretaker hours for exterior landscaping and maintenance that the Town of Concord had originally planned to assume but was unable to continue due to a loss of personnel, and

WHEREAS, the Hulbert Library of the Town of Concord Director consulted B&ECPL staff to identify the best method to address this situation and this review resulted in a recommendation to request assistance in the amount of $5,953 in part-time wages and $1,734 in associated benefit costs, and

WHEREAS, without this assistance the Hulbert Library of the Town of Concord Board has found that it does not have offsetting projected savings in other accounts required to address this cost without resulting in inadequate staffing needed to provide committed programming associated with operating the library for the weekly hours of service stipulated in contract Exhibit C, and

WHEREAS, projected savings from turnover in other areas within the System budget will result in sufficient monies being available within the 2012 budget salary and fringe benefit lines to accommodate this request, and

WHEREAS, pursuant to section EIGHTH of the contract, this change may be implemented by resolution and transmitting a revised Exhibit A to reflect same, now therefore be it

RESOLVED that the Board of Trustees of the Buffalo and Erie County Public Library approves a reallocation within the budget, made possible by projected savings in the System wage and fringe accounts, in the amount of $5,953 in part-time wages and $1,734 in associated benefit costs to the Hulbert Library of the Town of Concord, and be it further

RESOLVED, that a copy of this resolution and a revised Exhibit A be transmitted to the above contracting library to implement the change.

Agenda Item F – Report of the Director. Director Jakubowski pointed out next month's written report will have a new format and will be more condensed. She referenced enlarged posters of the Library's Organizational Competencies and Initiatives stating she will bring these to the Board on a quarterly basis to monitor progress. All deadlines for March 30, 2012 were met and they are on schedule.

2012 Pocket Budget Guides were distributed. This guide shows the return on investment value for the Library and what people can do with their free library cards. These will be distributed to all trustees throughout the System as well as all staff. In addition, the flyer *For every $1 funded, the B&ECPL returns at least $6.70 in services* was distributed which shows a breakdown on how this figure came to be. Mr. Connors commented that value does not include the businesses that benefit from Library visitors and the traffic they generate in the communities. Ms. Jakubowski noted these documents are being distributed to local and state representatives and will be available in all libraries as well as on the Library's website. This information will be extremely valuable for Library advocacy.

Concerning the vacant second floor space at the Central Library, Ms. Jakubowski updated trustees that the Department of Public Works has an RFP out but is waiting on confirmation of the Library's construction grant to proceed ahead. The Library has word out to the State Library Development Agency hoping to get confirmation so they can proceed.

We have been asked to provide space at the Central Library for replications of the 4 finalists for the UB Medical School Campus proposals – renditions, a looping video and model structures. This will generate accessibility for many people who might not otherwise come to the Library. This should take place in May for about 2 ½ weeks.

More information will be provided as it unfolds. In addition, Ms. Jakubowski has suggested they consider the Central Library as a venue to show the final selection.

The Erie County Legislature Community Enrichment Committee meeting has been tentatively scheduled for May 15th at 10 a.m.

A Judy Summer Tribute Online Auction brochure was distributed. Ms. Jakubowski noted there has been a tremendous amount of press on this and Trustee Panty's picture was in the *Buffalo News*. The auction has been posted to over 30 blogs and she thanked Beth Lewitzky for locating these blogs affiliated with collectors of things. Over 29,000 e-mails have also been sent out with regard to this auction.

The following was submitted by the Director and transmitted to Board members prior to the meeting:

Monthly Report of Library System Activity
March 2012

1. PUBLIC SERVICES

Programs, Learning Opportunities, Outreach and Events

In March, 49 public technology classes were held for 470 attendees at the Central Library and 16 community libraries. Of these, 19 of the popular *Downloads 2 Go* classes were taught at 12 libraries. The overall satisfaction rating was 4.71 out of 5.

Public comments included:

- *Started with zero knowledge of Amazon Kindle - instructors were able to get us started from basic instruction to downloads to go and effectively searching for more ebooks. Thank you for your patience and one-on-one.*
- *This has been a big help in learning to download eBooks from the library to my Kindle touch.*
- *Excellent - really lucky for programs to be presented to E. County residents @ local libraries.*
- *Job Now (Brainfuse) info was very helpful. Excellent class!!*

Staff comments included:

- *The trainer is always well prepared, punctual & is very knowledgeable. Participants walk away satisfied.*

The Training Team continues to develop and update classes. A new class, *e-Library Catalog,* was developed and updates were made to *Google Maps, Introduction to the*

Library Website, Introduction to eBay, Email Basics, Email Intermediate, and *Introduction to Facebook.*

Trainer **Nell Aronoff** produced a screencast on *Searching the OverDrive Catalog for Electronic Materials* (http://bit.ly/HbndX6). It was released on March 27th; by the end of the month, it had registered 100 views.

The following took place at Central Library, coordinated by **Anne Conable**:

"Imagining Buffalo" Series:
- 3/6 Andrea Mancuso, Nichols Art faculty/artist (34)
- 3/13 Mark Goldman, author/historian (67)
- 3/20 Paul McDonnell, Buffalo Public Schools Architect (30)
- 3/27 Joan Bukowski, President, Buffalo History Museum

BPOvations @ the Library Series:
- 3/7 Central (29) and 3/28 (25)
- 3/7 OPK (14) and 3/28 (18)
- 3/14 AUD (51)

Women's History Month:
- 3/1 Kickoff Ceremony and non-profit organization displays (100)
- 3/8 Forest Lawn program "Chiseled in Stone" (12)
- 3/15 Squeaky Wheel "Video Portraits of Inspiring Women" (10)
- 3/29 "Women of the Albright-Knox Art Gallery" (12)

Peacemakers Series:
- 3/2 Vivian Waltz, "Senior Karen, Peacemaker" (8)
- 3/9 Agnes Williams, Women's Indigenous Initiatives (14)
- 3/16 "Understanding Muslims and Islam Part 1"(18)
- 3/23 "Understanding Muslims and Islam Part 2" (17)
- 3/30 "Occupy Peace, Occupy Buffalo" (18)

Literacy Volunteers Scrabblefest:
- 3/4 (46)

People Inc. Disability Awareness Event:
- 3/5 (65)

Working for Downtown Brown Bag Lunch Series:
- 3/7 Chris Jacobs, Erie County Clerk (30)

Social Justice Series:
- 3/14 "Role of the Labor Movement in Current Economic Climate" (15)

"Eye on History" Series with Eva Doyle:
- 3/22 "Contributions of Local African American Women"(71)

UNYTS Community Blood Drive: 3/16

Chess @ the Library Open House: 3/25 (27)

Jeannine Doyle and **Doreen Woods** met with Jesse Burnette and Lynn Kolodziej from the Erie County Division of Equal Employment Opportunity on March 1st.

Jeannine Doyle met with New York State Civil Service Commissioners Caroline Ahl and Dennis Hanrahan in Albany on March 5th.

- March 1st - Information Services and Outreach Librarian **Michelle Hurley** created a pathfinder on Women's History to distribute at a table she staffed at the Women's History Month kickoff event in the Ring of Knowledge.

- March 1st - Information Services Librarian **Dan Caufield** conducted a tour of the Central Library for a class of UB students majoring in Library Science. The tour was well received and the students had the opportunity to meet Director **Mary Jean Jakubowski** and Children's Programming Manager **Kathy Goodrich** and ask questions about working for a major library system.

- March 5th - **Dan Caufield** coordinated two 2-hour training sessions on the library database ReferenceUSA for staff and public. Bill Logis, a representative of Reference USA, conducted the training sessions.

- March 14th - **Dan Caufield** and CFO **Kenneth Stone** conducted a tour of the Central Library for a group from Leadership Buffalo.

- March 16th - Information Services Librarian **Kenneth Wierzbowski** conducted a 3-hour workshop reviewing the Library's resources for the Kenmore West School System. Ken reviewed how the B&ECPL System can support educators and school library media specialists throughout Erie County and conducted a hands-on tour of the Library's website and electronic resources.

- March 20th - Programming and Outreach Librarians **Susan Kriegbaum-Hanks, Michelle Hurley** and Senior Page **Melissa Kania** attended the *Diversity Job Fair* held at the Convention Center. Over 700 people were in attendance and very interested in the Library's career and employment resources. Many of the attendees took advantage of a chance to sign up for library cards at the table after speaking to staff.

- Grosvenor Room Librarian **Carol Pijacki** conducted 2 short tours for patrons from Hamburg and visitors from Colorado. Assistance with local history was also given to a visitor from Finland.

- March 20th - Literally Speaking Lunchtime Book Discussion for the title *By Nightfall* by Michael Cunningham was led by Hamburg Public Library Director **Jack Edson**. Grosvenor Room Manager **Meg Cheman** presided.

- March 29th – Grosvenor Room Librarian **Rhonda Konig** taught a *Get Ready for the 1940 Census* class.

- In March, e-Branch received 3,363 phone calls and averaged 118 calls per day on Monday through Friday. They also answered or referred 400 e-mails received through Contact Us.

- Collection Development staff responded to 397 patron purchase suggestions and 124 staff suggestions in March.

- Librarians **Kerra Alessi** and **Kathy Goodrich** coordinated the scheduling of summer performers for the System libraries.

- Librarians **Kasey Mack** and **Meagan Carr** along with Senior Page **Meg Hepburn** created a Children's and Teen Twitter account. With BECPL-Kids and BECPL Teens, patrons will be able to see tweets as well as tweet about their favorite programs or books.

- This month the Team presented 103 programs for 2,768 patrons. This includes county-wide programs and tours at Central and City branches as well as outreach.

- The online Winter Reading Challenge for Teens had 48 teens entering and they wrote 325 reviews of the items read. The grand prize was a Kindle Fire won by Raquel Feliz.

- The Pizza Lover's Book Club met on March 17th with a very special guest. Set/Costume designer Kenneth Shaw from the Theatre of Youth (TOY) spoke to the book club members about TOY's latest production "A Wrinkle in Time". After the talk, children were able to share their favorite stories with Librarian **Mary Ann Budny**, make a craft and of course eat pizza.

- The LEGO Club with Miss Kasey was held on March 24th. This month's theme was Space – the Final Frontier! The program began with Miss Kasey doing a little educational talk. She covered what space really is (a cold vacuum), human history in space (Neil Armstrong), as well as the future of humans in space (International Space Station), SETI, space colonies and ALIENS!

- Miss Nancy's "Hold my Hand" Story Hour took place on March 7th and 14th. Combined attendance for both programs was 98 children!

- The last 2 weeks of March were filled with class visits and tours. On March 20th and 22nd, 138 kindergarten students from the Charter School of Applied Technology visited the Central Library. Librarian **Wanda Collins** and Library Associate **Cyndy Lenzner** gave the children a tour of the library.

- On March 26th, 27th, 29th and 30th, School #64 visited the Central Library with a total of 280 kindergarten, 1st and 2nd grade students as well as 2 classes of students with special needs. **Kathy Goodrich, Kerra Alessi, Kasey Mack, Wanda Collins, Meg Carr, Mary Ann Budny** and **Cyndy Lenzner** provided the tours and stories for this large group.

- On March 28th, the Bennett Park Montessori preschool had their monthly Story Hour at the Central Library. **Kasey Mack** presented an I Spy program for them.

- On March 10th, the Central Library was a sea of pink when **Kasey Mack** hosted a Pinkalicious Party. "Pinkalicious" was also presented at the Reinstein, Marilla, Eden, Newstead, Kenilworth, Crane and Concord Libraries. "Pinkalicious", based on the popular children series by Victoria Kann, has been an extremely popular program. Almost all the programs had the maximum number of children registered and often there was a waiting list.

- The "Wild About the West" program was presented at the Niagara, Kenmore and Crane Libraries. For this program, children listened to stories around a campfire (cardboard of course!), played a ring toss game and took an "oath" to be good readers in order to get a sheriff's badge.

- The "Don't Let the Pigeon Come to this program" based on the books by Mo Willems was presented at the Elma, Clearfield, Clarence, Williamsville, Hamburg, Newstead and North Park Libraries. The children listened to pigeon books, played a hot dog toss game and played hide and seek with a Knuffle bunny.

- This year is the 100th year anniversary of the Titanic tragedy. Librarian **Paula Klocek** created a Titanic program that was presented in the following libraries: Riverside, Kenmore and Clarence. At each program, the children made teacup bookmarks, received a "boarding pass" with the name of an actual passenger, learned some Titanic trivia and enjoyed tea time with iced tea and cookies.

- The Peep-A-Palooza program arrived just in time for spring and was presented at the Julia Boyer Reinstein, Marilla, Lake Shore, Dudley, Angola and East Clinton Libraries.

- On March 3rd, **Wanda Collins** and her Clarence preschoolers celebrated Dr. Seuss' birthday. They read *There's a Wocket in my Pocket* and played with some Dr. Seuss puppets. Assemblywoman Jane Corwin came in as a guest reader and read "Hop on Pop".

- On March 12th, **Kasey Mack** presented a St. Patrick's and rainbow themed preschool program at the Hamburg Library.

- On March 15th, **Kathy Goodrich** attended a meeting of the Buffalo School Librarians. She spoke about public and school library cooperation, library programs and the B&ECPL website.

- On March 28th, **Paula Klocek** visited the CAO Head Start on East Ferry Street. She passed out the children's first library cards, read stories and made a craft with the children.

- On March 29th, **Kerra Alessi** presented a program at the Charter School for Applied Technology for kindergarten through 5th grade students. She spoke about her career as a librarian, shared stories and made a simple craft with the children.

- On March 29th, **Kathy Goodrich** did an outreach presentation at the Maryvale Middle School. She brought informational material about downloading eBooks and audiobooks, programs and other library services. Kathy also brought a laptop to show the families the B&ECPL website and databases.

- On March 30th, **Kathy Goodrich, Mary Ann Budny, Kerra Alessi** and **Cyndy Lenzner** did an outreach presentation at the Harvey Austin School for over 120 students. Using a white board, **Kathy Goodrich** talked about the Library, the importance of a library and showed the students several databases that will help with their homework.

- East Clinton Branch Manager **Susan Carson** met with the Activities Director from Mary Agnes Manor and shared with her a listing of the Bi-Folkal Kits and Book Club In a Bag offered through the Library.

- East Clinton hosted Dave Jeffers Magic show with the Easter Bunny at the East Clinton Branch Library on March 26th with 66 in attendance.

- Dudley Branch Manager **Suzanne Colligan** provided books and read stories to a total of 68 preschool children on March 19th and 26th at St. Agatha's Head Start.

- At the Dudley Branch, 100 people stopped by to take in the dancing talents of Rince Na Tierna dance troupe in time for St. Patrick's Day.

- Dudley Branch was one of several locations to host the Special Election for NYS's 145th Assembly District on March 20th.

- Dudley assisted Erie County Legislator Lynne Dixon's office by being a drop-off point for gently used prom dresses to help young women in the community attend the prom -- Dudley received 3 frocks.

- On March 14th, "We Are Women Warriors Family and Community Empowerment Group" hosted a Town Hall meeting at the Frank E. Merriweather, Jr. Library with guest speaker Erie County Executive Mark C. Poloncarz.

- On March 18th, historian Eva M. Doyle presented a lecture at the Merriweather Library on the Black Irish. This lecture was part of the 33-lecture series that Ms. Doyle is doing at the Central and Merriweather Libraries.

- Twenty-three women were honored for their community service at the 4th Annual Roses for Outstanding Women Awards program at the Merriweather Library on March 24th. Each woman received a rose, a certificate and a booklet with the biographies of each woman. Certificates were provided by Erie County Legislative Chair Betty Jean Grant. Historian and retired Buffalo Public School teacher Eva M. Doyle is the founder and coordinator of the program.

- On March 19th, Merriweather Library Branch Manager **Sandra Williams Bush** attended the board meeting of the Afro-American Historical Association of the Niagara Frontier. She also attended the presentation, "Searching for African American Ancestors: Extraordinary Discoveries" at U.B. on March 23rd. Presenters included Rhonda Brice whose ancestor, Jeffrey Brice, published a memoir of slavery in 1810; and Regina Mason the great-great-great-granddaughter of William Grimes, who published a similar memoir in 1825.

- **Nancy Smith**, Senior Page from the Central Programming Team, provided outstanding storytelling, singing and dancing to Read to Succeed Buffalo (RTSB) daycare students and providers on March 16th at the East Delavan Library (EDL).

- Alexis Soto-Colorado, a Harm Reduction Counselor with the *Alianza Latina* organization, provided outreach to the East Delavan Branch on March 23rd from 1-3 p.m. with an information table. The topic was AIDS and STD prevention.

- Erie Community College Recruiter Kelly Andolino held an informational session at East Delavan on March 28th from 6-7 p.m. During this 1-hour workshop patrons learned how ECC's degree, certificate and training programs will help in achieving educational and career goals.

- EDL Branch Manager **Gwen Collier** provided outreach to CAO Ferry and 1485 Jefferson Bethel site on March 12th and 19th respectively.

- TEAM Buffalo continued to do science fun with college mentors and area high school students at the East Delavan Library. Attendance in this program ranges from 6-10 students per session. During March this group met 9 times.

- On March 10th, Bill Rogers of First Hand Learning hosted a presentation about TEAM Buffalo. It was geared to parents and caregivers to help generate interest in the TEAM Buffalo program.

- Niagara Branch Library's Senior Page **Taylor Harding** presented a book talk about teen fantasy series to an audience on March 27th.

- Sandshuray Hawkins was selected as the Niagara Branch winner of the System's Winter Reading Contest. She was presented with a prize of a canvas bag, fleece blanket and wintertime treats. This was a nice surprise. She is a big reader and a regular patron of the Niagara Branch.

- On the main floor of the Niagara Branch, Alianza Latina and Councilmember David Rivera continued their weekly information sessions. The Public Policy and Education Fund of WNY also staffed an information table on March 28th. Branch staff received some good feedback from Alexis Soto-Coronado of Alianza Latina saying that they are finding the sessions worthwhile and that it is resulting in people taking advantage of their services at the home site.

- North Park Branch Library's Senior Page **Sarah Barry** ran the Crazy Craft Monday program on 4 Mondays in March. In all, 31 children and 17 adults attended the Crazy Craft Mondays.

- Goda Trakumaite, from the Squeaky Wheel, held a zoetrope animation workshop one Wednesday, March 7th from 4-5 p.m. Two children and 1 adult learned the art of zoetrope animation.

- Game Night was held on Thursdays at the Riverside Branch Library. Board games included: Twister, Sorry, Trouble, Monopoly, and Jenga. This program is held on Thursdays from 4-8 p.m. Twenty children attended every week for the month.

- Riverside Library's LEGO Club was held on Saturdays during the month. Thirty children attended every week for the month.

- On Monday, March 5th, **Brian Hoth** held his monthly Sleepy Family Story Time from 6-7 p.m. with 12 children and adults in attendance. In celebration of Dr. Seuss' birthday, Mr. Brian read stories written by Dr. Seuss.

- On Tuesday, March 6th and 13th, **Brian Hoth** presented Preschool Story Time to 24 children and adults.

- On Wednesday, March 7th, **Brian Hoth** had a luncheon meeting with the Riverside Friends Association at the Olympic Restaurant. President Elaine Panty made introductions. Brian spoke about present and future programming and events planned at the branch. Brian enjoyed meeting everyone and is looking forward to working with them.

- On Tuesday, March 6th, and Wednesday, March 7th, **Brian Hoth** visited Holy Cross Head Start Central, North Buffalo, and Northwest Centers to meet the teachers and pick up agency card applications. Brian will be dropping off 16 classroom collections per month. He also spoke to a staff person at the North Buffalo Community Center regarding summer outreach.

- On Wednesday, March 14th, **Brian Hoth** made his monthly visit to Holy Cross Head Start (Main Center) and read stories to 7 classes of 126 prekindergarten children and their teachers. He also dropped off 7 classroom collections.

- On Wednesday, March 21st, **Brian Hoth** made his monthly visit to Holy Cross Head Start (Northwest Center) and read stories on animals to 11 classes of 128 preschool students and teachers. He also dropped off 9 classroom collections.

- On Friday, March 23rd, **Brian Hoth** made his monthly visit to Holy Cross Head Start (North Buffalo Center) and read stories on animals to 2 classes of 38 preschool students and teachers. He also dropped off 2 classroom collections.

- On Saturday, March 31st, Library Associate **Tami Linkowski,** with the assistance of Page **Caitlin Goodrich,** held an egg decorating contest at the Niagara Branch Library with 23 children participating.

Collections: Development and Use

- Freegal Music continues to be widely downloaded. In March, 699 patrons downloaded a total of 4,536 titles compared to 4,059 in March of 2011.

- In March, 480 downloadable eBooks were added to the Library's collection. A total of 20,772 eBook titles were downloaded by patrons in March compared to 9,134 in March of 2011.

- Throughout March, much of the configuration and testing needed to support electronic ordering and invoicing with materials vendors Ingram and Baker & Taylor was completed by Technical Services staff. A full transition to these suppliers who recently received primary award contracts is expected in April.

- From January through March, a total of 1,570 new eBooks were purchased increasing the B&ECPL collection to a total of 11,916. In addition 229 electronic audiobooks were added to bring that collection size to 5,699.

- March 3rd - **Bruce Weymouth, Peter Lisker, Susan Kriegbaum-Hanks** and **Michelle Hurley** weeded the reference collection.

- Weeding of tier collections in line with acceptable C.R.E.W. (Continuous Review Evaluations and Weeding) methodology has begun and will continue on a regular basis for all stacks and open shelf collections at the Central Library.

- The Rare Book Room acquired 2 more Kelmscott Press titles this month, *Poetical Works of Percy Bysshe Shelley* and *The Wood Beyond the World* as we march toward completing the collection according to William S. Peterson's list in *The Kelmscott Press*. There are 5 titles left to secure and we will have completed a goal set forth by librarians many years ago. Read more about these books on the Rare Book Room blog at http://grorarebookroom.wordpress.com/.

- Work is almost complete on the Grosvenor Room's most recent grant-funded digital project. A state-funded RBDB grant awarded and administered by WNYLRC has allowed the digitization of our earliest Buffalo City directories from 1832 (1828 was reprinted in a later directory) to 1868. The directories collection will join the other B&ECPL digital collections available to the public through New York Heritage Digital Collections at www.nyheritage.org.

- Rare Book Room Librarian **Amy Pickard** is working with the University at Buffalo to add the Rare Book Room finding aids created as guides to some of the B&ECPL archival and manuscript collections. Once added we will be in company with UB, the Historical Society, SUNY Fredonia and Lockport Public Library, providing access to a much broader audience. http://libweb1.lib.buffalo.edu:8080/findingaids/search

- **Rhonda Konig**, along with the help of Senior Pages **Austin Clark** and **Nataliia Salansky**, prepared materials to assist with 1940 Census research. Buffalo enumeration district maps and enumeration district descriptions were prepared,

as well as a *1940 Census-Get Started* guide. All of these items are now available on the Grosvenor Room website. The 1940 census was released for public research at 9:00 on April 2nd.

- Dudley Branch continues to weed their collection for condition and circulations in non-fiction and DVD's.

- Dudley Branch is creating a "Classics" section to house classic fiction works that aren't necessarily on reading lists but are perennially read by many.

- Crane Library's children's books were weeded along with some large print books.

- Members of the Collection Development Team came to the Niagara Branch to review the collections with Branch Manager **Kathryn Galvin** and discuss ways to make those collections more responsive to local needs. Librarians **Patricia Covley** and **Claudia Yates** visited the branch on March 9th to discuss adult and youth materials respectively. Part-time Librarian **Michelle Snyder**, who selects media, visited the branch on March 21st. All were very productive meetings.

- With the assistance of **Susan LoPatriello, Sean Goodrich** and **Tami Linkowski**, weeding of the adult fiction and mystery collections at the Riverside Branch Library has been completed.

2. FUNDING

Finances

- New York State again passed an on-time budget and for the first time since 2007 included an increase in library aid. The increase, $2.615 million, is up 3.3% from the $79.012 million total library aid in last year's state budget. The Library's share of that is approximately $80,000 and will help reduce the drain on the Library's fund balance (budgeted at $537,954 this year), making the library dollar go farther. This welcome break from year after year of cuts still leaves B&ECPL's aid about $600,000 (19%) below the amount received in 2007.

- County Executive Mark C. Poloncarz recently submitted revisions to the County's Four-year Financial Plan for Erie County Fiscal Stability Authority consideration. The original 2012-2015 plan was submitted last year with the 2012 Proposed Budget.

A number of concepts addressed in the revised plan are of import to the Library:

Revenue assumptions include: *Very Conservative 1% Property Tax Assessment Growth (lower than 2% in prior plan); 1% Property Tax Revenue Growth Sharing with the Buffalo and Erie County Public Library; Continued $2 million Inter-fund Subsidy to the Buffalo and Erie County Public Library.*

Expense assumptions include: *Reduction of 50 Full Time Positions via Attrition (adjusted for revenue); No Increases in Personal Services Expense other than Step Increments during Union Contract Negotiations; 5% Growth in Health Insurance Expense (slightly lower than 6% in prior plan, based on 2010 and 2011 actual expenses);* and *Continued 2.5% Annual Increases in Pension Expense.*

Allowing the Library Tax to grow in sync with property tax base growth reverses recent years' trend of annual reductions in County funding support for the Library. The change would provide an increase of $198,725 in County support in 2013, $200,712 in 2014 and $202,719 in 2015 over the prior year. Most or all of these funds would be needed to offset increased state retirement and health insurance charges which, using the growth assumptions in the revised plan, would increase $195,469 in 2013, $204,094 in 2014 and $213,121 in 2015 over the prior year.

- 2013 Budget Operating Budget planning is well under way. Contracting Library Directors and Managers and System administrative staff received instructions in late March focusing on developing solid service restoration proposals for consideration by the new County Executive and his budget staff. This provides an opportunity to help reverse the impacts of several years of budget reductions and restore services library patrons clearly need and ask for on a regular basis.

  Emphasis is being placed on the following areas:
  1) Identifying the work hours and related support costs needed to restore open hours to 2010 levels; and
  2) Identifying service restoration packages with the most positive impact and benefit for our public and developing persuasive, results based justifications for each restoration request.

  Efforts will concentrate on clearly articulating what services would be restored if the requested funding is provided and its benefit to the public.

- 2013-2018 Capital Budget Requests are due to Erie County on April 16, 2012. The Library received Erie County Division of Budget, Management and Finance's 2013-2018 Capital Budget preparation forms and instructions on March 15th, with

a due date of April 16, 2012, an earlier date than in recent years. The County's Capital Process is used to identify and help fund capital needs of the County owned Central Library building and projects benefitting the overall Library System. Staff has developed proposals for consideration by the Executive Committee as the full Board of Trustees next meeting occurs after the deadline for submitting proposals.

Fundraising

- The Judy Summer Online Tribute Auction kicked off on Sunday, April 8th. The auction runs through April 30th. Librarian **Beth Lewitzky** researched websites and social media outlets to promote the auction.

3. OPERATIONS AND INFRASTRUCTURE

Technology

Information Technology Department:

- All B&ECPL public computers were conformed to insure up-to-date virus scanning software was installed and set up scanning scheduling for all machines, staff and public.

- Upon evaluation of responses to Erie County Bid Number 212073-005 Switch Upgrade Project @ EC Central Library, an award was made to e-Rate compliant vendor *Synergy Global Solutions* to provide new network switching hardware.

- Departmental staff set up and installed a computer with Lexis software at the Clarence Public Library in support of a collaboration project with the Clarence schools.

- Public and staff computer equipment was relocated and reinstalled by IT staff in support of a rug replacement project at the Lancaster Public Library. The library was closed from March 19th through April 1st for electrical and data upgrades also associated with the project.

- Library Associate **Kathy Schultz** collaborated with the Computer Training Team on two *Downloads 2 Go* staff training sessions on Thursday, March 15th. Kathy was also involved with the creation and updating of "eBook News", a new feature of our homepage which includes relevant press releases and FAQs.

- The Library's Subject Guides received 1,114 unique visitors from 21 countries in March. The most popular Subject Guides were Genealogy, Music and Movies.

- Librarian **Michelle Snyder** began using Pinterest for logging new movies, music, and bands coming to the area.

Infrastructure

- March 19th - the new Adult 7-day Fiction display was moved from in front of the Children's space to shelving located near the Ring of Knowledge. This new location is more visible and in an area of greater foot traffic.

- March 28th - Colvin Draperies Inc. installed new blinds along the south side of the building, filling in all windows in the Central Library's Non-fiction Department.

- March 29th - seventy-five new oak chairs arrived to replace the older, worn wood and leather chairs used at each public access computer.

Staff Development

- Seventeen employees attended Adult Content Computer Viewing Training sessions. Human Resources staff also participated in training on the topics "How to Stop the On-the-Job Bully" (March 21st) and Employee Manuals 101 (March 30th).

- Technical Services Manager **Jennifer Childs** and Processing and Serials Manager **Deborah Geier** attended a PLA 2012 Virtual Conference presentation, *Can't, Won't, Don't, Couldn't, Shouldn't, Wouldn't: Combating Negativity Nellies in the Workplace,* on Friday, March 16th.

- **Carol Batt, Meg Cheman, Peggy Errington, Maureen McLaughlin** and **Doreen Woods** attended the annual Public Library Association conference (PLA) in Philadelphia, PA in March.

- **Maureen McLaughlin** and **Kelly Donovan** traveled to Washington, DC to attend the annual Computers in Libraries conference, March 20th-23rd.

- Cross training of all Information Services librarians in e-Branch continues.

- March 26th – 29th - Information Services Librarian **Kenneth Wierzbowski** attended the annual Patent and Trademark Training seminar offered by the Patent & Trademark Office in Alexandria, Virginia. Kenneth attended many lectures and workshops detailing how to help the public obtain a patent or trademark. As the B&ECPL representative to the Patent and Trademark Office,

Kenneth will be synthesizing this information and will present in-house training to Central staff.

- March 8th - Rare Book Librarian **Amy Pickard** and Grosvenor Room Librarian **Sue Cutrona** attended an Encoded Archival Description (EAD) workshop at Western New York Library Resources Council (WNYLRC) given by RIT Librarian Lara Nicosia and, March 18th, **Amy Pickard** attended an Archivist's Toolkit webinar also at WNYLRC.

- March 14th - **Sue Cutrona** attended the first session of the Preservation Institute held at WNYLRC "Introduction to born digital objects."

- March 28th - **Meg Cheman** attended a webinar entitled "Choose Civility: Public Libraries Take Center Stage," an initiative that invites everyone to choose respect, empathy and consideration throughout one's community.

- **Tim Galvin** and **Maureen McLaughlin** attended a joint meeting of the Regional Advisory Committee and the Resource Sharing Committee at the Center for Inquiry on Friday, March 9th. Establishing consortia projects was the main focus of the meeting with the purchase and distribution of eBooks being a primary topic.

- **Tim Galvin** visited the reference resources class of State University of New York at Buffalo Library, and Information Studies instructor, Christopher Hollister, on Monday, March 19th. Tim spoke to a class of about 20 students about his experiences as a public librarian.

- Librarians **Kathy Goodrich, Mary Ann Budny, Claudia Yates, Dawn Peters, Michelle Snyder, Patti Foley, Kathy Smith** and **Pat Covley** attended a series of 4 webinars on Wednesdays in March designed to introduce the Collection Development Team to Ingram ordering. More in-depth training will take place in April.

- On March 15th and 16th, **Kathy Galvin, Linda Rizzo, Kathy Smith, Dawn Peters** and others attended the Public Library Association Virtual Conference at the Central Library. Sessions included: iPads in the Library: From Tech Programming to Staff Productivity, Transforming Public Libraries from Institutions of the Industrial Age to Change Agents for the Networked Society, Program-Palooza: 60 Programs in 60 Minutes!, Library-To-Go: Putting Your Library Virtually Anywhere; Can't, Won't, Don't, Couldn't, Shouldn't, Wouldn't: Combating Negativity Nellies in the Workplace; Social Media and Your Marketing Strategy, Tracking Children's Early Literacy Skills; The Future of Libraries: Trends in Building Design, User Experience and Community Partnerships.

4. COMMUNICATIONS AND COMMUNITY RELATIONS

Media Coverage / Media Releases

- National Library Week – covered by the *Buffalo News*, Channel 7, WBEN and WBFO
- Fishing Exhibit at Central – covered by Channel 2, *Buffalo News*
- 16th African American Writers Reception at Merriweather

Other:

- **Carol Batt** interviewed by WBEN about e-Content and the libraries
- **Joy Testa Cinquino** interviewed on AM Buffalo about the Judy Summer Tribute Online Auction
- **Joy Testa Cinquino** interviewed by the *Tonawanda News* about the Judy Summer Tribute Online Auction
- WBFO interview about the Judy Summer Tribute Online Auction
- B&ECPL Board of Trustees Chair Jack Connors quoted in *Buffalo News* article about Mark C. Poloncarz's Four-year Plan proposal
- Various *Buffalo News* postings regarding noontime events in the Ring of Knowledge

- On March 7th, Assistant Deputy Director of Development & Communications **Joy Testa Cinquino** and Rare Book Librarian **Amy Pickard** met with *Business First* reporter Gary Burns to discuss the Milestones of Science, its 75th Anniversary next year, and ways to make the public aware of this amazing collection and its important history in our community. Mr. Burns is proposing a series of articles leading up to the anniversary.

- **Amy Pickard** and **Mary Jean Jakubowski** were interviewed by Kevin O'Neill on Channel 2's early morning show, Monday, April 2nd. The latest Rare Book Room exhibit, "Some Things Fishy in Rare Books: Izaak Walton's *Compleat Angler* and Other Fish Tales" was showcased, highlighting some extraordinary images and books. Viewers also had a quick peek at the Mark Twain Room.

- Erie County Legislator Lynne Dixon's office arranged to have the *South Buffalo News* mention her appearance at Dudley Branch Library. The story was on the front page of the newspaper on March 22nd .

Library 2.0: Facebook. As of March 31st, the Buffalo and Erie County Public Library - Central Library Facebook page had 3,106 fans, up from 2,950 in February, a 2.24% increase. March Facebook highlights include:

Buffalo & Erie County Public Library - Central Library What's a little wind? The Central downtown library opens at 8:30 a.m. Have a great day!

Ariana Flournoy Good Morning to all at the BECPL!!! I hope all is well with every one!! Just a question: When is the next Lego Club meeting?? Also do you have any activities this month for kids?? Thank-You so very much for your time in this matter.

Buffalo & Erie County Public Library - Children's Room Good morning to you as well!! The next Lego Club will be on Saturday, March 24th at 1:00 pm. Other activities for children this month are: March 10th - Pinkalicious (ages 3-8) @1pm. March 17 - Pizza Lover's Book Club (ages 6-12) @2pm. Hope you can join us .. look forward to meeting you :D

Library 2.0: Twitter. At the end of March, the B&ECPL Twitter page had 2,452 followers, up from 2,367 in February, a followership increase of 3.59%.

Buffalo/Erie Library @buffalolibrary Digitized! Pan-American Exposition Scrapbooks contain newspaper clippings 1897-1904 that chronicle the preparation... http://bit.ly/nh1G3d

Angela K @akepps @buffalolibrary I am so excited those are digitized....guess I know how I'm spending my afternoon :)

Library 2.0: Flickr. There were no new photos posted to Flickr in March. "All time" photo views totaled 38,477, up from 38,050 in February, an increase of 1.12%. The Library's photostream can be viewed here: http://bit.ly/xDPsx4.

Library 2.0: Pinterest. The Pinterest site is gaining momentum. The number of followers jumped from 7 in February to 52, a 643% increase. The Library's 15 Boards and 305 Pins can be viewed at: http://pinterest.com/buffalolibrary/.

Partnerships

- On March 2nd, during East Delavan Library's Story Time in partnership with Read to Succeed Buffalo, Anne Ryan, Executive Director, read stories, danced and sang songs with the daycare children and providers in celebration of Dr. Seuss' birthday. EPIC volunteer, Ms. Madeline, dressed as the "Cat in the Hat"

and took many hugs from the children and posed for pictures with the participants. There was extensive news and television coverage for this event.

- On Wednesday, March 14th, **Kathy Galvin** joined **Linda Rizzo** and **Jeannine Doyle** in providing a tour and information session about the Niagara Branch Library to a group representing members of the Leadership Buffalo Class of 2012.

- On March 20th, **Linda Rizzo** attended a Read to Succeed meeting and met with the Riverside Business Association.

- **Brian Hoth** met with Kimberly Cudzilo, Center Director of Holy Cross Head Start (Northwest Center), to plan for new outreach opportunities.

- March 23rd - **Claudia Yates** and **Kathy Goodrich** met with Theresa Woehrel, Program Director of Young Audiences of WNY, and **Anne Conable**, Library Development, to discuss future programs.

- March 23rd - **Kerra Alessi** and **Kathy Goodrich** were invited to the opening night performance of the "Wrinkle in Time" at the Theatre of Youth (TOY). The Library had an information table in the lobby. Kerra and Kathy spoke with the TOY patrons about Library programs and in the process handed out bookmarks and flyers.

5. SPECIAL PROJECTS

Governance Models

System Trustees, Member Library Trustees and Administration continue to meet to discuss various aspects of regovernance. The Association of Contracting Trustees (ACT) Annual Workshop was held March 24th in the Central Library's Central Meeting Room. Board Chair Jack Connors, Vice-Chair Sharon Thomas along with Trustees Elaine Panty and Sharon Kelly attended along with several members of the administrative staff. Ellen Bach of Whiteman, Osterman and Hanna and Libby Post of Communication Services presented. Ms. Bach's portion of the program focused on the Memoranda of Understanding updates as they pertain to advisory boards' responsibilities and authorities, along with a summation of progress on legislation development. Ms. Bach reiterated the importance of ongoing participation from member library boards. Libby Post presented an educational program on spreading the word – general information and tools that provide background information on the

Special Legislative District Public Library. All received a pocket-sized copy of the Library District Initiative: Stable Funding, Greater Access fast fact tool.

LIST of MEETINGS and EVENTS
ATTENDED by DIRECTOR MARY JEAN JAKUBOWSKI
March 2012

March 1, 2012	Legislator Joseph Lorigo
March 1, 2012	Jeff Paterson, Community Music School
March 1, 2012	Young Audiences of WNY, Cynnie Gaasch
March 1, 2012	DLIS Students
March 2, 2012	Dr. Seuss Day School 90
March 2, 2012	Jeannine Doyle/Doreen Woods
March 5, 2012	PULISDO/NYLA Meetings - Albany
March 6, 2012	Legislative Education Day - Albany
March 7, 2012	Library Strategies International LLC
March 7, 2012	Staff Forum: Q&A w/ Library Director
March 7, 2012	Just Buffalo, Laurie Torrell
March 8, 2012	Library Strategies International LLC
March 8, 2012	Strategic Planning - June Garcia
March 8, 2012	B&ECPL Executive Committee Meeting
March 9, 2012	Library Strategies International LLC
March 9, 2012	*Business First* Breakfast - Meet the Staff
March 12, 2012	Carol Batt
March 13, 2012	Admin. Team Meeting
March 13, 2012	WNYLRC Board Meeting
March 13, 2012	PULISDO / DLD Conference Call
March 14, 2012	Directors' Meeting
March 14, 2012	Town Hall Meeting, Leg. Betty Jean Grant - Merriweather Library
March 15, 2012	William S. Hein & Co. - Card Catalog Project

March 15, 2012	Erie County Office for the Disabled, Frank Cammarata
March 15, 2012	B&ECPL Board of Trustees Meeting
March 15, 2012	Public Library Association Conference, Philadelphia, PA
March 16, 2012	Public Library Association Conference, Philadelphia, PA
March 17, 2012	Public Library Association Conference, Philadelphia, PA
March 20, 2012	Erie County Capital Project Request
March 21, 2012	Summer Reading Meeting
March 21, 2012	Commission on the Status of Women Luncheon
March 21, 2012	DISS Mike Breeden & Lori Stilwell - Voice Over IP discussion
March 21, 2012	BABEL
March 22, 2012	Ellen Bach, Whiteman Osterman & Hanna LLP - Conference Call
March 22, 2012	Legislator Timothy Hogues
March 22, 2012	Library Strategies International LLC - Conference Call
March 22, 2012	Buffalo Niagara Partnership Execs Connect
March 23, 2012	Communication Services - Libby Post
March 23, 2012	Naturalization Ceremony
March 23, 2012	Jeannine Doyle/Doreen Woods
March 23, 2012	Ellen Bach, Dr. Paul Wietig, Jeffrey Voelkl, Roseanne Butler Smith
March 24, 2012	ACT Workshop
March 26, 2012	Libby Post - SLDPL Training
March 26, 2012	Libby Post - SLDPL Training
March 27, 2012	Supervisor Harry Milligan - Alden
March 27, 2012	Libby Post - SLDPL Training
March 27, 2012	Security Meeting
March 27, 2012	Carol Batt, Dawn Peters - Strategic Plan
March 28, 2012	*Buffalo News* Books for Kids Announcement & Reception
March 28, 2012	Mayor Geoffrey Szymanski Meeting - Lackawanna
March 28, 2012	Joy Testa Cinquino - Surveys
March 29, 2012	Supervisor Dino Fudoli - Lancaster

March 29, 2012	Supervisor David Hartzell, Jr. - Clarence
March 29, 2012	Supervisor David Tessmer - Collins
March 30, 2012	Anne Conable - Library Foundation
March 30, 2012	Jeannine Doyle/Doreen Woods
March 31, 2012	Legislator Kevin Hardwick & Library Boards: Grand Island, City of Tonawanda, Town of Tonawanda

Agenda Item G – Public Comment. There was no public comment. Chair Connors encouraged public comment remarking feedback is helpful and valuable.

Agenda Item H – Unfinished Business. There was no unfinished business.

Agenda Item I – New Business.

Agenda Item I.1 – Authorize Contract Renewal – RFID with Envisionware. Deputy Director – COO Carol Batt introduced this resolution explaining back in 2009 after an extensive RFP process, the Board authorized the B&ECPL to enter into a contract with Envisionware Inc. to provide services and equipment to implement RFID in the B&ECPL libraries. That original contract allowed for 2 eighteen month extensions if agreed on by both parties; back in January 2011 the Board authorized the first contract extension and this resolution would authorize the second and final extension. She noted overall the Library has been satisfied with the products and services that Envisionware has provided and, most importantly, with this contract has been able to negotiate some reduced costs for some key components. Ms. Thomas moved, Ms. Panty made a second. Ms. Jakubowski thanked Ms. Batt for her aggressive hard work on this. Trustee Gist inquired as to feedback on how well RFID is working. Ms. Jakubowski noted positive results with some libraries into the 90 percentile usage. A significant article will be appearing in the *Buffalo News* soon on this. Ms. Batt added that overall emphasis has been on maximizing staff efficiency. The more the public checks out their own items, gives library staff additional time for things like readers advisory and getting items back on the shelves quicker. Trustee Kelly remarked she used the Library's self checkout a number of times and thinks it is great and is amazed how simple it is to use. There being no further discussion, approval of Resolution 2012-15 was unanimous.

RESOLUTION 2012-15

WHEREAS, one of the major initiatives to generate operating savings to help the Library offset recession induced funding shortfalls while at the same time improving customer service involves a complete overhaul of the Library's inventory, materials handling and security systems to implement a system-wide,

state-of-the art Radio Frequency Identification based system (otherwise known as RFID), and

WHEREAS, after an extensive Request for Proposals Process, on April 16, 2009 the Library Board adopted Resolution 2009-18 designating the proposal presented by Envisionware as the lowest cost, best performance response and authorizing the Library Director and/or her designee(s) to negotiate and execute the necessary documents to enter into an agreement to provide RFID equipment, supplies and services for the Buffalo and Erie County Public Library, and

WHEREAS, the contract featured an initial 18 month term with two options to renew (eighteen months each) if agreed by both parties, and

WHEREAS, on January 20, 2011 the Board approved Resolution 2011-2 authorizing the Library Director to exercise the first contract renewal option, and

WHEREAS, the Library desires to exercise the second and final renewal option for an additional 18 month term with a rate structure that lowers overall cost to the Library, including for new RFID reader kits, installation services, and both print and media tags, now therefore be it

RESOLVED, that the Board of Trustees of the Buffalo and Erie County Public Library authorizes the Library Director and/or her designee(s) to execute the necessary documents to implement the second and final 18 month contract renewal of the Envisionware agreement to provide RFID equipment, supplies and services for the Buffalo and Erie County Public Library.

There being no further business, on motion by Mr. Schmidt and a second by Ms. Kelly, the meeting was adjourned at 4:43 p.m.

Respectfully submitted,

Elaine M. Panty
Secretary

B&ECPL Monthly Report
April 2012

This month's report has assumed its new look to reflect Buffalo and Erie County Public Library's Goals and Objectives, along with key highlights and statistical information. We are excited to present this information to the public and trustees in this clear and concise format.

1. Public Services

Monthly Programming Statistics – April 2012

In Library Programs:

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
1.2 Children (age 5 and under)	244	892	4510	16773
3.3 Children (age 6-12)	121	379	1978	6211
4.4 Teens	17	65	119	565
Intergenerational	53	163	1912	5623
5.3 Adults (excludes Technology)	112	416	1878	8466

Adult Technology Programs:

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Training Lab or Library Desktop PCs	33	154	239	1194
System or Library-owned Cyber Train	31	130	244	1270

Outreach (out of library):

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
1.3 Children (age 5 and under)	22	103	919	2785
Children (age 6-12)	3	14	88	1093
Teens	0	0	0	0
Intergenerational	0	1	0	75
Adults (excludes Technology)	13	61	241	2389

*Williamsville Branch Library not included in the above totals; figures will be included in May report.

Highlights:

- A screencast entitled: *How to borrow eBooks from the library for use on your Kindle device* was developed and is now available on the Library's website http://bit.ly/Iz7znW.
- The Central Library Training Lab Team conducted 39 public classes for 358 attendees at 18 library locations. Patron comments included:
  "Very helpful - I had not borrowed e-books yet - so I am looking forward to starting my kindle more."
  "I took 2 computer courses at [local] High School and it was a waste of time. I learned more here."
- On April 27th, Librarian **Wanda Collins** assisted with the Earth Day celebration at the Clarence Public Library. NYS Assemblywoman Jane Corwin performed the dedication of the Clarence Reading Tree. After the dedication, Wanda helped the children with their tree craft.
- On April 4th, We Are Women Warriors presented the program "Lest We Forget: April 4, 1968 -- The Day We Lost Our King" to honor Martin Luther King, Jr., at the Frank E. Merriweather, Jr. Library (MRW).
- Information Services and Outreach Librarian **Jamie Smith** and East Delavan Branch Manager **Gwen Collier** served as co-chairs and Information Services and Outreach Clerk **Valerie Thedford** served as greeter and committee member for the 16th African American Writers Reception held on Saturday, April 14th, from 2 - 4 p.m. at the Frank E. Merriweather, Jr. Library. The event featured a panel discussion with authors Karima Amin, Sharon Amos, and Eva M. Doyle. Moderator for this literary roundtable was Spoken Words artist and writer Vonetta T. Rhodes. There were over 50 participants. There was press from the *Buffalo Criterion* and *Challenger* newspapers.
- "Tell Me A Story 4", a storytelling conference with workshops, was held at the Frank E. Merriweather, Jr. Library on April 21st. The feature teller this year was Jocelyn Dabney from Youngstown, Ohio.
- The documentary "Traces of the Trade: A Story from the Deep North" was shown at the MRW Library on April 25th. Award-winning filmmaker Katrina Browne discovers that her New England ancestors were the largest slave-trading family in U.S. history. The presentation included a Q & A session with James DeWolf Perry, a family member in the film and the film's principal historical consultant.
- Branch Manager **Kathryn Galvin** participated in an El Dia del Nino event at the Herman Badillo Academy on April 30th. Sponsored by the Hispanic Heritage Council, celebrity readers went to selected classrooms to read to the children. Kathy read The Secret Footprints by Julia Alvarez to Mr. Collins' third grade class.
- Riverside's open house was held with 45 children and adults attending. Events included crafts and an origami workshop presented by Wayne Tahara. Charlie and Checkers, the featured event, performed magic. They also talked about the

importance of having a library card and using the library. Representatives from Catholic Charities and Public Policy and Education Fund of New York were on hand to promote their programs and services. Also in attendance were City of Buffalo Common Council member Joseph Golombek, Jr. and Erie County Legislator Lynn Marinelli. Afterwards, refreshments were served. A special thank you goes to Riverside Library Friends Association President Elaine Panty, West Cluster Manager **Linda Rizzo**, and volunteer Anna Buckley for assisting. They were a tremendous help!

- Outreach visits were made to Holy Cross Head Start (Central Center); Niagara Daycare; Herman Badillo Academy; Holy Cross Head Start (Northwest Center and North Buffalo Center); Bethel Head Start, Enterprise Charter School and St. Agatha's Head Start.
- The Children's Programming Team presented the following programs at contracting member libraries throughout the System: Peepapalooza; Wild about the West; Pinkalicious; Don't Let the Pigeon come to this Program; Fairy tales – for National Library Week and the Titanic.
- In April, tours of the Central Library were given to: Western New York Library Assistants Association (WNYLAA) of the Western New York Library Resources Council; Buffalo Public School's ESL program; the New Creational Fellowship; the Elmwood Charter School; the Western New York Archivists group and as part of National Library Week, 2 tours were provided to patrons.

2. Collection Development

Print Collections:

	Collection Size	Monthly Item Adds	Yr. to Date Adds
2.1 Juvenile non-Fiction	160,354	125	1,673
3.1 Juvenile Fiction	356,361	1,451	6,634
4.1 Young Adult Fiction	67,164	891	3,891
5.1 Adult non-Fiction	1,398,612	1,826	7,929
6.1 Adult Fiction	562,128	4,208	16,479

Media Collections:

	Collection Size	Monthly Item Adds	Yr. to Date Adds
3.2 Juvenile	67,401	258	1,624
4.2 Young Adult audiobooks only	2,573	72	86
6.2 Adult	349,599	3,131	13,896

Electronic Collections:

	Collection Size	Adds	Downloads	% change previous month
e-Books	12,326	*410	20,422	- 2%
Music (Freegal)	Unlimited SONY Library		4,289	- 5%

e-Audiobooks	5,774	75	4,664	- 4%
e-Videos	370	0	137	+ 7%

*e-Book "Adds" include 150 free promotional MaxAccess titles for 1 year

Highlights:

- Technical Services staff and the Collection Development Team transitioned the majority of print, audiobook, and music ordering to the Library's recently contracted primary vendor Ingram Inc.
- Weeding was done at the East Clinton and Dudley Branch Libraries.

3. Technology

Library 2.0 Activity:

	Number of Connections		% Change	
	Current Month	Monthly Change	Previous Month	Yr. to Date
Facebook Fans/Likes	3,225	209	6.9%	14.3%
Twitter Followers	2,530	78	3.2%	15.0%
Flickr Views	38,780	303	0.8%	5.8%
Pinterest Followers	138	86	165.4%	*N/A

*N/A Pinterest created February 2012

- Library 2.0 interactions include:

Angela K @akepps The Downtown Los Angeles Library has serious character, but I can't wait to be home to my beloved @buffalolibrary #noplacelikehome

Janice W @wigs974 Love seeing the @buffalolibrary on twitter. Some of my best days as a kid were at the library. Support your local library!

Did you know that you can search the Library Catalog, renew items, place Holds and review your My Account features without ever leaving Facebook? Go to the Library's fan page and click on "Catalog Search" below our cover photo. We want to be where you are! Let us know what you think...

6 people like this. Libby B. Maeder That's awesome!

Buffalo & Erie County Public Library - Central Library Libby – We agree! You might want to share this post with your Facebook friends who might not yet be fans of the library.

Libby B. Maeder Done!

Highlights:

- A newly developed Drupal-based B&ECPL website went live for the public on April 16th. Overall, the rollout replicates the look, feel and content from the former site. Staff members are working on design changes that will help rebrand and further streamline the site. Webmaster **Terri Dickson** ensured a seamless cut-over after replicating information on the new platform which can be found here www.buffalolib.org.
- As part of the new website design, the federated format used to search library databases was replaced with an individual database search option. A dedicated staff committee worked IT Manager **Steve Hovey** to design page layout and ensure appropriate public search capabilities and statistical analysis. **Steve Hovey** wrote the underlying code to support the page functionality which replaces a vendor-based product that was previously purchased and billed under an annual maintenance contract. Links directly to library-developed Subject Guides are now also consolidated on a single page http://bit.ly/JPUYzR .
- The Kenmore and Kenilworth Libraries went live with RFID gates and self-check stations on April 9th and 10th. Twenty-one B&ECPL libraries are now fully functional with the RFID technology. Collection tagging and encoding has begun at the Julia Boyer Reinstein and Lancaster Libraries.
- Erie County Purchasing issued a bid for the Library's Internet Security Suite Licensing upgrade to *Total Defense Endpoint & Gateway r12 SE*. The product also includes anti-malware protection along with a host-based intrusion prevention system and gateway security. Upon bid review, a three-year licensing award was made to Vitec Solutions.
- The final report was submitted for the 2010 – 2012 Library Services and Technology Act (LSTA) grant: *Web 2.0 Technologies: Educating Adults and Seniors.* All session and attendance goals were exceeded.
- April 10th - Mr. Robert Hynes of Elma, NY donated a Merlin LCD Enhanced Vision Magnifying system. The system is less than one year old and will complement hardware in the Disabilities Resource Room.
- April 11th - Special Collections Manager **Meg Cheman** and Technology Support Librarian **Angela Pierpaoli**, representing the New Database Page Committee, presented the newly launched database page at the Managers' meeting.

4. Funding/Fundraising

Funding:

CFO **Kenneth Stone** is working with member library directors to develop restoration and recovery budget proposals for the Library's 2013 budget request. COO **Carol Batt** and Director **Jakubowski**, along with Administrative Team members, are working to address System, Central and Buffalo Branch needs.

Director **Jakubowski** and System Board Chair Jack Connors will be meeting with County Executive Mark Poloncarz May 10th to discuss 2013 budgetary concerns.

Director **Jakubowski** and System Trustee Elaine Panty met with Erie County Legislators Kevin Hardwick and Lynn Marinelli to discuss an Erie County charter change proposed by Legislator Hardwick.

Ms. Jakubowski continues communication and distribution of information pertaining to library activities, finances and governance issues to State, County and local officials.

Please see the discussion of New York State Library Construction Grant awards under (5) Facilities section.

Fundraising:

Campaign Name	Campaign Dates	Raised to Date
Annual – Judy Summer Tribute Online Auction	April 8 – 30, 2012	$3,465* *not final*
Yearlong Various Appeal	January 1, 2012 – Year to date	$74,910 *(donations allocated to various funds including Memorials, Riverside Endowment, General, Buffalo News – materials)*

Highlights:

- The Judy Summer Tribute Online Fundraising Auction ran successfully with 164 items and 563 total bids. Social media was used to promote the auction. For a first time effort, the results were as expected.
- The B&ECPL's Board of Trustees Development Committee, under Chair Anne Leary, will convene on Friday, May 18th at 11:45 a.m. in the Joseph B. Rounds Conference Room at the Central Library.

5. Facilities

New York State Library Construction Grant awards for the 2011-2012 grant cycle were announced this week. A total of $739,349 was awarded to B&ECPL libraries. Project summaries as listed by New York State are below. Libraries will have until June 30, 2014 to complete work on these projects.

Library	Grant Amount	Project Description
Buffalo Central Library	$617,970	Asbestos abatement, space reconfiguration, and energy saving improvements of 25,900 square feet of the Central Library, plus security improvements inside/outside, will increase the effectiveness of library service and more efficiently utilize the building.
Aurora Town Public Library	$108,200	Replacement of a flat roof and the restoration of a peaked roof—including code compliant tapered insulation for proper drainage and energy efficiency—will reduce energy costs and increase conservation of resources.
West Seneca Public Library	$8,332	A total of 2,100 square feet of sidewalk will be replaced to allow safe entrance and egress from the library and to provide handicapped accessibility.
Eden Library	$4,847	Cracked, uneven sidewalks at the north, south and main entry of the library will be replaced to provide safe access and exit. Additionally, the replacement of deteriorated curbing in the parking lot will improve safety for all library users.

The City of Buffalo has engaged consultants to provide a conditions assessment, including major components and building equipment, for City-owned facilities. This assessment includes the City-owned library facilities. City Department of Public Works staff, working with the consultants and Library maintenance staff, has visited each library facility. The end product when available will help identify future capital improvement needs.

6. Staff Development

	Number of Program Attendees		Number of Programs Presented	
	Month	Yr. to Date	Month	Yr. to Date
Staff	99	*	203	*
Administration	7	*	7	*

*Yr. to Date totals will be available in the May 2012 report.

Highlights:

- On April 20th, IT and Technical Services staff members attended the UNYSUG (Upstate New York Sirsi Users Group) meeting in Painted Post, NY.

- Delivered online training on topics including sexual harassment, employee onboarding, and customer service to special populations in libraries (teens, and autistic patrons).
- Human Resources/Workforce Development Officer **Doreen Woods** participated in the University of Buffalo's Department of Library & Information Studies "Future Librarian Day" panel on April 12th.

7. Media coverage/Media Releases

Press Release/ Media Interview	Air Date/Publish Date		Topic
WBEN Radio – On air interview	April 6	April 6, 2012	e-Books in Public Libraries
Press Release	April 12	Criterion story - April 14th issue	Young Audiences Perform at Central Library
Buffalo News	April 12	April 12, 2012 Buffalo News article and picture in the paper	Community forum with Erie County Sheriff Howard
Press Release - Buffalo News - Artvoice	April 14	April 14, 2012	National Library Week – Merriweather Writer's reception
Buffalo News	April 16	April 16 , 2012 Buffalo News article (page B3)	Deidre Williams did a pre-publicity feature story in the Buffalo News April 16 (page B3) on "Tell Me A Story – 4" which was held at the MRW Library.
Buffalo News	April 18	April 23, 2012	RFID in Libraries, A high-tech way to check out
Channel 2 – Online Event		Beginning on April 23rd	Judy Summer Online Auction
WBFO	April 20	April 20, 2012	Auction
Buffalo News		April 18, 2012	Online Auction
Business First Online		Wk. of April 23rd	Milestones Treasures
Riverside Review	April 25	April 25, 2012	Article on Riverside Library Open House.

			Senior Page **Ashley Gormady**, her grandmother Nancy, her sister Madison, and volunteer Anna Buckley are pictured doing origami.
Business First Print		April 27 – May 3	Bflo's Scientific Treasures, Milestones
Press Release		May 1, 2012	Aurora Library temporary closing
Press Advisory			Niagara Library "Dia" event
Press Advisory		April 25, 2012	Auction
Business First Online		May 7, 2012	Buffalo Library System granted state construction grant funds

Highlights:

- Spree Magazine took photos of rare books for an upcoming story on "Treasures in Buffalo."
- Since the story ran in *Business First* about the Milestones Collection, the Library has received a request from Spree Magazine to write a story.
- June 13th, the Library System will announce Summer Reading with a media event featuring the Deputy Commissioner for Cultural Education and Acting New York State Librarian, Jeffrey Cannell. Everyone is invited.
- April 25th, **Amy Pickard** worked with KC and Gail Kratt, photographers for *Buffalo Spree*, to capture images for the June issue of the Rare Book Room's George Washington letter, the Geneva Porter 1929 diary and the Christian Homestead Ass'n (with "houses of ill-fame") map.

8. Partnerships

Highlights:

- An introductory meeting was held to discuss an anti-bullying initiative to take place during October. Stakeholders participated from various organizations including WNY United Child and Adolescent Treatment Services, Family Justice Center, Self-Advocacy Association of New York State (SANYS-WNY), UB School of Social Work, WNY Independent Living Center, Gay and Lesbian Youth

Services, Erie County (E.C.) Department of Public Advocacy, E.C. Commission on the Status of Women, E.C. Office for the Disabled, E.C. Social Services, E.C. Sheriff's Department and OUTspoken for Equality. Future meetings are being scheduled.

- April 30th - Information Services & Outreach Librarian **Andrew Maines** met with UB Librarian Michael Lavin and Queen City Comics Emil Novak to begin planning the 2012 Comic Fest.

9. Governance

The B&ECPL Board of Trustees Planning Committee met April 19th and worked with Ellen Bach of Whiteman, Osterman & Hanna LLP to set a timeline of important dates in the progress of the B&ECPL's district option. Several member library trustees participated in the meeting. Director **Jakubowski** and Human Resources/Labor Relations Officer **Jeannine Doyle** continued discussions with Ms. Bach with regard to the library district and Civil Service law, collective bargaining agreements, labor law, etc.

Libby Post of Communication Services continued to train staff, trustees and Friends Groups.

10. Director Activities

Meetings and Events:

April 2, 2012	Interview with Channel 4 Why Guy - Fishing Exhibit
April 2, 2012	Karen Senglap, U.B. Mtg.
April 2, 2012	Keith Dash, Supervisor Town of Evans, Mtg.
April 3, 2012	Mary Cooke, Supervisor Town of Grand Island & Chris Aronica, Council Member, Mtg.
April 3, 2012	Terry McCracken, E.C. Legislator Mtg. - Lancaster Public Library
April 4, 2012	Staff Forum: Q&A - North Collins Public Library
April 5, 2012	Admin. Team Mtg.
April 16, 2012	Deputy Directors Mtg.
April 16, 2012	WBFO/WNED Interview - Judy Summer Tribute Online Auction
April 16, 2012	Victor Rice, Pres. Library Foundation of Buffalo & Erie County, Mtg.
April 16, 2012	*Buffalo News* photo - Judy Summer Tribute Online Auction

April 16, 2012	Ken Stone Mtg. - ECFSA Grants
April 16, 2012	Robert Shibley, U.B. Prof. Architecture, Peter Murad, Architectural Resources, and Paul Hogan, V.P. The John R. Oishei Foundation, Mtg. - Re-Imagine Concepts
April 17, 2012	ACT Board meeting - Williamsville
April 17, 2012	Robert Shibley Mtg. - Exhibit Space
April 17, 2012	PULISDO/DLD conference call
April 18, 2012	Libby Post, Communication Services - conference call
April 19, 2012	Admin. Team Mtg.
April 19, 2012	B&ECPL Board of Trustees Mtg.
April 19, 2012	B&ECPL Planning Committee Mtg.
April 20, 2012	Ellen Bach, Whiteman, Osterman & Hanna Mtg.
April 20, 2012	*Business First* - Milestones Collection
April 20, 2012	Paul Hogan and Jack Connors Mtg.
April 25, 2012	WNYLRC conference call
April 25, 2012	BPS Student Artist Opening
April 25, 2012	Elma Public Library - Dedication of the Zenath T. Heintz Community Room and Friends of the Elma Public Library Children's Room
April 26, 2012	WNYLRC Regional Directors Mtg.
April 26, 2012	B&ECPL Policy Committee Mtg.
April 26, 2012	Hamburg Public Library - Construction Proposal Public Mtg.
April 27, 2012	Anne Conable Mtg.
April 27, 2012	H.R. Assistant Deputy Directors Mtg.
April 30, 2012	Anti-bullying Coalition Mtg. with Sawrie Becker, E. C. Comm. of Public Advocacy

Other:

Contracting Member Library Activity Reports – April 2012

Amherst Public Library – submitted by Roseanne Butler-Smith, Director

The first quarter of 2012 has proved to be a busy one for all 4 branches of the Amherst Public Library.

The Amherst Library has been very fortunate to be able to work with many non-library organizations and other members of our community despite fewer hours of public service and decreased staff level.

In January, the library was able to offer a paid page position to a young lady who had completed an 18-month long Internship program through New York State Disabilities Office (NYSDO) and the Amherst Library. We are excited to announce that the next NYSDO intern will begin in May of 2012, making this a total of 3 individuals who have learned many work skills while being trained in the library.

The Amherst Library continues to work with the Williamsville Central School District and be an internship site for students in their Transitions program. At the end of this school semester, a total of 10 students will have completed various volunteered projects at the library.

The first Williamsville Business Association Benefit Gala for the Williamsville Branch of the Amherst Libraries was held in February 2012. This event brought both the business and private community of the village together for an exciting night of delectable treats, fine wines and exciting auction items. The benefit continued all month long with a basket raffle held in the library during hours of public service. The Amherst Library Board of Trustees is pleased to state that a net profit of more than twelve thousand dollars was made by this fundraiser to offset operational cost of our Village branch.

In March, all the details of a program with Erie County Council for the Prevention of Alcohol and Substance Abuse, the Amherst Town Youth Court and the Amherst Public Library were finalized. This program will make the Amherst Library the liaison site for Amherst Court appointed youths and ECCPASA.

The first quarter of 2012 allowed the Amherst Libraries to offer many successfully attended adult programs. An 8-week Adult Health series brought 350 attendees to the Audubon Library. As the Eggertsville-Snyder Branch serves as the only site in the Town of Amherst for free tax preparation, we saw many first time library visitors. I am pleased to say that a great number of these never before library visitors applied and received a County library card, once they saw all that the System has to offer. The warmer than normal winter still allowed for many senior members of the Clearfield community to visit the library and play a game or two of chess. For a number of years now, the Clearfield Branch has been home to the local Chess group and it is common during any afternoon of the week to see 2 if not 6 games of chess going on.

In addition to the numerous adult programs and Outreach programs offered, all 4 of the Amherst Libraries continued to make available our well known, attended and requested toddler, preschool programming and family programs.

Cheektowaga Public Library – submitted by Christine Bazan, Director

Highlights of events and activities at the Cheektowaga Libraries:

- The Reinstein Woods Nature Preserve presented 3 weeks of programs during April on nature and the local environment, for children ages 3-5.
- National Library Week was celebrated with a spring craft program for children ages 5-12, presented by the Cheektowaga Y.E.S.
- **Yvonne Maute**, Librarian Manager of the BTOP program, presented an overview of this employment and computer training program in the Cheektowaga Libraries to representatives of the Federal and State governments, as well as other recipients of similar grants, in Geneva, NY, April 30th - May 1st.
- Staff and volunteers of the Julia Boyer Reinstein Library began to tag books and other materials in preparation for becoming an RFID library later in 2012.

Respectfully submitted,

Mary Jean Jakubowski
Director