

October 2, 2012

GOVERNMENT AFFAIRS COMMITTEE
REPORT NO. 10

ALL MEMBERS PRESENT, EXCEPT LEGISLATOR LOUGHRAN.

1. RESOLVED, the following items are hereby received and filed:
 - a. COMM. 13D-3 (2012)
COUNTY ATTORNEY: "Transmittal of New Claims Against EC"
(4-0)
 - b. COMM. 15E-3 (2012)
COUNTY EXECUTIVE: "Appointment to the NYS Proceeds Allocation Board"
(4-0)
 - c. COMM. 15D-4 (2012)
COUNTY ATTORNEY: "Transmittal of New Claims Against EC"
(4-0)
 - d. COMM. 15D-7 (2012)
COUNTY ATTORNEY: "Transmittal of New Claims Against EC"
(4-0)
 - e. COMM. 15M-1 (2012)
ASSIGNED COUNSEL PROGRAM: "Copy of Financial Report for the Period 7/1/2011 - 12/31/2011"
(4-0)
 - f. COMM. 15M-2 (2012)
ASSIGNED COUNSEL PROGRAM: "Copy of Quarterly Report for the 2nd Quarter of 2012"
(4-0)
2. COMM. 15E-13 (2012)
COUNTY EXECUTIVE
WHEREAS, the New York State Office of Indigent Legal Services will provide a three year grant totaling \$1,455,129 to the County for the provision of indigent defense services; and

WHEREAS, Erie County will contract with the Erie County Bar Association's Aid to Indigent Prisoners Society and the Legal Aid Bureau of Buffalo to deliver the services required through the grant.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to enter into contract with the State of New York Office of Indigent Legal Services, in the amount of \$1,455,129 over three years to provide enhanced representation to indigent defendants; and be it further

RESOLVED, that the County Executive is hereby authorized to enter into subcontracts in the amount of \$242,521 for Erie County Bar Association Aid to Indigent Prisoners Society and \$242,522 for the Legal Aid Bureau of Buffalo to deliver said services in the first year; and be it further

RESOLVED, that authorization is provided to establish grant funding in the County Attorney's Office as follows:

Erie County Attorney's Office
Grant Fund 281
June 1, 2012 to May 31, 2013

Revenue Increase	
Account 409000 - State Aid Revenue	\$485,043
Appropriation	Increase
Account 516601 - Legal Aid Bureau	\$242,522
Account 516602 - EC Bar Association	<u>242,521</u>
Total Appropriation	\$485,043

and be it further

RESOLVED, that the Director of Budget and Management is hereby authorized to adjust items of appropriations and revenues which may be impacted by changes to the grantor award, provided there are no changes to authorized personnel levels and county share amounts; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the County Attorney, the Office of the Comptroller, the County Executive's Office and the Division of Budget and Management.
(4-0)

3. COMM. 16E-10 (2012)
COUNTY CLERK

WHEREAS, in an effort to keep much needed revenue in Erie County, the County Clerk's Office has implemented various public awareness initiatives that encourage motorists to renew their automobile registration locally rather than mailing to the State for processing; and

WHEREAS, many people do not realize that by renewing locally, not only does the Erie County Auto Bureau process the renewal much faster than New York State, but Erie County is able to retain 12.7% of the transaction fee to support County operations; and

WHEREAS, when registration renewals are mailed to the State for processing, it takes longer to process and New York State retains the entire transaction fee; and

WHEREAS, to further public awareness of the importance of renewing vehicle registrations locally the Erie County Clerk has partnered with Lamar Advertising and TraversCollins Advertising to develop a "Renew Locally" Billboard Campaign.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the Erie County Clerk's Office, to accept the donation of free billboard space on at least 20 billboards, with a maximum of 25, to promote the "Renew Locally" effort; and be it further

RESOLVED, that the Erie County Legislature does hereby authorize the Erie County Clerk's Office to accept the donation of advertising design services from TraversCollins for the design of the advertising copy to be placed on the billboards; and be it further

RESOLVED, that the County Clerk's Office will be responsible for paying TraversCollins for production costs associated with designing the artwork for these billboards and said funding is available within the Clerk's 2012 Budget and needs to be adjusted as follows:

Erie County Clerk, Auto Bureau – Fund 110
Business Area 113, Fund Center 11320

Decrease

561410 Lab & technical Equipment \$3,750

Increase

516020 Prof Svcs Contracts & Fees \$3,750

and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive, the County Clerk, the Director of Budget and Management, the Department of Law, and the County Comptroller.
(4-0)

4. COMM. 16E-11 (2012)
COUNTY CLERK

WHEREAS, the Erie County Clerk Registrar's Division is responsible for recording, filing and maintaining a central repository of legal documents and records affecting property titles, including land and real estate transactions, those related to corporate filings, assumed names, and, as Clerk of the Supreme and County Courts, all court pleadings and papers; and

WHEREAS, fees are mandated by state and local law; and

WHEREAS, the Registrar Division processes an average of 17,000 transactions monthly, and records related cash receipts of approximately \$5 million monthly while maintaining five (5) separate bank accounts; and

WHEREAS, the Clerk's Office knows that adequate internal controls are essential over the collection and transmittal of revenue; and

WHEREAS, the request for proposal provision of Section 19.08 of the Erie County Administrative Code was complied with and a summary of the process is included as included as Attachment A to this resolution.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the County Executive to enter into an agreement with Tronconi Segarra & Associates to perform services through the Erie County Clerk's Office for a review of cash collections and disbursements within the Registrar Divisions; and be it further

RESOLVED, that the following funds have been identified within the 2012 Budget to fund this contract:

Erie County Clerk, Business Area 113 – Fund 110
Registrar Division – Fund Center 11310

Revenue

466090 Misc Trust Fund Revenues	\$ 7,156.44
466000 Misc Receipts	<u>\$17,843.56</u>
	\$25,000.00

<u>Expense</u>	Increase
516020 Prof Svcs Contracts & Fees	\$25,000.00

and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive, the County Clerk, the Director of Budget and Management, the Department of Law, and the County Comptroller.

Rating Matrix – RFP No. 1228VF

RFP to Conduct External Accounting Review of Cash Receipts/Revenue Collection

Rate Using Score of 1-10, with 10 being most favorable	Dopkins	Toski	Chaimpou	Tronconi	Dansa & D'Arta
Proposer's background, experience and resources meets County needs	25	34	30	36	19
Completeness of response - adequately outlined services to be provided	23	30	28	35	17
Price	22	15	30	28	24
Technology Resources	19	24	24	31	17
TOTAL	89	103	112	130	77

(4-0)

**THOMAS J. MAZUR
CHAIR**