

June 26, 2012

GOVERNMENT AFFAIRS COMMITTEE
REPORT NO. 9

ALL MEMBERS PRESENT, EXCEPT LEGISLATOR McCracken.
CHAIR GRANT PRESENT AS EX-OFFICIO MEMBER.

1. COMM. 12E-17 (2012)
COUNTY CLERK

WHEREAS, the New York State Thruway Authority has extended an offer to allow the Erie County Clerk's Office to act as its agent in the sale of E-Z Pass on The Go Tags to the public; and

WHEREAS, the proposed retail sales agreement provides that the Erie County Clerk purchase E-Z Pass On The Tags at a unit price of \$21.00 and authorizes their sale to the public at \$25.00, with the County retaining \$4.00 per tag sold; and

WHEREAS, the agreement is in the best interests of residents of the County as it affords them a convenient location to purchase E-Z Pass On The Go Tags; and

WHEREAS, in order to segregate these funds from NYS Department of Motor Vehicles receipts it is necessary to establish a change making fund within the Auto Bureaus to record and account for E-Z Pass sales separate from DMV transactions.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the County Clerk's Office to execute a retail sales agreement with the New York State Thruway Authority to conduct retail sales of E-Z Pass on the Go Tags at its Registrar Division and Auto Bureau locations; and be it further

RESOLVED, that the following budgetary adjustments are made to the 2012 Budget for the purchase and sale of E-Z Pass Tags:

	Erie County Clerk's Office, Fund 110 Fund Center 11310	
Revenue		
415185 E-Z Pass Tag Sales		\$2,100
Expense		
505700 E-Z Pass Supplies		\$2,100

and be it further

RESOLVED, that the County Clerk is authorized to establish a separate change making fund in the Auto Bureaus to allow for the segregation of funds between E-Z Pass sales and NYS DMV transactions; and be it further

RESOLVED, that in accordance with Section 2.06 of the Erie County Administrative Code the Change-Making Fund (Reserve balance) in the County Clerk's Office (Auto Bureau) is increased by \$800; and be it further

RESOLVED, that these funds will be allocated among the auto bureaus as follows:

BA 113 – Erie County Clerk - 117100 Petty Cash

Auto Bureau-Buffalo EZ Pass Change Fund	\$100
Auto Bureau-Cheektowaga EZ Pass Change Fund	\$100
Auto Bureau-Northtown EZ Pass Change Fund	\$100
Auto Bureau-ECC South EZ Pass Change Fund	\$100
Auto Bureau-Evans EZ Pass Change Fund	\$100
Auto Bureau-Eastern Hills EZ Pass Change Fund	\$100
Auto Bureau-Mobile EZ Pass Change Fund	<u>\$200</u> \$800

RESOLVED, that certified copies of this resolution be sent to the County Clerk, the Director of Budget and Management, the County Attorney and the County Comptroller.
(5-0)

2. COMM. 12E-18 (2012)
COUNTY CLERK

WHEREAS, the Erie County Clerk's Office, as part of its duties and responsibilities, is charged with the operation of local Auto Bureaus; and

WHEREAS, the Erie County Auto Bureau has operated a satellite branch at the Evans Town Hall, 8787 Erie Road, Evans, New York, for several years; and

WHEREAS, the current Memorandum of Understanding (MOU) was agreed to and signed by parties no longer in office; and

WHEREAS, the County Clerk's Office has negotiated with the Town of Evans a certain MOU for use of space in Evans Town Hall that confirms and memorializes the existing agreement and allows the County Clerk's Auto Bureau to continue operation at this location; and

WHEREAS, the terms of this arrangement are favorable to the County and adequate funding for all associated costs for 2012 is available in the 2012 Erie County Clerk Budget.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the County Executive to sign a Memorandum of Understanding between the County of Erie and the Town of Evans for the County Clerk's use of approximately 400 square feet of space at the Evans Town Hall in Evans, New York, for the operation of a satellite auto bureau; and be it further

RESOLVED, that the County Auto Bureau's tenancy of the premises provided in this MOU shall be at the rate not to exceed \$5,000 per year payable in one annual installment, and that this MOU shall be reviewed annually and renewed automatically unless one or both parties agree to terminate the arrangement upon reasonable notice to the other; and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive, the County Clerk, the Director of Budget and Management, the County Attorney and the County Comptroller.
(5-0)

3. COMM. 12E-19 (2012)
COUNTY CLERK

WHEREAS, the Erie County Clerk's Office, as part of its duties and responsibilities, is charged with the operation of six local Auto Bureaus and the Registrars Division; and

WHEREAS, the general public frequently avails itself of the services offered at both of these locations; and

WHEREAS, in an effort to better educate the public on services offered by the County Clerk's Office, while at the same time improving the customer experience while in the Clerk's Office, proposals were sought to provide audio-visual public service information and/or pre-approved advertising within these locations; and

WHEREAS, the selection process has determined that Multimedia Entertainment Inc., doing business as WGRZ, is the most appropriate firm to reach the general public with the airing of public service announcements detailing County Clerk services, and that the airing of television programming during business hours will substantially improve the customer experience within the Clerk's Office; and

WHEREAS, the request for proposal provision of Section 19.08 of the Erie County Administrative Code was complied with and a summary of the process is included as Attachment A to this resolution; and

WHEREAS, the terms of this agreement are favorable to the County.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the County Executive to enter into an agreement between the County of Erie and Multimedia Entertainment Inc., doing business as WGRZ, to air regularly scheduled programming of WGRZ TV during regular business hours at the Auto Bureaus and Land Records Division of the Clerk's Office; and be it further

RESOLVED, that the terms of this agreement shall include the production and airing of public service announcements related to the Clerk's Office at no cost to the County; and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive, the County Clerk, the Director of Budget and Management, the County Attorney and the County Comptroller.
(5-0)

**THOMAS J. MAZUR
CHAIR**