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## COUNTY OF ERIE

**CHRIS COLLINS**  
COUNTY EXECUTIVE

April 25, 2011

The Honorable  
Erie County Legislature  
92 Franklin Street – Fourth Floor  
Buffalo, New York 14202

**RE: Cemetery Road Highway Facility – Building Addition and Utility Relocation Project**

Honorable Members:

An existing highway maintenance building at the Erie County Cemetery Road Highway Facility will be demolished as part of a current bridge and road construction project. To provide adequate space and maintain current operations, a building addition must be constructed as a replacement for a building that will be demolished. Additionally, the utilities currently feeding the maintenance building and consequently other structures on the site will be relocated to the new addition.

This resolution is seeking your honorable body's authorization for the County Executive to enter into an Agreement Amendment with the firm of Trautman Associates to provide Professional Architectural/Engineering Services for the design and construction documents to relocate the site utilities and construct the building addition.

Should your honorable body require further information, I encourage you to contact the Department of Public Works, Division of Real Estate and Asset Management. Thank you for your consideration on this matter.

Sincerely,

CHRIS COLLINS  
Erie County Executive

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Division of Real Estate and Asset Management  
**Re:** Cemetery Road Highway Facility – Building Addition and Utility Relocation Project  
**Date:** April 25, 2011

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### **SUMMARY**

An existing highway maintenance building at the Erie County Cemetery Road Highway Facility will be demolished as part of a current bridge and road construction project. To maintain current facility operations and recover lost space, a new building addition will be constructed. Additionally, the utilities currently feeding the maintenance building and consequently other structures on the site will be relocated to the new addition.

The County Executive is requesting authorization from your honorable body to enter into an Agreement Amendment with the firm of Trautman Associates to provide professional design services for this project for an amount not to exceed \$22,000.00.

### **FISCAL IMPLICATIONS**

Funds for this Project are available from SAP Project A.00071 - 2003 Electrical System Improvements Phase 1 in the amount of \$11,822.48, A.00072 - 2003 Mechanical System Improvements Phase 1 in the amount of \$5,300.98 and A.00309 - 2007 Code Compliance & Reconstruction in the amount of \$4,876.54.

### **REASONS FOR RECOMMENDATION**

To provide adequate space and maintain operations, a building addition must be constructed as a replacement for a building that will be demolished. The utilities such as water, electrical power and gas must be relocated from the demolished building to the new addition to support functions of the site.

### **BACKGROUND INFORMATION**

An existing highway maintenance building at the Erie County Cemetery Road Highway Facility will be demolished as part of a bridge and road construction project. A section of roadway along Cemetery Road will be shifted, forcing the demolition of the maintenance building. To maintain facility operations and recover lost space, a new building addition must be constructed. Additionally, the utilities currently feeding the maintenance building and consequently other structures on the site will be relocated to the new addition.

## CONSEQUENCES OF NEGATIVE ACTION

If the new building addition is not constructed and the utilities not relocated, then operations at the facility cannot take place. Additionally, other structures on the site will not be powered thus forcing the facility to shutdown.

## STEPS FOLLOWING APPROVAL

An Agreement Amendment will be executed by the County Executive and Trautman Associates so the design work can be started.

## COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

*Lorne H. Steinhart*

LORNE H. STEINHART

Deputy Comptroller  
Comptroller's Office

Cash in projects/Availability of Funds:	Reso Requests:
A.00071 - \$12,086.48	\$11,822.48
A.00072 - \$12,036.84	\$5,300.98
A.00309 - \$470,733.12	\$4,876.54

NOTE:

⊗ There is enough cash available to cover all three; however, concern is that the project descriptions are being stretched to include the design of the construction of a new building. This is especially the case re: A.00071 + A.00072 which have to do with replacement and/or improvement of electrical systems and renovation/rehabilitation of mechanical systems, respectively.

MM/ls

File Copy (REAM.4.25.11-1.Trautman Associates.docx)

A RESOLUTION SUBMITTED BY:  
DIVISION OF REAL ESTATE AND ASSET MANAGEMENT

RE: Cemetery Road Highway Facility –  
Building Addition and Utility Relocation Project

WHEREAS, your honorable body has previously authorized the County Executive to enter into a General Architectural/Engineering Services Agreement with Trautman Associates for providing professional design services on Erie County projects; and

WHEREAS, an existing highway maintenance building at the Erie County Cemetery Road Highway Facility will be demolished as part of a current bridge and road construction project. To maintain current facility operations and recover lost space, a new building addition will be constructed; and

WHEREAS, Trautman Associates has the necessary expertise and manpower to provide professional design services for the utilities relocation and design of the building addition; and

WHEREAS, the County Executive is requesting authorization to enter into an Agreement Amendment with the firm of Trautman Associates to provide Professional Architectural/Engineering Services for this project.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to execute an Agreement Amendment with the firm of Trautman Associates for providing Professional Architectural/Engineering Services for relocating the site utilities and design of the building addition at the Erie County Cemetery Road Highway Facility for an amount not to exceed \$22,000.00; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP Project A.00071 - 2003 Electrical System Improvements Phase 1 in the amount of \$11,822.48, A.00072 - 2003 Mechanical System Improvements Phase 1 in the amount of \$5,300.98 and A.00309 - 2007 Code Compliance & Reconstruction in the amount of \$4,876.54 for an amount not to exceed \$22,000.00; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Division of Real Estate and Asset Management, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

OFFICE OF THE COMPTROLLER REVIEW

DATE: 5/2/11

PROJECT TITLE: A.00071 2003 Electrical System Imp-Phase 1  
A.00072 2003 Mechanical System Imp-Phase 1  
A.00309 2007 Code Compliance & Reconstruction

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES \_\_\_\_\_ NO \_\_\_\_\_  QUESTIONABLE

IF NO, RETURN THIS REQUEST TO THE DEPARTMENT

IF YES, COMPLETE THE FOLLOWING VERIFICATION

2) PROJECT AVAILABLE APPROPRIATION

TOTAL PROJECT REVENUES \$ \_\_\_\_\_

TOTAL PROJECT APPROPRIATIONS \$ \_\_\_\_\_

LESS: TOTAL EXPENDITURE TO DATE \$ \_\_\_\_\_

TOTAL COMMITMENTS \$ \_\_\_\_\_

AVAILABLE APPROPRIATIONS AS OF DATE OF REQUEST \$ \_\_\_\_\_

LESS: CONTRACT AMOUNT: \_\_\_\_\_

NET AVAILABLE APPROPRIATIONS \$ \_\_\_\_\_

COMMENTS: Cash in projects: A.00071 - \$12,086.48, A.00072 - \$12,036.84 & A.00309 - \$470,733.12

Reso requests: A.00071 - \$11,822.48, A.00072 - \$5,300.98 & A.00309 - \$4,876.54

Project descriptions are being stretched to cover the construction of a new building. This is of particular concern re: A.00071 + A.00072 which have to do with replacement and/or improvement of electrical systems and renovation/rehabilitation of mechanical systems, respectively.

REQUEST APPROVED: Lorne H. Steinhart

REQUEST DENIED: \_\_\_\_\_

DATE: May 5, 2011

2003 Consolidated Resolution  
#149-2003  
5/8/03

SCHEDULE: A		2003 CAPITAL BUDGET BOND RESOLUTION - PROJECT COMPONENTS							
COLUMN #	A	B	C	D	E	F	G		
LINE NO.	SFG PROJ. NO.	PROJECT DESCRIPTION (object or purpose)	ESTIMATED MAXIMUM COST	AMOUNT OF BONDS AUTHORIZED	STATE or FEDERAL AID EXPECTED	LOCAL SOURCE REVENUE	PPU Sec. 11.00a reference	PROJECT DETAILS	CAPITAL BUDGET PAGE REFERENCE
1	410-394 A.00065	2003 IMPROVEMENTS TO VARIOUS BUILDINGS (COUNTYWIDE)	\$ 1,500,000	\$ 1,500,000			15 yrs Par. 12(a)(2)	Reconstruction and/or renovation of various County buildings by Division of Buildings and Grounds personnel. Work involves energy conservation improvements and asbestos removal.	C-164, 169, 188 & 201
2	410-396 A.00067	2003 FIRE ALARM & SECURITY SYSTEM RATH BUILDING (BUFFALO)	\$ 1,913,850	\$ 1,913,850			15 yrs. Par. 12(a)(2)	Continuation of project to replace existing fire alarm system plus enhancements including, but not limited to, security controls, cameras and door access controls for the Rath Office Building.	C-164, 169 & 188
3	410-397 A.00068	2003 ASBESTOS ABATEMENT & ENVIRONMENTAL REMEDIATION (COUNTYWIDE)	\$ 1,000,000	\$ 1,000,000			15 yrs. Par. 12(a)(2)	Asbestos abatement and other types of environmental remediation at various County Buildings, including consulting services.	C-164, 169 & 188
4	410-398 A.00069	2003 CODE COMPLIANCE & RECONSTRUCTION OF COUNTY BUILDINGS & EQUIPMENT ACQUISITION (COUNTYWIDE)	\$ 1,000,000	\$ 1,000,000			10 yrs. Par. 90	Continuation of a County program to assure compliance with the latest codes and regulations and to reconstruct County facilities as necessary. Includes, but not limited to, general construction, fire protection, air quality (which includes retrofit of HVAC systems), handicapped access, correction of building deficiencies and code violations and consultant services.	C-164, 169 & 188
5	410-399 A.00070	2003 ROOF REPLACEMENT & WATERPROOFING OF BUILDING ENCLOSURES-VARIOUS COUNTY BUILDINGS	\$ 1,500,000	\$ 1,500,000			15 yrs. Par. 12(a)(2)	Roof inventory and survey of all County owned facilities. Replacement/improvements to various county roofs and to building envelopes.	C-164, 169 & 188
6	410-400 A.00071	2003 ELECTRICAL SYSTEMS IMPROVEMENTS - PHASE I (COUNTYWIDE)	\$ 300,000	\$ 300,000			30 yrs. Par. 5	Replacement and/or improvement of electrical systems in various County facilities, including consultant services.	C-164, 169 & 188
7	410-401 A.00072	2003 MECHANICAL SYSTEM IMPROVEMENTS - PHASE I (COUNTYWIDE)	\$ 300,000	\$ 300,000			10 yrs. Par. 90	Renovation/rehabilitation of mechanical systems within various County buildings, including but not limited to, HVAC, boilers, chillers, generators and transformers, including consulting services.	C-164, 170 & 188
8	410-402 A.00073	2003 EXTERIOR BUILDING & ENVELOPE REHABILITATION - PHASE II (COUNTYWIDE)	\$ 300,000	\$ 300,000			15 yrs. Par. 12(a)(2)	Improvement to various County facilities, including but not limited to, masonry restoration, window replacement, miscellaneous site work, building sealant and waterproofing and exterior entrances.	C-164, 170 & 188
9	410-403 A.00074	2003 INDOOR AIR QUALITY (COUNTYWIDE)	\$ 125,000	\$ 125,000			10 yrs. Par. 13	Indoor Air Quality Evaluation and related HVAC improvements for various County buildings.	C-164, 170 & 188
10	410-404 A.00075	2003 ERIE COUNTY CORRECTIONAL FACILITY IMPROVEMENTS (ALDEN)	\$ 500,000	\$ 500,000			15 yrs. Par. 12(a)(2)	Renovation and improvements to the Erie County Correctional Facility (Alden), including but not limited to, interior building renovations, ADA compliance issues, new backflow preventor, exterior security and surveillance site improvements and carpet/floor replacement. This project also provides for consultant services, as well as actual construction. May be used in conjunction with other capital projects at the Erie County Correctional Facility.	C-164, 170 & 188
11	410-405 A.00076	2003 ENERGY CONSERVATION MEASURES (COUNTYWIDE)	\$ 250,000	\$ 250,000			5 yrs. Par. 89	Implementation of Energy Conservation Measures (ECM) within County owned facilities providing direct energy savings. Including but not limited to, new energy efficient equipment, upgrading lighting, replacement of pumps, daylight harvesting/light conservation devices or conversion of appliances to natural gas from electric, acquisition of energy efficient equipment and services of various consultants.	C-164, 170 & 188

Fund/Group 410..520  
 Funds Center \*  
 Funded Program A.00071 (03 ELECTRICAL SYS IMP-PHASE 1 (\* ) )

Commitment Item	Original Budget	Adjustments	Current Budget	Commitment	Actuals
445070 Prem On Obligations					11,348.61-
475000 Gen Oblig Bond Proc	300,000.00-		300,000.00-		288,651.39-
475020 Reserve-Bond Proceed					
* Revenue	300,000.00-		300,000.00-		300,000.00-
506200 Maintenance & Repair					7,691.27
516020 Pro Ser Cnt And Fees			4,296.68	264.00	280,222.25
CAPITALPROJECTS Capital Project Exp	300,000.00		295,703.32		
* Expense	300,000.00		300,000.00	264.00	287,913.52
** Commitment Item				264.00	12,086.48-

Fund(s): 400..599

Fiscal Year: 2011

Project(s):A.00071

03 ELECTRICAL SYS IMP-PHASE 1

Period: 1 to 16

Account	Prev. Yr.	YTD Debit	YTD Credit	End Bal
117000 CASH CONTROL ACCOUNT	12,086.48			12,086.48
130000 DUE FROM (DUE TO) OTHER FUNDS				
200000 ACCOUNTS PAYABLE CONTROL ACCT				
200200 GR/IR ACCOUNT				
200210 DISCOUNTS CLEARING				
200499 SFG TO SAP AP VENDOR CONVERSION A/C				
205100 RETAINED PERCENTAGE PAYABLE				
389999 UNRESERVED/UNDESIGNATED FUND BALANCE				
* Balance Sheet	12,086.48			12,086.48
445070 PREMIUM ON OBLIGATIONS - BONDS	11,348.61-			11,348.61-
475000 GENERAL OBLIGATION BOND PROCEEDS	288,651.39-			288,651.39-
* Revenues	300,000.00-			300,000.00-
506200 MAINTENANCE & REPAIR SUPPLIES	7,691.27			7,691.27
516020 PROFESSIONAL SERVICE CONTRACTS AND FEES	280,222.25			280,222.25
* Expenditures	287,913.52			287,913.52
** Total				

Fund/Group 410.520  
 Funds Center \*  
 Funded Program A.00072 (03 MECHANICAL SYS IMP-PHASE 1 (\* ) )-

Commitment Item	Original Budge	Adjustments	Current Budget	Commitment	Actuals
445070 Prem On Obligations					11,348.61-
475000 Gen Oblig Bond Proc	300,000.00-		300,000.00-		288,651.39-
* Revenue	300,000.00-		300,000.00-		300,000.00-
506200 Maintenance & Repair				42.32	20,318.44
516020 Pro Ser Cnt And Fees				5,059.37	260,079.89
561410 Lab & Tech Eqt					9,199.00
CAPITALPROJECTS Capital Project Exp	300,000.00		300,000.00		
* Expense	300,000.00		300,000.00	5,101.69	289,597.33
** Commitment Item				5,101.69	10,402.67-

Fund(s): 400..599

Fiscal Year: 2011

Project(s): A.00072

03 MECHANICAL SYS IMP-PHASE 1

Period: 1 to 16

Account	Prev. Yr	YTD Debit	YTD Credit	End Bal
117000 CASH CONTROL ACCOUNT	12,036.84			12,036.84
130000 DUE FROM (DUE TO) OTHER FUNDS				
200000 ACCOUNTS PAYABLE CONTROL ACCT				
200200 GR/IR ACCOUNT				
200210 DISCOUNTS CLEARING				
200499 SFG TO SAP AP VENDOR CONVERSION A/C				
205100 RETAINED PERCENTAGE PAYABLE	1,634.17-			1,634.17-
389999 UNRESERVED/UNDESIGNATED FUND BALANCE				
* Balance Sheet	10,402.67			10,402.67
445070 PREMIUM ON OBLIGATIONS - BONDS	11,348.61-			11,348.61-
475000 GENERAL OBLIGATION BOND PROCEEDS	288,651.39-			288,651.39-
* Revenues	300,000.00-			300,000.00-
506200 MAINTENANCE & REPAIR SUPPLIES	20,318.44			20,318.44
515020 PROFESSIONAL SERVICE CONTRACTS AND FEES	260,079.89			260,079.89
561410 LAB & TECHNICAL EQUIPMENT	9,199.00			9,199.00
* Expenditures	289,597.33			289,597.33
** Total				

2007 Consolidated Reso and Amendments

2007 Consolidated Reso & Amendments		Amendment		2007 CAPITAL BUDGET BOND RESOLUTION - PROJECT COMPONENTS							
RED=3AN Proceeds Different from authorization		Multiple Project # for a line		Reso # 120-2007 Dtd. 4/19/07 Comm. 3E-40							
COLUMN #	A	A-1	B	C	D	E	F	G			
LINE NO.	SAP PROJ. NO.	PROJECT DESCRIPTION (object or purpose)	SPECIFIC OR CLASS	ESTIMATED MAXIMUM COST	AMOUNT OF BONDS AUTHORIZED	MAY 2009 BAN PROCEEDS	STATE or FEDERAL AID EXPECTED	LOCAL SOURCE REVENUE	PPU Sec. 11.00a reference	PROJECT DETAILS	CAPITAL BUDGET PAGE REFERENCE
1	A.00305	BOTANICAL GARDENS MASTER PLAN RECONSTRUCTION (BUFFALO)	S	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000			15 yrs., par. 19(c)	This project involves the ongoing implementation of the redevelopment program for the Buffalo and Erie County Botanical Gardens. This includes continuation of work regarding the rehabilitation of the facility and other improvements needed to conform to the long-range concept plan. Various improvements will be funded by this phase, including but not limited to: the Growing Houses and support spaces.	P. B233 & B236
2	A.00306	CONVENTION CENTER RENOVATIONS & IMPROVEMENTS (BUFFALO)	S	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000			15 yrs., par. 12(a)(2)	This project involves the ongoing renovations and upgrades to the Convention Center that were started in 1994. This work will include replacement of soffits, upgrading of elevators, new convention hall ceilings and misc. renovation work.	P. B233 & B236
3	A.00313	WATERPROOFING AND REHABILITATION OF OLD COUNTY HALL (BUFFALO)	S	\$ 500,000	\$ 500,000	\$ 500,000			15 yrs., par. 12(a)(2)	This project will provide for various improvements, including the exterior replacement of windows, cleaning of exterior stone and sealing the building.	P. B233 & B236
4	A.00314	RATH BUILDING LOW RISE ELEVATOR MODERNIZATION	S	\$ 500,000	\$ 500,000	\$ 500,000			10 yrs., par. 13	This project will provide for the refurbishment and modernization of the low-rise passenger elevators and the loading dock freight elevators. Replacement parts are becoming difficult to obtain and downtime has resulted in inadequate services and inefficiency.	P. B233 & B236
5	A.00309	CODE COMPLIANCE AND RECONSTRUCTION OF COUNTY BUILDINGS (COUNTYWIDE)	C	\$ 1,433,000	\$ 1,433,000	\$ 1,433,000			15 yrs., par. 12(a)(2)	County compliance with the latest codes and regulations and to reconstruct County facilities as necessary to provide a healthy and safe environment for the public and staff. Included are such items as fire protection, air quality, handicapped access and correction of building deficiencies and code violations. This project provides for services of consultants as well as actual construction.	P. B233 & B237
6	A.00307	SPACE CONSOLIDATION AND RELOCATION (COUNTYWIDE)	C	\$ 400,000	\$ 400,000	\$ 400,000			5 yrs., par. 62(2nd)	This project will provide funding to optimize use of County-owned space to minimize needs for leased space. This project will address adjacencies, communications and information systems. The County could reduce space currently leased and realize savings from this project.	P. B233 & B237
7	B.00166	CAPITAL OVERLAY & ROAD RECONSTRUCTION PROGRAM-COUNTY ROAD FUND (COUNTYWIDE)	C	\$ 6,000,000	\$ 4,800,000	\$ 4,800,000		\$ 1,200,000	10 yrs., par. 20(b)	The 2007 capital overlay program provides for rehabilitation work to include, but is not limited to, pavement and shoulder widening, drainage improvements, sight distances and safety improvements. Completion of these projects will result in future operating and maintenance savings.	P. B233 & B237
8	B.00167 & B.00169	ROAD RECONSTRUCTION PROJECTS FEDERAL AID PROGRAM DPW (COUNTYWIDE)- Como Park Blvd. PIN 5755.83	C	\$ 22,500,000	\$ 1,125,000		\$ 21,375,000		10 yrs., par. 20(b)	The Capital Budget provides \$1,125,000 to finance the County share of various road projects which are eligible for State and Federal aid. County cost represents five (5) percent of the total project. The State reimburses 15 percent (\$3,375,000) and Federal government 80 percent (\$18,000,000). Roads earmarked for construction are: Wehrle Drive (Ellicott Creek to Transit Road) (PIN 5755.19) and Como Park Blvd. (Union to Indian Road) (PIN 5755.83).	P. B233 & B237
8 a	B.00167	ROAD RECONSTRUCTION PROJECTS FEDERAL AID PROGRAM DPW (COUNTYWIDE)- Como Park Blvd. PIN 5755.83	C	\$ 2,500,000	\$ 125,000	\$ 125,000	\$ 2,375,000		10 yrs., par. 20(b)	The Capital Budget provides \$1,125,000 to finance the County share of various road projects which are eligible for State and Federal aid. County cost represents five (5) percent of the total project. The State reimburses 15 percent (\$3,375,000) and Federal government 80 percent (\$18,000,000). Roads earmarked for construction are: Wehrle Drive (Ellicott Creek to Transit Road) (PIN 5755.19) and Como Park Blvd. (Union to Indian Road) (PIN 5755.83).	P. B233 & B237
8 b	B.00169	ROAD RECONSTRUCTION PROJECTS FEDERAL AID PROGRAM DPW (COUNTYWIDE)- Wehrle Dr. PIN 5755.19	C	\$ 20,000,000	\$ 1,000,000	\$ 1,000,000	\$ 19,000,000		10 yrs., par. 20(b)	The Capital Budget provides \$1,125,000 to finance the County share of various road projects which are eligible for State and Federal aid. County cost represents five (5) percent of the total project. The State reimburses 15 percent (\$3,375,000) and Federal government 80 percent (\$18,000,000). Roads earmarked for construction are: Wehrle Drive (Ellicott Creek to Transit Road) (PIN 5755.19) and Como Park Blvd. (Union to Indian Road) (PIN 5755.83).	P. B233 & B237

Fund/Group 410..520  
 Funds Center \*  
 Funded Program A.00309 (2007 Code Compliance & Reconstruction) (\*)

Commitment Item	Original Budget	Adjustments	Current Budget	Commitment	Actuals
445070 Prem On Obligations					128,980.21-
475000 Gen Oblig Bond Proc	1,358,000.00-	75,000.00-	1,433,000.00-		1,304,019.79-
* Revenue	1,358,000.00-	75,000.00-	1,433,000.00-		1,433,000.00-
500000 Full Time Salaries					
502000 Fringe Benefits					
506200 Maintenance & Repair				6,784.80	176,395.60
516020 Pro Ser Cnt And Fees				296,894.42	724,386.89
545000 Rental Charges				605.00	7,650.00
550110 Bond Issue Costs					2,600.58
561410 Lab & Tech Eqt				84,900.00	8,904.00
561420 Office Furn & Fixt					9,760.00
562000 Capital Labor Trans					41,000.00
CAPITALPROJECTS Capital Project Exp	1,358,000.00	75,000.00	1,433,000.00		
* Expense	1,358,000.00	75,000.00	1,433,000.00	389,184.22	970,697.07
** Commitment Item				389,184.22	462,302.93-

Fund(s): 400, .599

Fiscal Year: 2011

Project(s): A.00309

2007 Code Compliance &amp; Reconstruction

Period: 1 to 16

Account	Prev. Yr.	YTD Debit	YTD Credit	End Bal
117000 CASH CONTROL ACCOUNT	756,375.84		285,642.72-	470,733.12
130000 DUE FROM (DUE TO) OTHER FUNDS				
200000 ACCOUNTS PAYABLE CONTROL ACCT	165,307.35-	285,642.72	120,335.37-	
200200 GR/IR ACCOUNT	2,998.95-	120,811.37	117,900.91-	88.49-
200210 DISCOUNTS CLEARING				
205100 RETAINED PERCENTAGE PAYABLE	7,865.70-		476.00-	8,341.70-
240510 BOND ANTICIPATION NOTES - CAPITAL				
389999 UNRESERVED/UNDESIGNATED FUND BALANCE				
* Balance Sheet	580,203.84	406,454.09	524,355.00-	462,302.93
445070 PREMIUM ON OBLIGATIONS - BONDS	128,980.21-			128,980.21-
475000 GENERAL OBLIGATION BOND PROCEEDS	1,304,019.79-			1,304,019.79-
* Revenues	1,433,000.00-			1,433,000.00-
500000 FULL TIME - SALARIES				
502000 FRINGE BENEFITS				
506200 MAINTENANCE & REPAIR SUPPLIES	176,395.60			176,395.60
516020 PROFESSIONAL SERVICE CONTRACTS AND FEES	606,485.98	118,376.91	476.00-	724,386.89
545000 RENTAL CHARGES	7,650.00			7,650.00
550110 BOND ISSUE COSTS	2,600.58			2,600.58
561410 LAB & TECHNICAL EQUIPMENT	8,904.00			8,904.00
561420 OFFICE EQMT, FURNITURE & FIXTURES	9,760.00			9,760.00
562000 CAPITAL LABOR TRANSFER	41,000.00			41,000.00
* Expenditures	852,796.16	118,376.91	476.00-	970,697.07
** Total		524,831.00	524,831.00-	

TO: LORNE STEINHART, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST  
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME Trautman Associates
2. AMOUNT OF CONTRACT Not to Exceed \$22,000.00
3. PROJECT NUMBER A.00071 - \$11,822.48  
A.00072 - \$ 5,300.98  
A.00309 - \$ 4,876.54
4. PROJECT TITLE Cemetery Road Highway Facility – Building  
Addition and Utility Relocation Project
5. DEPARTMENT CONTACT Funding questions: Kevin M. Madoo, PE at 8824  
Letter pickup: Lynn Sacha at 8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS A.00071 \$ 12,086.48  
A.00072 \$ 12,036.84  
\$ A.00309 \$ 470,733.12
7. PERFORMED BY \_\_\_\_\_
- Date Sent to Comptroller's Office: April 29, 2011

[55 compt\_10]

2011 AP 29 AM 11:08  
COMPTROLLER'S OFFICE