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COUNTY OF ERIE

CHRIS COLLINS

COUNTY EXECUTIVE

June 1, 2011

The Honorable
Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

RE: Erie County Holding Center- Second Floor Housing Renovation Project

Honorable Members:

This resolution is seeking your honorable body's authorization for the County Executive to enter into a Supplemental Agreement with the Architectural firm of Zaxis Architectural, P.C. for providing Architectural/Engineering Services to prepare construction documents for interior renovations to the second floor, Bravo Level at the Erie County Holding Center.

This project will reorganize underutilized space within the facility and will improve the overall services for the inmate population and streamline operations for the Erie County Holding Center by the consolidation of services into one central location. By doing so the facility can improve efficiency, reduce staff and gain bed space for more inmates.

Should your honorable body require further information, I encourage you to contact the Department of Public Works, Division of Real Estate and Asset Management. Thank you for your consideration on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Collins", is written over a white background.

CHRIS COLLINS
Erie County Executive

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Division of Real Estate and Asset Management
Re: Erie County Holding Center - Second Floor Housing Renovation Project
Date: June 1, 2011

SUMMARY

The Erie County Holding Center (ECHC), Bravo Level is comprised of housing (linear) classification, law library/library, chapel, GED programming and an indoor recreation area. This renovation project primarily affects the indoor recreation area and the linear housing area.

The renovation work includes but is not limited to, alterations to the current gym which will create clinic space, inmate shower and toilet facilities and offices for mental health, health and classification. The current basketball court will be modified to accommodate open dormitory style housing consisting of approximately 36 beds.

These 36 beds will primarily be used for inmates going through detoxification. Inmates without detoxification issues or less severe problems would proceed through the rear of the gym to be housed in reception housing on Bravo linear. While housed in Bravo reception, the inmate would be medically cleared and classified before being sent to appropriate housing.

The County Executive is requesting authorization from your honorable body to enter into an Agreement Amendment with the firm of Zaxis Architectural, P.C. to provide Professional Architectural/Engineering Services for this renovation project for an amount not to exceed \$45,000.00.

FISCAL IMPLICATIONS

The Erie County Legislature via Communication 8E-1 (2011) approved the 2011 Erie County Holding Center Improvements capital project. Funds for the ECHC Second Floor Housing Renovation Project are available from SAP Account A.11001 – 2011 Holding Center Improvement Projects.

REASONS FOR RECOMMENDATION

This project reorganizes underutilized space within the facility and will improve the overall services for the inmate population and streamline operations for the Erie County Holding Center by the consolidation of services into one central location.

BACKGROUND INFORMATION

The Erie County Holding Center, Bravo Level is comprised of housing (linear) classification, law library/library, chapel, GED programming and an indoor recreation area. This renovation project primarily affects the indoor recreation area and the linear housing area.

The renovation work includes but is not limited to, alterations to the current gym which will create clinic space, inmate shower and toilet facilities and offices for mental health, health and

classification. The current basketball court will be modified to accommodate open dormitory style housing consisting of approximately 36 beds.

These 36 beds will primarily be used for inmates going through detoxification. Inmates without detoxification issues or less severe problems would proceed through the rear of the gym to be housed in reception housing on Bravo linear. While housed in Bravo reception, the inmate would be medically cleared and classified before being sent to appropriate housing.

CONSEQUENCES OF NEGATIVE ACTION

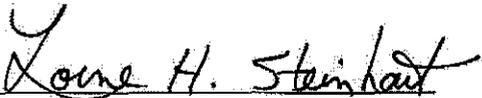
Currently, the services of Custody, Health and Mental Health do not have direct adjacencies to each other. If the second floor space is not renovated, the facility will not benefit from improved efficiency, reduction of staff and additional bed space for more inmates.

STEPS FOLLOWING APPROVAL

An Agreement Amendment will be executed by the County Executive and Zaxis Architectural, P.C. so the design work can be started.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.



LORNE H. STEINHART
Deputy Comptroller
Comptroller's Office

MM/GW/lis

File Copy (REAM.6.1.11-1.ECHC Second Floor Housing.docx)

⊗ This project was approved in the 2011 Capital Budget. It was originally intended to be bonded; however, Comm. 8E-1 (2011) on 5/12/11, was approved for use of 2010 Fund Balance to fund this project to avoid borrowing. \$700,000 will be moved from Fund Balance to A.11001.

A RESOLUTION SUBMITTED BY:
DIVISION OF REAL ESTATE AND ASSET MANAGEMENT

RE: Erie County Holding Center –
Second Floor Housing Renovation Project

WHEREAS, your honorable body has previously authorized the County Executive to enter into a General Architectural/Engineering Services Agreement with Zaxis Architectural, P.C. for providing professional design services on Erie County projects; and

WHEREAS, a renovation project at the Erie County Holding Center (ECHC) located on the second floor, Bravo Level will reorganize underutilized space within the facility and will improve the overall services for the inmate population; and

WHEREAS, the Erie County Legislature via Communication 8E-1 (2011) approved the 2011 Erie County Holding Center Improvements capital project; and

WHEREAS, Zaxis Architectural, P.C. has the necessary expertise and manpower to provide professional design services for the project; and

WHEREAS, the County Executive is requesting authorization to enter into an Agreement Amendment with the firm of Zaxis Architectural, P.C. to provide Professional Architectural/Engineering Services for this project.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to execute an Agreement Amendment with the firm of Zaxis Architectural, P.C. for providing Professional Architectural/Engineering Services for the ECHC Second Floor Housing Renovation Project for an amount not to exceed \$45,000.00; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for the above from SAP Projects A.11001 – 2011 Holding Center Improvement Projects; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Division of Real Estate and Asset Management, and one copy each to the Office of the County Executive, the Erie County Sheriff's Office, the Division of Budget and Management, and the Office of the Comptroller.

STATE OF NEW YORK

LEGISLATURE OF ERIE COUNTY
CLERK'S OFFICE

BUFFALO, N.Y., May 12, 2011

TO WHOM IT MAY CONCERN:

I HEREBY CERTIFY, That at the 10th Session of the Legislature of Erie County, held in the Legislative Chambers, in the City of Buffalo, on the Twelfth day of May, 2011 A.D., a Resolution was adopted, of which the following is a true copy:

WHEREAS, the preliminary 2010 financial results were announced by the County Comptroller indicating a year-end surplus of approximately \$23.8 million; and

WHEREAS, the preliminary 2010 financial results will result in an undesignated fund balance in excess of the five percent requirement in the County Charter, section 2605(b); and

WHEREAS, the 2011 capital budget contained \$40,000,000 in capital projects to be bonded; and

WHEREAS, in addition to the 2011 capital budget the County has committed \$7,500,000 to Erie Community College to fund its share of the planned North Campus Building project, and

WHEREAS, it is in the best interest of the County's taxpayers to reduce the County's dependence on borrowed funds and pay cash whenever possible, thus reducing the amount of outstanding debt; and

WHEREAS, the Erie County Fiscal Stability Authority has recommended numerous times to reduce planned County borrowing; and

WHEREAS, it is the policy of this administration to pay for non recurring expenditures with non recurring revenue; and

WHEREAS, the Four-Year Plan of the County anticipates minimal, if any, surpluses in the future; and

WHEREAS, reducing future debt service will aid in keeping the Four-Year Plan in balance; and

WHEREAS, after these designations the unreserved fund balance will still be in excess of the five percent Charter requirement; and

WHEREAS, the administration has identified the following capital projects to be funded on a pay-as-you-go basis rather than borrowing:

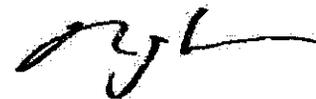
ECMCC Nursing Home	\$11,500,000 ×
ECC North Campus New Building	7,500,000 ×
2011 CHIPS Highway Program - Capital Overlay	800,000 ×
2011 Countywide Highway Buildings	750,000 ×
2011 EC Holding Ctr Improvements	700,000 ×
2011 Fuel Tank Replacements	500,000 ×
2011 Fuel Dispensing Fire Ext System	650,000 ×

and

WHEREAS, none of these were in the 2011 adopted budget as pay-as-you go projects; and

WHEREAS, the opportunity to reconfigure and retrofit Central library space is being explored based on feedback already received through the Library's Re-Imagine initiative and from area non-profits and foundations; and

ATTEST



ROBERT M. GRABER

Clerk of the Legislature of Erie County 13E-19
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STATE OF NEW YORK

LEGISLATURE OF ERIE COUNTY
CLERK'S OFFICE

BUFFALO, N.Y., May 12, 2011

TO WHOM IT MAY CONCERN:

I HEREBY CERTIFY, That at the 10th Session of the Legislature of Erie County, held in the Legislative Chambers, in the City of Buffalo, on the Twelfth day of May, 2011 A.D., a Resolution was adopted, of which the following is a true copy:

WHEREAS, funding to recondition and reconfigure soon to be vacated space on the Central Library's second floor in the amount of \$250,000 would allow this space to be reused for community collaborations; and

WHEREAS, the County has announced a one-time allocation of \$500,000 to the Martin House Restoration Corporation, if the Corporation is able to raise another million dollars in private sector donations; and

WHEREAS, it is necessary for a designation of 2010 fund balance to pay for these expenses.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Comptroller is authorized to establish designation of 2010 fund balance in the amount of \$22,650,000 to be used to fund the following capital projects:

ECMCC Nursing Home	\$11,500,000 ×
ECC North Campus New Building	7,500,000 ×
2011 CHIPS Highway Program	800,000 × B. 11001
2011 Countywide Highway Buildings	750,000 × B. 11002
2011 EC Holding Ctr Improvements	700,000 × A. 11001
2011 Fuel Tank Replacements	500,000 × B. 11003
2011 Fuel Dispensing Fire Ext System	650,000 × A. 11004
2011 Central Library Space Reconfiguration (2 nd Floor)	250,000

and be it further

RESOLVED, that the Erie County Comptroller is authorized to establish designation of 2010 fund balance in the amount of \$500,000 to be used to fund the challenge grant for the Darwin Martin House and the County Executive is hereby authorized to sign a contract with the Martin House Restoration Corporation; and be it further

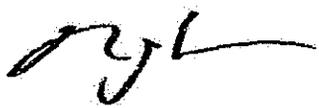
RESOLVED, that the Erie County Comptroller is authorized to establish designation of 2010 fund balance in the amount of \$300,000 to be used to fund capital projects for not-for-profit organizations and the County Executive is hereby authorized to sign contracts with these organizations, upon prior legislative approval; and be it further

RESOLVED, that the Director of Budget and Management in conjunction with the Office of Comptroller is authorized to make all the appropriate 2010 and 2011 budget and accounting adjustments and entries to effectuate this change; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget and Management, the Comptroller's Office, the Department of Law, the Department of Environment and Planning, the Buffalo and Erie County Public Library, and two copies to the Department of Public Works (Highways and REAM).

REFERENCE: COMM. 8E-1 (2011)

AS AMENDED
ATTEST


ROBERT M. GRABER

Clerk of the Legislature of Erie County Comm. 13E-19
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PROJECT TITLE: A.11001 2011 Erie County Holding Center Improvements

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES NO

IF NO, RETURN THIS REQUEST TO THE DEPARTMENT

IF YES, COMPLETE THE FOLLOWING VERIFICATION

2) PROJECT AVAILABLE APPROPRIATION

TOTAL PROJECT REVENUES \$ 700,000.00

TOTAL PROJECT APPROPRIATIONS \$ 700,000.00

LESS: TOTAL EXPENDITURE TO DATE \$ 0

TOTAL COMMITMENTS \$ 0

AVAILABLE APPROPRIATIONS AS OF DATE OF REQUEST \$ 700,000.00

LESS: CONTRACT AMOUNT: 45,000.00

NET AVAILABLE APPROPRIATIONS \$ 655,000.00

COMMENTS: This is a project that was approved in the 2011 Capital Budget. It was originally intended to be bonded, however, Comm. 8E-1 (2011), 5/12/11, was approved for use of 2010 Fund Balance to fund this project to avoid borrowing.

REQUEST APPROVED:

Lorne H. Steinhauf

REQUEST DENIED:

DATE:

June 2, 2011

2011 Capital Budget

the stations into compliance with all standards and requirements and provide a system that is automatically activated and discharge an extinguishing agent in the event of fire. The extinguishing systems at unmanned stations will be electronically monitored by a supervising station for activation status.

~~Bonded~~ Project: \$650,000

Pay-as-you-go
Comm. 8E-1 (2011), 5/12/11
\$ 650,000

24-

DPW/Highways/Fleet – Highway Garage Fuel Tank Replacement & Fuel Management System Upgrade (Countywide) Several diesel and unleaded underground fuel tanks are beyond their useful lives. This project will replace aged (20+ years) underground storage tanks at Highway garages and comply with current New York State Department of Environmental Compliance and the United States Environmental Protection Agency rules and regulations. In addition, the existing DOS software based Fuel Management System and ancillary equipment will be updated to a Windows system for increased operational efficiency and accountability.

B.11003

~~Bonded~~ Project: \$500,000

Pay-as-you-go
Comm. 8E-1 (2011), 5/12/11
\$ 500,000

III. SHERIFF PROJECTS

25-

DPW/Sheriff – Erie County Correctional Facility & Holding Center - Video and Door Control Upgrades (Countywide) – This project will fund replacement of the security video system with new upgraded components such as cameras, data processing/storage equipment and user interfaces. It will also replace existing deteriorated control mechanisms for the security doors throughout both facilities.

Bonded Project: \$1,900,000

26-

DPW/Sheriff - Erie County Holding Center Improvements (Buffalo) - This project will fund the recreation area renovations in Gulf Level, exterior sealant replacement and elevator renovations.

A.11001

~~Bonded~~ Project: \$700,000

Pay-as-you-go
Comm. 8E-1 (2011), 5/12/11
\$ 700,000

Kevin Madoo

IV. HEALTH DEPARTMENT PROJECTS

27-

Health Lab – Public Health Lab Instrumentation Improvements (Buffalo) This project will fund necessary laboratory instrumentation upgrades to meet diagnostic testing capabilities and capacities. Current instrumentation is based on older technology and has reached its useful lifespan. Improvement

TO: LORNE STEINHART, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME Zaxis Architectural, P.C.
2. AMOUNT OF CONTRACT Not to exceed \$45,000
3. PROJECT NUMBER A.11001
4. PROJECT TITLE ECHC Second Floor Housing Renovation Project
5. DEPARTMENT CONTACT Funding questions: Kevin M. Madoo, PE at 6221
Letter pickup: Lynn Sacha at 8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS \$ *
 7. PERFORMED BY Jackie Pulsifer
- Date Sent to Comptroller's Office: June 1, 2011

* This is a project that was approved in the 2011 Capital Budget. It was originally intended to be bonded, however, Comm. 8E-1(2011), 5/12/11, was approved for use of 2010 Fund Balance to fund this project to avoid borrowing. \$ 700,000 will be moved from Fund Balance to A. 11001.