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## COUNTY OF ERIE

CHRIS COLLINS  
COUNTY EXECUTIVE

HHS

June 24, 2011

The Honorable  
Erie County Legislature  
92 Franklin Street—Fourth Floor  
Buffalo, New York 14202

**RE: Amend CSE and EISEP Grant Budgets**

Honorable Members:

The attached resolution requests authorization to amend the 2011 budgets for the Community Services for the Elderly (CSE) and the Expanded In-home Services for the Elderly Program (EISEP) grants for the period April 1, 2011 through June 30, 2011.

Should your Honorable Body require any further information, I encourage you to contact the Department of Senior Services. Thank you for your consideration on this matter.

Sincerely,

CHRIS COLLINS  
Erie County Executive

14E-8

## **MEMORANDUM**

To: Honorable Members of the Erie County Legislature  
From: Senior Services  
Re: Amend CSE and EISEP Grant Budgets  
Date: June 24, 2011

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### **SUMMARY**

Approve the attached resolution to amend the budgets for Community Services for the Elderly (CSE) and the Expanded In-home Services for the Elderly Program (EISEP) grants, to authorize the County Executive to enter into a contract with People, Inc. and to amend the contracts with two Cluster agencies.

### **FISCAL IMPLICATIONS**

No additional County funds are required.

### **REASONS FOR RECOMMENDATION**

The Department periodically conducts a competitive process to ensure program service objectives are accomplished.

### **BACKGROUND INFORMATION**

The Department desires to continue case management and information and assistance services to older adults in North Buffalo, Grand Island and Tonawanda without interruption.

### **CONSEQUENCES OF NEGATIVE ACTION**

The Department will not be able to deliver uninterrupted service to older adults living in their own homes.

### **STEPS FOLLOWING APPROVAL**

The Department will process the budget revisions and execute/amend the contracts.

A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF SENIOR SERVICES

RE: Amend CSE and EISEP Grant Budgets

WHEREAS, the 2011 Erie County Budget includes appropriated funds for the Community Services for the Elderly (CSE) and the Expanded In-home Services for the Elderly Program (EISEP) grants for the period April 1, 2011 to March 31, 2012; and

WHEREAS, the Department of Senior Services (Department) periodically solicits community-based agencies to provide a variety of services in order to help frail elders to remain safe and independent in their own homes; and

WHEREAS, the Department has conducted a competitive process (RFP#1108BC) to elicit applications from eligible organizations to provide case management and information & assistance services to older adults in North Buffalo, Grand Island and Tonawanda; and

WHEREAS, this RFP process complied with all current County procedures for the solicitation of proposals; and

WHEREAS, the RFP review committee selected People, Inc. as the best organization to assume the role of provider of case management and I&A services in the northwest areas of the County in accord with Federal, State and County standards and procedures; and

WHEREAS, the organization will provide \$36,500 in local match and receive \$82,128 in cash as follows:

CSE \$22,936 cash, \$10,200 subcontractor match  
EISEP \$59,192 cash, \$26,300 subcontractor match; and

WHEREAS, the CSE and EISEP grant budgets are in need of revision.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be and hereby is authorized to contract with People Inc. for the period July 1, 2011 to March 31, 2012 in the amount of \$118,628; and be it further

RESOLVED, that the budget for the CSE grant, 163CSE1112, be revised as follows:

APPROPRIATIONS		CURRENT BUDGET	CHANGES	AMENDED BUDGET
Account	Description			
516010	Contractual Services	\$40,780	-\$40,780	\$0
517755	People, Inc.	0	33,136	33,136
517733	No. Buffalo Comm. Development Corp.	19,360	3,132	22,492
517737	Northwest Buffalo Comm. Center	50,540	4,512	55,052
			<u>\$0</u>	

and be it further

RESOLVED, that the budget for the EISEP grant, 163EISEP1112, be revised as follows:

APPROPRIATIONS		CURRENT BUDGET	CHANGES	AMENDED BUDGET
Account	Description			
516010	Contractual Services	\$105,220	-\$105,220	\$0
517755	People, Inc.	\$0	\$85,492	85,492
517733	No. Buffalo Comm. Development Corp.	0	11,244	11,244
517737	Northwest Buffalo Comm. Center	0	8,484	8,484
	TOTAL APPROPRIATIONS		<u>\$0</u>	

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget and Management, the Comptroller's Office, and the Departments of Law and Senior Services.

**ATTACHMENT A  
ERIE COUNTY DEPARTMENT OF SENIOR SERVICES**

**QUALIFICATIONS REVIEW RATING SHEET  
Summary of Total Score by Criteria  
PROPOSAL REVIEW RESULTS FOR RFP #1108BC**

Case Management and Information & Assistance in North Buffalo, Grand Island and Tonawanda

Criteria	Points up to	Native American Commun. Services	North Buffalo Commun. Dev. Corp.	Northwest Buffalo Commun. Center	People, Inc.	WNY Independent Living Center
1. Ability to perform responsibilities of the program (based on current activities)	25	16.3	16.4	18.9	21.1	16
2. Extent to which performance measures are reasonable and meet high priority targets	20	17	8.9	15.7	16.8	9.9
3. Record of administering services to seniors	15	9.4	10.1	10.3	12.4	8.8
4. Record of cooperation with other organizations	10	8.3	6.6	7.4	10	7.4
5. Ability to meet case management standards and expand the program	30	21.2	20.7	22.4	26.4	12.9
<b>Total Points</b>	<b>100</b>	<b>72.2</b>	<b>62.7</b>	<b>74.7</b>	<b>86.7</b>	<b>55</b>

Based on the scores above, I am recommending that the Department of Senior Services contract with People, Inc. to provide case management and information & assistance services in the geographic area described above. Scoring sheets and other material related to this RFP are available for review in the Department of Senior Services offices during normal business hours.

Signed: Brenda Ward  
Brenda Ward, Commissioner

Jeffrey Hart  
Jeffrey Hart, Deputy County Executive