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COUNTY OF ERIE

CHRIS COLLINS
COUNTY EXECUTIVE

August 15, 2011

The Honorable
Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

RE: Erie Community College North and South Campuses Hydraulic Elevator Upgrades

Honorable Members:

This resolution seeks approval for the County Executive to enter into a contract with the lowest responsible bidder for the Erie Community College North and South Campuses Hydraulic Elevator Upgrades project. Bids for the project were accepted in the Division of Real Estate and Asset Management on August 12, 2011. A copy of the bid tabulations are attached for your reference. New York State has approved this project and will reimburse Erie County for fifty percent (50%) of the total costs.

Should your honorable body require further information, I encourage you to contact the Department of Public Works, Division of Real Estate and Asset Management. Thank you for your consideration on this matter.

Sincerely,

CHRIS COLLINS
Erie County Executive

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Division of Real Estate and Asset Management
Re: Erie Community College North and South Campuses Hydraulic Elevator Upgrades
Date: August 15, 2011

SUMMARY

Bids were received and reviewed and a recommendation is being made to award a contract to the lowest responsible bidder.

The existing hydraulic elevators located at Erie Community College (ECC) – North and South campuses are original to the building construction, circa 1959 and 1971, respectively. The hydraulic single wall piston cylinders are leaking and do not meet current building code standards and OSHA regulations. This work will consist of removing the old single wall cylinders and replacing them with new double wall piston cylinders complying with current codes and safety standards.

The sole bidder for this project was DCB Elevator, Inc., who submitted a bid for the elevator contract. No bids were received for the electrical contract. As a result, the Erie County Division of Real Estate and Asset Management is recommending that sole bidder provide the electrical work required for this project. This additional electrical work will be done as a contract amendment to DCB Elevator, Inc. through the construction contingency.

FISCAL IMPLICATIONS

Funds for this Project are available from the previously approved 2006 County budget, as amended, SAP Project E.00064.1.3 – ECC Elevator Safety Upgrades. New York State will reimburse Erie County for 50% of the total costs.

REASONS FOR RECOMMENDATION

Replacement of the leaking and non-conforming hydraulic piston cylinder will avoid environmental issues in the future if the sub-surface soils become contaminated. Also, the elevators would have to be shut down and that would impair vertical movement for handicapped persons and might even cause the building to be closed. Leaking cylinders could also compromise the operational safety of the elevators.

BACKGROUND INFORMATION

The existing hydraulic elevators at ECC – North and South Campuses are original to the building construction, circa 1959 and 1971, respectively and do not meet building code compliance or OSHA standards. This work will replace the old hydraulic piston cylinders with new double wall piston cylinders, complying with building codes and OSHA standards.

CONSEQUENCES OF NEGATIVE ACTION

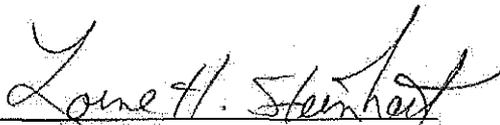
If the cylinders are not replaced, the sub-surface soils could become contaminated from leaking hydraulic fluids and the elevators would have to be shut down. If the elevators are shut down, the buildings may have to be closed because there would be no handicap access to floor levels above grade level. Leaking cylinders could also compromise the operational safety of the elevators.

STEPS FOLLOWING APPROVAL

A contract will be executed by the County Executive with DCB Elevator Company, Inc. so that construction work may begin.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.



LORNE H. STEINHART
Deputy Comptroller
Comptroller's Office

Cash in project: \$290,836.35
50% of this project is reimbursable by
New York State. Claims must be
submitted in a timely manner.
- LHS

MM/KMM/lis

File Copy (REAM.8.15.11-2.ECC Elevator Upgrades.docx)

A RESOLUTION SUBMITTED BY:
DIVISION OF REAL ESTATE AND ASSET MANAGEMENT

RE: Erie Community College
North and South Campuses
Hydraulic Elevator Upgrades

WHEREAS, the Erie County Division of Real Estate and Asset Management received bids for the Erie Community College (ECC) North and South Campuses Hydraulic Elevator Upgrades project on August 12, 2011; and

WHEREAS, the Erie County Division of Real Estate and Asset Management is recommending award of contract to the lowest responsible bidder, along with the engineer; and

WHEREAS, your honorable body has previously approved a General Architectural/Engineering Agreement with the Engineering firm of Watts Architecture & Engineering, PC for providing professional design services on Erie County projects; and

WHEREAS, the sole bidder for this project was DCB Elevator, Inc., who submitted a bid for the elevator contract. No bids were received for the electrical contract. As a result, the Erie County Division of Real Estate and Asset Management is recommending that sole bidder provide the electrical work required for this project; and

WHEREAS, this additional electrical work will be done as a contract amendment to DCB Elevator, Inc. through the construction contingency; and

WHEREAS, the County Executive is seeking authorization from your honorable body to enter into a construction contract with DCB Elevator Company, Inc. for the ECC North and South Campus Hydraulic Elevator Upgrades project; and

WHEREAS, New York State has approved the above project and will reimburse Erie County for 50% of the total costs.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to enter into a contract with the lowest responsible bidder for the Erie Community College North and South Campuses Hydraulic Elevator Upgrades project as follows:

Elevator Work

DCB Elevator Company, Inc. for a base bid and total contract in the amount of \$338,575.00; and be it further

RESOLVED, that the sum of \$100,000.00 be allocated to a construction contingency fund with authorization for the County Executive to approve change orders in an amount not to exceed the contingency; and be it further

RESOLVED, that deduct change orders will result in these funds returned to the contingency fund; and be it further

RESOLVED, that the County Executive is authorized to execute a contract amendment with DBC Elevator Company, Inc. for providing the electrical work required for this project, to be paid from the construction contingency fund; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP Project E.00064.1.3 – 2006 – ECC Elevator Safety Upgrades for an amount not to exceed \$438,575; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Division of Real Estate and Asset Management, and one copy each to the Office of the County Executive, the Division of Budget and Management, Erie Community College – Chief Financial Officer, and the Office of the Comptroller.

| BIDDER | BASE BID |
|----------------------------|-----------|
| DCB Elevator Company, Inc. | \$338,575 |
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Erie County
Division of Real Estate and Asset Management

Information Included In This Report Does Not Indicate Award of Contract. For Informational Purposes Only.

| BIDDER | BASE BID | |
|------------------|----------|--|
| NO BIDS RECEIVED | | |
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Erie County
Division of Real Estate and Asset Management

Information Included In This Report Does Not Indicate Award of Contract. For Informational Purposes Only.

PROJECT TITLE: E.00064 2006 Elevator Safety Upgrades

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES NO

IF NO, RETURN THIS REQUEST TO THE DEPARTMENT

IF YES, COMPLETE THE FOLLOWING VERIFICATION

2) PROJECT AVAILABLE APPROPRIATION

TOTAL PROJECT REVENUES \$ 650,000.00

TOTAL PROJECT APPROPRIATIONS \$ 650,000.00

LESS: TOTAL EXPENDITURE TO DATE \$ 34,163.65

TOTAL COMMITMENTS \$ 17,876.35

AVAILABLE APPROPRIATIONS AS OF DATE OF REQUEST \$ 597,960.00

LESS: CONTRACT AMOUNT: 438,575.00

NET AVAILABLE APPROPRIATIONS \$ 159,385.00

COMMENTS: Cash in project: \$ 290,836.35
Project is 50% reimbursable by NYS. Claims must be submitted in a timely fashion.

REQUEST APPROVED: *Lorne H. Steinbock*

REQUEST DENIED: _____

DATE: August 22, 2011

Fund(s): 400..599

Fiscal Year: 2011

Project(s): E.00064

2006 Elevator Safety Upgrades-ECC

Period: 1 to 16

| Account | Prev. Yr. | YTD Debit | YTD Credit | End Bal |
|--|-------------|-----------|------------|-------------|
| 117000 CASH CONTROL ACCOUNT | 321,460.00 | | 30,623.65- | 290,836.35 |
| 200000 ACCOUNTS PAYABLE CONTROL ACCT | | 30,623.65 | 30,623.65+ | |
| 200200 GR/IR ACCOUNT | | 30,623.65 | 30,623.65- | |
| 389999 UNRESERVED/UNDESIGNATED FUND BALANCE | | | | |
| * Balance Sheet | 321,460.00 | 61,247.30 | 91,870.95- | 290,836.35 |
| 475000 GENERAL OBLIGATION BOND PROCEEDS | 325,000.00- | | | 325,000.00- |
| * Revenues | 325,000.00- | | | 325,000.00- |
| 500000 FULL TIME - SALARIES | | | | |
| 502000 FRINGE BENEFITS | | | | |
| 516020 PROFESSIONAL SERVICE CONTRACTS AND FEES | | 30,623.65 | | 30,623.65 |
| 562000 CAPITAL LABOR TRANSFER | 3,540.00 | | | 3,540.00 |
| * Expenditures | 3,540.00 | 30,623.65 | | 34,163.65 |
| ** Total | | 91,870.95 | 91,870.95- | |

Fund/Group 410.520
 Funds Center *
 Funded Program E.00064 (2006 Elevator Safety Upgrades-ECC (*))

| Commitment Item | Original Budget | Adjustments | Current Budget | Commitment | Actuals |
|-------------------------------------|-----------------|-------------|----------------|------------|-------------|
| 409010 State Aid - Other | 325,000.00- | | 325,000.00- | | |
| 475000 Gen Oblig Bond Proc | 325,000.00- | | 325,000.00- | | 325,000.00- |
| * Revenue | 650,000.00- | | 650,000.00- | | 325,000.00- |
| 500000 Full Time Salaries | | | | | |
| 502000 Fringe Benefits | | | | | |
| 516020 Pro Ser Cat And Fees | | | | 17,876.35 | 30,623.65 |
| 562000 Capital Labor Trans | | | | | 3,540.00 |
| CAPITALPROJECTS Capital Project Exp | 650,000.00 | | 650,000.00 | | |
| * Expense | 650,000.00 | | 650,000.00 | 17,876.35 | 34,163.65 |
| ** Commitment Item | | | | 17,876.35 | 290,836.35- |

| COLUMN # | A | A-1 | B | C | D | E | F | G | | |
|---------------|---------------|---|-------------------|------------------------|----------------------------|-------------------------------|----------------------|---------------------------|---|-------------------------------|
| LINE NO. | SAP PROJ. NO. | PROJECT DESCRIPTION (object or purpose) | SPECIFIC OR CLASS | ESTIMATED MAXIMUM COST | AMOUNT OF BONDS AUTHORIZED | STATE or FEDERAL AID EXPECTED | LOCAL SOURCE REVENUE | PPU Sec. 11.00a reference | PROJECT DETAILS | CAPITAL BUDGET PAGE REFERENCE |
| 14 | E.00063 | Purchase of Miscellaneous Equipment (Countywide)-ECC | C | \$ 1,858,540 | \$ 1,858,540 | | | 5 yrs., par. 35 | This project provides for the acquisition of various pieces of equipment. This includes vehicles, buildings and grounds equipment, laboratory and technical equipment as well as furniture and fixtures. | B-251, 258 & 269 |
| 15 | E.00064 | Elevator Safety Upgrades-ECC | C | \$ 650,000 | \$ 325,000 | \$ 325,000 | | 10 yrs., par 13 | This project will fund the replacement of elevator hydraulic cylinders located below ground level at the North and South Campuses. | B-251, 258-259 & 269 |
| 16 | E.00065 | Exterior Building Renovations (Buffalo)-ECC | S | \$ 800,000 | \$ 400,000 | \$ 400,000 | | 15 yrs., par 12(a)(2) | This project will provide funding for multiple improvements to the exterior at the City Campus. This work will include, but not be limited to, replacement of defective bricks, copper gutter flashing and face board, mortar joints and window trim. | B-251, 259 & 269 |
| 17 | A.00303 | Frank Lloyd Wright Boathouse | S | \$ 200,000 | \$ 200,000 | | | 5 yrs., par 62(2nd) | This project will provide funding for design phase for the purchase of land to complete land swap with the State for this project. | |
| 18 | B.00165 | North French Road Reconstruction from Sweet Home Road to Transit Road | S | \$ 2,891,000 | \$ 144,550 | \$ 2,746,450 | | 15 yrs., par.20 | This project will provide funding for rehabilitation of North French Rd. (CR 299) in the Town of Amherst, from Sweet Home Rd. (CR 301) to Transit (NY 78), a distance of 4.9 miles. The project consists of pavement rehabilitation, intersection improvements and safety improvements. | |
| TOTALS | | | | \$ 22,084,540 | \$ 12,204,740 | \$ 9,869,700 | \$ 10,100 | | | |

TO: LORNE STEINHART, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- | | |
|-----------------------|--|
| 1. CONTRACTOR'S NAME | <u>DCB Elevator Company, Inc.</u> |
| 2. AMOUNT OF CONTRACT | <u>DCB Elevator - \$338,575</u> <u>Construction Contingency - \$100,000</u> |
| 3. PROJECT NUMBER | <u>E. 00064.1.3</u> |
| 4. PROJECT TITLE | <u>2006 - ECC Elevator Safety Upgrades</u> |
| 5. DEPARTMENT CONTACT | <u>Funding questions: Kevin M. Madoo, PE at 6221</u> <u>Letter pickup: Lynn Sacha at 8301</u> |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS

50% reimbursable by NYS. Submit claims in a timely fashion.
\$ 290,836.35

7. PERFORMED BY

Jackie Pulsifer

Date Sent to Comptroller's Office:

August 19, 2011

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