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COUNTY OF ERIE

CHRIS COLLINS

COUNTY EXECUTIVE

September 6, 2011

The Honorable
Erie County Legislature
92 Franklin St., 4th Floor
Buffalo, NY 14202

Dear Honorable Members:

Pursuant to Erie County Charter Article XVI-E, I, Chris Collins, Erie County Executive, do hereby submit for your confirmation the following individuals for re-appointment and appointment to the Erie County Commission on the Status of Women Advisory Board for a term expiring June 30, 2014:

RE-APPOINTMENT

Ms. Kim Colaiacovo, Esq.
6260 Creekhaven Drive
East Amherst, NY 14051

Ms. Amy Rath
111 Chapel Woods
Williamsville, NY 14221

APPOINTMENT

Ms. Beth A. Curtis
157 Mariner Street
Buffalo, NY 14201

Ms. Maria Delaney
130 Cortland Avenue
Buffalo, NY 14223

Ms. Colleen Haim
130 S. Elmwood Avenue
Suite 516
Buffalo, NY 14202

Sincerely,

CHRIS COLLINS
Erie County Executive

CC:jee

cc: Sawrie Becker, Commissioner, Office of Public Advocacy
Appointees

Beth A. Curtis

curtis.beth10@yahoo.com

157 Mariner Street
Buffalo, New York

Home (716) 392-6985

Work Experience M&T Bank Corp, Buffalo, NY (05/11 – present)
Corporate Tax Department Accountant IV Responsible for complex aspects of the monthly tax provisions preparation, tax return preparation and special projects when necessary. Prepare and assist in the monthly tax provision including all analysis of current or deferred income taxes under FAS 109. Prepare an analytical review of the deferred income taxes under FAS 109. Maintain and document internal controls required under Sarbanes Oxley. Prepare the tax returns of the most significant subsidiaries. Review of the preparation work of junior staff of the tax returns and various subsidiaries.

Tronconi Segarra & Associates, LLP Williamsville, NY (11/10 – 05/11)
Tax Department Supervising Senior Tax preparation for a variety of clients and industries. Responsible for the supervision of return preparation in all facets including organizing and maintaining client contact, and overseeing staff from preparation through delivery of tax returns. Also works on international tax specializing in withholding issues and inbound tax services, and cost segregation and depreciation issues.

Freed Maxick & Battaglia, PC Buffalo, NY (9/05-10/10)
Tax Department Supervisor (5/08-10/10) Focus on closely held corporations for a variety of industries. Responsible for coordinating and supervising client engagements involving the preparation of business and personal tax returns; includes client contact and supervision of staff through preparation process, culminating in return review. Member of the Firm's international tax practice, concentrating on in-bound taxation issues for companies with foreign ownership including extensive work in withholding issues and 1120F preparation. Also a member of Cost Segregation Partners, responsible for the review of engineering reports for proper depreciable lives; service as office wide expert in depreciation and depreciation software.
Small Business Department staff (9/05-5/08) Perform reviews and bookkeeping work for clients, including extensive use of QuickBooks; also included return preparation. Served as outsourced CFO for multiple clients.

Market Arcade Hotel Development, Inc. Buffalo, NY (1/01-9/05)
Controller (9/02-9/05)- Oversee all general ledger entries made to AP, AR, and cash from accounting staff. Report and manage cash flow for multiple companies and accounts including daily wire transfers between accounts to monthly reconciliation. Responsible for monthly sales tax and quarterly occupancy tax filing. Oversee AP and AR departments. Prepare monthly and year-end financial statements including audit preparation.
Assistant Controller (1/01-9/02)- Perform monthly accounting work for three hotels and various rental properties. Performed data entry, bank and general ledger account reconciliation.

Education Nazareth College of Rochester
BS in Business Administration
& Economics
May, 2000

Daemen College
Certificate of Accounting
July, 2005

License Certified Public Accountant, NY #102305-1

**Other
Activities**

Buffalo Police Foundation – Treasurer (5/09 – present)
Young CPA’s – Networking Chair
2010 American Heart Association Heart Ball – Auction Chair
Buffalo Niagara 360 – Community Service Committee
NYSSCPA/AICPA

**Computer
Skills**

IBM and Macintosh
Excel, Word, PowerPoint, QuickBooks. Prosystem Tax Preparation software, FAS and BNA depreciation software, Caseware work paper and audit software, Lotus Notes, GO Audit.

Maria T. Delaney

130 Cortland Avenue, Buffalo, New York 14223

716.873.1427

delaney_6@msn.com

EDUCATION

Master of Science May 2008

State University of New York College at Buffalo

Adult Education/Counseling & Community Education concentration

Summa cum laude

Bachelor of Science August 2003

State University of New York College at Buffalo

Elementary Education PreK-6/English concentration

Summa cum laude

**TEACHING
CERTIFICATIONS**

Professional Certification **English Language Arts 7-12**

Permanent Certification **Elementary Education PreK-6**

**TEACHING
EXPERIENCE**

St. Leo the Great School

Amherst, NY

September 2007-Present

Grades 7 and 8 (2009-Present)

English, Reading, and Social Studies

Grades 5 and 6 (2007-2009)

English, Reading, and Social Studies

Created cross-curricular lessons aligned with New York State standards for grades 5, 6, 7, and 8

- Utilized 6+1 traits of writing (ideas, organization, voice, word choice, sentence fluency, conventions, and publishing)
- Writing process of drafting, editing (self-edit and peer edit), revision, publishing
- Journal writing
- Research projects and presentations
- Technology used to present research
- Learning through literature-based reading. Titles included: *To Kill a Mockingbird*, *The Outsiders*, *Night*, *Roll of Thunder*, *Hear My Cry*, *Wrinkle in Time*, *Ragweed*, *Day of Tears*, *Anastasia Krupnik*, *The Fruit Bowl Project*
- Social Studies topics covered pre-history through present day
- Experience working with students with IEPs and 504s; working together with parents and other teachers in order for their child to succeed

St. Benedict School

Egbertsville, NY

September 2006-June 2007

Grades 6, 7, and 8

Reading/Literature Teacher

Planned and executed lessons using modern and classic pieces of literature from various genres.

- Introduced students to a range of literary devices, terms, and genres
- Read such works as *Bud, Not Buddy*, *Walk Two Moons*, *The Witch of Blackbird Pond*, *Missing Girls*, *Roll of Thunder*, *Hear My Cry*, *The Breadwinner*, *Night*, *To Kill a Mockingbird*, *Milkweed*
- Created different assessments utilizing the multi-intelligence theory, e.g., acting out scenes, writing book reports, inventing different endings or adding chapters, comparing film to written work, creating movie posters and newspaper articles
- Developed and presented a parent workshop on helping their students with study skills, organization, and note-taking

Maria T. Delaney

Underwriter/Supervisor

M & T Mortgage Corporation
Buffalo, New York
1993-1998

- Analyzed all relevant credit documents from mortgage loan applicants
- Responsible for hiring, training, and supervising staff of mortgage underwriters
- Worked in partnership with managers, sales representatives, processors, administrative staff

Trainer

Spectrum Home Mortgage Corporation
Williamsville, New York
1986-1993

- Researched, wrote, edited, and published procedural manuals and product manuals
- Trained new employees on policies, procedures, forms, and basic mortgage computer software
- **Other positions held: Mortgage Underwriter, Supervisor, Underwriting Manager, Quality Control Manager**

COMPUTER SKILLS

Microsoft Office (Excel, PowerPoint, Word); Smart Board Technology; eschool

AWARDS/ RECOGNITION

- New York State Scholarship for Academic Achievement
- Academic Excellence Awards
- Student Research & Creativity Fair



U.S. SMALL BUSINESS ADMINISTRATION
Disaster Assistance – Customer Service Center
130 South Elmwood Ave., Suite 516
Buffalo, New York 14202

(716) 843-4100
(800) 659-2955
Fax (716) 843-4290

Colleen M. Hiam, Deputy Center Director

Colleen M. Hiam is the Deputy Center Director for the U.S. Small Business Administration, Customer Service Center located in Buffalo, NY. The CSC is a state-of-the-art national contact center supporting the needs of SBA's Office of Disaster Assistance by providing a single resource for its internal and external customers. SBA's Office of Disaster Assistance provides low-interest, long-term disaster loans to homeowners, renters, businesses of all sizes and nonprofit organizations. It serves the entire US, including all of its islands, territories and commonwealths.

The Customer Service Center has a staff ranging from 75 to 250 employees, depending on the level of activity. Colleen oversees not only a customer service department whose main focus is to respond to inquiries, and also has a full administrative staff, human resources, information technology, and a quality assurance & training department. Under Colleen's direction, the center acquired a multi-million dollar phone system and continues to leverage this system and its components to help other program offices within SBA with their customer service needs.

By way of background, Colleen graduated in 1987 from the State University College at Buffalo, summa cum laude, with a Bachelors of Science degree in Business and a minor in Economics. After joining the local Small Business Development Center as a Procurement Center Technical Representative, helping firms get certified and market to government agencies, she became a general business counselor assisting small business owners and those interested in starting a small business. In addition, she was an Adjunct Professor at Erie Community College for several years teaching marketing and business planning in the community education program, and later specializing in driving programs for New York State Department of Motor Vehicles.

Colleen joined the SBA in 1990 as a Business Development Officer in the Rochester Post-of-Duty marketing to local organizations, banks and lenders, and acting as the liaison to the local Small Business Development Centers and Service Corps of Retired Executives. After six months, Colleen transferred to the newly appointed Buffalo District Office as a Business Development Specialist in the Minority Enterprise Development Program. She spent 8 years growing her portfolio and working closely with a number of firms; amassing contracts, in her last year in the program, worth over \$30 million dollars. She became fluent in contracting rules and regulations and at ease dealing with high level government officials.

In 1998, Colleen was selected as the Public Information Officer for the Disaster Assistance Office. During her seven plus years as the PIO, she has worked on a number of disasters including hurricanes Georges and Floyd, the Seattle earthquake, the Midwest tornadoes, the explosions and fires at the World Trade Center and the Pentagon, and most recently the four hurricanes that battered Florida in 2004, just to name a few. Her duties included dealing with the media, handling inquiries from government officials at all levels and providing community outreach.

Colleen found it to be very satisfying helping individuals and business owners put their lives back together and seeing their dreams come to fruition. She stated, "No where have I seen such dedicated employees or such kindness from the communities we have worked in. When obstacles turn into stepping stones and disaster turns into triumph, it is an inspiration."

During Ms. Hiam's 20-year career with the SBA, she has been honored with a number of awards for her dedication and service. She received SBA's Special Achievement Awards, Special Act Awards, Cash Awards, Star Awards and Certificates of Appreciation. She has also been honored twice with the Minority Business Advocate Award, Federal Woman of the Year Award, Business First 40 Under 40 Award, American Society of Training and Development Award, and in college she was listed in Who's Who of American Students in Colleges and Universities. Most recently, she was recognized by the Federal Executive Board and presented with its Excellence in Government, Distinguished Executive Award.

Throughout the years, Colleen continued her education and training through numerous SBA, as well as, Office of Personnel Management training programs. She attended the Seminar for New Managers, the Management Development Program, the Executive Development Seminar at the Eastern/Western Development Management Center and the Federal Executive Institute. She has also participated in and completed numerous other training initiatives prior to joining SBA and was the Vice-Chair of the Federal Women's Network Program.

Today, Colleen is an active member of the NYS Professional Women's Inc. (Grand Island Chapter), Grand Island Rod & Gun Club, the Grand Island Women of the Moose and the Ladies Auxiliary Unit of the Grand Island Veteran's of Foreign Wars. She owns a corvette, shoots trap and is a certified scuba diver. She and her husband reside in Grand Island.

11/2010

Amy Palleschi Rath

93 Chapel Woods, Williamsville, NY 14221

(716) 636-8785 H, (716) 560-3509 C

Amy_rath@yahoo.com

Professional Experience

Partner, Silver Lining Accessories, Williamsville, NY

March 2011-present

Silver Lining Accessories is a reseller of high quality fashionable goods, including, but not limited to, purses, scarves, hats, and hair décor. Silver Lining does NOT have, nor want, a retail location at this time; our business is conducted at hospitals, office buildings, and smaller venues such as fundraisers and community fairs. Silver Lining also has a line of bridal hair accessories sold to hair salons and bridal retailers.

Canisius College – Women's Business Center

Women In Networking Coordinator

September 2004- present

The Women's Business Center is a non-profit, SBA funded entity designed to educate, engage, and empower women business owners and entrepreneurs. The Women In Networking program, or WIN, operates across Erie County, and has helped hundreds of small business owners learn how to network to promote their business.

ACN, Inc.

Detroit, Michigan

Executive Team Leader

June 2002-June 2006

ACN is a network marketing company selling telecommunications services, energy services, and internet services. My ACN business included 150+ representatives in 5 states, and over 2,000 customers.

Paychex, Inc.

Cleveland, Ohio

October, 1999-February, 2003

Managed and sold payroll and tax services in a Cleveland territory, Top Ten Rookie of the Year, 2000, Top Cleveland Sales Representative, 2001 and 2002.

Women's Healthcare Consultants

Health Newsletters Direct

Chicago, IL

June 1995 – July 1999

Health Newsletters Direct was a privately held publisher of women-focused healthcare informational newsletters, magazines, and websites. Managed a West Coast territory, calling on hospitals and HMO's. The company was sold in 2007.

Zimmer Elektromedizin

Neu Ulm, Germany

Sales Representative

Irvine, CA and Chicago, IL

July, 1992-May, 1995

Zimmer Elektromedizin is a manufacturer of high-end therapy equipment, including electrostimulation, ultrasound, and short-wave diathermy. Called on and serviced physical therapy clinics, sports medicine clinics, hospitals, and chiropractors.

Pitney Bowes, Copier Division

July 1991-July 1992

Sales Representative

San Diego, CA

Sold copiers to small businesses in a San Diego territory.

Education

BA in Communications, 1991

Sophie Newcomb College of Tulane University, New Orleans, Louisiana

Volunteer Experience

Girls on the Run, Buffalo, Spring 2011, Volunteer Coach

St. Gregory the Great, Williamsville, NY, Fall 2010-Spring 2011, Catechist for First Grade

Erie County Commission on the Status of Women, Board Member, 2008-present. Leadership and Empowerment Committee, 2010-present

Lilac TWIG, Spring 2010

Amherst Republican Women, 2007-2010

Junior League of Buffalo, 2003-present

Junior League of Cleveland, 1999-2003

Room Parent Volunteer, 2007, 2009 at St. Gregory the Great; 2008 at Dodge Elementary, 2010 at Maple East Elementary.

Other Interests

Mother of three amazing girls, Books, cooking, Girl Scouts, running, skiing, yoga.

KIMBERLY A. COLAIACOVO
6260 Creekhaven Drive ~ East Amherst, New York 14051

(716)866-4631

kcolaiacovo@harrisbeach.com

EMPLOYMENT EXPERIENCE

HARRIS BEACH PLLC

Associate

Buffalo, New York

August 2006 – present

Legal practice focuses on commercial and civil litigation, including contract disputes, premises and products liability, employment litigation, construction liability, bankruptcy and creditors' rights, intellectual property matters, and contested matrimonial matters. Regularly appears in state and federal courts, including bankruptcy court. Extensive experience researching and drafting appellate briefs, motions and legal memoranda on issues involving all areas of practice. Participated in numerous trials in state and federal courts and handled several successful mediations and arbitrations.

SULLIVAN OLIVERIO & GIOIA, LLP

Law Clerk

Buffalo, New York

July 2004 – August 2005

Researched and drafted legal memoranda, motions for summary judgment, and motions to dismiss in the areas of commercial litigation, insurance law, municipal law, employment law, and Domestic Relations law. Researched and drafted appellate briefs. Prepared and responded to interrogatories and other discovery documents.

BOUVIER O'CONNOR, LLP

Paralegal

Buffalo, New York

May 2001 – August 2003

Assisted in discovery and drafted applicable documents including discovery demands, responses and bill of particulars pertaining to insurance defense matters. Prepared motions to compel and judicial subpoenas. Requested, examined and summarized medical records, employment records and deposition transcripts. Provided assistance in trial preparation. Drafted complaints and prepared transcripts of judgment, satisfactions of judgment and general releases in plaintiff subrogation matters.

EDUCATION

State University of New York at Buffalo Law School

Juris Doctor, Cum Laude, May 2006

- **Honors:** Recipient of the American Bar Association and the Bureau of National Affairs Award for Excellence in the Study of Labor and Employment Law, May 2006; Semifinalist in the Charles S. Desmond Moot Court Competition (October 2005); awarded "Best Oralist" and Second Place - Best Brief.

State University of New York at Buffalo

Bachelor of Arts in Political Science, May 2002

- **Academics:** G.P.A. 3.58, Magna Cum Laude
- **Honors:** Mortar Board National Honor Society, Vice President; Golden Key National Honor Society; Head Delegate, Harvard National Model United Nations; Political Science Undergraduate Student Association; Phi Beta Kappa, Omicron Chapter

PROFESSIONAL & COMMUNITY ACTIVITIES

Erie County Commission on the Status of Women

September 2008 – Present

- Board Member
- Secretary (2008-2010)

Women Lawyers of Western New York

June 2009 - Present

- Treasurer

New York State Bar Association

September 2006 – Present

- Member

Legal Services for the Elderly and Disabled

June 2011 – Present

- Board Member

Literacy Volunteers of Buffalo and Erie County

October 2003 – June 2008

- Tutor
- Youth Mentor, Enterprise Charter School